

## Quick Glossary

Below are some common terms used in connection with Population Management, along with their meanings. The terms are listed alphabetically.

The information below is provided for guidance only. Please read the important information at the end of this Quick Glossary, which also provides a link to the Population Management (Guernsey) Law, 2016. This Law contains the definitive information this Quick Glossary is based on.

## Glossary

### Accommodate

Where the householder of a dwelling allows a person, other than a guest, to occupy that dwelling, but does not include allowing a person to live in a dwelling on a short-term and *ad-hoc* basis in circumstances where the person being accommodated is otherwise lawfully occupying another dwelling.

### Administrator of Population Management

A Statutory Official, appointed by the Committee for Home Affairs, with day-to-day responsibility for the administration of, and compliance with, the Population Management Law.

### Agreed Absence

A period during which a person is not ordinarily resident in Guernsey in circumstances where the Administrator has agreed in writing to treat that period as an agreed absence for the purposes of this Law. There are two distinct types of agreed absence:

- (2) where two periods of ordinary residence interrupted by an agreed absence are deemed to be one continuous period of ordinary residence;
- (3) where the agreed absence is deemed to be ordinary residence in Guernsey.

### Aggregate Residence

A person's total period of residence in Guernsey not including recognised breaks in residence.

### Certificate

A document issued to a person who is entitled to be a householder (certificate holders can only exercise their right to be a householder when they are aged 16+).

### **Committee for Home Affairs**

One of seven Principal Committees each of which has political responsibility for the development and implementation of policies relating to certain aspects of Island life. The Committee for Home Affairs has political responsibility for areas including: population management; crime prevention; law enforcement; justice; fire & rescue; trading standards; and civil defence.

### **Employed**

Working in Guernsey in any occupation whether full-time or part-time, and whether under a contract of employment or as a self-employed person from which remuneration or profit in money or money's worth is or may be directly or indirectly derived.

### **Employment Permit**

A Permit that allows a person to live in the Island because they are working for a specific employer in a specific job. These Permits are often time limited.

### **Exempt Person**

A person working in Guernsey will not need to hold a Certificate or Permit if they are:

- (a) engaged in employment in a visit to Guernsey not exceeding 15 hours, and
- (b) whose employer is not resident at a time when the person concerned has been employed in Guernsey –
  - (i) on no more than ten days during the preceding 30 days, and
  - (ii) on no more than 90 days during the preceding 12 months.

### **Established Resident**

A person who completes a period of 8 consecutive years' ordinary residence in a Local Market dwelling and who is not (yet) a Permanent Resident. Established Resident status is lost upon a break in residence, other than under an agreed absence.

### **Extended Family Member**

A householder's (or the householder's spouse/partner's): sibling; great-grandchild; great-great-grandchild; nephew/niece; grand-nephew/niece; grandparent; great-grandparent; great-great-grandparent; uncle/aunt; great-uncle/aunt; or first cousin. <https://www.gov.gg/familymembers>

### **Guest**

A person who is not employed in Guernsey, and who is accommodated by a householder for an aggregate of not more than 90 days in any 12 month period.

### **Full-Time Employment**

Employment for at least 35 hours a week under a contract of employment

### **Householder**

A person who is at least 16 years of age and who is lawfully able to live in dwelling independently, and accommodate other people in that dwelling.

**Immediate Family Member**

A householder's: spouse/partner; child; parent; grandchild; father-in-law or mother-in-law.  
<https://www.gov.gg/familymembers>

**Local Market Dwelling**

Any dwelling other than an Open Market dwelling.

**Open Market**

A sub-set of Guernsey's housing stock that can be occupied by people who are not entitled to live in Local Market accommodation.

**Open Market Dwelling**

A dwelling inscribed in the Open Market Housing Register.

**Open Market Resident**

A person who lawfully occupies an Open Market dwelling and who may not occupy a Local Market dwelling.

**Ordinary Residence**

A period of residence in Guernsey by a person who is:

- (a) living lawfully in Guernsey, and has their home in Guernsey, or
- (b) a minor living in Guernsey in the household of their parent.

**Part A**

The Part of the Open Market Housing Register relating to private family homes.

**Part B**

The Part of the Open Market Housing Register relating to hotels.

**Part C**

The Part of the Open Market Housing Register relating to nursing/residential homes.

**Part D**

The Part of the Open Market Housing Register relating to houses of multiple occupation (HMOs)

**Permanent Resident**

A person, meeting certain criteria relating to their period(s) of residence and/or ancestral connections to the Island, who has an enduring right to be a Local Market householder (if aged 16+) and to undertake employment in Guernsey.

**Permit**

A document issued to a person who is not a householder and who has conditions attached to their ability to live in Guernsey.

### **Population Employment Advisory Panel (PEAP)**

A panel made up of six members and a Chairperson who represent the interests of all sectors of employment in Guernsey. PEAP members are appointed by the States of Deliberation on the recommendation of the Committee *for* Home Affairs.

The PEAP is the channel through which information flows to and from the Committee *for* Home Affairs, via the Administrator of Population Management, about skills and manpower shortages in Guernsey. The PEAP will also provide information about emerging sectors, and emerging employer needs, so that the Island is well prepared to meet the needs of its current and future employers.

The PEAP also provides periodic reports to the Committee *for* Home Affairs about the effectiveness of current Employment Permit policies.

### **Recognised Break in Residence**

A period of time during which a person is not resident in Guernsey that is of a duration equal to, or exceeding, that person's last period of residence in Guernsey.

### **Residence**

Residence in Guernsey, including living in Guernsey without occupying a dwelling.

### **Tourist**

A person living in Guernsey in tourist-registered accommodation for a period not exceeding an aggregate of 90 days in any 12 month period, provided that they are not in employment in Guernsey.

### **Transitional Arrangements**

Special rules that apply only to people resident in the Island; or on a mandatory break in residence under the Housing Control Law; or part way through a qualification period under the Housing Control Law; on the day the Population Management Law comes into force.

## **Important Note**

This Quick Glossary has been prepared to assist the public, particularly employers, by summarising certain terms and definitions set out in the Population Management (Guernsey) Law, 2016 ("the Law"). While believed to be accurate the Quick Glossary is not authoritative, it has no legal effect, and it does not constitute legal or any other advice. No warranty is given that it is free of errors and omissions, and no liability is accepted for any loss arising from its use. It is not to be taken as setting out the position of any Committee or other body of the States in relation to any particular issue.

The Law is not yet in force. It is expected to come into force on 3 April, 2017. As approved by the States, the Law is set out in Billet D'État VI 2016, and can be viewed and/or downloaded from the State of Guernsey website [here](#).