

**ELECTION OF MEMBERS OF THE
LADIES' COLLEGE BOARD OF GOVERNORS**

The States are asked:

- (1) To elect Advocate Caroline Chan who has been nominated by the Board of Governors as the Chairman of the Ladies' College Board of Governors to replace Mrs Kathryn Richards whose term of office will expire on the 31st May 2019 and who does not seek re-election.

N.B. Nominations cannot be made from the floor of the Assembly.

- (2) To elect a member of the Ladies' College Board of Governors, who need not be a member of the States, to replace Advocate Caroline Chan whose term of office will expire on 31st May 2020, in accordance with Rule 16 of The Rules of Procedure of the States of Deliberation, as set out in Section 1 of The Rules of Procedure of the States of Deliberation and their Committees.

N.B. Nominations may be made from the floor of the Assembly.

- (3) To elect a member of the Ladies' College Board of Governors, who need not be a member of the States, to replace Mrs Catharine Walter whose term of office will expire on 31st May 2019, in accordance with Rule 16 of The Rules of Procedure of the States of Deliberation, as set out in Section 1 of The Rules of Procedure of the States of Deliberation and their Committees.

N.B. Nominations may be made from the floor of the Assembly.

- (4) To re-elect Dr Mary Short for a further term as a member of the Ladies' College Board of Governors, who has been nominated in that behalf by the Committee for Education, Sport & Culture, on the expiry of her current term of office on 31st May 2019.

N.B. Nominations cannot be made from the floor of the Assembly.



The Ladies' College
Guernsey

Les Gravées, St Peter Port
Guernsey, GY1 1RW

Tel: (01481) 721602
Fax: (01481) 724209

The Bailiff
Bailiff's Chambers
The Royal Court House
St Peter Port
GY1 2NZ

27th March 2019

Dear Sir

I am writing at the request of the Board of Governors of The Ladies' College which would be grateful if you would request the States to appoint Advocate Caroline Chan as Chairman of the Board in place of Mrs Kathryn Richards whose term of office ends on 31st May 2019 and who does not wish to stand for re-election. The Board wishes to express its sincere thanks to Mrs Richards for her service to the College over the last twenty years as a Governor and previously through a long association with the College.

The composition of the Board of Governors of The Ladies' College includes amongst its members "a Chairman who shall be nominated by the Board of Governors and appointed by the States". The Board now wish to nominate Advocate Chan as Chairman.

Advocate Chan has served as a Governor of The Ladies' College since June 2017, being one of two Governors appointed by the States. She is a Guernsey Advocate and is currently a partner with Mourant Ozannes. A summary CV is attached

As you are aware, the Board of Governors maintains a skills analysis of the Governors in order to ensure that the Board has a suitable range of skills and experience amongst its members. In so doing, the Board are mindful of the guidance of the Association of Governing Bodies in Independent Schools (AGBIS), of which the College is a member, about the range of backgrounds and skills that a Governing Body should ideally encompass. Advocate Chan has brought her legal expertise to the Board and the Board are grateful for this. They also believe that Advocate Chan is now the right person to lead their deliberations.

Principal
Mrs A Clancy BA (Combined
Hons)
Email: principal@ladiescollege.ac.gg

Registrar
Miss R McClean
Email: registrar@ladiescollege.ac.gg

Vice Principal, Bursar & Clerk to the Governors
Miss E Bridge MA Oxon, ACA
Email: bursar@ladiescollege.ac.gg

www.ladiescollege.com

Advocate Chan (whose married name is Hodgson) has confirmed her willingness to act as Chairman of the Board and would be honoured if the States would act upon the nomination of the Board and appoint her to this position. Deputy Heidi Soulsby has agreed to be her proposer in the States.

Yours faithfully



Elizabeth Bridge

Clerk to the Governors

Principal
Mrs A Clancy BA (Combined
Hons)
Email: principal@ladiescollege.ac.gg

Registrar
Miss R McClean
Email: registrar@ladiescollege.ac.gg

Vice Principal, Bursar & Clerk to the Governors
Miss E Bridge MA Oxon, ACA
Email: bursar@ladiescollege.ac.gg

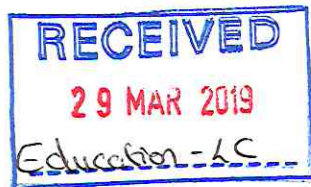
Advocate Caroline Chan

Advocate Caroline Chan is a Guernsey Advocate and a partner in the corporate law team at Mourant Ozannes.

After studying law at Oxford, Advocate Chan trained and qualified as an English solicitor with Allen & Overy and spent nine years with them in their Corporate Finance department, including a three year secondment to their Hong Kong office. Whilst on secondment, Advocate Chan was admitted as a Hong Kong solicitor (now non-practising).

On returning to Guernsey in 1998, Advocate Chan spent nine years at Ozannes, qualifying as an Advocate in 2003. After spending eight years with Ogier, where she became a partner in 2008, Advocate Chan re-joined Mourant Ozannes in 2015 and continues to practise across the corporate, funds, financing and regulatory sectors.

Advocate Chan is an Old Girl and a former Head Girl of The Ladies' College.



The Ladies' College
Guernsey

Les Gravées, St Peter Port
Guernsey, GY1 1RW

Tel: (01481) 721602
Fax: (01481) 724209

The Bailiff
Bailiff's Chambers
The Royal Court House
St Peter Port
GY1 2NZ

27th March 2019

Dear Sir

I am writing at the request of the Board of Governors which would be grateful if you would request the States to appoint a member of the Board to complete the term (until May 2020) of Advocate Caroline Chan who the Board now wish to appoint as their nominee to the position of Chairman of the Board of Governors.

Advocate Chan is currently one of two Governors appointed by the States and the Board would like to recommend Mr Brian Acton to the States as a suitable candidate for appointment in her stead.

As you are aware, the Board of Governors maintains a skills analysis of the Governors in order to ensure that the Board has a suitable range of skills and experience amongst its members. In so doing, the Board review the guidance of the Association of Governing Bodies in Independent Schools (AGBIS), of which the College is a member, which recommends that a Board should have, amongst other skills and competencies, someone with marketing skills.

Mr Acton has had an extensive career within the Lloyds TSB Group in Guernsey, the ANZ National Banking Group in New Zealand and now the Butterfield Group in Guernsey which has given him a sound and thorough knowledge of all aspects of marketing and business development which the Board would find particularly useful. His overall management skills gained from his career will also contribute further to the Board. A summary CV is attached.

Mr Acton has confirmed his willingness to continue to act in this capacity and would be honoured if the States would act upon the recommendation of the Board and appoint him to the Board. Deputy Heidi Soulsby has agreed to be his proposer in the States.

Yours faithfully


Elizabeth Bridge
Clerk to the Governors

Principal
Mrs A Clancy BA (Combined
Hons)
Email: principal@ladiescollege.ac.gg

Registrar
Miss R McClean
Email: registrar@ladiescollege.ac.gg

Vice Principal, Bursar & Clerk to the Governors
Miss E Bridge MA Oxon, ACA
Email: bursar@ladiescollege.ac.gg

www.ladiescollege.com

Mr Brian Acton

Mr Acton started his career with Lloyds TSB in Guernsey working within the trust and private banking environment. He held a number of senior positions within the organisation, latterly as Island Director Lloyds TSB Guernsey where his responsibilities included marketing all Private Banking services and managing the activities of the sales team and relationship managers. In addition, his duties involved primary responsibility for relationships with the regulators in Guernsey.

In 2005, Mr Acton took on a regional management role with ANZ National Bank in Christchurch, New Zealand where he was involved in the promotion, development and provision of a wide range of banking and asset management services. He was also a member of the group which held corporate governance responsibilities for the business nationwide.

On his return to Guernsey, Mr Acton joined Butterfield Bank where he has held a number of marketing and business development roles and also had wider management and leadership responsibilities. He is currently Senior Advisor to Butterfield Trust and is actively involved in leading the Butterfield Global Trust Group's business development activities in Asia.

Mr Acton has lived in Guernsey since childhood.



The Ladies' College
Guernsey

Les Gravées, St Peter Port
Guernsey, GY1 1RW

Tel: (01481) 721602
Fax: (01481) 724209

The Bailiff
Bailiff's Chambers
The Royal Court House
St Peter Port
GY1 2NZ

27th March 2019

Dear Sir

I am writing at the request of the Board of Governors of The Ladies' College which would be grateful if you would request the States to appoint a member of the Board since Mrs Catharine Walter's current term of appointment ends on 31st May 2019.

Mrs Walter is currently one of two Governors appointed by the States and the Board would like to recommend her to the States as a suitable candidate for appointment for a further term.

At the time of Mrs Walter's appointment to the Board, the Board identified that it would be beneficial to have a Governor with property and estates experience, particularly given the College's acquisition of a lease over its site and the consequent capital investment required under the terms of that lease. Mrs Walter has extensive property experience as a director of Walter Property Limited and of a number of property funds. Mrs Walter trained originally as a nurse and has worked in the UK and locally in hospital administration and Practice Management. Her experience also includes dealing with employment matters, matters relating to corporate governance and contract negotiation. As hoped, the Board have benefitted from Mrs Walter's experience over the period of her current appointment as a Governor and now wish to retain this expertise.

Mrs Walter has confirmed her willingness to continue to act in this capacity as a Governor and would be honoured if the States would act upon the recommendation of the Board and appoint her to the Board for a further term.

Mrs Walter's CV is attached and Deputy Heidi Soulsby has agreed to be her proposer in the States.

Yours faithfully


Elizabeth Bridge
Clerk to the Governors

Principal
Mrs A Clancy BA (Combined
Hons)
Email: principal@ladiescollege.ac.gg

Registrar
Miss R McClean
Email: registrar@ladiescollege.ac.gg

Vice Principal, Bursar & Clerk to the Governors
Miss E Bridge MA Oxon, ACA
Email: bursar@ladiescollege.ac.gg

www.ladiescollege.com

Mrs Catharine Walter

Mrs Walter has been a Governor of Ladies College since June 2016 having previously been an Associate Governor. She is an executive director of Walter Property Limited, a family owned property investment company founded in Guernsey by her great grandfather over eighty years ago. She became involved in the management of the company in 1987. Since her appointment to the Property Committee of the Company she has been intimately involved in negotiating leases, development contracts and various acquisitions and disposals. Since she assumed executive responsible for strategy in 1998, the company has significantly increased in value by acquisition of property and development of new and existing assets. Catharine serves as a director on a number of other Property Development and Investment companies in Guernsey and Jersey.

Since 2005 Mrs Walter has been a non-executive director and Chairman of a number of Guernsey based property funds with assets in the UK and abroad. This includes involvement in development of property in several jurisdictions.

Before moving back to Guernsey in 1986, Mrs Walter ran a large medical practice in London. She was a lecturer in General Practice Administration and had a book published by Pitmans for medical support staff. She worked in hospital administration at Kings College Hospital and in occupational health at Simpsons in Piccadilly. She trained as a nurse at Guy's Hospital in London.

From 1986 to 2005 Mrs Walter was the Practice Manager of the largest medical practice in the Island responsible for advising on the day-to-day running and business management. She was responsible for corporate governance within the practice and set up risk management and reporting systems. She worked as a consultant for the Island Medical Centre in Alderney until 2015 and completed the development of a new Health Centre premises on that Island.

Mrs Walter is the Honorary Secretary of the local Division of the British Medical Association and has been involved in various negotiations with Government Departments in respect of terms of employment for the medical professionals locally. She has also been responsible for negotiating contracts for medical services with the Health and Social Services Department and the Home Department. During the past three years Mrs Walter has been appointed a Director of Drug Concern and also a Director of a new insurance based company helping to provide a means for elderly people to fund residential care when they become unable to live independently in their own home. In January 2019 she was appointed to the Board of a new Private Investment Fund which has been set up by Ravenscroft. This fund will be investing in property for development in both Guernsey and Jersey.



The Ladies' College
Guernsey

Les Gravées, St Peter Port
Guernsey, GY1 1RW

Tel: (01481) 721602
Fax: (01481) 724209

21 MAR 2019

Deputy Matt Fallaize
President
Office of the Committee for Education, Sport & Culture
Sir Charles Frossard House
La Charroterie
St Peter Port
GY1 1FH

19 March 2019

Dear Deputy Fallaize

EDUCATION NOMINATED GOVERNOR

At the end of May this year, as you will be aware, Dr Mary Short's first term of office as a Governor of The Ladies' College comes to an end. Dr Short is one of the two Education Department nominated Governors and, as such, The Committee for Education, Sports & Culture now need to consider their nomination for the next term of office. Dr Short has indicated her willingness to stand as a Governor for a further term and the Board are supportive of this and would be grateful if the Committee would support the Board's recommendation and nominate Dr Short for a second term as a Governor.

At the time of Dr Short's original appointment to the Board, the Board had identified the need for a Governor who had a broad appreciation of educational developments and a depth of experience to be a critical friend of the College and a source of advice about good practice to the Governors. As a school which works to provide the best opportunities for girls, a member of the Girls' School Association was considered to be the most appropriate.

Dr Short, as Headmistress of St Helen's School, Northwood in London was identified as a suitable candidate at the time. It was felt that her experience from her past and current roles would bring the required educational knowledge and current best practice to the Board, in particular as it related to a girls' school providing education to students from 3 to 18 as both her current school and The Ladies' College do.

Principal
Mrs A Clancy BA (Combined
Hons)
Email: principal@ladiescollege.ac.gg

Registrar
Miss R McClean
Email: registrar@ladiescollege.ac.gg

Vice Principal, Bursar & Clerk to the Governors
Miss E Bridge MA Oxon, ACA
Email: bursar@ladiescollege.ac.gg

www.ladiescollege.com

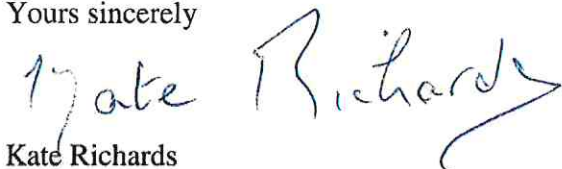
Since her appointment, the Board have been grateful for Dr Short's contribution which has proved how invaluable her educational background is to the governance of the College and which complements the other Governors on the Board to ensure a full range of backgrounds and skills. As such, the College is able to meet the guidance of the Association of Governing Bodies in Independent Schools (AGBIS), of which the College is a member, about the range of backgrounds and skills that a Governing Body should ideally encompass.

I attach a summary CV in respect of Dr Short for your information and do hope that the Committee will feel able to support her nomination for a second term.

We understand that the Bailiff's office need to receive any such nomination by 4th April in order for the matter to be considered by the States of Deliberation in their meeting of 22nd May.

Please do not hesitate to contact me should you require any further information at this stage.

Yours sincerely

A handwritten signature in blue ink that reads "Kate Richards". The signature is fluid and cursive, with a long, sweeping underline that extends to the right.

Kate Richards

Chairman of the Board of Governors

Dr Mary Short

Dr Short is currently Headmistress of St Helen's School, Northwood in London, a leading independent girls' day school and member of the Girls' Schools Association (GSA), which provides education for girls aged three to eighteen.

Dr Short is also a Team Inspector for the Independent Schools' Inspectorate, Deputy Chairman of the Girls' School Association Education Committee and the Girls' School Association's representative on the Joint Council for Qualifications.

Dr Short has a degree from the University of London in Medieval and Modern History and a Doctorate from the University of Cambridge. Prior to joining St Helen's School Dr Short taught at City of London School (Boys), St Paul's Girls' School and Haberdashers' Aske's School for Girls. In these posts she has variously been responsible for teaching history and politics, acted as a Form Tutor and Head of History and more recently as Deputy Head with a responsibility for pastoral care, child protection, staff mentoring, co-curricular activities and university preparation amongst other matters.

At St Helen's Dr Short has overseen the development of subjects and courses offered, improved academic results, a programme of building and the development of co-curricular activities offered to pupils.

Principal
Mrs A Clancy BA (Combined
Hons)
Email: principal@ladiescollege.ac.gg

Registrar
Miss R McClean
Email: registrar@ladiescollege.ac.gg

Bursar & Clerk to the Governors (Vice Principal)
Miss E Bridge MA Oxon, ACA
Email: bursar@ladiescollege.ac.gg



Committee *for*
Education, Sport & Culture

Sir Charles Frossard House
La Charroterie
St Peter Port
Guernsey
GY11FH
+44 (0) 1481 733000
educationsportandculture@gov.
www.gov.gg

The Presiding Officer
States of Guernsey
Royal Court House
St Peter Port
GY1 2NZ

5th April 2019

Dear Sir

Election of a Member of The Ladies' College Board of Governors

The Committee *for* Education, Sport & Culture wishes to put forward Dr Mary Short for re-election to The Ladies' College Board of Governors with effect from 1 June 2019.

Dr Short's re-election is supported by both the Committee and the College.

I confirm that I have seen Dr Short's Declaration of Interest and am satisfied that there is no conflict of interest in Dr Short continuing as a governor. Dr Short has confirmed her willingness to continue as a governor.

Dr Mary Short

Dr Short is currently Headmistress of St Helen's School, Northwood in London, a leading independent girls' day school and member of the Girls' Schools Association (GSA), which provides education for girls aged three to eighteen.

Dr Short is also a Team Inspector for the Independent Schools' Inspectorate, Deputy Chairman of the Girls' School Association Education Committee and the Girls' School Association's representative on the Joint Council for Qualifications.

Dr Short has a degree from the University of London in Medieval and Modern History and a Doctorate from the University of Cambridge. Prior to joining St Helen's School Dr Short taught at City of London School (Boys), St Paul's Girls' School and Haberdashers' Aske's School for Girls. In these posts she has variously been responsible for teaching history and politics, acted as a Form Tutor and Head of History and more recently as Deputy Head with a responsibility for pastoral care, child protection, staff mentoring, co-curricular activities and university preparation amongst other matters.

At St Helen's Dr Short has overseen the development of subjects and courses offered, improved academic results, a programme of building and the development of co-curricular activities offered to pupils.

Yours faithfully,

A handwritten signature in blue ink, appearing to read 'M Fallaize', is positioned above the printed name.

Deputy Matt Fallaize
President
The Committee *for*
Education, Sport & Culture