



## SCHOOL UNIFORM GRANT GUIDANCE: SEPTEMBER 2023 – JULY 2024

Further to your request for assistance with school uniform, please find overleaf an application form which you will need to complete and return to this office.

Listed below are the names of suppliers of school uniforms. When entering the items of clothing and footwear that you require for your child/children, please also enter the name of the shop/supplier where you wish to obtain these items from.

<i>Uniforms &amp; Sportswear</i>	<i>Footwear</i>	<i>Uniforms</i>
Fletcher Sports	Fletcher Sports	
Game Changers	Game Changers	www.pmgsschoolwear.co.uk [Alderney]
Shoestring (Primary only)	Shoe Zone Ltd	
Sew Much Fun [Alderney]	Sole Mates Ltd	

Once you have submitted your completed application form to this office, you will be advised, in due course, of whether you are entitled to a grant.

Please note that a full uniform grant, where given, is for a full academic year and consists of:

### Primary

2 pairs trousers/skirts  
2 polo shirts  
1 sweatshirt/cardigan  
1 PE shorts & top  
1 pair trainers (Years 1-6)  
1 pair shoes

### Secondary

2 pairs trousers/skirts  
2 shirts/blouses  
1 jumper/PE hoodie  
1 blazer\*  
1 tie  
1 PE shorts/skort & top  
1 pair trainers  
1 pair shoes

*\*Every pupil who received a blazer between July 2022 and July 2023 will not be entitled to one this academic year.*

- **Not all applicants will be eligible for a full uniform grant.**
- **It may be possible to assist with the funding of football boots, rugby shirts and football socks for secondary school pupils if these are essential items required by the school. A PE jumper or hoodie can also be issued in place of a school jumper where required. However, there is a limit to the amount of grant payable per child and these additional items may exceed the full grant. Comparing supplier prices may be advisable in this case.**
- **Other than in exceptional circumstances, items of uniform that have been damaged or outgrown will not be replaced.**

## Application for Uniform Grant

Please ensure that you complete all relevant sections below and sign declaration at the end of the application form.

### Section 1: Family Details

Name of Parent/Guardian

Parent/Guardian Date of Birth

Address

Marital Status

Name of Spouse/Partner

Your Social Security Number

Post Code

Telephone

Email

Full Names Of Children in the Family\*


Gender


Date of Birth


School


\*Please provide details of each child in the family, even if they do not require a uniform grant and/or have left full time education.

### Section 2: Capital

#### DETAILS OF CAPITAL:

Please provide bank balances for all accounts held by all family members, this includes money held in savings banks, bonds, unit and investment trusts, and any income held at home as capital.

Name


Bank/Investment Name


Balance


**Section 3: Income Details** (complete this section only if you do not currently claim income support or have not been claiming for a period of at least 2 months)

**DETAILS OF INCOME:**

***Please provide gross income (before income tax and social insurance)***

***please delete as appropriate***

- From Employment/Self Employment
- Pension
- Income Support
- Unemployment Benefit
- Sickness Benefit
- Family Allowance
- Invalidity Benefit
- Any Other Income

- per week/month/year
- per week/month/year
- per week/month/year
- per week/month/year
- per week/month/year
- per week/month/year
- per week/month/year
- per week/month/year


£	£

*Please state e.g. Maintenance, Carer's Allowance, Bank Interest received etc.*

**CHARGES AND ALLOWANCES**

- Annual Interest on Mortgage
- Rent
- Maintenance payments paid out
- Occupational/Private Pensions Contributions\*

***please delete as appropriate***

- per week/month/year
- per week/month/year
- per week/month/year
- per week/month/year

You	Partner/spouse

\*Please provide proof if you are contributing to a private pension. If you are paying into an occupational pension provide a wage slip with your application.

**Section 3: Other Information**

**DETAILS OF SCHOOL CLOTHING REQUIRED**

Supplier	Clothing Required	Student Name(s)

**OTHER INFORMATION**

*Please provide details of any other information that you think may be relevant to your application.*

## Section 4: Closing Declaration

Warning: Giving false information may result in prosecution.

I hereby declare that the information given on this form is, to the best of my knowledge and belief, true and correct.

Date

Signed

### School Uniform Data Protection Declaration

Social Security will only use the information provided on this form to assess whether or not you are eligible for a school uniform grant. Social Security will not share this information with any other States of Guernsey Committee without your agreement.

Education Services will also use the data linked to school uniform grants, together with other information it collects, to monitor and support pupils' performance at school. If you are happy for your child's details to be shared with Education Services for this purpose, please tick the box below. Please note that if you do not wish Social Security to share your data in this way, it will not in any way affect your application for a school uniform grant.

I agree to the information in Section One of this form being shared with Education Services for the purpose explained above.

### **ADDITIONAL INFORMATION:**

- This form, once completed, must be returned to Social Security, Edward T. Wheadon House, Le Truchot, St. Peter Port, Guernsey GY1 3WH. Applications for uniform grants must be completed by Monday 14th August to ensure that you receive your voucher by Wednesday 23th August. Term starts Wednesday 6th September.
- We may verify information supplied using records held by Social Security.
- Entitlement to the uniform grant is dependent on residual income and level of capital.
- In certain circumstances we may calculate any entitlement to the uniform grant using your income for the previous six months.