



States of Guernsey

Revenue Service

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revenueservice@gov.gg
www.gov.gg

APPLICATION TO PAY INCOME RELATED CONTRIBUTIONS

SURNAME _____

OTHER NAME(S) _____

ADDRESS _____

_____ **POST CODE** _____

TELEPHONE NUMBER(S) _____

SOCIAL SECURITY NO _____ **TAX REFERENCE** _____

EMAIL ADDRESS _____

I hereby apply for a certificate of assessment of income-related non-employed (Class 3) contributions under regulation 10 and 11 of the Social Insurance (Contributions) Regulations 2000 in respect of each contribution year or part of a contribution year in relation to which my relevant income within the meaning of those regulations is below the current upper annual income limit for Class 3 contributions for that contribution year.

I hereby authorise the disclosure of details held under the Income Tax (Guernsey) Law, 1975 for the purposes of assessing contributions under the Social Insurance (Guernsey) Law, 1978 relating to the amount, or any estimate of the amount, of my earnings, self-employed earnings, occupational pension and other income for the relevant year of charge which is being used as the basis of the assessment of income tax for that year of charge or any estimate made by the Director of the Revenue Service in respect of that year of charge.

Signature _____ **Date** _____

please answer the questions overleaf



INCOME ESTIMATES

As there are special rules for the first three years of non-employment, please provide the following information:

a) To be completed by applicants who are ceasing work

If you intend ceasing/have ceased employment in Guernsey or Alderney during 2018 please state the date of ceasing

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b) To be completed by applicants attaining pension age

Will you be continuing in employment beyond your pension age?

YES	NO
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c) To be completed by recent arrivals in Guernsey or Alderney

If you have become a resident of Guernsey or Alderney during 2018, please state date of arrival

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d) To be completed by all applicants

Date of Birth

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Income Estimates

Unearned/Other Income

Occupational Pension

Employed Earnings

Self-employed Earnings

2018 £

2019 £

e) Do you have a beneficial interest in an investment or property holding company ?

YES	NO
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NOTES: **Unearned/Other Income** is the total of all income which cannot be included in the next three categories.
Occupational Pension is the pension you receive from an employer. The Old Age Pension paid by Social Security should be included in the Unearned/Other Income estimate.
Unearned/Other Income and **Occupational Pension** must be estimates of the income you expect to receive under these headings for the complete year.
Employed/Self-employed Earnings figures must be estimates of the income you expect to receive for the year excluding any earnings received before pension age or the date you ceased work. (In the latter case the figures should be nil).

Instead of charging the maximum rate, Contributions will use estimates of income for the first three years following a change of circumstances which leads to a non-employed classification. When Income Tax have provided the actual income figures, these will replace the estimates and an account or refund issued for the difference between the contributions due on the actual income and the contributions paid on the estimates.

The Policy and Resources Committee will process any personal data which you provide, via this form, in accordance with the Data Protection (Bailiwick of Guernsey) Law, 2017. Further information about how your personal data is processed by the States of Guernsey can be found at www.gov.gg/revenueservice or alternatively you may contact us on 705700 and request a paper copy.

For office use only		Continuing Source?		Initials		Date							
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