

# SEYT PRE-INSPECTION INFORMATION

**CHILDMINDER**

**Name:**

**Date:**



States of Guernsey  
States Early Years Team

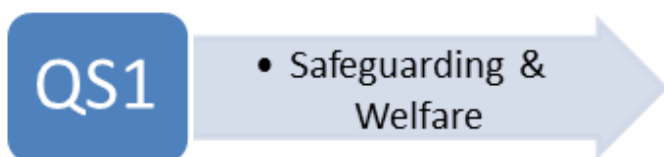
# SEYT PRE-INSPECTION REPORT

To be completed by the childminder and submitted to the relevant inspector 1 week before to ensure an inspection can take place. This is part of a childminders Continuous Professional Development, Quality Assurance and the registration process.

<b>Name of Childminder</b>	
<b>Address of Childminder</b>	

Children on register, including own children. Current Child Protection legislation defines childminding registration for children up to the age of 8, however older children are also the responsibility of a childminder whilst in their care and must be included. This is a safeguarding matter relating to who has responsibility for a child or young person (The Children (Guernsey and Alderney) Law, 2008, Part II, sections 8 &10).

	NAME	D.O.B.	AGE	MON	TUES	WED	THURS	FRI
1								
2								
3								
4								
5								
6								
7								



<b>How are children taught about safeguarding whilst with you? E.g. NSPCC Pantosaurus, internet safety.</b>	
<b>Outings – give examples e.g. beach, park. Risk/benefit assessment.</b>	

Any change in circumstances? New residents living in/staying over in the the home? Any person over the age of 16yrs requires the relevant checks including DBS.	
Liability Insurance Valid & Available. Insurer and date of expiry.	
Vehicle insurance valid. Driving Licence valid – date of expiry and current address?	
Vehicle serviced on (date)?	

## Health Care

List all Pets. Need to be included in risk/benefit assessment.	
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## Safety

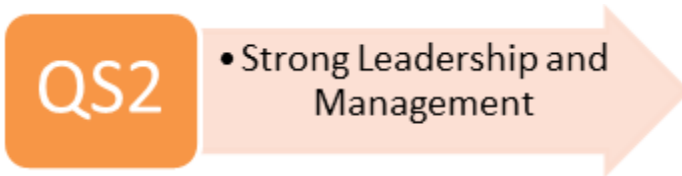
Fire Checks valid Date of last check: (Re-checked every 8yrs)	
Emergency Fire Plan in place and effective Date of last fire practice	

## Cleaning

Understanding of Legionella, policy followed – including clean water for play <a href="#">Managing health and safety risks from Legionella in water systems (HSE guidance) - States of Guernsey (gov.gg)</a>	
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## Food & Drink

Registered with the Office of Environmental Health and Pollution Regulation?		Date:	Grade:
Do you provide meals? What are parents providing for meals/snacks? <a href="#">Lunchbox Lowdown   Health Improvement Commission</a>			
Written permission in place for re-heating food. (Links to registration with OEHPR, Standard 1.65)			



Contracts used and effective/updated	
What do you have in place for daily contact? E.g. What's App, diaries Permissions in place if using social media?	
Policies available, reviewed annually and dated. (Forward all policies to visiting inspector with this form prior to inspection)	
How is the Curriculum (EYFS) being delivered? Give examples of what you are doing. Morton Michel and PACEY offer relevant training.	

What other professionals are involved with the children you care for? E.g SLT	
If a child attends more than one provision e.g. nursery, preschool, childminder, how is information shared?	

### Childminder qualifications and CPD training

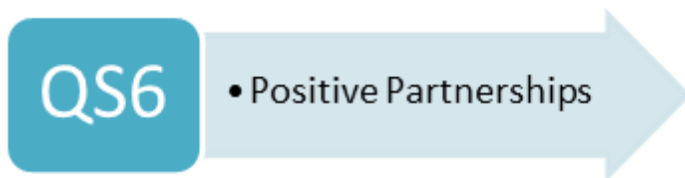
Recognised Childcare Qualifications:	Date:	Awarding Body and Level:
Safeguarding:	Date:	Level:
First Aid:	Date:	Full/other:
Food Hygiene:	Date:	Level:
Training sessions undertaken within a 12-month period (minimum of 3) excluding mandatory training. As of Sept 2021 when EYQSF for childminders came into effect or the date of registration for a new childminder.	Date:	Course Title, Trainer, benefit, and relevance:

<b>Comments/Suggestions for relevant training course</b>	
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### Curriculum & Offer

<b>Observation, Assessment and Planning must include all children cared for. How is evidence captured? E.g. written notes, photos, videos, recordings. This information will need to be shared with an inspector during an inspection.</b>	
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### Partner Services

<b>If a child you care for is/has been involved with professional partners e.g. SLT how have you been included and plans shared?</b>	
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## Policy Check

EYQS	Policy	Date reviewed	Any Action Required
1.47	Exclusion of children who are ill or infectious		
2.12 & 2.53	Safeguarding and child protection including intimate care, E-safety and use of personal devices/equipment		
	Inclusion including SEND and equal opportunities		
	Positive behaviour management		
	Lost or missing children		
	Induction/admissions of new children		
	Accident and incident procedures, including emergency arrangements for illness, etc.		
	No smoking/vaping, drugs and alcohol		
	Cleaning, Infection Prevention and Control including Legionella		
	Health and Safety at Work Policy and Risk Assessment including pets		
	Food safety Management System based on HACCP principles		
	Fire Policy and procedures		
	Complaints and concerns		
	Data protection		
	Eat well		

