



Notice of appeal to the Housing Appeals Tribunal

1. Please complete this form and return it with your supporting documents to:

The Clerk to the Housing Appeals Tribunal, Edward T. Wheadon House, Le Truchot, St Peter Port, Guernsey, GY1 3WH.

2. If you need advice or a copy of the legislation, please contact the Clerk to the Housing Appeals Tribunal on 756533.

Your contact details

I / We (delete as appropriate) wish to appeal to the Housing Appeals Tribunal against a decision of Housing / Guernsey Housing Association dated _____ (insert the date of the letter setting out the decision of Housing or Guernsey Housing Association). Please note that you should submit your appeal within 28 days of receiving the letter. If you miss the deadline, please contact the Clerk to the Housing Appeals Tribunal on 756533 as soon as possible.

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|--------------------------|--|-------------------|--|
| Your name(s) | | | |
| Your address | | | |
| | | | |
| Your phone number | | Your email | |

Representative's contact details

If you wish to have a representative with you at the hearing, please give their contact details and let your representative know that the Clerk to the Tribunal will contact them.

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|------------------------|--|--------------|--|
| Name | | | |
| Contact address | | | |
| | | | |
| Phone number | | Email | |

Hearing arrangements

A Housing Appeals Tribunal hearing is normally held in public but the Tribunal can order part or all of a hearing to be held in private if it considers there is sufficient reason why the public and media should be excluded. If you want the hearing to take place in private, please tick this box and also include your reason(s) on a separate piece of paper. The Clerk to the Tribunal will contact you.

Grounds for appeal

All appeals have to be in accordance with Regulation 7 of the States Housing (Tribunal and Appeals) (Guernsey) Regulations, 2005 which say there are four legal grounds under which a person can appeal to the Housing Appeals Tribunal Panel. Please indicate the grounds for your appeal by ticking the appropriate box (or boxes) below.

- 1. "the decision was ultra vires or unreasonable in law"
- 2. "a material error as to the facts has been made"
- 3. "there was a material procedural error"
- 4. "there was some other error of law, including bad faith or lack of proportionality"

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If you are still unsure about the grounds of your appeal, please contact the Clerk to the Tribunal on 756533.

Detail of appeal case

The Housing Appeals Tribunal needs you to explain the facts that you will put forward in support of your appeal on the above grounds. Please include this information below (and continue on a separate sheet of paper if necessary):

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Please list below all of the documents that you are including in support of your appeal:

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Your signature(s) Date.....



“How we collect and use information

The Housing Appeals Tribunal processes personal data in order to carry out its functions in relation to the appeals process. The personal data collected will depend on your business with us, but will be no more than is required for that legitimate and lawful purpose. We may receive your personal data from others for any of our purposes in accordance with the Data Protection (Bailiwick of Guernsey) Law (“the law”). Any personal data you provide us with will be processed in accordance with the law. If you wish to know more about the information we hold on you, or about the way we use it, you can ask the Housing Appeals Tribunal Clerk.”