

SPECIAL EVENT APPLICATION FORM

EVENT NAME	
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APPLICANT NAME			
ADDRESS			
CONTACT NUMBER		MOBILE	
E-MAIL			
DATE OF APPLICATION			

ROAD NAME			
PARISH			
DATE (FROM)		DATE (TO)	
TIME (FROM)		TIME (TO)	
FROM (JUNCTION)		TO (JUNCTION)	

DETAILS OF TRAFFIC MANAGEMENT REQUIRED				
ROAD CLOSURE Yes <input type="checkbox"/> No <input type="checkbox"/>	ONE-WAY TRAFFIC Yes <input type="checkbox"/> No <input type="checkbox"/>	PARKING SUSPENDED Yes <input type="checkbox"/> No <input type="checkbox"/>	OTHER	
ANY ADDITIONAL INFORMATION				

NB: Charges will apply for event signing (see overview of the charges detailed overleaf).

Once your application has been assessed Traffic & Highways Services will inform you of the charges.

The States of Guernsey will process any personal data that you provide, via this form, in accordance with the Data Protection (Bailiwick of Guernsey) Law, 2017. Further information about how your personal data is processed by the States of Guernsey can be found at <https://gov.gg/dp>.

Signs and Lines Event Fixed Charges 2017

Use the tables below as a guide to calculate the charge for an event.

- If the event is to be placed out and collected in our standard hours then the basic charge column can be used i.e. 1-4 signs placed out before 08:00 Saturday and collected Sunday £48.00.
- If the event requires attendance outside of the standard hours then the additional attendance charge must be added to the basic charge:
 - 1 attendance i.e. 1-4 signs, close a road at 10:00 Saturday and collect signs early Sunday £78.00.
 - 2 attendances i.e. 1-4 signs, close a road at 10:00 Saturday and open the road 15:00 Saturday £108.00.

Barriers for closing roads are included in the charges however barriers for the event will be charged additionally at the rates below.

Signs & Lines Standard Hours

Monday to Friday	Saturday & Sunday
04:30 to 16:00	04:30 to 08:00

Number of signs	Basic Charge	Additional attendance charge per occasion
1-4	£50.00	£32.00
5-10	£72.50	£32.00
11-19	179.00	£62.50
20-35	234.00	£94.00

PLEASE NOTE: Traffic & Highways Services will determine the number of signs required to safely sign the event. In addition, if the event is taking place on a main traffic route 'Advanced Warning' signs may be required from 6 days prior to the event to advise the public of traffic management measures. These signs would attract a separate charge to the main event signing.

Barriers	
<10	£ 59.00
>10 & <35	£ 174.00

No Waiting Cones	
Per 10	£ 26.00
Per 60	£ 143.50

For Office Use Only	
Event Charge	£
Sign Charge	
Additional Attendances	
Barriers	
Cones	
Total	