

**LAW OFFICERS OF THE CROWN**

**LEGAL SERVICES**

**SENIOR SERIOUS ECONOMIC CRIME PROSECUTOR**

**SO4 – SO8**

**(ACCORDING TO QUALIFICATIONS AND EXPERIENCE)**

**JOB DESCRIPTION**

**JOB SUMMARY:**

To support the Head of the newly formed Economic Crime Unit (ECU) in the discharge of their duties, on behalf of the Law Officers of the Crown, to review, advise upon and where appropriate prosecute criminal proceedings within the Bailiwick of Guernsey, with particular emphasis on serious economic crime, including money laundering and drug trafficking. The postholder will ideally be qualified as an Advocate in Guernsey.

**RELATIONSHIPS:**

The post holder will report to and be responsible to the Head of the ECU and as appropriate to the Director of Criminal prosecutions and the Law Officers of the Crown. They will work closely with the Advocates responsible for the prosecution of serious economic crime, as part of the ECU. The post holder will regularly liaise with all professional and support staff in Chambers and with Advocates in private practice and senior staff in other States Departments.

**STATUS:**

The post will be full time. The post holder will initially be based at the Law Officers Chambers in Guernsey; some agile working may be required.

**KEY TASKS:**

- To review and advise upon criminal cases referred to Chambers by the Economic and Financial Crime Bureau (EFCB) the specialist branch of law enforcement dealing with this specialist area.
- To prepare and present (once suitably qualified, if not already qualified locally) court applications and prosecutions in all Bailiwick courts on behalf of the Law Officers of the Crown in connection with serious economic crime, money laundering and drug trafficking.

- To work closely with the EFCB by providing clear legal advice to enhance the quality and direction of investigations and advising on matters of law and procedure in Bailiwick courts; in each case which is considered for prosecution, to establish whether there is a realistic prospect of conviction and, if so, whether the public interest requires a prosecution.
- To assist the Law Officers in the exercise of their powers under serious fraud, drug trafficking, counter terrorism and money laundering legislation, including the preparation of notices and applications for orders to produce information and to restrain and confiscate assets.
- To collaborate with local law enforcement agencies, regulatory bodies and other members of Chambers on shared work streams in connection with domestic and international investigations into serious economic crime, money laundering and drug trafficking.
- To assist with research into law and policy relating to the prosecution of economic crime, and to advise the Head of ECU of any legislative changes necessary for the effective detection, investigation and prosecution of serious economic crime including money laundering; to work with others in Chambers on the preparation of appropriate proposals for law reform.
- To represent the Law Officers and ECU at relevant meetings and events as agreed and where required, both locally and overseas.
- To assist, from time to time, in the training of local law enforcement officers.
- To undertake, where appropriate, any other legal or advisory functions in connection with the prosecution of crime, for and on behalf of the Law Officers.

#### **KEY CRITERIA:**

##### **ESSENTIAL**

1. Professionally qualified as an Advocate of the Royal Court, or as a Barrister or a Solicitor in England and Wales, Scotland or Northern Ireland or an equivalent qualification in a compatible common law jurisdiction with a minimum of 5 years PQE (but candidates of exceptional ability and motivation with less than 5 years PQE will be considered). If not already held then local qualification as an Advocate of the Guernsey Royal Court will be required (support given).
2. A proven ability to rapidly assimilate unfamiliar areas of law and objectively assess complex factual and sensitive matters, providing practical advice in sometimes urgent situations.
3. Proven record of experience as an advocate/trial lawyer and/or of preparation of cases for trial.
4. Excellent communication skills generally, both orally and in writing, with the ability to deal with people at all levels.

5. Experience of advising law enforcement personnel in the detection and investigation of crime, and of collaborating with investigating officers in the preparation of cases for prosecution.
6. The ability to express difficult concepts in a clear and concise manner and to assess sensitive issues objectively.
7. Demonstrable case preparation skills, including familiarity with the practicalities of disclosure requirements and legal professional privilege in the context of large and complex criminal investigations.
8. The ability to work as part of a team and a commitment to collaborative working.
9. Proven ability to effectively organise and prioritise own work, to work unsupervised, and with a flexible approach.
10. Experience in working with sensitive and confidential information, with the utmost respect and integrity.
11. A commitment to the highest professional, ethical, and behavioural standards.

#### **DESIRABLE**

12. Enthusiasm and dedication, with an interest in and aptitude for developing expertise in a specialist area(s) of legal practice.
13. Practical knowledge or experience in prosecuting or defending economic crime, and familiarity with legal procedures relating to the restraint, forfeiture, and confiscation of the proceeds of crime.
14. An ability to understand and identify the purpose and significance of complex financial structures, in the context of allegations of criminal conduct, and to provide appropriate advice to law enforcement agencies engaged in investigations.
15. An awareness of international standards and regulatory issues affecting the provision of financial services, and the requirements and goals of policies to combat economic crime, corruption, money laundering and terrorism.
16. A sound understanding of local criminal justice issues as well as an awareness of international issues, particularly those pertaining to the prosecution of economic crime.
17. Experience of digital working, including time recording and document management systems.

#### **STATES OF GUERNSEY COMPETENCY FRAMEWORK – (this comprises States of Guernsey qualities and behaviours applicable to posts of this grading)**

- Identify and shape how own area fits within and supports the work of Chambers.
- Ensure involvement and consultation where necessary and take decisive action when required.

- Communicate with conviction and clarity in the face of tough negotiations or challenges.
- Proactively create, maintain, and promote a strong network of connections with colleagues across their own area / Chambers, wider public service and externally.
- Actively promote knowledge and resource sharing with peers and across functions.
- Role model continuous learning and self-development, evaluating own effectiveness and growth and planning next learning steps accordingly.
- Take ownership of delivery against outcomes and give credit for others' delivery.
- Maintain a strong focus on priorities, holding others to account for priorities and swiftly respond to changing requirements.