



## CERTIFICATE OF ORDINARY RESIDENCE

**IMPORTANT – The information on this form should be filled out by the person signing it and NOT the applicant. The person signing it and the applicant must both read the information notes on this form.**

I hereby certify that to my personal knowledge that I have known

Surname ..... Maiden Name (If applicable) .....

Forenames .....

Date of Birth ..... Social Security Number .....

who lives at .....

I can confirm that he/she has been continuously resident in **Guernsey** for ..... months/years during the following periods:-

(i) from ..... (day/month/year) to ..... (day/month/year)

(ii) from ..... (day/month/year) to ..... (day/month/year)

(iii) from ..... (day/month/year) to ..... (day/month/year)

***If you need more space, please attach a separate sheet.***

**I also certify that I lived in Guernsey throughout the periods above and that I am not related to the above named person. I declare that all the information above is correct to the best of my knowledge and belief.**

Signed ..... Date .....

Occupation ..... Position .....  
(Must be an occupation shown on the back of this form)

Full name of signatory .....

Address of signatory .....

Contact telephone number ..... E-mail: .....

### **Note to the person signing this certificate**

**You are making this statement confirming the dates a person has lived in Guernsey to support their application for a legal document. You MUST ensure that the information you give is correct.**

**\*\* PLEASE READ THE IMPORTANT INFORMATION ON THE BACK OF THIS FORM \*\***

The person signing this form must not be related to the applicant and should ideally be one of the following:

<ul style="list-style-type: none"> <li>• Accountant</li> <li>• Advocate</li> <li>• Airline Pilot</li> <li>• Articled Clerk of a Limited Company</li> <li>• Assurance Agent of a Recognised Company</li> <li>• Bank Official</li> <li>• Barrister</li> <li>• Chairman/Director of a Limited Company</li> <li>• Chemist</li> <li>• Chiropodist</li> <li>• Christian Science Practitioner</li> <li>• Civil Servant (Established)</li> <li>• Dentist</li> <li>• Director/Manager of a Registered Charity</li> <li>• Engineer</li> <li>• Fire Service Official</li> <li>• Funeral Director</li> <li>• Insurance Agent (Full Time) of a recognised company</li> <li>• Journalist</li> <li>• Legal Secretary (Fellow and Associate Members of The Institute of Legal Secretaries and PAs )</li> <li>• Member of Her Majesty's Armed Forces</li> <li>• Member of the Medical Professions</li> <li>• Member of the Royal Court</li> </ul>	<ul style="list-style-type: none"> <li>• Member of the States of Deliberation, States of Alderney or Sark Chief Pleas</li> <li>• Merchant Navy Officer</li> <li>• Minister of Religion</li> <li>• Nurse (RNA , RNC, RNMH, RNLD).</li> <li>• Officers of the Armed Services (Active Or Retired)</li> <li>• Optician</li> <li>• Paralegal (Certified Paralegals, Qualified Paralegal and Associate Members of the Institute of Paralegals)</li> <li>• Person With Honours (e.g. OBE, MBE)</li> <li>• Police Officer</li> <li>• Post Office Official</li> <li>• Professional Members of British Computer Society, including Associate (AMBCS), Member (MBCS) and Fellow (FBCS)</li> <li>• Salvation Army Officer</li> <li>• Social Worker (professionally qualified)</li> <li>• Solicitor</li> <li>• Paramedic (HPC registered)</li> <li>• Surveyor (professionally qualified)</li> <li>• Teacher/Lecturer (professionally qualified)</li> <li>• Trade Union Official</li> <li>• Travel Agent (member of relevant professional body)</li> <li>• Valuers and Auctioneers (Fellow and Associate Members of the Incorporated Society)</li> </ul>
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**Note to the applicant: if you cannot find a person in a job listed above to sign this form, the Population Management Office can consider accepting a form signed by a long-term lawful Guernsey resident. Please contact the Population Management Office on 01481 715790 or by e-mail to [population@gov.gg](mailto:population@gov.gg) for more information.**

#### IMPORTANT INFORMATION

It is an offence for any person who in connection with an application for a certificate or permit knowingly makes any false statement or recklessly makes any statement which is false in a material particular and/or knowingly fails to produce or furnish any information to the Population Management Office which is required under the provisions of the Law or any Ordinance made there under. See Section 46 of the Population Management (Guernsey) Law, 2016 for further information.



***If you require any further information or help with this application, please contact:***

Population Management Office, Sir Charles Frossard House, La Charroterie, St Peter Port, Guernsey, GY1 1FH

Tel: +44 (01481) 715790

Email: [population@gov.gg](mailto:population@gov.gg)