

Strategy for Nature Fund Application Guidance Notes

The Strategy for Nature (SfN) Fund is a scheme funded by the States of Guernsey Agriculture, Countryside and Land Management Services (ACLMS) in order to offer financial support for environmental initiatives which aim to further the goals and objectives of the Strategy for Nature.

These guidance notes explain the application process and rules that apply to this scheme. Applicants are advised to read these notes before making an application.

Who can apply?

Anyone can apply for the SfN Fund; you do not need to be a registered charity. More than one application from any organisation, group or individual can be submitted in any one fund year. An amount up to £5,000 can be applied for at one time, whether it is for the full cost of the project, or as part of the costs.

Which projects qualify?

To qualify, a project's main activity must:

- Meet the overall goals and at least one objective of the Strategy for Nature;
- Be based in Guernsey and/or Herm.

Applications could be for projects relating to specific species or habitats (marine, coastal or terrestrial) or they could be for community-based projects (i.e., general education and awareness).

Work stipulated under a planning obligation or other legal requirement cannot be funded by the scheme and work within a domestic curtilage is not eligible.

Applications can be made at any stage of a project, i.e., for those which have commenced and require further funding in order to continue or those which are yet to be established.

If submitting an application for the part funding of a project, a successful applicant shall be required to provide evidence to confirm that they have sufficient funding for the whole project and/or be willing to return the funds if ongoing additional fund raising is unsuccessful.

How do apply

Please complete the application form and send together with supporting plans, images, maps, quotes or documentation that are relevant to your application. Please email your application form to aclms@gov.gg, or send by post to ACLMS, Raymond Falla House, Longue Rue, St Martins, GY4 6HG

Applications must be received by **9am on Monday 1st November**. Applications received after this deadline will not be considered.

For assistance or additional guidance in completing the application form, please contact a member of the ACLMS team on aclms@gov.gg or 01481 224567.

Assessment of applications

Applications will be assessed by an approval panel. The panel is comprised of representatives from the States of Guernsey and the Biodiversity Partnership Group. They will assess each application objectively and without bias based on the below assessment criteria. Should any member of the panel believe they have a conflict of interest which does not allow them to review applications objectively, they will be asked to recuse themselves from review of that application.

All applications will be received and reviewed in confidence, however ACLMS reserve the right to promote or publicise all grants awarded, unless there are exceptional or legal reasons not to.

Assessment Criteria

The selection process will be conducted to ensure that all applicants are evaluated fairly, to ensure best value for money and that applicants fulfil all funding requirements. Applicants are evaluated in order to identify those most aligned with the Strategy for Nature, whilst also ensuring they will achieve measurable and meaningful benefits. The selection criteria is as follows, along with the weight afforded to each criteria when considering an application.

1. Alignment with the goals of the Strategy for Nature - 40%

Applications are assessed on their delivery of the Strategy for Nature objectives:

- Objective 1 – Engage the public with nature-based activities
- Objective 2 – Incorporate biodiversity considerations into private and corporate activities
- Objective 3 – Integrate nature into decision making within Guernsey
- Objective 4 – Ensure an increase in habitat connectivity
- Objective 5 – Ensure the status of key species and habitats

Objective 6 – Support species resilience and implement sustainable practises

Objective 7 – Integrate biodiversity into education

Objective 8 – Share and use data effectively

Objective 9 – Improve biodiversity data sets

2. Measurable benefits of the project - 20%

Applicants should provide information on what benefit the project will provide for the island environment and what key performance indicators (KPIs) will be used to measure that benefit.

3. Previous experience in managing similar projects - 10%

Applicants should provide any information on previous experience.

4. Adequate planning and methodology - 10%

The methodology should be realistic and practical with a clear pathway for actual delivery of the aims and, where possible, include milestones which can be used to demonstrate and monitor progress.

5. Sustainable impact - 10%

Applicants should demonstrate that the outcomes will be sustained after the funding is finished and will leave a lasting impact.

6. Value for Money - 10%

Applicants should demonstrate that the project represents good value for money and, where appropriate, that alternative means of delivering the same outcomes have been assessed for cost effectiveness.

Payment

- The maximum funding for any one project is £5,000. If costs exceed this they can be met by the applicant or alternative funding sources.
- Payment will be made upon approval of the project by the fund panel and subsequent receipt of a signed Fund Agreement.
- Payment will be made by cheque or BACS into the applicant's designated bank account.

Conditions

1. Provision of funding is discretionary and applications may be rejected or deferred if they do not meet the objectives, or due to budgetary constraints.
2. The panel reserves the right to set funding conditions relevant to each project. Any conditions set will be detailed in the Fund Agreement.
3. The project must be completed according to the Fund Agreement, including ongoing care and maintenance. Failure to comply with the Fund Agreement may require all or part of the grant to be repaid.
4. The project or phase(s) of the project must be completed within one calendar year of the funds being released. A subsequent application could be made for further funding for additional phases of a project (where applicable) in subsequent years. If the project is not completed within this timescale, ACLMS reserves the right to request all or part of the grant be returned.
5. Copies of all records and details relating to each project must be submitted to ACLMS, where they will be kept for 10 years and be available for inspection by the Office *of the* Committee *for the* Environment and Infrastructure, the Biodiversity Partnership Group or their appointed agents during this period. The full Fair Processing Notice for the Office *of the* Committee *for the* Environment and Infrastructure can be found [here](#).
6. The type and extent of monitoring will depend on the project and will be agreed by the Biodiversity Partnership Group and detailed in the Fund Agreement. This may include stipulations of milestones and performance indicators.
7. Any items purchased or work carried out using SfN Fund monies should be readily available for inspection by ACLMS, or their appointed agents, on request.
8. ACLMS reserves the right to withhold part or all of the payment, or require part or all of the payment to re-paid if;
 - information provided in the application or in subsequent correspondence is found to be substantially or materially incorrect or incomplete;
 - there is change to the work agreed which is considered to be substantial in the nature, scale, cost or timing of the work, without prior approval.
9. ACLMS and the Biodiversity Partnership Group accept no liability in respect of loss due to any delay in the payment of funds, or to any suspension, reduction or cancellation of funding.