



# BUILDING CONTROL STRUCTURAL ENGINEERS SUBMISSION

FOR DISCHARGE  
OF CONDITIONS

THE BUILDING (Guernsey) REGULATIONS, 2012  
THE LAND PLANNING AND DEVELOPMENT (GUERNSEY) LAW, 2005-as amended

1

## Owner/Applicant's details

Name:

Address:

Post code:

Tel:

Mob:

E-mail:

2

## Agent (Engineers Practice) (if different from above)

Name:

Agent Ref:

Address:

Post code:

Tel:

Mob:

E-mail:

3

## Location of Building to which work relates

Address:

4

## Level of Engineering check undertaken:

Category 1, Minor work with low consequence/risk, Self checked by the designer

Category 2, Notable work with medium consequence/risk, internally checked by a second designer within the agent organisation

Category 3, Substantial work with medium consequence/risk, internally checked by a Chartered Engineer retained by the agent organisation

Category 4, Substantial work with high consequence/risk Regulation 15(10) Independent checking engineer.

The Authority reserves the right to re-assign the category level of the work submitted. This may include increasing the level of the check up to a Category 4 - Full independent check (See note 2)

5

## Submission Information

Engineers Practice, project reference

Building Control Reference number (i.e. FP/2016/1234) (see Note 3)

Condition number to be discharged (if known)

Description of work

**6****Declaration for Engineering Submissions**

	Yes	No
a) I/we hereby declare that in acting as an agent for the above submission, under category 1 work of the engineers self assessment scheme, I/we hold the relevant membership level of the IStructE or ICE or similar organisation operated by other Member States of the EU, and recognised by that State's Government.	<input type="checkbox"/>	<input type="checkbox"/>
b) The design has been verified in accordance with the relevant procedures as set down by the Authority.	<input type="checkbox"/>	<input type="checkbox"/>
c) I/we are adequately insured for the level of work previously declared.	<input type="checkbox"/>	<input type="checkbox"/>

Name:	Signature:
Date:	

**7****Guidance Notes**

This form is to be used for the purpose of discharging conditions applied to a Building Regulation Approval with respect to specialist engineering details.

- 1) If the answer to any part of 6 above is '**No**' the department may assess the proposal for adequacy, or return the submission for a higher level of check. **Work must not start** on site, with respect to this submission, until confirmation has been issued by Building Control.
- 2) **Regulation 15(10)** The report of an independent engineer, approved by the Department (Authority), stating the engineer has checked that the design of the proposed structure or service complies with all relevant requirements must be provided if requested by the Department (Authority); and for the purposes of this regulation
  - (a) "**independent engineer**" means a Chartered Engineer who has been actively associated with a relevant discipline of engineering for at least 5 years since qualifying and has no professional or financial interest in the work that is to be checked, and
  - (b) a person is regarded as having a professional or financial interest in the work if that person –
    - (i) has been responsible for the design or construction of any of the work in any capacity,
    - (ii) or any nominee of that person, is a member, officer or employee of a company, firm or other body which has a professional or financial interest in the work, or
    - (iii) is a partner of, or is the employer or employee of, a person who has a professional or financial interest in the work.
- 3) If a Building Control submission has not yet been made by the applicant or an agent working on his behalf, this Engineering submission should be sent to the applicant/agent for simultaneous submission with the architectural design.
- 4) If this submission is being made as an application for undertaking structural alterations, with the engineers practice acting as main agent, then the 'Specialised' Full application form should be used together with the completed section 6 declaration of this form.

**Further Information**

Government website [www.gov.gg/planning](http://www.gov.gg/planning)

E-mail- [planning@gov.gg](mailto:planning@gov.gg)

**Please submit 1 copy of this completed form, together with the required sets of plans and other supporting information to: The Office of the Development & Planning Authority, Sir Charles Frossard House, La Charroterie, St. Peter Port, Guernsey, GY1 1FH.**