



How accessible are your buildings?

Through the premises accessible checklist

Means of escape in an emergency

This guide has been developed with support from the Business Disability Forum (BDF), to explore how accessible your premises are.

It is good practice to have an Access Audit carried out so that you know how accessible your buildings are and are aware of any barriers that someone with a disability might encounter. If you cannot remove these barriers, you should develop strategies or put adjustments in place to overcome them.

This guide can be used by a Facilities Manager or a Diversity/HR Professional as an aide-memoire for ensuring accessibility within your premises is maintained.

It should be noted that this checklist does not take the place of a full access audit carried out by suitably qualified professionals.

Physical Considerations

Yes / No

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|----|--|--------------------------|--------------------------|
| 1. | Are the ground floor exit and entrance routes accessible to all, including wheelchair users? | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. | Are exit routes free from obstructions? | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. | If some disabled people cannot completely evacuate the building, can they reach places of safety or refuges? | <input type="checkbox"/> | <input type="checkbox"/> |
| 4. | Are refuges free from obstruction and clutter? | <input type="checkbox"/> | <input type="checkbox"/> |

Yes / No

5. Is your audible alarm system in good working order?

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6. Is your visual alarm system in good working order?

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7. Do all disabled employees have a Personal Emergency Egress Plan (PEEP)?

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States of
Guernsey

For more information go to
businessdisabilityforum.org.uk
or gov.gg/disability



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