



Immigration & Nationality

Guidance document for Employment Permit holders to apply for a visa as of 03/04/2023

This guidance explains how to apply for the correct visa to enable you to travel to and work in the Bailiwick of Guernsey as a holder of an Employment Permit. You must ensure you have employment secured prior to applying for any visa.

Step 1

Apply for a Population Management document and obtain a P-####-#### reference number. Make sure this application is fully completed as this will delay the application.

Step 2

Apply for the relevant visa through the UK online system:

<https://visas-immigration.service.gov.uk/apply-visa-type/crown-dependency-channel>

- **DO NOT BOOK TRAVEL TICKETS UNTIL THE VISA IS APPROVED**
- **THIS PROCESS DOES NOT APPLY TO SPOUSE/PARTNERS OF BRITISH OR IRISH CITIZENS OR THOSE PERSONS PRESENT AND SETTLED UNDER IMMIGRATION LAWS (PLEASE CONTACT OUR OFFICE FOR FURTHER INFORMATION)**

Application process

Select a country to provide your biometrics – **Enter the country name where you are currently.** Click **Next.**

Check available biometric enrolment locations – Select the relevant options.

Reason for application – what are you applying to do – **‘Work’**

Select a visa type – **Seasonal Worker (temporary worker) - £298 (select this option if you have permission from Population Management and hold a Short-Term Employment Permit or a Seasonal Employment Permit.**

or

Work Permit for the Bailiwick of Guernsey - £719 (only select this option if you have permission from Population Management and hold a Long-Term Employment Permit (LTEP). For any eligible dependents please use the same link above and select “join or accompany a family member” and then “Partner or child of current work permit holders”.

Select **Apply now**

Register an email and password.

Complete the application form answering all the questions.

Your planned travel information – **Date you plan to arrive in the UK**, this may be the date the visa is made valid from, it is important not to book any flights before the visa has been approved and your passport has been returned to you.

Information about your application – Enter the following information about your employer in the box at the bottom of the screen.

- your employer
- job title
- what you will earn
- Population Management reference number (P-####-####)
- where you will stay

Check your answers and select **Continue** and submit the application form.

The application process can take up to 3 months.