

Livestock Holders Contact Details

Fair Processing Notice

Basic contact information relating to livestock holders will be shared with the Police and Animal Welfare Organisations in order for them to contact a livestock holder in the event of an accident or emergency involving their livestock. Large and medium sized livestock such as horses, cattle, pigs, sheep and goat often escape from their paddocks or pens. Livestock owners are likely the most proficient and best equipped to capture stray animal and return them to an appropriate, secure place of safety. Therefore it is in the public interest that stray livestock or livestock involved in an accident whose owners can be identified through tags attached to the livestock are contacted at the earliest opportunity.

Basic contact information relating to livestock holders and animal data, including poultry and *Mustelinae*, will be kept by the Farm Services team and States Veterinary Officers in order for them to contact individuals in the case of a disease outbreak or for any other animal health or welfare concerns.

The information controller in this instance is The Office *for the* Environment and Infrastructure.

1. The Data Protection Law

The controller acknowledges its obligations as per the data protection law, which provides a number of requirements in terms of processing activities involving personal data. The controller further acknowledges the general principles of processing as well as the rights of a data subject and more information in relation to these provisions are provided within this fair processing notice.

2. The Principles of Processing

a. Lawfulness, fairness and transparency

Personal data must be processed lawfully, fairly and in a transparent manner.

Personal information is collected directly from the livestock holder.

The personal information collected will be the:

- Name of the livestock holder,
- Address of the holding/household,

- Contact details of the livestock holder (phone number and email address)
- The holding number
- Type and number of animals kept

The lawful basis and purpose for collecting each element of personal information is to enable the livestock holder to be contacted in the event that there is a disease outbreak, their livestock are involved in an accident or emergency. This is in the interest of the public.

The processed personal information will only be shared with the Police and local Animal Welfare Organisations in order for them to contact the livestock holder in the event of an accident or emergency involving livestock.

b. Purpose limitation

Personal data must not be collected except for a specific, explicit and legitimate purpose and, once collected, must not be further processed in a manner incompatible with the purpose for which it was collected.

The controller acknowledges its responsibility with regards to this data protection principle and therefore the controller maintains that it will not further process that personal data in a way which is incompatible to its original reason for processing as specified in section 2a, unless the controller is required to do so by law. The personal data will not be transferred to a recipient in an authorised or an unauthorised jurisdiction (as per the definition within data protection law).

c. Minimisation

Personal data processed must be adequate, relevant and limited to what is necessary in relation to the purpose for which it is processed.

The controller maintains that it will only process the personal data which is detailed in section 2a, and will not process any further personal data that is not necessary in relation to the original reason for processing personal data as specified in section 2a, unless the controller is required to do so by law.

d. Accuracy

Personal data processed must be accurate, kept up-to-date (where applicable) and reasonable steps must be taken to ensure that personal data that is inaccurate is erased or corrected without delay.

The controller will ensure that all personal data that it holds is accurate and kept up-to-date, and any personal data that is inaccurate will be erased or corrected without delay.

e. Storage limitation

Personal data must not be kept in a form that permits identification of a data subject for any longer than is necessary for the purpose for which it is processed.

Personal information will be kept for as long as the livestock holder keeps livestock.

f. Integrity and confidentiality

Personal data must be processed in a manner that ensures its appropriate security, including protecting it against unauthorised or unlawful processing and against accidental loss, destruction or damage, using appropriate technical or organisational measures.

Information will be held electronically by The Office *for the* Environment and Infrastructure, the Guernsey Police and local Animal Welfare Organisations. Access to information will be password protected and backed up.

g. Accountability

The controller is responsible for, and must be able to demonstrate, compliance with the data protection principles.

3. Contact Details

The contact details of the controller are as follows:

- The Office *for the* Environment & Infrastructure
- Tel: 01481 221161
- Email: svo@gov.gg

The contact details for the Data Protection Officer of Environment & Infrastructure are as follows:

- Nigel Henaghen
- Tel: 01481 220012
- Internal Tel: 677 3097
- Email: Nigel.Henaghen2@gov.gg