

# SPECIAL EVENT APPLICATION FORM

<b>EVENT NAME</b>	
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<b>APPLICANT NAME</b>			
<b>ADDRESS</b>			
<b>CONTACT NUMBER</b>		<b>MOBILE</b>	
<b>E-MAIL</b>			
<b>DATE OF APPLICATION</b>			

<b>ROAD NAME</b>			
<b>PARISH</b>			
<b>DATE (FROM)</b>		<b>DATE (TO)</b>	
<b>TIME (FROM)</b>		<b>TIME (TO)</b>	
<b>FROM (JUNCTION)</b>		<b>TO (JUNCTION)</b>	

DETAILS OF TRAFFIC MANAGEMENT REQUIRED				
<b>ROAD CLOSURE</b> Yes <input type="checkbox"/> No <input type="checkbox"/>	<b>ONE-WAY TRAFFIC</b> Yes <input type="checkbox"/> No <input type="checkbox"/>	<b>PARKING SUSPENDED</b> Yes <input type="checkbox"/> No <input type="checkbox"/>	<b>OTHER</b> <input type="checkbox"/>	
<b>IF YOU HAVE ANSWERED YES TO SUSPENDED PARKING HOW MANY PARKING SPACES NEED TO BE SUSPENDED INDICATE THE LOCATION OF THE SUSPENDED PARKING / ROAD CLOSURE / ONE WAY TRAFFIC IN THE ADDITIONAL INFORMATION SECTION BELOW.</b>				
<b>ANY ADDITIONAL INFORMATION</b>				

**NB: Charges will apply for event signing (see overview of the charges detailed overleaf).**  
**Once your application has been assessed Traffic & Highways Services will inform you of the charges.**

## Carbon Offsetting Requirements (motor sport events)

In line with the changes being implemented in various forms of motor sport around the world, and the commitment by governments including the States of Guernsey to reduce the significant impact of climate change, there is an expectation that the emissions from automotive related activities will be considered. It is hoped that organisers will recognise the benefits to themselves of addressing some negative perceptions of the sport. Please detail any measures you will be taking in relation to avoiding carbon emissions and/or carbon offsetting (further information can be found here: <https://gov.gg/motoreventland>)

*The States of Guernsey will process any personal data that you provide, via this form, in accordance with the Data Protection (Bailiwick of Guernsey) Law, 2017. Further information about how your personal data is processed by the States of Guernsey can be found at <https://gov.gg/dp>.*

## Signs & Lines Event Fixed Charges 2024

### Signs & Lines Standard Hours

Monday to Friday	Saturday & Sunday
04:30 to 16:30	04:30 to 08:30

### Traffic Sign charges (includes placing out and collection)

Number of signs and/or "No Waiting" cones	Labour & Van Standard Hours	Labour & Van Out of Standard Hours
1-10	£69.65	£96.50
11-20	£123.29	£176.99
21-30	£167.05	£238.65
31-40	£205.48	£294.98
More than 40	Call for custom quote	Call for custom quote

### Metal Barrier charges

£5 per barrier plus labour and transportation costs – Call for custom quote.

#### **PLEASE NOTE:**

1. Traffic & Highways Services will determine the number of signs and/or cones required to safely sign the event. In addition, if the event is taking place on a main traffic route 'Advanced Warning' signs may be required from 6 days prior to the event to advise the public of traffic management measure. These signs would attract a separate charge to the main event signing.
2. Each event price includes the signs and/or cones being delivered and picked up once. Additional trips or changes may incur additional cost.

3. Dependant on the scale and number of attendees at your event, there may be a requirement to include HVM (Hostile Vehicle Mitigation) barriers where metal barriers will not be deemed sufficient. This charge will vary on a case by case basis and will be additional to the charges shown in the Traffic Sign Charges table above.
4. Where an event requires attendance both inside and outside of standard hours, the out of standard hours pricing only is used.

<b>OFFICE USE ONLY</b>	<b>Event Charges</b>	
	Sign Charge	£
	No waiting cones	£
	Labour & Van Charge	£
	<b>Total</b>	