



States of Guernsey

Revenue Service

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Guernsey, GY1 3AZ
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revenueservice@gov.gg
www.gov.gg

APPLICATION TO PAY INCOME RELATED CONTRIBUTIONS

SURNAME _____

OTHER NAME(S) _____

ADDRESS _____

_____ **POST CODE** _____

TELEPHONE NUMBER(S) _____

SOCIAL SECURITY NO _____ **TAX REFERENCE** _____

EMAIL ADDRESS _____

DATE OF BIRTH _____

I hereby apply for a certificate of assessment of income-related non-employed (Class 3) contributions under regulation 10 and 11 of the Social Insurance (Contributions) Regulations 2000 in respect of each contribution year or part of a contribution year in relation to which my relevant income within the meaning of those regulations is below the current upper annual income limit for Class 3 contributions for that contribution year.

Signature _____ **Date** _____

please answer the questions overleaf



INCOME ESTIMATES

Please provide the following information:

a) To be completed by applicants who are ceasing work

If you intend ceasing/have ceased employment in Guernsey or Alderney during 2022 please state the date of ceasing

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b) To be completed by applicants attaining pension age

Will you be continuing in employment beyond your pension age?

YES	NO
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c) To be completed by recent arrivals in Guernsey or Alderney

If you have become a resident of Guernsey or Alderney during 2022, please state date of arrival

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d) To be completed by all applicants

	2022 £	2023 £
Income Estimates		
Unearned/Other Income		
Occupational Pension		
Employed Earnings		
Self-employed Earnings		

e) Do you have a beneficial interest in an investment or property holding company?

YES	NO
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f) To be completed by applicants under pension age with income below £19,760

Would you like to pay contributions at the voluntary rate of £22.34 per week?

If yes, please state the date you would like to pay from

YES	NO
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Please note: Voluntary contributions will count for pension purposes only. Your entitlement to claim short-term benefits (such as incapacity) may be affected as a result of a non-employed classification

NOTES: **Unearned/Other Income** is the total of all income which cannot be included in the next three categories. **Occupational Pension** is the pension you receive from an employer. The Old Age Pension paid by Social Security should be included in the Unearned/Other Income estimate. **Unearned/Other Income** and **Occupational Pension** must be estimates of the income you expect to receive under these headings for the complete year. **Employed/Self-employed Earnings** figures must be estimates of the income you expect to receive for the year excluding any earnings received before pension age or the date you ceased work. (In the latter case the figures should be nil).

Instead of charging the maximum rate, the Revenue Service will use your estimates of income to assess your contribution liability. When Income Tax figures are available in relation to the actual income this will replace the estimates. An account or refund will then be issued for the difference.



The Policy and Resources Committee will process any personal data which you provide, via this form, in accordance with the Data Protection (Bailiwick of Guernsey) Law, 2017. Further information about how your personal data is processed by the States of Guernsey can be found at www.gov.gg/revenueservice or alternatively you may contact us on 225700 and request a paper copy.