

States of Guernsey
Population Management
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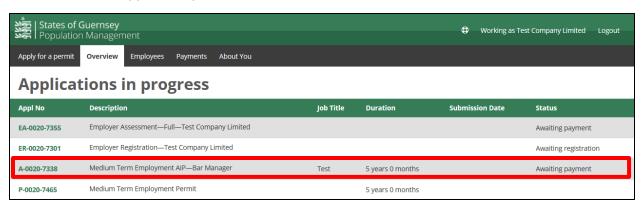
www.gov.gg/populationmanagement

Deleting Applications

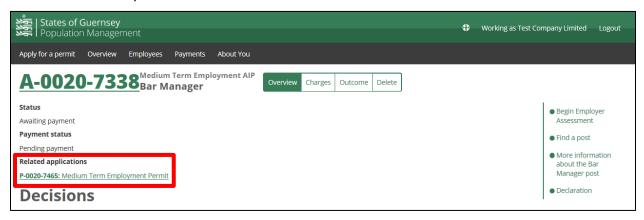
If you have already made payment on the application you will not be able to delete it, please contact the population management on 225790

Always check who you are "Working as" before doing anything.

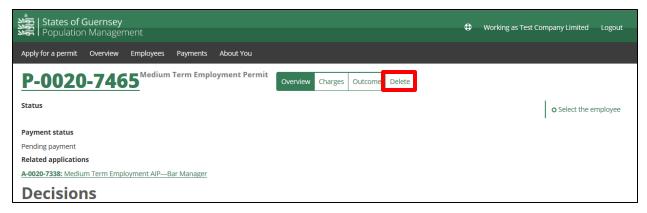
- 1. Login to the Portal https://populationportal.gov.gg/
- 2. Select the application you wish to delete



3. Check for any related Permits

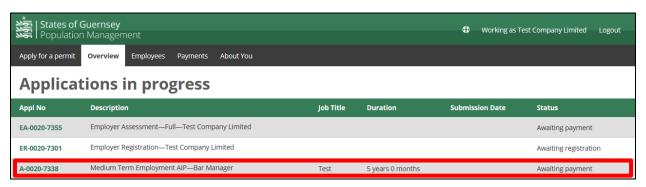


- 4. If present click on the related application, if not present go to step 7.
- 5. Click "Delete"

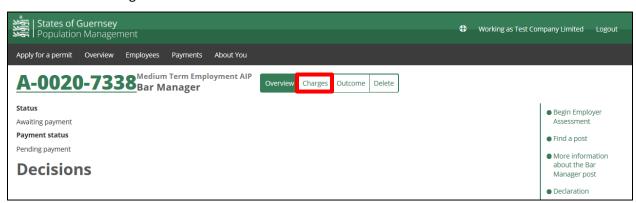


NOTE: If you are only changing the name assigned to a permit stop here.

- 6. You will now be taken back to the 'Overview' screen
 - a. Go back into the application you wish to delete

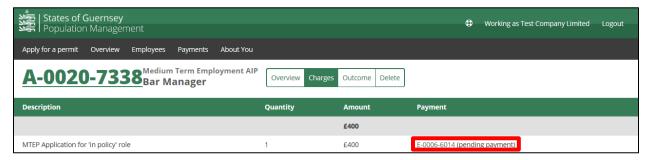


7. Select "Charges"

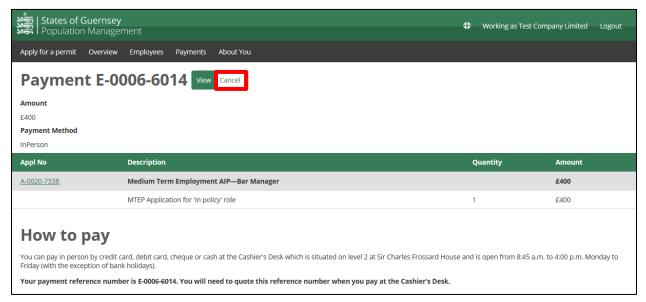


8. If payment is "pending" select the payment reference

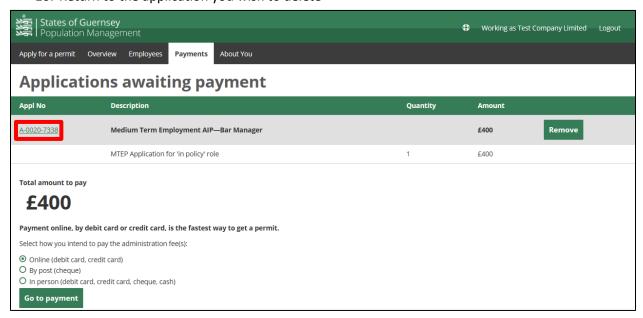
NOTE: Do not delete if you think you have already paid



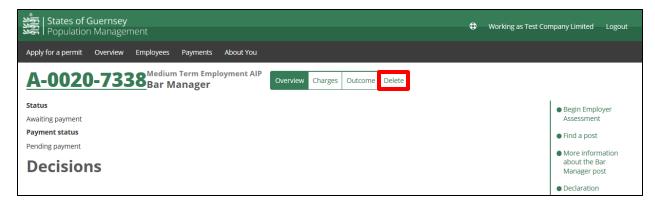
Select "Cancel"



10. Return to the application you wish to delete



11. Select "Delete"



12. You will now be taken back to the 'overview' screen