




How to get a copy of your Certificate/Permit (Individuals)

1. Log into your Population Portal account (<https://populationportal.gov.gg>)

 **GOV.GG** Information and public services
for the Island of Guernsey

Login

Email address

Password

Login

New user? [Register](#) | [Forgotten password](#)

2. You will now see this screen, click on your Certificate/Permit **1**.

States of Guernsey
Population Management

Apply for a permit Overview Employees Payments About You

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Converted to Permit

Permit Reference	Name	Type	Job Title	Start date	Expiry date	Cancel date	Reconversion expiry date
PT-0167-6526	Test, Test	Discretionary Resident Permit - (Temporary)		22/11/2018	28/11/2018	28/11/2018	
C-0167-6503	Individual, Test	Permanent Resident Certificate		22/11/2018			

3. Once you have clicked on your Certificate/Permit, Click on the 'Shareable Link' button **2**.

States of Guernsey
Population Management

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C-0167-6503

View Reconvert **Shareable link 2**

States of Guernsey
Population Management

Permanent Resident Certificate

Certificate Number:	C-0167-6503
Name:	Test Individual
Date of Birth:	1 January 2001
Social Security Number:	
Valid From:	22 November 2018

Information

This Certificate has been issued in accordance with the provisions of section 16(1) of the Population Management (Guernsey) Law, 2016.

This Certificate does not expire.

The holder is entitled to live in any Local or Open Market dwelling as a householder and accommodate immediate family members (if aged 16+).

The holder is entitled to undertake any employment in Guernsey.

<https://populationportal.gov.gg/>

4. You can then click on the **Copy link to clipboard** and then you can 'paste' this link into an email and can be sent to person who needs to see your Certificate/Permit (e.g. Employer or Landlord).

The screenshot shows the 'States of Guernsey Population Management' website. The header includes the logo and navigation links: 'Apply for a permit', 'Overview', 'Employees', 'Payments', and 'About You'. The main content area displays the permit number 'C-0167-6503' in large bold text. To its right are three buttons: 'View', 'Reconvert', and 'Shareable link'. Below this, a text line states: 'This is a permanent link to this permit which can be shared via email:'. Underneath is a green underlined URL: <https://populationportal.gov.gg/ss/permit/167650/view?n=fpi04ge4lbwrw4ym>. At the bottom of the content area is a green button labeled 'Copy link to clipboard'.