



States of
Guernsey

The States Early Years Team

Continual Professional Development Diary

Summer 2020

	Course Detail	Page
17th June	Guernsey Mind – Supporting Leaders & Managers	4
23rd June	Supporting Recovery	5
25th June	Enabling Smooth Transitions from Preschool to Reception ‘Speed Dating’	6
2nd July	Leaders and Managers Forum	7
TBC	Child Protection	8
Bright Beginnings Children’s Centre		9
Kindred Children’s Centre		10/11
Health Promotion Unit		12
First Aid with The Institute		13/14/15
Course Booking Form for SEYT Training		16
Feedback and Development Form		17

States of Guernsey Early Years Team



Tel: 268313/4



SEYT@education.gg

Ruth Sharp

Education Officer - Early Years Lead

Email: ruth.sharp@gov.gg

Kate Hynes

Early Years Education Officer

Email: kate.hynes@gov.gg

Linda Roberts

Early Years Lead Inspector

Email: linda.roberts@gov.gg

Sally De Garis

Early Years Inspector

Email: sally.degaris@gov.gg

Rachael Castro

Early Years Inspector

Email: rachael.castro@gov.gg

Sarah Ferguson

Executive Officer

Email: sarah.ferguson@lerondin.sch.gg

Colour Key:

Essential Training (to be undertaken every 3 years)

Mandatory Training (for all Providers)

Autumn

Spring

Summer

Name: Guernsey Mind – Supporting Leaders & Managers

Course Leader:	Jo Cottell
Date:	Wednesday 17 th June 2020
Time:	6.00-7.30pm
Venue:	Virtual Link via Zoom
Course Focus:	Jo Cottell of Guernsey Mind will present a session specifically designed to build skills and confidence in dealing with and managing staff mental health issues which may or may not be due to the Coronavirus. This will include practical advice on how to keep people in work and how to help them back into work after a period of time off, how to recognise common mental health problems and have supportive conversations, plus information on where to get help and support.
Target Group:	Leaders and Managers
Cost:	By donation or £15 per person. Please contact Sarah Ferguson if you wish to attend the training but are finding the financial commitment difficult.
Booking:	Email: SEYT@education.gg

Name: Supporting Recovery

Course Leader:	Gillian Gamble (Principal Educational Psychologist)
Date:	Tuesday 23 rd June 2020
Time:	6.00pm – 7.00pm
Venue:	Virtual training via Microsoft TEAMS
Course Focus:	We are fortunate to be able to offer training from our Lead Educational Psychologist, Gillian Gamble. This will focus on how to talk to children about the COVID-19 pandemic within the Bailiwick context. It will cover the influence of social media, how to remain positive but realistic when discussing the virus, anxiety, new language and experiences.
Target Group:	All Early Years Practitioners
Cost:	Free
Booking:	Email: SEYT@education.gg

**Name: Enabling Smooth Transitions from Preschool to Reception
‘Speed Dating’**

Course Leaders:	Reception Teachers and SENCos
Date:	Thursday 25 th June 2020
Time:	5.00-7.30pm
Venue:	The Hall, Le Rondin School and Centre
Course Focus:	<p>An opportunity to meet and discuss the transition of the children from preschool/nursery with Reception class teachers. Aims of these sessions are:</p> <ul style="list-style-type: none"> • A more inclusive offer for all the children • Easier, more efficient and effective sharing of information for all staff • Help class teachers prioritise next stages in learning for the children • Help schools prioritise transition visits and provide future support for children
Target Group:	A maximum of 4 staff from each Provider in allocated session (keyworkers, room leaders, managers or owners) If you want to send more staff please contact SEYT
Cost:	Free
Bookings:	Via SEYT@education.gg

Name: Leaders and Managers Forum

Course Leader:	Ruth Sharp
Date:	Thursday 2 nd July 2020
Time:	6.30-8.00pm
Venue:	Kelven Room, Le Rondin School and Centre
Course Focus:	Session led by the Early Years Lead to share good practice and support. We will cover recent updates in Early Years policies, procedures and teaching. Providing coaching and support, based on provider's needs.
Target Group:	Owners and Managers
Cost:	Free
Bookings:	Via SEYT@education.gg

Name: Child Protection – Level 2

Course Leader:	Linda Roberts, Early Years Lead Inspector
Date:	TBA
Time:	6.15-9.00pm
Venue:	Kelven Room, Le Rondin School and Centre
Course Focus:	<p>The aims and objectives of the course are:</p> <ul style="list-style-type: none"> · for participants to understand and apply safeguarding principles by: identifying factors that make children and young people vulnerable to harm or abuse; · considering their role and responsibilities; · recognising signs and indicators of abuse; and · considering how to respond to safeguarding concerns <p>Please note: all candidates need to have completed the e-learning package prior to attendance.</p> <p>The e-learning package (Level 1) is to provide a basic overview of safeguarding practice to meet the Children Law requirements. To access the e-learning training, please click on http://theinstitute.gov.gg/login/index.php</p> <p>You will need to click the option to 'Create new account' at the bottom</p> <ol style="list-style-type: none"> 1. Complete the New account details as requested in The Learning Pod 2. You will receive a confirmation email and need to follow the link in the email that you receive 3. Log in using the account details you just created and complete the online course 4. Save a copy of the Certificate/print the certificate or take a photo as evidence or you can take a picture. <p>You will then be taken through a series of slides and scenarios. At the end of the free e-learning, you can print or screenshot your certificate for evidence to show the Level 2 Course Leader.</p>
Target Group:	All Early Years Practitioners and Childminders Essential Training
Cost:	Free
Bookings:	Via SEYT@education.gg



Supporting parents, carers and children from conception to age 4

Bright Beginnings Children's Centre supports you through pregnancy, birth and beyond. Our Children's Centre provides a universal service made up of fun activities and support for all of parents and care-givers with children under 5.

At Bright Beginnings we are committed to:

- Providing a safe and nurturing environment for you and your child.
- Helping you navigate parenthood and your child's first years.
- Building babies and toddlers curiosity and discovery of the world around them.
- Enhancing bonds and relationships with your child.

The first 1001 days of a child's life (conception - 2 years) is one of the biggest times of brain growth and a crucial time when foundations of a child's development are established. Our aim is to support every parent/care-giver to give their child the best possible start in life.



Opening hours

Bright Beginnings Children's Centre is open 51 weeks of the year, excluding bank holidays:
Monday – Friday 9am – 4pm

Nursery and Pre-School

Monday – Friday 8am – 5pm

Café

Monday – Friday 10am – 4pm

Contact details

Bright Beginnings Children's Centre
Rue des Monts, St Sampsons, Guernsey, GY2 4HS

Please call us to speak to a member of our team.

Tel: 01481 244919

Email: info@brightbeginnings.gg

www.brightbeginnings.gg

Visit our Facebook pages for regular updates on our activities and services.

Kindred Children's Centre

Who are we?

We are a team of 6 comprising of: Our manager, 3 full time family support workers, one part time family support worker and one contact supervisor.

We boast a team of qualified health and social care professionals with a great deal of skills and experience in many areas for example in parenting support, baby massage and acupuncture to name but a few.

Our team of friendly, experienced staff are always on hand to offer support and advice when it is needed.

What do we do?

The Kindred Family centre offers a range of groups and courses to meet the needs of families. These include:

- **Weekly drop-ins:**
 - Our drop-in takes place every Monday and Wednesday morning between 9.30 and 11.30 and provide a safe friendly environment to bring your child and enjoy our facilities such as through the use of our play area, arts and craft activities and rhyme time.
 - During term time we provide a story time session and community children's library provided by the Guille-Alles Library every 2 weeks
 - A clinic is provided by the health visitors every Wednesday morning
- **Incredible Years:**
 - **Incredible Babies:**

This 8 week group supports parents in developing their relationship with their baby and learning the latest evidence based techniques in caring for their child.
 - **The Incredible Years Parenting group:**

This 14 week group supports parents in learning the latest evidence based techniques for helping to promote their child's overall development, this group helps parents in building their relationship with their child and provides valuable strategies in positive behaviour management.
 - **Incredible toddlers:**

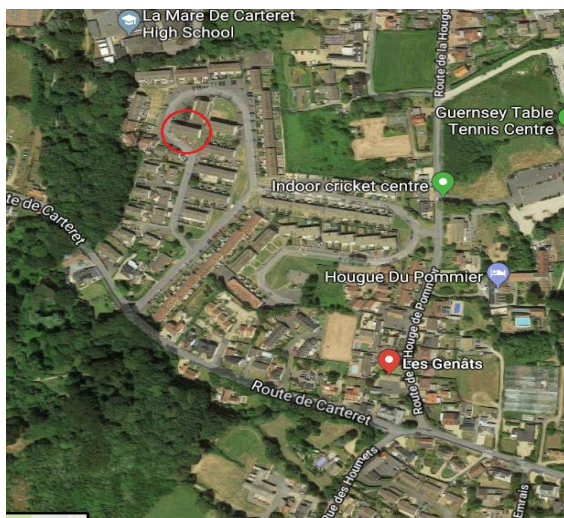
Kindred is hoping to roll out the incredible toddlers group in the near future.
- **Breaking Free:**

- Breaking free is an 8 week group supporting the recovery of mothers who are experiencing post-natal depression.
- **Baby Massage:**
 - Our qualified baby masseuse provides either 1:1 or group sessions of baby massage providing you with the skills to calm and bond with your baby.
- **SALT drop-ins:**
 - On the first Monday of every month 1-2.30 come and meet with a speech and language therapist to discuss any concerns you may have.

Where are we?

You can find us at:

66-67 les Genats estate, Cobo



How do you get in touch?

- Phone us on 253279
- Join us on Facebook
- Visit the website at www.gov.gg/kindredfamilycentre
- Or pop in and see us!



Health Promotion Unit

Le Vauquiedor Office, Princess Elizabeth Hospital,
St Martin's, GY4 6UU Tel 707311

www.gov.gg/healthyliving email healthy.living@gov.gg



Guernsey Health Promotion

We are based in the Le Vauquiedor Office beside the Duchess of Kent House on the PEH site. We have had to downsize our resources Library but we still stock replica foods, lunchboxes, leaflets and posters. Everything is available on loan, free of charge for up to three weeks. We can offer a variety of support services for child care providers. These include training sessions for staff on a variety of healthy lifestyle topics such as healthy eating. These can be arranged after work or in the evenings to fit in with your requirements lasting usually 1 to 2 hours depending on the subject.



Please email healthy.living@gov.gg or call 707311 to discuss your requirements.

We are also promoting sun safety and so we are offering free packs of materials to nurseries who sign up to the Sun Safe Nurseries accreditation scheme. We can support with resources and support to put together your sun policy. You can register here sunsafenurseries.co.uk or email Emily Davies Emily.davies@gov.gg for further information.

Everyone is very welcome to visit but we do ask that you telephone us before you come to avoid disappointment and to ensure that someone will be available to deal with your query Tel: 707311.



QA Level 3 Award in

Emergency Paediatric First Aid (RQF)



1 day course



Certificate valid for 3 years



Ofqual regulated



Be Prepared

Would you know what to do if you saw an infant or child in need of first aid?

Having a good understanding of emergency paediatric first aid is incredibly important for the safety of children and it could mean the difference between life and death.

The QA Level 3 Award in Emergency Paediatric First Aid (RQF) qualification has been designed in-line with the current Early Years Foundation Stage (EYFS) requirements and is ideal for:

- Those who have gained a level 2 or 3 childcare qualification and have entered into an early years setting and wish to be included in the staff to child ratios to comply with the EYFS requirements.
- Anyone who cares for infants and children, such as parents, guardians, grandparents or those who have an involvement with infants and children and want to learn key paediatric first aid skills.

Successful candidates will learn the roles and responsibilities of the emergency paediatric first aider, and will be equipped with the skills needed to deal with a range of paediatric first aid situations, such as performing CPR and controlling external bleeding.

Newly qualified entrants to an early years setting who have completed a level 2 and/or level 3 qualification on or after 30th June 2016, must also have either a full paediatric first aid or an emergency paediatric first aid certificate within three months of starting work.

What's Covered?

- The roles and responsibilities of an emergency paediatric first aider
- Assessing an emergency situation
- Dealing with an unresponsive infant or child
- Recovery Position
- CPR and AED
- Choking
- Minor Injuries
- Bites and Stings
- Seizures
- External Bleeding
- Hypovolaemic shock

Date: Thursday 27th August 2020 - 1 day (9.00am-5.00pm)

Venue: The Institute

Cost: £100 per delegate

Contact Yvette Fairbairn Learning@gov.gg or 707378 for the Booking Form

QA Level 3 Award in

Paediatric First Aid (Annual Refresher) (RQF)





3 hour course



Recommended annually until paediatric first aid requalification training is required

Be Prepared

The Early Years Foundation Stage (EYFS) Statutory Framework states that early years providers should consider whether paediatric first aiders need to undertake annual refresher training to maintain basic key skills and keep up to date with any changes to paediatric first aid procedures.

The **QA Level 3 Award in Paediatric First Aid (Annual Refresher) (RQF)** qualification has been specifically designed to allow qualified paediatric first aiders to refresh their knowledge and practise essential paediatric first aid skills every year until requalification training is required.

Successful candidates will leave the course with a renewed confidence having practised essential paediatric first aid procedures, such as performing CPR, dealing with a choking casualty and much more.

What's Covered?

- ➕ Assessing an incident
- ➕ Managing an unresponsive infant or child
- ➕ Recovery Position
- ➕ CPR and defibrillation
- ➕ Choking
- ➕ Seizures

Date: Wednesday 19th August or Friday 13th November 2020 - half day (9.00am-1.00pm)

Venue: The Institute

Cost: £70 per delegate

Contact Yvette Fairbairn Learning@gov.gg or 707378 for the Booking Form



QA Level 3 Award in Paediatric First Aid (RQF)

2 day course

Certificate valid for 3 years

Ofqual regulated

Be Prepared

Would you know what to do if a child in your care needed first aid?

The Early Years Foundation Stage (EYFS) Statutory Framework requires all early years providers in England to have at least one person who has a current and full paediatric first aid certificate on the premises and available at all times when children are present. Providers should also take into account the number of children, staff and layout of the premises and increase their paediatric first aid provision accordingly to ensure that a paediatric first aider is available to respond to emergencies quickly.

The **QA Level 3 Award in Paediatric First Aid (RQF)** has been specifically designed to meet the criteria set by the Department for Education's EYFS Framework and is ideal for:

- Those who have gained a level 2 and/or level 3 childcare qualification and have entered into an early years setting and wish to be included in the staff to child ratios to comply with EYFS requirements.
- Registered childminders and assistants who are required to hold a current and full paediatric first aid certificate in order to comply with the EYFS requirements.
- Anyone who has a non-professional involvement with infants and children, such as parents, grandparents and want to learn key paediatric first aid skills.

Successful candidates will learn the roles and responsibilities of the paediatric first aider, and will be equipped with the necessary skills to administer safe and effective treatment when dealing with a range of paediatric first aid situations.

Newly qualified entrants to an early years setting who have completed a level 2 and/or level 3 qualification on or after 30th June 2016, must also have either a full paediatric first aid or an emergency paediatric first aid certificate within three months of starting work.

What's Covered?

- ⦿ The roles and responsibilities of a paediatric first aider
- ⦿ Assessing an emergency situation
- ⦿ Dealing with an unresponsive infant or child
- ⦿ Recovery Position
- ⦿ CPR and AED
- ⦿ Choking
- ⦿ Head, neck and back injuries
- ⦿ Fractures
- ⦿ Anaphylaxis and allergic reactions
- ⦿ Meningitis
- ⦿ Asthma
- ⦿ Febrile Convulsions
- ⦿ Seizures
- ⦿ Diabetic Emergencies
- ⦿ Poisoning
- ⦿ Burns and scalds
- ⦿ Electric Shock
- ⦿ External Bleeding
- ⦿ Hypovolaemic Shock
- ⦿ Eye, ear and nose conditions
- ⦿ Bites and stings
- ⦿ Minor Injuries
- ⦿ Treatment for hot and cold body temperatures

Date: 12th & 13th August 2020 – 2 day (9.00am-1.00pm)

Venue: The Institute

Contact Yvette Fairbairn Learning@gov.gg or 707378 for the Booking Form

NAME OF SETTING:

DATE	TITLE OF COURSE	FULL NAME OF STAFF

For ease of booking and to assist in any subsequent cross checking of names forwarded, providers are asked to use this form as far as is convenient.

Kindly email or post your copy to Sarah Ferguson at States Early Years, Le Rondin School & Centre / 268313/4 / SEYT@education.gg

An email confirmation will be sent to the owner/manager of the pre-school/nursery.
Training invoices will be sent to owners/managers on a half termly basis.

In the event that you are unable to attend a course - please notify SEYT@education.gg as soon as possible.

With thanks from the States Early Years Team

Feedback and Development Form

Please complete this form as soon as possible following the CPD course and return to: States Early Years Team, Le Rondin School and Centre, Rue des Landes, Forest, GY8 0DP or email SEYT@education.gg

Participant's Name:	
Course Presenter(s):	
Title of CPD Course:	
Date of CPD Course:	

FEEDBACK

1. Please rate the identified aspects of the course in the shaded boxes using the 1 – 5 scale shown below.

1 Poor	2 Satisfactory	3 Good	4 Very good	5 Excellent
--------	----------------	--------	-------------	-------------

Quality of delivery and materials used		Effectiveness in meeting your learning objectives		Overall evaluation of the course/activity		Knowledge and understanding of the presenter(s)	
--	--	---	--	---	--	---	--

2. What did you enjoy and/or find particularly useful about this course?
3. What would you suggest is changed to improve the session next time?

DEVELOPMENT

4. Please use the prompts below to reflect on the impact of this course:

What changes do you expect to make as a result of this learning?	
What further support will you need to make these changes?	
How will it benefit your children's learning and development?	
Any other comments about your development in relation to this course	

With thanks from the States Early Years Team