

REVENUE SERVICE**TECHNICAL OFFICER (OECD PILLARS 1 AND 2)****SO1 OR SO2****JOB DESCRIPTION****JOB SUMMARY:**

The Technical Officer is responsible for considering the technical and operational implications of the OECD Pillar 1 and 2 proposals, providing technical analysis and assistance in policy development and associated legislative/system/process planning, design and delivery.

RELATIONSHIPS:

The Technical Officer will report to, and is accountable to, the Director of the Revenue Service. They work closely with the Head of Policy, the Director of International Tax Policy, the External Relations Team and the Finance Sector Development Unit.

The Technical Officer also works closely with industry representative bodies, e.g. the Guernsey International Business Association and its member associations, such as the Guernsey Society of Chartered & Certified Accountants.

MAIN DUTIES AND RESPONSIBILITIES:

- Analysing the OECD Pillar 1 and 2 rules, commentary and implementation plans, providing detailed technical analysis to assist in policy development that considers the key risks and opportunities and provides recommendations regarding the available options.
- Participate in relevant OECD and other supranational organisation meetings, providing concise summaries of key impacts or issues to enable discussion and effective communication with key stakeholders, which will include States of Guernsey officers, Deputies, professional advisors, etc.
- Considering how Pillar 1 and/or 2 may be implemented, in a manner that minimises the compliance and administrative burden for both businesses in scope and for the Revenue Service.

- Ensuring effective and appropriate communications regarding procedures, processes and developments are provided to the Revenue Service and other key stakeholders to ensure a clear plan is developed for implementation.
- Assisting those Teams within the Revenue Service that will be most affected, in the event that Guernsey adopts the Pillar 1 and/or 2 Models, ensuring suitable training materials are developed and provided to the Teams. Receiving feedback from the Teams in the event that there are perceived gaps in the training materials and then addressing any such gaps.
- Maintaining awareness and knowledge of developments in other jurisdictions which could impact on the policy direction taken with regard to the OECD Pillar 1 and 2 Models.

KEY CRITERIA:

ESSENTIAL

1. A relevant professional qualification or accountancy qualification, or HM Revenue & Customs Inspector training (or equivalent) with knowledge of international taxation matters.
2. A good understanding of accountancy principles and internationally recognised accounting standards.
3. An understanding of and an appreciation of the economic climate pertaining to Guernsey.
4. Excellent communication skills, with the ability to convey complex information at all levels.
5. Experience of undertaking problem analysis and the ability to think critically in order to make judgements based on facts.
6. The ability to develop policy based on reliable evidence, with proven planning and organisation skills.

KEY COMPETENCIES

LEADERSHIP

- Anticipate and predict the long-term impact on our own areas of national and international developments, including economic, political, environmental, social and technology.
- Interpret a wide range of political and island pressures and influences to develop strategies.

- Articulate options and large-scale reputational risks and impacts, including economic, environmental, political and social and recommend plans to manage and mitigate.

TEAMWORK

- Actively promote their own area / Service's reputation externally and internally – publicise successes widely.
- Proactively create, maintain and promote a strong network of connections with colleagues across their own area / Services, wider Public Service and externally.
- Identify capability requirements to deliver organisation and / or Public Service 3 – 5 year strategy and grow sustainable capability across all groups including those identified as having high potential.

ACCOUNTABILITY

- Manage strategic commercial relationships and service delivery arrangements actively and effectively to provide ongoing value for money to the tax payer.
- Interpret a wide range of financial and management information and use financial data effectively in decisions.
- Maintain and improve service by managing risks to ensure own area and partners deliver against defined outcomes.
- Promote resilience and responsiveness in the organisation by being open and honest about challenges, and the actions required to address unexpected developments.