



### **Event Permit – Standard Terms and Conditions**

The application to hold the event has been approved (and this Permit is issued to the Permit Holder) by Traffic and Highway Services in accordance with its powers under The Traffic Signs and Traffic Light Signals Ordinance, 1988 (as amended), and subject to the following standard conditions:

#### **General Permit Terms**

- a. The permit includes for the conduct of the event, the viewing of the event, preparations for the event and ensuring the safety and convenience of members of the public who may be at or near the event or at the location of the event. Also any necessary traffic change, including the closure of any road to traffic so specified, the creation or suspension of any parking place so specified and the suspension in operation, or modification, of any traffic enactment so specified.
- b. This permit permission will cease on the permit's 'expiry date' and any event related materials must be removed from the road by that date, unless otherwise approved in advance by Traffic and Highway Services.
- c. Any variation to the application must be made at least one week before the event start date and will be subject to review and may not be granted.
- d. If for any reason the event is cancelled (and the permit no longer needed) or the event finishes early the permit holder must notify Traffic and Highway Services as soon as is reasonably practicable. The permit holder will be liable for any costs already incurred by the States of Guernsey at the time of the cancellation.
- e. Traffic and Highway Services may revoke the permit prior to the event or require the event and any associated materials to be removed from the road before the permit's expiry date, for example in the event of an emergency. Traffic and Highway Services will not be responsible for any financial cost arising from this action.

- f. Where Traffic and Highway Services refuses to vary the permit or varies it of its own volition (see item d) it shall give the permit holder written notice of its reasons. 'Article 63' of the Law provides the event organiser with the right of appeal to the Court, provided the appeal is made within 2 months of the date of the decision, the Court may extend this period.

#### Public Notices Requirements

- g. The permit holder must comply with any other direction given by Traffic and Highway Services as set out in the permit or otherwise instructed with respect to public notice.
- h. A failure to provide public notice in the manner or on the number of occasions required, or within the time limits set by Traffic and Highway Services, will invalidate the permit.

#### Traffic Management Requirements

- i. The permit holder must comply with any direction given by Traffic and Highway Services as set out in the permit or otherwise instructed with respect to the use of temporary traffic signs and other highway safety equipment, including pedestrian management provisions. Should it be necessary for Traffic and Highway Services to take remedial measures to provide the necessary signage, or highways safety equipment, or to put in place the necessary pedestrian management, the full cost of these measures will be charged to the permit holder.
- j. Traffic management and related safety equipment must be checked on a daily basis ensuring that signs, cones, barriers, ramps and similar, remain in their correct positions.

#### Prevention of Damage to the Highway

- k. The permit holder must employ reasonable measures to prevent damage to the road and its associated equipment. If damage does occur then Traffic and Highway Services must be notified. The cost of making good the damage will be charged to the Permit holder.

Note: The term 'damage' includes the removal of statutory road markings, permanent stains or marks (except tyre marks left by motor racing), depressions or scores in the surface of the highway, as well as the blocking of the road surface drainage system.

### General Site Requirements

- I. Access must be maintained to fire hydrants and utility company equipment. Event materials may not be kept on the road without permission.

### Insurance Requirements

- m. The permit holder must comply with any direction given by Traffic and Highway Services with respect to Public Liability Insurance. Insurance cover must be in place for each and every claim arising from or in connection with the event and must indemnify Traffic and Highway Services against any claim. The permit holder must hold an insurance certificate available for inspection by Traffic and Highway Services on request.
- n. Failure by the permit holder to fulfil these requirements will invalidate the permit.

### Motor Racing Requirements

- o. Any permit issued by Traffic and Highway Services with respect to the holding of a motor racing event is on the understanding that the Royal Automobile Club Motor Sports Association Limited (MSA) or the Auto-Cycle Union Limited (ACU) as the case may be has sanctioned and underwritten the event.
- p. Conduct of the motor racing event must be in accordance with the MSA's or ACU's strict requirements.
- q. Failure by the permit holder to fulfil these requirements will invalidate the permit.

### Notes

- r. In these conditions the term "road" mean a public highway and includes the whole area or any part open to public vehicular or pedestrian traffic.
- s. Breach of any of these conditions may lead to Traffic and Highway Services removing the permit consent for the event. Traffic and Highway Services will not be responsible for any financial cost arising from this action.
- t. These conditions do not replace any other requirements under Guernsey Law.