

ESCORTING OVERSIZE VEHICLES AND ABNORMAL LOADS - SERVICE PROVIDER GUIDELINES

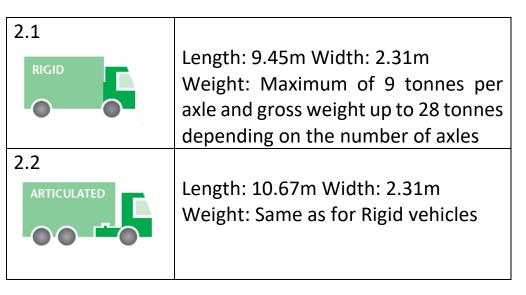
1. Strategic fit

1.1 Business need	Guernsey has many narrow roads which are unsuitable for long, wide or heavy vehicles. Vehicle escorts warn other road users of the presence of oversize vehicles or abnormal loads and direct traffic so that these vehicles can
1.2	safely negotiate a route.
1.2	An abnormal load means a large or
Organisational	heavy object which is indivisible into
overview	smaller parts and when placed on a
	vehicle results in the dimensions of
	that vehicle exceeding the normal
	legal restrictions on maximum
	vehicle dimensions.

An oversize vehicle is a vehicle which exceeds the normal legal restrictions on maximum vehicle dimensions.

Any abnormal load or oversize vehicle intending to travel on the Island's roads will require a permit and in some cases, may also require a vehicle escort. A permit will be required even if the vehicle is under escort - see section 4.6.

2. Size and Weight Restrictions



2.3 Weight	The maximum individual axle weight of any vehicle must not exceed 9 tonnes.The maximum gross weight of vehicles is as follows:Vehicles is as follows:Vehicles with 2 axles 18 tonnesVehicles with 3 axles 24 tonnesThe maximum gross vehicles vehicles with 2 axles 24 tonnes		 metres (40'), subject to the towing vehicle or trailer not exceeding 9.45 metres (31') in length. A trailer must not be used if it is in excess of 2cwt (102kg) unladen or if it has a laden weight which exceeds half the kerbside weight of the towing vehicle, unless the trailer is equipped with an efficient braking
2.4 Weight Exceptions	 Articulated vehicles travelling on the "Harbours Route" between the White Rock and the Vale Castle are permitted to exceed these weights providing the combined maximum weight of the vehicle and the load does not exceed 44 tonnes in total or 9 tonnes on any one axle. Similarly, the same dispensation is available to vehicles travelling to the industrial estates listed in "3.1 Specified Routes", but only between the hours of 9pm and 6.45am 	2.5 Perm	exceed any of these limits may be permitted to circulate, with a permit, subject to controls regarding routes and times. Applications for permits must be made to Traffic and
2.4 Trailer requirements	In the case of towing vehicle and trailer, the maximum combined length that is permitted is 12.19		Highway Services.

Applications forms for a permit can be found on our website at this link https://gov.gg/vehiclepermits or can be obtained from Traffic and Highway Services' Edward T Wheadon House offices.metres (54'3¾' on the "Harbor between the W Vale Castle via Weighbridge, C Saint George's La Rue des Bas Avenue, South Northside and anytime. In addition traffic@gov.gg_It requires a minimum of 3 clear working days from receipt of an application (with correctly completed details in allmetres (54'3¾' on the "Harbor between the W Vale Castle via Weighbridge, C Saint George's La Rue des Bas Avenue, South Northside and anytime. In addition to the Industria North Side, Low Braye, La Rue des Braye, La Rue des	
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application. applications to process the	dition, they can travel al Estates situated at wlands, La Route du de la Hure Mare and ad between 9.00pm

3. Specified Route, Time Restrictions and Speed Restrictions

3.1 Specified	The maximum length of a vehicle
Routes	allowed to circulate island wide is
	9.45 metres (31') for a rigid vehicle

In the case of towing vehicle and trailer, the maximum combined length that is permitted is 12.19 metres (40 feet), subject to the towing vehicle or trailer not exceeding 9.45 metres in length.

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3.2 Time	The vehicle escort service is available		
Restrictions	24 hours per day, with the exception		
	of peak traffic times when		
	undertaking of escorts is prohibited		
	by Traffic and Highway Services.		
	Escorts are prohibited at the		
	following times of the day (except on		л 1
	Sundays and Bank Holidays):		4. L
	Potwoon Som and Com.		4.1
	- Between 8am and 9am;		loa
	- Between 11.45am and 2:15pm		
	- Between 5pm and 6pm	-	
3.3 Speed	The maximum speed limit for a		
Restrictions	motor vehicle exceeding 2 tons		
	unladen is 25mph.		
	However, there is also legislation		4.2
	governing the maximum speed limits		of
	for vehicles of the following types:		loa
	8mph - Steam boilers, tar boilers,		4.3
	concrete mixers, material spreaders		of
	& other trailers of any kind		loa
	whatsoever with metal wheels		
	12mph - Four-wheeled heavy trailers		4.4
	of the low loader type		dis

20mph - Caravan homes, horse and cattle boxes & two-wheeled trailer of any kind whatsoever 25mph - An omnibus 25mph - An articulated vehicle

4. Load Requirements

4.1 Indivisible	The oversize and abnormal load
loads	escort service is only intended for
	indivisible loads. This is
	loads/equipment that cannot be
	broken down into smaller loads to be
	carried in vehicles that fit within the
	Island size and weight restrictions.
4.2 Examples	Examples of indivisible loads include
of indivisible	cranes, lowloaders, JCB's, boats, large
loads	items of equipment, energy plant etc.
4.3 Examples	Examples of divisible loads include
of divisible	furniture (i.e. removal vans from the
loads	UK), sand, cement, equipment for
	special events etc.
4.4 Special	Special dispensation must be sought
dispensation	from Traffic and Highway Services for
	divisible loads to be moved if there is
	a good reason.

4.5 Securing the load	Loads must be secured using ratchets, chains, tensioners, winch straps etc. Any of the above equipment must have the relevant current test certificates available for checking when required.			
4.6 Permit	If the vehicle and/or load exceed the			
obtained	Island wide size or weight			
before escort	restrictions then, before an escort			
is carried out	can be carried out, an oversize			
	permit must be obtained from			
	Traffic and Highway Services. The			
	permit number will need to be			
	logged at the time of booking and			
	the escort rider/driver will also need			
	to check whether a			
	valid/appropriate permit is			
	displayed on the dashboard of the			
	vehicle prior to the escort			
17 Domoval	commencing.			
4.7 Removal	If it is necessary for street furniture,			
of street	such as bollards, to be removed for			
furniture for	the escorted load/vehicle to pass			
very large	through, 3 clear working days' notice			
vehicles and/or	must be given to Traffic & Highway			
loads	Service by the escort service provider			

	to arrange for this to be carried out. A charge will be made to the haulier for this work
4.8 Escorted load	It is the responsibility of the haulier to ensure the escorted load is secure. In the event that the escort rider considers the load to be unsafe, the escort may be refused and the fee may not be refunded. Similarly, if the vehicle or load does not comply with Guernsey legislative requirements then the escort may be refused and the fee not refunded.

5. Weather Restrictions

5.1 Overview	Escorts are prohibited from occurring during severe weather conditions - such as extremely heavy rain, heavy fog, icy road conditions, heavy snow, or any continuous condition which creates low visibility for drivers or hazardous driving conditions.
5.2	Motorcycle escorts may not take
Motorcycle	place in wind conditions of force 6
escorts	and above, including gusts.

5.3 Escort refusal	In the event that the escort rider considers the weather conditions to present a risk to the safe execution of the escort, the escort may be refused.		 height of the vehicle/s and its load; In the event that a load is divisible, the reason that the escort is required. Prior permission must be sought from
the escort, the escort may be		6.2 Reporting to Traffic and Highway Service	 Traffic and Highway Services for movements that fall into this category; The number of escort riders deployed. The service provider must provide Traffic and Highway Services with

6.3 Incident/acciden reporting	 listed in section 6.1 must be made available within 48 hours of a written request from Traffic and Highway Services. The service provider must record, as a minimum, in writing the following information of an incident/accident: The time and date of the incident/accident The location of the incident/accident A note of the type and content of the vehicle being escorted. A brief description of the incident/accident. Traffic and Highway Services must be informed of all incidents/accidents within one working day. 			
7. Pricing				
7.1 Pricing Overview	The minimum charge for an escort is 1-hour and escorts are then charged in hourly increments.			

If booked in accordance with Section 6.1 ahead of the scheduled requirement for commencement of the Escort Services, then a booking for a particular time for the same End User may comprise a requirement for one or more vehicles or vehicle movements that will be deemed to be a single provision of Escort Services provided that:

- In the case of 2 or more vehicles or 2 or more vehicle movements, unless otherwise agreed by the Contractor at the time of booking, each vehicle movement should occur as soon as is practicable following the previous. The calculation of time taken will be based on total time and shall include any "gap" between individual vehicle movements
- If 2 or more vehicles are escorted simultaneously (whether or not in convoy) and if this requires additional personnel than is the case for a single vehicle escort,

7.2 Cancellations – Overview	 then the rate charged shall be proportionately increased in line with the increase in resource required. Cancellation by the end user: Less than 12 hours prior to scheduled commencement of Escort Services will incur a charge of 100%. The Contractor shall also be entitled to charge a 100% cancellation charge and (if reasonable to do so having regard to the Contractor's commitments to other End Users) decline to provide some or all of the Escort Services booked for a particular time if, due to the End User's act or omission, there is a delay of 10 minutes or more in the ability of the Contractor to commence provision of the Escort Services in accordance with the booking relating to them. Between 12 and 24 hours prior to scheduled commencement of 		7.3 Part cancellations	 Escort Services will incur a charge of 50%. More than 24 hours prior to scheduled commencement of Escort Services will incur no charge. Cancellation by the service provider: No charge will be incurred A Cancellation shall be deemed to have occurred if a booking for Escort Services is reduced in scope (such as from 2 vehicle movements to 1). However, a cancellation charge can only be applied to the extent that this reduces the amount of Escort Services involved across an hourly charging block. By way of illustrative example, if 2 vehicle movements are booked in advance and 1 is cancelled between 12-24 hours of the scheduled commencement then: If the total time for the original booking was between 1 to 2 hours and after the reduction the total time is still between 1 to 2 hours
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8. Double Escorts

8.1 Overview	On certain routes, or for exceptionally large vehicles/loads, the service provider may consider
	that a double escort may be more suitable to ensure the safest possible execution of the escort. Double
	escorts must be used for
	vehicles/loads that are more than 3m wide (9.84 feet).
8.2 Double	Prior permission from Traffic and
escort	Highway Services will be required for
permission	double escorts. (Subsequent
	permission will not be required
	where a similar type/size of

vehicle/load is being moved on a previously authorised route).

9. Convoys

9.1 Overview	On certain routes, the service
	provider may consider that a convoy
	may be more suitable to ensure
	efficient movement of oversized
	vehicles around the island.
9.2 Convoy	The haulier will be required to gain
permission	prior permission from Traffic and
	Highway Services for vehicles to be
	escorted in convoy.

10. Two-wheel and four-wheel escort vehicles

10.1 Overview	The contract requires that the service provider hold at least three two- wheeled vehicles and one four- wheeled vehicle.
	The service provider may use any combination of escort vehicle to undertake an escort. It is recommended that 4 wheel escort

	vehicles are used in windy, rainy conditions etc.	
11. Escort Vehicle Specification		
11.1 Overview	- All vehicles used must be legal and roadworthy.	
11.2 Four wheel vehicle specification	 The escort vehicle must afford the driver good visibility. To facilitate good visibility to the rear and side, the vehicle shall be fitted with exterior mirrors on both sides. In addition, it is preferable to have rear windows to the side and rear windows at the back of the vehicle to aid driver visibility. The escort vehicle shall not form any part of the units carrying or hauling the abnormal load or the abnormal vehicle. 	
11.3 Two wheel vehicle specification	 Motorcycles must be suited to escort work. They must have lighting and switch gear fitted for whatever purpose the machine are to be put to. 	

	-	When purchasing motorcycles the intended operating conditions must be stressed since some oil cooled motorcycles may not be suitable due to low speeds/high operating temperatures.
11.4	-	A regular preventative
Maintenance	-	maintenance programme for every escort vehicle, carried out at predetermined intervals of time or mileage must be in place. A full service history must be kept on each escort vehicle/motorcycle.
11.5 Daily	-	The cold tyre pressure of each
motorcycle		motorcycle must be checked each
maintenance		day. The correct tyre pressure for
		the vehicle must be prominently
		displayed on a notice by the
		parking area for the vehicle.
	-	Lights must be checked daily, oil
		levels once a week.

12. Escort Vehicle livery (car/motorcycle dependent)

12.1 Markings and Identification	The front of the vehicle shall be marked clearly to identify that it is an escort vehicle. This shall be done by marking "Escort Vehicle" or "Escort" in solid black script.
	Shadowing, italics and other lettering effects are not permitted.
	No other text or logos shall be located near to this lettering.
12.2 Company livery	The name of the vehicle operator may be displayed upon the side of the vehicle.
12.3 High Visibility markings	To help other road users approaching the escort vehicle from the front and from the rear, retro reflective markings shall be applied to the vehicle. Chevrons are particularly effective.
12.4 Lighting	To help alert other road users approaching the escort vehicle from the front during the day the vehicle shall use dipped beam headlights when escorting the oversize vehicle or abnormal load.

	A rotating red light above the cab or the top of the vehicle must be used.
	Each motorcycle must be fitted with two alternating red flashing warning lights at the front and a rotating red warning light on an elevated pole at the rear.
	Blue lights are not permitted on any vehicle.
12.5	Vehicles must be kept in a clean
Condition	condition.

13. Escorted Vehicle (haulier) specification

13.1 Vehicle	The vehicle being escorted must be
Specification	legal and roadworthy. In the event
specification	
	that the escort rider considers the
	vehicle to be un-roadworthy, the
	escort may be refused and the fee
	may not be refunded.
13.2 Trailer	The vehicle's braking systems must
Brakes	be correctly connected and must be
	in good working order.
	The trailer must be equipped with an
	efficient braking system which
	conforms to the requirements of

	section 5(2) of the Road Traffic (Construction and Use of Motor Vehicles) (Amendment) Ordinance, 1971. The braking system must be capable of being applied to all the wheels of the trailer by the driver of the drawing vehicle. The trailer brakes must be designed and constructed to have the highest braking efficiency of any of the brakes of any braking system with which the drawing vehicle is equipped.	Escorted vehicles over 7500 kilograms maximum gross weight and trailers over 3500 kilograms maximum gross weight.
13.3 Esco refusal	rt In the event that the escort rider considers the vehicle brakes to be un-roadworthy, the escort may be refused.	Where appropriate projection markers and hazard warning plates must be fitted as advised by the highway code. Such marking must be fully reflective

14. Escorted vehicle (haulier), markings and Identification

14.1	It is the haulier's responsibility to ensure
Vehicle	that escorted vehicles are correctly
hazard	marked. All escorted vehicles must be
markers	fitted with rear markings as indicated by
	the highway code:

Additional markings such as "wide load" or "long vehicle" are also permissible.

vehicle signs, conforming to B.S. AU152.

WIDE VEHICLE

WIDE LOAD

	LONG VEHICLE
14.2	In the event that the escort rider considers
Escort	the vehicle ineffectively marked and
refusal	therefore presenting a hazard to other road
	users, the escort may be refused.

15. Safety equipment

15.1	In the event of an incident during the
Emergency	journey, it is expected that the escort
Safety	vehicle will be first to the scene.
Equipment	Therefore each vehicle shall be
	equipped with, (and personnel
	trained in the use of):
	- A powder or CO2 Fire Extinguisher
	Kite marked and British Approval
	for Fire Equipment (BAFE)
	approved to BS EN3 or an EC or
	EEA standard, which in practice
	provides standards equivalent to
	those standards contained in a
	British Standard; and
	- A '1 to 10' employee CE approved
	First Aid Kit. The fire extinguisher
	shall have a valid certificate, and

	 the First Aid Kit maintained and the contents within their 'use-by- date'. Two wheeled escort vehicles must also carry reduced versions of this equipment
15.2 Extra	To effectively manage road side
emergency	safety during planned or unplanned
equipment	stops, each four wheeled escort
carried by four	vehicle shall be equipped with the
wheeled escort	following:
vehicles	- A minimum of 12 traffic cones
15.3 Health	The Service provider is required to
and Safety at	comply in all respects with the
work policy	provisions of the Health and Safety at
	Work (General) (Guernsey)
	Ordinance 1987.

16. Requirements for Safety Clothing

16.1 Overview	Every motorcycle escort rider must
(motorcycle	be equipped with a proper
escorts only)	motorcycle jacket, trousers, boots
	and gloves. The jacket and trousers
	must have approved armour in the
	elbows, shoulder, back, knee and hip
	areas. A universal design of high

1
visibility over jackets must be
obtained, with a fully lightweight
summer issue being available.
Motorcycle equipment must comply
with the European Commission's
Personal Protective Equipment (PPE)
legislation (Directive 89/686/EEC). All
protective armour must be tested
and approved to the European
Standard EN1621-1/1997. All
equipment must be CE marked.
Helmets must conform to ECE 22-05
or the older British Standard 6658
(categorised as Type A (blue label) or
Type B (green label). These stickers
are normally located on the back of
the helmet and will also include a
batch identity number. ECE 22-05
helmets are tested by BSI, and have
the BSI Kitemark on the label.
Escort personnel must be equipped
with EN 471 Class 3 high visibility
over jackets when undertaking
escorts. A summer and winter
version must be available. The

four wheel	jackets must be clearly market
escort)	"Escort Driver".

17. Communications

17.1 Radio	The Escort provider will provide a
facility	two way "talk through" facility to
	enable any two riders undertaking a
	double escort to communicate with
	each other at any time. Where
	possible headsets should be worn.
17.2	Hand held radios operating on the
Communication	same frequency will be given to the
between riders	driver of the escorted vehicle when
and vehicle	deemed necessary.
being escorted	
17.3	Preferably a radio should be fitted to
Motorcycle	the motorcycles and the backup car
escort/four	with a press-to-talk facility.
wheel escort	
communication	

18. Escort Person

18.1 Main	The main duties and responsibilities
duties and	of an escort person are:
responsibilities	 to ensure that a valid oversize
	permit granting permission for the

vehicle to move under escort is displayed on the dashboard of the vehicle prior to the escort commencing.

- to escort the abnormal load or abnormal vehicle along the approved transport route acting as a warning to other road users and pedestrians;
- to ensure that any specific restrictions such as weight or height, or road closure and traffic management measures are adhered to.
- to ensure that a safe route is chosen to avoid obstructions such as trees overhanging the public highway, traffic signals – particularly overhead signals, bridges, low telecoms or electricity cables, sensitive earth banks and poor visibility due to high banks and vegetation
- to act as a point of contact and to be the communications interface between the abnormal load

convoy and escort provider, Police and emergency services when required;

- to alert the emergency services as appropriate in the event of an incident involving the abnormal load or abnormal vehicle. (If suitably trained, use the First Aid Kit and Fire Extinguisher as appropriate).
- to ensure that the escort vehicle and escorted vehicle is 'fit for purpose', is road worthy, legal and insured (if a local vehicle with a disc) and conforms to the current guidelines (correct at time of printing Dec 09)

19. Training Requirements

19.1 Essential	Essential Skills and Qualifications
skills and	required are:
Qualifications	- a minimum age of 21 years old;
	- a full standard driving licence held;
	- to be able to speak and read the
	English language;

	 be a sworn in as a member of the Special Constabulary "C" Division. to be competent through training and/or experience in the movement and transportation of abnormal loads or oversize vehicles
19.2 Desirable	Desirable Skills and Qualifications
Skills and	are:
Qualifications	 basic First Aid Training and
	Qualification and basic use of a
	Fire Extinguisher Training.
	 a basic understanding of the
	procedures and guidelines to the
	carrying of chemicals.
	Furthermore an understanding of
	the classes of hazardous
	substances and their
	characteristics.
	 escort riders must make
	themselves familiar with the
	actions to be undertaken in the
	event of an accident or emergency
	involving hazardous substances.
	The haulier is ultimately
	responsible for following the

	guidelines and procedures relating to the transport of chemicals but it is recommended that the service provider supports the haulier through holding a basic knowledge of the above.
19.3 Training course	All personnel undertaking escort duties will need to have successfully completed a training course approved by Traffic and Highway Services. After this initial course has been undertaken, all personnel should undertake refresher training (approved by Traffic and Highway Services) at intervals no greater than 3 years. (Additional refresher training may be deemed necessary by Traffic and Highway Services in special circumstances, for example, in the event of a significant incident where the rider was deemed to be at fault)

20. Insurance

20. 1 Motoring Insurance	Motoring insurance must be in accordance with relevant motoring laws and cover must be appropriate to the vehicles operated by the service provider.
20.2 Service provider insurance	 The following levels of insurance are advised: Injury to third party person – unlimited Damage to third party property – £20 million in respect of private cars and £5 million for use of commercial vehicles.

21. General guidelines to hauliers

21.1 Driving	Driving standards must be maintained.
Standards	It is the driver's responsibility to drive
	safely. The escort rider cannot account
	for the actions of every other road user.
21.2	The load should be driven at a speed
Vehicle	which allows the escort to perform its
speed	duty safely and in good time. The fact
	that a vehicle is under escort is not an
	excuse for it to be driven at a speed
	above what it would be driven without
	an escort.

21.3 Care	In some circumstances it may be			
and control	necessary for the vehicle to pass			
	through a red traffic signal. Prior to this,			
	the junction will have been controlled			
	by the escort, but the driver must still			
	exercise care and control.			
21.4	The driver will be informed of any			
Escort/Hauli	problems en route.			
er				
communicati				
on				
21.5	Where a road needs to be closed or			
Closing of	traffic management measures			
road/traffic	introduced for a vehicle to be escorted			
restrictions	along or parked on that road, it is the			
	responsibility of the Hirer to arrange for			
	the closure or traffic management			
	measures to be installed by Traffic and			
	Highway Services in advance of the			
	escort. If these measures are required			
	out of office hours (in the event of an			
	urgent escort) then the Hirer must			
	apply to the Guernsey Police.			
21.6 Road	It is recommended that hauliers also			
works/traffic	make themselves familiar with the			
information	planned and agreed road works on the			

		Island. The Trafficworx web site allows		permitted by the telecommunications
		public view of the Island Road Works		company to use a pole (to be supplied
		Information System which shows		by the escort service provider) to raise
		planned and agreed road works.		the cable slightly for the vehicle to pass
		https://roadworks.gov.gg/GSW/roadwo		underneath or if not the cable might
	rks.htm			need to be temporarily taken down.
	21.7 The escort rider will inspect the vehicle			Traffic and Highway Services should be
Vehicle and load prior to the escort			notified, by the escort provider, of the	
	inspection	commencing.		course of action agreed upon by the
	21.8 Driving	Prior to the escort commencing, the		telecommunications company prior to
	Licence	escort rider will check to ensure that		any movements taking place.
	inspection	the driver of the escorted vehicle has	21.10	In the event of bad weather, an un-
		the correct valid driving licence to drive	Escort	roadworthy vehicle or any other
		the vehicle being escorted. If in doubt	refusal	factors which, in the opinion of the
		the escort company should refer any		escort rider, affects the safety of road
		queries to Traffic and Highway Services		users, the escort may be refused. If
		during office hours or to the Guernsey		the escort cannot be undertaken due
		Police during out of office hours.		to the fault of the haulier, then the fee
	21.9	In the event of a high		may be forfeited.
	Overhead	vehicle/combination or a high load		
	telephone	where overhead telephone cables		
	cables	might prevent a safe escort movement		
		the telecommunications company		
		should be contacted in advance by the		
		escort provider to discuss options. It		
		may be that the escort rider will be		