

Freedom of Information Request

Date of receipt: 23rd January 2023

Date of response: 26th January 2023

Freedom of Information request regarding States of Guernsey Employee Mileage Allowance

Request

I understand that the States of Guernsey (SoG) offers employees a fuel subsidy of 80.8p per mile for use of their own vehicles when carrying out their duties as part of their employment by the SoG. Please can you provide me with the following:

- i) the exact terms of the subsidy;
- ii) the categories of staff that are entitled to the subsidy;
- iii) the amount of money paid from states coffers to staff in total in the last 5 calendar years where figures are available. I'm only after a rough idea of the quantum, so estimated figures would be sufficient so long I can achieve that aim.

Response provided by the Policy & Resources Committee:

- i) the exact terms of the subsidy*

Employees authorised by their service area to use a motor vehicle for the purpose of their duties will be eligible to receive compensation in the form of a mileage allowance. Authorised users submit details of official business on a standard log sheet for approval by their line manager on a month by month basis.

Home to duty miles are regarded as private miles and must be paid for by the employee. Exceptions to this are journeys undertaken outside of normal duty hours (e.g. on call-out) and those which fulfil the hybrid working (working from home) journey reimbursement criteria. This allows for mileage claimed from home when commuting to other work venues excepting the first and last journey of a day.

There is a formula used to calculate the mileage rate and this takes note of both variable and fixed costs. Variable or running costs include petrol prices (about two thirds of the value), but also costs for servicing etc. Fixed costs include things like insurance and depreciation. The current 2023 rates per mile are 80.8p (cars) and 40.4p per mile (motorcycles).

ii) the categories of staff that are entitled to the subsidy

All staff authorised by their service area are eligible to claim an allowance for using their vehicle be that a car or motorcycle.

iii) the amount of money paid to staff in total in the last 5 calendar years

2018 - £525k

2019 - £575k

2020 - £507k

2021 - £489k

2022 - £618k

2020 and 2021 figures were affected by the Covid-19 Pandemic.

81% of these claims come from Health and Social Care employees, the vast majority of these (76%) come from Community Services.