

## Valid Identity Documents

The applicant must be able to show:

- One Document from Group 1, below
- two further documents from either Group 1, or Group 2a, or 2b, below

At least one document must confirm the **applicant's name, date of birth**, and their **current address**.

If the applicant is unable to provide a Document from Group 1, Contact the GVB to go through alternative options.

| GROUP 1 – Primary Trusted Identity Credentials  |  |
|---|--|
| <b>Current Valid Passport</b>   | <b>Biometric Residence Permit (UK)</b>   |
| <b>Current Driving Licence (UK, Channel Islands &amp; Isle of Man)</b><br>(Full or Provisional) – (Please note new UK licences do not issue paper counterparts) |  |
| <b>Adoption Certificate (UK and Channel Islands)</b>  | <b>Birth Certificate (UK, Isle of Man and Channel Islands)</b><br>Issued within 12 months of birth - full or short form acceptable<br>including those issued by UK authorities overseas, such as Embassies, High Commissions and HM Forces           |
| GROUP 2a – Trusted Government / State Issued Documents  |  |
| <b>Current Driving Licence Photocard (All countries outside the UK)</b><br>Full or Provisional<br>(paper version if issued before 1998)                         | <b>Birth Certificate (UK, Isle of Man and Channel Islands)</b><br>(issued after the time of birth)   |
| <b>Current Driving Licence (full or provisional) - paper version (if issued before 1998)</b><br>(UK, Isle of Man, and Channel Islands)<br>(Full or Provisional) | <b>Marriage/ Civil Partnership Certificate (UK and Channel Islands)</b>  |
| <b>HM Forces Identity Card (UK)</b>   | <b>Immigration document, visa or work permit</b><br>Issued by a country outside the UK. Valid only for roles whereby the applicant is living and working outside of the UK. Visa/permit must relate to the non UK country in which the role is based |
| <b>Firearms Licence (UK, Channel Islands and Isle of Man)</b>   |  |
| GROUP 2b: - Financial/ Social History Documents   |  |
| <b>Utility Bill – not Mobile Phone</b><br>(issued in the last 3 months)   | <b>Mortgage Statement</b><br>(UK, Issued within last 12 months)  |
| <b>Credit Card Statement</b><br>(UK, issued in the last 3 months)   | <b>Guernsey Housing Licence</b>  |
| <b>Bank/Building Society Statement</b><br>(issued in the last 3 months)   | <b>EEA National ID card</b><br>(Must be Valid)   |
| <b>Bank or Building Society Account opening confirmation letter</b><br>(UK, issued in the last 3 months)  | <b>Financial Statement, for example pension or endowment</b>   |
| <b>Benefit Statement, for example Child Benefit, Pension</b><br>(UK, Issued in last 3 months)   | <b>Irish Passport Card</b><br>(Cannot be used with an Irish Passport)<br>(Must be Valid)   |
| <b>P45/P60 Statement</b><br>(UK, & Channel Islands equivalent)<br>(Issued within last 12 months)  | <b>Council Tax Statement</b><br>(UK, & Channel Islands equivalent)<br>(Issued within the last 12 months)   |

**GROUP 2b: - Financial/ Social History Documents (continued)**

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|--|---|
| <b>Cards carrying the PASS accreditation logo<br/>(UK, Isle of Man, and Channel Islands)</b>   | <b>Letter from Head Teacher or College Principal</b><br>(UK - for 16 to 19 year olds in full time education - only used in exceptional circumstances if other documents cannot be provided) (Must still be valid) |
| <b>A document from Central/ Local Government, Government Agency/Local Authority giving entitlement<br/>(UK &amp; Channel Islands)</b><br>(e.g from the Department of Work and Pensions, the Employment Service, HMRC)<br>(issued in the last 3 months) |   |
| <b>Letter of Sponsorship from future employment provider</b><br>(Non UK only) – valid only for applicants residing outside of the UK at the time of application  |   |