



COVID-secure Method Statement and Operating Procedure - to complete before you re-open your business

Your method statement must consider:	How are you doing this:
How clients will be screened for risk (questions, temperature checks)	
Arrangements for the following:	
Booking and screening	
Waiting (waiting areas, called in from cars etc)	
Social distancing of 2m from others who are not involved in the contact treatment being provided	
Hand sanitisation	
PPE requirements for clients and staff	



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Your method statement must consider:	How are you doing this:
Cleaning, including between clients and between sessions	
Toilet facilities	
Ventilation / air changes	
Waste disposal	
How will you deal with any accompanying persons (partners, children etc) – will they be allowed in the premises? What measures to mitigate risks?	
Do you perform an aerosol-generating procedures? If so your method statement must be approved by public health before any such procedures are undertaken.	

Name of business: _____

Name of Person drafting the method statement: _____

Date: _____