



DECLARATION A REGISTERED KEEPER OF A VEHICLE IS DECEASED AND THERE IS NO GRANT OF REPRESENTATION

Please read the guidance notes overleaf

Details of deceased

Name of deceased: _____

Address of deceased: _____

Date of birth of deceased: _____ Date of death of deceased: _____

Details of vehicle(s)

Registration number, make and model of vehicle(s): _____

Declaration

"I/We, the undersigned, confirm and declare that:

- I/We confirm to the best of our knowledge that there is no Will for the Estate of the deceased,
- I/We do not intend to apply for a Grant of Representation and as far as we are aware, no one else intends to apply for one or has a claim to the Estate of the deceased,
- If the States of Guernsey, acting by and through Driver and Vehicle Licensing, agree to transfer the vehicle without production of a Grant of Representation, then I/we hereby agree to indemnify the States of Guernsey, from and against all claims, demands, losses, damages, costs and expenses which it may suffer, incur or be liable for as a result of acting on my/our instructions, and
- The information provided in this form is true and correct to the best of my/our knowledge and belief."

Details of surviving spouse, civil partner, cohabitee or descendant

Name: _____ Relationship to deceased: _____

Signature: _____ Date: _____

Name: _____ Relationship to deceased: _____

Signature: _____ Date: _____

This form should be submitted to Driver and Vehicle Licensing at the above address accompanied by the death certificate, transfer of keeper application paperwork, including the current Vehicle Registration Certificate and current transfer fee.

The States of Guernsey will process any personal data that you provide, via this form, in accordance with [the Data Protection \(Bailiwick of Guernsey\) Law, 2017](#). Further information about how your personal data is processed by the States of Guernsey can be found at <https://gov.gg/dp>.

Information for Change of Registered Keeper of a Vehicle When Registered Keeper is Deceased

Transfer of vehicle - where administrator has been nominated

Where there is documentation confirming a nominated person to administer the Estate of the deceased, to transfer a vehicle out of the name of a deceased individual, we require the executor(s) or nominated administrator(s) of the Estate of the deceased to sign the 'Change of Keeper' paperwork.

The application to transfer the keeper, including the current Vehicle Registration Certificate and current transfer fee should be accompanied by:

- a copy of the page(s) in the deceased's Last Will and Testament which names the executor(s) of the Will; OR
- a copy of the Grant of Representation; AND
- a copy of the death certificate.

Should the nominated administrator(s) not hold a Guernsey issued driving licence, then either a passport, foreign driving licence or identity card will be required as proof of identification to ensure the correct person has signed documentation to transfer the vehicle and/or registration number from the Estate of the deceased.

Transfer of vehicle - where administrator has NOT been nominated

Should there be no documents nominating an administrator of the Estate of the deceased, we require the signature of at least one of the following - surviving spouse, civil partner, cohabitee or a descendant, on the form overleaf.

This form should be submitted to Driver and Vehicle Licensing, for review, at the address overleaf accompanied by a copy of the death certificate, the transfer of keeper application paperwork, including the current Vehicle Registration Certificate and the current transfer fee.

You will be advised if any further documentation is required before the change of registered keeper of the vehicle(s) can be considered.

Fees

The current fee to transfer a vehicle will be charged, regardless of who the vehicle is transferred to.

If the vehicle is being sold to a third party, there is no requirement to transfer the vehicle into the name of the executor(s) or nominated administrator(s) of the Estate of the deceased first. In cases where the vehicle is transferred to an executor or administrator before being transferred again into the new keeper's name, the current transfer fee will be charged twice.