



BILLET D'ÉTAT

XVI
2000

WEDNESDAY, 12th July, 2000

ACCOUNTS OF THE STATES
FOR 1999

BILLET D'ÉTAT

TO THE MEMBERS OF THE STATES OF THE ISLAND OF GUERNSEY

I have the honour to inform you that a Special Meeting of the States of Deliberation will be held at the **ROYAL COURT HOUSE, on WEDNESDAY, the 12th July, 2000**, immediately after the meeting already convened for that day, for the purpose of considering the States Accounts for 1999.

DE V. G. CAREY,
Bailiff and President of the States.

The Royal Court House,
Guernsey.
The 23rd day of June, 2000

Letter of the President of the States Advisory and Finance Committee

The President,
States of Guernsey,
Royal Court House,
St. Peter Port,
Guernsey.

26th April, 2000

Sir,

I have the honour to enclose the accounts of the States of Guernsey for the year ended 31st December 1999, together with the report of the Auditors thereon and to request that you will be good enough to lay this matter before the States with appropriate propositions.

It should be noted that the accounts include the States Treasurer's Report which contains a commentary on the financial outturn for 1999 and the overall financial position of the General Revenue Account. In previous years the Advisory and Finance Committee's commentary on these matters was included within the Policy and Resource Planning Report.

I am, Sir,
Your obedient Servant,
L. C. MORGAN,
President,
Advisory and Finance Committee.

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STATES OF GUERNSEY

STATEMENT OF RESPONSIBILITIES FOR THE PREPARATION OF ANNUAL ACCOUNTS

The Advisory and Finance Committee is responsible for the preparation of accounts for each financial year which fairly summarise the transactions made during the year and for selecting suitable accounting policies. In preparing those accounts the Advisory and Finance Committee relies on information supplied by various States Committees. Each States Committee is expected to:

- apply suitable accounting policies on a consistent basis;
- make judgements and estimates that are reasonable and prudent.

The Advisory and Finance Committee and all other States Committees acknowledge responsibility for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the States of Guernsey.

STATEMENT OF INTERNAL FINANCIAL CONTROLS

It is the responsibility of each States Committee to identify and install a system of internal controls, including financial control, which is adequate for its own purposes. Thus Committees are responsible for safeguarding the assets of the States of Guernsey in their care and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Every States Committee is also responsible for the economical, efficient and effective management of public funds and other resources entrusted to it.

It is acknowledged that States Committees are subject to financial and manpower restrictions. Nevertheless, Committees have a duty to ensure that they fulfil their obligations to install and maintain adequate internal controls and safeguard the States resources for which they are responsible.

The States internal financial controls and monitoring procedures include:

- An annual budget and planning process to allocate, control and monitor the use of resources.
- Establishment of the States Audit Commission, consisting of a majority of Non-States Members, with the primary objective of assisting Committees to ensure good management of States finances.
- Review and appraisal of the soundness, adequacy and application of internal controls by the States Internal Audit Department.
- The requirement for all audit reports to be tabled at a meeting of the relevant States Committee to ensure that all Committee members are aware of their financial affairs.
- Regular review of the performance and security of the States' financial assets by the Advisory and Finance Committee's Investment Sub-Committee.

Through their staff recruitment and training States Committees strive to ensure that all those with financial responsibilities have the necessary skills and motivation to discharge their duties with the proficiency which the community has the right to expect.

The States internal controls and accounting policies have been and are subject to continuous review and improvement.

In addition the accounts are subject to independent external audit by auditors appointed by the States.

AUDITORS' REPORT TO THE ADVISORY AND FINANCE COMMITTEE

We have audited the accounts on pages 20 to 135, and 138 to 155 which have been prepared under the accounting policies set out on page 7.

Respective duties of States Committees and the auditors

As described on page 5 the Advisory and Finance Committee are responsible for the preparation of accounts for each financial year which fairly summarise the transactions made during that year and for selecting suitable accounting policies.

It is our responsibility to form an independent opinion, based on our audit, on the accounts and to report our opinion to you.

Basis of opinion

We conducted our audit in accordance with United Kingdom Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the accounts. It also includes an assessment of the significant estimates and judgements made in the preparation of the accounts, and whether the accounting policies are appropriate to the States of Guernsey's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance as to whether the accounts are free of material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the accounts.

Opinion

In our opinion the accounts fairly summarise the transactions for the year ended 31 December 1999 and have been properly prepared in accordance with the accounting policies set out on page 7.

Deloitte & Touche

Chartered Accountants

St Peter's House
Le Bordage
St Peter Port
Guernsey GY1 3HW
Channel Islands

26 April 2000

STATES OF GUERNSEY ACCOUNTING POLICIES

1. The accounts of the States of Guernsey comprising those Committees set out on pages 00 to 000 are prepared under the historical cost convention with the exception of the Consolidated Sinking Fund accounts, Consolidated Superannuation Fund accounts, the Contingency Reserve Fund and investments held under the heading of Miscellaneous Securities which have been adjusted by the revaluation of investments.
2. General Revenue Account income in respect of income tax recognises cash received to 31 January in the following calendar year. All other income and expenditure is dealt with on an accruals basis.
3. Capital expenditure from General Revenue Account votes is written off in the year in which it is incurred. Depreciation is therefore not provided.
4. Stock is valued at the lower of cost and net realisable value.
5. Provisions are made for the purpose of providing readily available funds for redeeming States loans (of which only those of the States Water Board remain outstanding) when they fall due, and are subject to any losses which may be incurred on future realisations of Sinking Fund investments.
6. Investments in the Consolidated Superannuation Fund accounts are included at market prices ruling at the year end..For valuation purposes investments expressed in foreign currencies have been translated into sterling at the rate of exchange ruling at the year end..Realised and unrealised gains and losses on investments are adjusted on the members' capital accounts in proportion to their average balance during the year..Interest and dividends are similarly apportioned.
7. Investments in the Contingency Reserve Fund and investments held under the heading of Miscellaneous Securities are included at market prices ruling at the year end..For valuation purposes investments expressed in foreign currencies, if held, have been translated into sterling at the rate of exchange ruling at the year end.
8. The States of Guernsey provides a funded final salary (i.e. defined benefit) pension scheme for its employees..The contributions made by the States of Guernsey and its employees are such as to spread the full cost of benefits over the employees' working lives..The pension cost is assessed in accordance with the advice of qualified actuaries.
9. By a Resolution of the States dated 25 April 1991, General Revenue Committees are given the option, in certain circumstances, of retaining generated income for their own use..Where the Advisory and Finance Committee have authorised such income to be retained, it is shown as operating income reducing net expenditure from that year.
10. Interest receivable on the General Revenue Account is shown within the Advisory and Finance Committee accounts..Interest on the Capital Reserve is shown within that section of the Summary of Capital Fund..Other interest is shown in the respective funds and accounts to which it relates.

STATES TREASURER'S REPORT

For the year ended 31 December 1999

Introduction

The purpose of this report is to give a brief overview of the major financial highlights of the outturn of General Revenue for 1999. Full details of individual Committees' income and expenditure are shown in the following pages of this Billet d'Etat.

General Revenue Account Income and Expenditure

In summary, the outturn for 1999 as compared to 1998 was as follows:

	1999		1998	
	£m	£m	£m	£m
Income		238.2		217.4
Expenditure				
Non-Formula Led	148.6		140.4	
Formula Led	42.2		40.4	
		<u>190.8</u>		<u>180.8</u>
Operating Surplus		<u>47.4</u>		<u>36.6</u>

Commentary

- Income in 1999 has increased by a net amount of £20.8m compared to 1998 (an increase of 9.6% in cash terms or 7% in real terms) mainly due to an increase in income tax receipts of £22.3m.
- Income in 1999 has increased by £4.8m compared to the prediction in the 2000 Budget Report, again mainly due to higher than anticipated income tax receipts.
- Total revenue expenditure in 1999 has increased by £10.0m (5.5% in cash terms or 3.1% in real terms) compared to 1998. The major increases in expenditure occurred in the following areas:

	£m
• Health Services	2.3
• Education	2.4
• Law and Order - Police	0.7
• Social Insurance and Supplementary Benefits	1.9
• Emergency Disaster Relief Donations	0.2

The above increases in expenditure had been anticipated and committees were able to fund the extra expenditure from their authorised budgets.

It has been reported to the Advisory and Finance Committee that with the exception of the Liberation and Millennium Celebrations Committee, all General Revenue committees remained within their Authorised Budget.

The Committee is most concerned that the Liberation and Millennium Celebrations Committee exceeded its Authorised Budget of £142,015 by £36,409, an overspend of over 25%. This was due to a number of factors, some of which, in the Committee's opinion, should have been anticipated and avoided by better planning by the Liberation and Millennium Celebrations Committee.

The Committee will take this into account when making recommendations to the States for future cash limits for the Liberation and Millennium Celebrations Committee. However, for the present, the Advisory and Finance Committee believes there is little practicable option for the States other than to sanction this overspend and its funding from the General Revenue Account. This will effectively be achieved by approving the year end accounts set out within this Billet d'Etat, and the Committee accordingly recommends the States so to do.

STATES TREASURER'S REPORT
For the year ended 31 December 1999

General Revenue Account

The overall position of the General Revenue Account at 31 December 1999 was as follows:

	£m	£m
Operating surplus		47.4
Add: capital receipts		1.1
		<u>48.5</u>
Less: Appropriations		
Capital Fund	11.9	
Capital Reserve	20.0	
Contingency Fund	19.0	
Unspent Revenue Balances transferred to Capital Fund	0.1	
		<u>51.0</u>
		(2.5)
Add: Balance Brought forward from 1998		<u>33.6</u>
Balance as at 31 December 1999		<u>31.1</u>

Of the above sum of £31.1m, £13.1m is allocated to individual committees in respect of accumulated unspent balances leaving an available balance on the General Revenue Account Reserve as at 31 December 1999 of £18.0m. (1998: £21.2m). The target balance to be retained on the General Revenue Account as a reserve to cover unforeseen expenditure and shortfalls in income is 5% of annual income (i.e. £11.9m).

Capital Income and Expenditure

During 1999 capital expenditure was £10.4m. Major payments during the year included the following:

	£m
• Advisory and Finance Committee: Government House maintenance	0.4
• Board of Health: Purchase of premises as accommodation for nurses	1.1
• Board of Health: Medical Equipment	0.7
• Children Board: Refurbishment of premises	0.4
• Education Council: Redevelopment of Forest School	1.8
• Housing Authority: Construction and conversion of properties	0.4
• Public Thoroughfares Committee: Pumping stations, foul water and sewers	1.4

During 1999 capital income was £1.1m of which £1.0m was in respect of the sale of incompatible housing stock.

Capital Fund: General

The movements on the Capital Fund: General for 1999 can be summarised as follows:

	£m	£m
Balance of Fund as at 1 January 1999		8.8
Net appropriations for the year	11.0	
Committee expenditure in year	(10.4)	
		<u>0.6</u>
Balance of Fund as at 31 December 1999		<u>9.4</u>

STATES TREASURER'S REPORT
For the year ended 31 December 1999

Capital Reserve Fund

The movements on the Capital Reserve Fund for 1999 can be summarised as follows:

	£m	£m
Balance of Fund as at 1 January 1999		36.5
Saving on capital vote transferred to Fund in respect of the new Police Headquarters	1.1	
Appropriation from Revenue Account	20.0	
Interest received	3.2	
		<u>24.3</u>
Balance of Fund as at 31 December 1999		<u>60.8</u>

Contingency Reserve Fund

The movements on the Contingency Reserve Fund for 1999 can be summarised as follows:

	£m	£m
Balance of Fund as at 1 January 1999		84.6
Appropriation from Revenue Account		19.0
Net depreciation of investments - realised and unrealised	(7.3)	
Investment management fees	(0.2)	
Interest received	6.4	
		<u>(1.1)</u>
Net Investment Loss		<u>102.5</u>
Balance of Fund as at 31 December 1999		<u>102.5</u>

The net investment loss of £1.1m compares with the anticipated loss of £1.2m reported in the 2000 Budget report (Billet d'Etat XX, 1999).

This loss has been due to the poor performance of bond markets in 1999 in which the Fund is largely invested. However, the performance of the Fund, which is professionally managed, in 1999 is close to its benchmark return and follows the very satisfactory returns of 12.3% in 1997 and 15.9% in 1998. For the three month period ended 31 March 2000 the Fund has shown a net investment gain of £2.1m.

The target of the Contingency Reserve Fund is the equivalent of a full year's revenue expenditure to provide protection against major emergencies including economic downturns having a severe adverse effect on the Island. The balance of the Fund as at 31 December 1999 represents 54% of its target based on 1999 actual expenditure (1998: 47%).

Following the 2000 Budget debate in December 1999, the States approved a further transfer to the fund at the beginning of 2000 of £6m.

Year 2000 Compliance

The possible inability of computer hardware, software and other equipment utilising microprocessors to recognise and properly process data fields containing a twin digit year in the periods approaching and beyond the millennium is commonly referred to as the year 2000 compliance issue.

Following its initial review, the Committee continues to be alert to the potential risks and uncertainties surrounding the year 2000 compliance issue. As at the date of this report, the Committee is not aware of any significant factors which have arisen, or that may arise, which will affect its activities, however, the situation is still being monitored. Any future costs associated with this issue cannot be quantified but are not expected to be significant.

STATES TREASURER'S REPORT
For the year ended 31 December 1999

Future changes to the Year End accounts

The Advisory and Finance Committee is committed to ensuring that the year end accounts of all States entities are prepared in line with best practice.

In recent years a number of important changes have been made to the year end accounts, in particular those of the General Revenue committees. For example, last year for the first time a Statement of Internal Financial Controls was included.

The inclusion of this report in this Billet d'Etat is also another important step and it is intended that in future each States entity will have its own financial and performance commentary to accompany its year end accounts. The Committee is introducing these changes in a phased manner and has started this year with the Trading Boards.

Appointment of External Auditors

As reported in last year's Policy and Resource Planning Report, following the recommendations of the Committee, the States has decided (Billet d'Etat XI, May 1999) that the annual appointment of auditors be dealt with by the States at the same time as the approval of the year end accounts rather than in the Policy and Resource Planning Report as in previous years.

In 1997, following a competitive tender process, the Committee recommended and the States approved the appointment of Deloitte & Touche as auditors of all of the States accounts. It was the Committee's stated intention that there should be no major review of the reappointment of external auditors for a period of five years unless the appointment proved unsatisfactory in any significant respect.

The Committee is aware of no such unsatisfactory aspects and, after seeking advice from the States Audit Commission (as required by the States Audit Commission (Guernsey) 1997, Law), is recommending that the States appoint the firm of Deloitte & Touche as auditors of all States accounts for the year ending 31 December 2000 (in the case of the States Electricity Board 31 March 2001).

D P Trestain B.Com, FCA
States Treasurer
26 April 2000

SUMMARY OF GENERAL

THIS IS BROADLY WHERE THE INCOME ON REVENUE ACCOUNT COMES FROM —	1999		1998	
	£'000	£'000	£'000	£'000
TAXATION —				
Income Tax	188,574		166,257	
Import Duties and Impôts	13,605		13,607	
Document Duty, etc.	6,287		5,689	
Exempt Company Fees	4,905		4,914	
Automobile Tax	4,533		4,389	
Tax on Rateable Values	3,099		3,061	
		221,003		197,917
RENT FROM STATES HOUSES AND OTHER PROPERTIES		5,215		5,042
CROWN REVENUES		4,697		4,457
HEALTH AND SOCIAL SERVICES — FEES, ETC		2,769		2,671
INTEREST AND SURPLUS ON NOTES AND COINS		1,468		4,189
SEWAGE CART FEES		1,128		1,061
COURT FEES AND FINES		977		1,026
POST OFFICE — CONTRIBUTION TOWARDS GENERAL REVENUE		614		728
MISCELLANEOUS		345		333
TOTAL REVENUE INCOME		238,216		217,424

Notes: 1996 - Income Tax Allowances Improved.
1997 - Income Tax Allowances Improved. Impôt on Tobacco Increased.
1998 - Income Tax Allowances Improved. Impôt on Tobacco Increased. Exempt Company Fees Increased. Document Duty Reduced on Lower Value Properties.
1999 - Income Tax Allowances Improved. Impôt on Tobacco increased. Impôt on small brewery beer reduced.

The figures in this statement and their classification are approximate only. The statement does not constitute a part of the States Accounts and should not be treated as such.

REVENUE INCOME

1997		1996		1995	
£'000	£'000	£'000	£'000	£'000	£'000
156,200		133,016		131,568	
11,788		14,102		11,785	
6,144		6,064		4,989	
4,000		3,847		3,710	
4,245		4,064		3,967	
3,024		3,014		2,951	
	185,401		164,107		158,970
	4,861		4,639		4,481
	4,223		4,181		3,406
	2,702		2,517		2,387
	2,800		3,000		3,414
	981		926		935
	1,023		1,120		972
	578		678		382
	419		301		265
	202,988		181,469		175,212

SUMMARY OF GENERAL

AND THIS IS BROADLY WHERE IT GOES	1999		1998	
	£'000	£'000	£'000	£'000
HEALTH SERVICES, CARE OF THE AGED AND CHILDREN —		50,127		47,832
SOCIAL SECURITY SERVICES —				
Social Insurance and Supplementary Benefits, etc	42,302		40,393	
Public Assistance	528		595	
Sheltered and Other Work Schemes	316		309	
		43,146		41,297
EDUCATION		39,294		36,919
ADMINISTRATIVE, TECHNICAL AND CENTRAL SERVICES INCLUDING TAX COLLECTION —				
Advisory and Finance (including Committee Secretariat and Technical Services Costs)	5,722		5,243	
Customs and States Traffic	3,130		2,951	
Income Tax Authority	3,077		2,919	
Board of Administration	1,760		1,475	
Island Development Committee	1,565		1,558	
Civil Service Board	1,025		881	
		16,279		15,027
LAW AND ORDER —				
Police	7,219		6,518	
Courts	2,398		2,377	
Probation, Prison and Maintenance of Prisoners in U.K. Prisons	2,241		2,080	
		11,858		10,975
COMMUNITY SERVICES —				
Roads, Traffic, Coast Defence, Sewers and Sewage Carts	7,377		7,014	
Fire Brigade	2,315		2,183	
Refuse Disposal and Other Community Services provided by the Board of Administration	290		296	
		9,982		9,493
SERVICES FOR LOCAL INDUSTRIES —				
Tourism	3,987		3,996	
Commerce and Industry	1,554		1,286	
Horticulture	1,395		1,512	
Agriculture and Fisheries	860		834	
		7,796		7,628
STATES HOUSES AND OTHER PROPERTIES —				
UPKEEP AND REPAIR		3,927		4,023
RECREATION, MUSEUMS, PARKS, ETC.		3,115		2,999
OVERSEAS AID		962		750
HOUSING — ADMINISTRATION		894		790
STATES OF ALDERNEY DOMESTIC ACCOUNT		658		539
STATES OF ALDERNEY AIRPORT SUBSIDY		416		395
DOCUMENT DUTY AND TREIZIEME GRANTS		85		96
MISCELLANEOUS		2,307		2,017
TOTAL REVENUE EXPENDITURE		190,846		180,780
OPERATING SURPLUS AVAILABLE FOR APPROPRIATION		47,370		36,644
		238,216		217,424

The figures in this statement and their classification are approximate only. The statement does not constitute a part of the States Accounts and should not be treated as such.

REVENUE EXPENDITURE

1997		1996		1995	
£'000	£'000	£'000	£'000	£'000	£'000
	45,134		43,224		39,745
37,880		35,994		34,405	
757		787		834	
350		406		391	
	38,987		37,187		35,630
	35,135		34,197		32,686
4,984		4,914		4,457	
2,953		2,848		2,749	
2,829		2,796		2,693	
1,455		1,469		1,446	
1,410		1,425		1,378	
915		966		933	
	14,546		14,418		13,656
6,241		6,311		5,998	
2,145		2,134		1,925	
2,082		2,111		2,009	
	10,468		10,556		9,932
6,581		6,329		5,996	
2,129		2,027		1,884	
60		311		293	
	8,770		8,667		8,173
3,683		3,809		3,283	
1,074		1,041		947	
1,582		1,494		1,476	
835		904		638	
	7,174		7,248		6,344
	3,569		3,773		2,931
	2,453		2,573		1,993
	700		639		618
	712		770		686
	802		638		600
	343		288		311
	167		254		276
	1,810		1,838		1,652
	170,770		166,270		155,233
	32,218		15,199		19,979
	202,988		181,469		175,212

SUMMARY OF CAPITAL

	1999		1998	
	£'000	£'000	£'000	£'000
CORPORATE IT PROJECTS		222		397
EDUCATION — Constructing and improving school buildings, etc.		2,075		1,029
FIRE BRIGADE — Purchase of equipment and improvements to premises		223		431
HEALTH AND SOCIAL SERVICES — Provision and improvement of accommodation, etc.		2,935		1,402
HOUSING — Purchase of land, constructing houses, etc.		386		1,092
LAND RECLAMATION AND REFUSE DISPOSAL		99		629
LAW AND ORDER —				
Police	308		239	
Prison	39		21	
		347		260
RECREATION, LEISURE, ETC. — Constructing and improving facilities, etc. (excluding capital grant to Beau Sejour Centre)		329		184
ROADS, SEWERS, SURFACE DRAINAGE, ETC. — Improvements, new constructions, etc.		1,433		1,784
SEA FISHERIES — Patrol Vessel		—		396
STATES OF ALDERNEY NET CAPITAL EXPENDITURE		950		7
STATES PROPERTIES — Purchases, new constructions and improvements, etc.		756		433
MISCELLANEOUS WORKS		635		620
TOTAL CAPITAL EXPENDITURE		10,390		8,664

EXPENDITURE

1997		1996		1995	
£'000	£'000	£'000	£'000	£'000	£'000
	47		254		316
	1,672		1,644		1,426
	53		84		168
	1,290		756		437
	410		539		193
	3,428		323		3,009
112		358		84	
58		19		30	
	170		377		114
	482		325		226
	1,650		1,311		2,038
	169		—		—
	61		(1)		90
	260		250		541
	586		943		534
	10,278		6,805		9,092

ACCOUNTS

18

**GENERAL REVENUE
COMMITTEE ACCOUNTS**

INCOME

Committees	Accounts, 1999	Probable Outturn, 1999	Budget Estimate, 1999	Accounts, 1998
	£	£	£	£
INCOME ON REVENUE ACCOUNT —				
Ordinary Income				
Advisory and Finance Committee	14,007,494	12,945,400	14,428,200	16,020,159
Agriculture and Countryside Board	66,103	59,400	60,325	60,980
Arts Committee	—	—	—	—
Board of Administration	14,217,543	13,782,200	14,070,250	14,206,573
Board of Health	2,257,341	2,065,800	2,130,600	2,190,270
Board of Industry	—	—	—	—
Cadastre Committee	3,099,541	3,088,000	3,147,900	3,061,095
Children Board	—	—	—	—
Civil Defence Committee	—	—	—	—
Civil Service Board	—	—	—	—
Education Council	—	—	—	—
Gambling Control Committee	26,885	28,750	30,000	26,635
Guernsey Social Security Authority	—	—	—	—
Heritage Committee	—	—	—	—
Home Affairs Committee	11,733	12,900	13,000	13,067
<i>Less amount paid to Crown Revenues Account</i>	—	—	—	—
Horticulture Committee	—	—	—	—
Housing Authority	5,210,051	5,503,000	5,392,700	5,060,786
Income Tax Authority	193,478,395	190,179,000	188,019,000	171,171,100
Island Development Committee	—	—	—	—
Island Reception Committee	—	—	—	—
Liberation and Millennium Celebrations Committee	—	—	—	—
Overseas Aid Committee	—	—	—	—
Population and Migration Committee	—	—	—	—
Probation Service Committee	—	—	—	—
Public Assistance Authority	88,581	92,000	92,000	90,364
Public Thoroughfares Committee	1,128,768	970,000	970,250	1,061,855
Recreation Committee	6,434	7,000	7,000	6,521
Sea Fisheries Committee	3,702	3,784	7,000	6,383
States Traffic Committee	4,614,223	4,690,000	4,255,000	4,448,592
Tourist Board	—	—	—	—
Total Income on Revenue Account	238,216,794	233,427,234	232,623,225	217,424,380
	238,216,794	233,427,234	232,623,225	217,424,380
	238,216,794	233,427,234	232,623,225	217,424,380

INCOME AND EXPENDITURE

EXPENDITURE

Committees	Accounts, 1999		Total Authorised, 1999		Budget Estimate, 1999		Accounts, 1998	
	£	£	£	£	£	£	£	£
EXPENDITURE ON REVENUE ACCOUNT —								
Ordinary Expenditure								
Advisory and Finance Committee	13,078,499		14,664,182		13,630,510		12,077,806	
Agriculture and Countryside Board	651,885		662,050		709,000		628,667	
Arts Committee	114,367		116,000		110,000		100,755	
Board of Administration	7,666,135		8,259,264		7,620,000		7,002,848	
Board of Health	45,123,686		45,192,378		44,810,000		43,116,243	
Board of Industry	1,338,179		1,415,300		1,380,000		1,195,236	
Cadastre Committee	178,603		185,800		177,300		158,592	
Children Board	3,757,034		4,049,296		3,970,000		3,520,137	
Civil Defence Committee	114,000		155,050		120,250		113,813	
Civil Service Board	1,024,548		1,030,100		1,025,000		881,026	
Education Council	38,918,779		39,476,035		38,654,000		36,558,386	
Gambling Control Committee	6,065		15,650		5,700		4,484	
Guernsey Social Security Authority	42,301,503		42,426,400		42,504,100		40,393,270	
Heritage Committee	889,745		890,900		873,000		867,072	
Home Affairs Committee	11,479,059		11,967,575		11,650,000		10,506,540	
<i>Less</i> amount received from Crown Revenues Account	(1,944,964)		(2,142,600)		(1,980,000)		(1,805,884)	
Horticulture Committee	1,394,796		1,624,250		1,642,450		1,512,041	
Housing Authority	4,797,271		5,420,600		4,925,000		5,042,233	
Income Tax Authority	3,077,344		3,160,550		3,115,000		2,918,907	
Island Development Committee	1,564,826		1,682,750		1,700,000		1,558,448	
Island Reception Committee	12,168		21,000		21,000		7,038	
Liberation and Millennium Celebrations Committee	178,424		142,015		54,250		33,718	
Overseas Aid Committee	962,038		962,467		811,000		750,077	
Population and Migration Committee	532		2,000		2,000		(200)	
Probation Service Committee	208,152		234,600		227,500		213,858	
Public Assistance Authority	528,045		556,550		704,500		594,743	
Public Thoroughfares Committee	6,571,825		6,773,300		6,270,000		6,102,462	
Recreation Committee	1,109,554		1,048,785		1,023,000		1,042,799	
Sea Fisheries Committee	208,291		230,500		232,000		205,602	
States Traffic Committee	1,549,421		1,759,000		1,745,000		1,483,318	
Tourist Board	3,987,392		4,486,000		4,205,000		3,996,377	
Total Expenditure on Revenue Account	190,847,202		196,467,747		191,936,560		180,780,412	
		190,847,202		196,467,747		191,936,560		180,780,412
Operating Surplus available for appropriation		47,369,592		36,959,487		40,686,665		36,643,968
		238,216,794		233,427,234		232,623,225		217,424,380

ADVISORY AND FINANCE COMMITTEE

INCOME ON REVENUE ACCOUNT

Heads of Credit	Accounts, 1999		Probable Outturn, 1999		Budget Estimate, 1999		Accounts, 1998	
	£	£	£	£	£	£	£	£
Administration—								
Interest receivable	14,965,259						18,505,423	
Less net amounts due to third parties	(14,019,070)						(15,865,511)	
General Revenue Account interest receivable	946,189						2,639,912	
Unrealised gain/(loss) on revaluation of investments (Note 1.)	(362,173)						391,123	
	584,016		650,000		1,900,000		3,031,035	
Fees, charges, etc.	35,670		38,250		38,400		18,816	
Surplus on Notes and Coins Account	781,884		650,000		925,000		1,015,040	
Television Tender Payments	31,061		30,900		56,175		55,391	
	<u>1,432,631</u>		<u>1,369,150</u>		<u>2,919,575</u>		<u>4,120,282</u>	
Courts and Crown Revenues —								
Greffe —								
Court fees	111,196		120,000		120,000		118,189	
Document duty	6,285,678		5,640,000		5,740,000		5,685,101	
Fees and certificates	209,224		225,000		250,000		225,642	
Leasehold duty	1,155		3,750		3,750		3,892	
Licences	53,470		55,000		60,000		55,447	
Transfer duty	—		—		375		—	
	<u>6,660,723</u>		<u>6,043,750</u>		<u>6,174,125</u>		<u>6,088,271</u>	
Law Officers —								
Fees	15,385		14,000		25,000		34,344	
Fixed Penalties	<u>274,045</u>		<u>330,000</u>		<u>280,000</u>		<u>266,273</u>	
Magistrates Court —								
Fees	18,305		16,000		18,000		19,365	
Sergeant and Sheriff —								
Fees	101,687		120,000		140,000		136,198	
Fines and costs	193,792		180,000		165,000		170,177	
	<u>295,479</u>		<u>300,000</u>		<u>305,000</u>		<u>306,375</u>	
Crown Revenues —								
Receipts from H. M. Treasury	4,577,159		4,250,000		4,150,000		4,340,282	
Naturalisation fees	1,160		2,000		1,500		1,967	
Passport fees	131,791		135,000		110,000		113,867	
Less payments to H.M. Government	(131,791)		(135,000)		(110,000)		(113,867)	
Legalisation of documents	118,357		120,000		100,000		115,000	
	<u>4,696,676</u>		<u>4,372,000</u>		<u>4,251,500</u>		<u>4,457,249</u>	
	<u>11,960,613</u>		<u>11,075,750</u>		<u>11,053,625</u>		<u>11,171,877</u>	
Post Office contribution to General Revenue		614,250		500,500		455,000		728,000
TOTAL CARRIED TO SUMMARY OF GENERAL REVENUE INCOME AND EXPENDITURE		14,007,494		12,945,400		14,428,200		16,020,159

Note 1. The unrealised gain/(loss) on revaluation of investments relates to investments held for both General Revenue and third parties. The investments are normally held until maturity therefore it is not anticipated that any gain or loss will crystallise.

ADVISORY AND FINANCE COMMITTEE

EXPENDITURE ON REVENUE ACCOUNT

Heads of Charge	Accounts, 1999		Total Authorised, 1999		Budget Estimate, 1999		Accounts, 1998	
	£	£	£	£	£	£	£	£
Administration—								
Premises	107,530		112,400		115,700		100,548	
Staff	2,554,340		2,596,800		2,630,175		2,272,944	
Supplies and services	683,834		1,144,996		725,695		578,657	
Audit fees	29,845		28,800		28,800		27,617	
Consultants fees	77,941		146,700		77,500		49,266	
Contracted-out work	156,965		167,100		182,850		130,911	
Contribution to local television subtitling	37,440		37,440		37,440		37,440	
	<u>3,647,895</u>		<u>4,234,236</u>		<u>3,798,160</u>		<u>3,197,383</u>	
<i>Less</i> Sundry recoveries	(44,792)		(45,080)		(48,200)		(68,535)	
Notes and coins recoveries	(41,155)		(39,400)		(46,800)		(38,491)	
Sark recoveries	(327)		(309)		(374)		(374)	
	<u>3,561,621</u>		<u>4,149,447</u>		<u>3,702,786</u>		<u>3,089,983</u>	
Commonwealth Parliamentary Association —								
Annual contribution to General Council (Vote 29.1.86)	18,515		18,515		18,700		17,972	
Regional conferences etc.	21,530		30,000		37,000		43,285	
	<u>40,045</u>		<u>48,515</u>		<u>55,700</u>		<u>61,257</u>	
Control of Borrowing Legislation —								
Guernsey Financial Services Commission		100,000		100,000		100,000		100,000
Courts and Crown Revenues —								
Bailiff —								
Supplies and services	17,048		18,500		18,950		21,139	
Salaries, superannuation and establishment allowance	475,104		487,650		429,050		411,790	
Printing	75,218		104,000		104,000		80,751	
	<u>567,370</u>		<u>610,150</u>		<u>552,000</u>		<u>513,680</u>	
Court of Appeal —	58,870		75,000		50,000		99,648	
Court Buildings —								
Premises	23,110		37,450		42,700		20,225	
Staff	32,727		33,325		33,850		32,236	
Supplies and services	1,606		1,850		2,000		1,617	
	<u>57,443</u>		<u>72,625</u>		<u>78,550</u>		<u>54,078</u>	
<i>Less</i> Recoveries from Crown Revenues	(12,358)		(22,350)		(22,350)		(10,921)	
	<u>45,085</u>		<u>50,275</u>		<u>56,200</u>		<u>43,157</u>	
Greffe —								
Premises	766		1,300		2,000		841	
Staff	511,797		520,900		497,600		477,779	
Supplies and services	83,219		80,000		80,000		70,390	
Printing	14,950		21,000		22,000		7,735	
	<u>610,732</u>		<u>623,200</u>		<u>601,600</u>		<u>556,745</u>	

ADVISORY AND FINANCE COMMITTEE

EXPENDITURE ON REVENUE ACCOUNT

Heads of Charge	Accounts, 1999		Total Authorised, 1999		Budget Estimate, 1999		Accounts, 1998	
	£	£	£	£	£	£	£	£
Interception of Communications	2,623		2,900		1,200		1,269	
Law Officers —								
Premises	3,983		5,730		5,700		4,274	
Staff	766,540		811,050		876,350		804,510	
Supplies and services	67,537		100,900		85,200		75,718	
	838,060		917,680		967,250		884,502	
Magistrates Court —								
Staff	105,846		102,700		106,500		96,613	
Supplies and services	2,528		3,100		5,400		3,602	
	108,374		105,800		111,900		100,215	
Sergeant and Sheriff —								
Premises	5,568		5,950		3,950		3,178	
Staff	221,136		230,600		247,150		238,109	
Supplies and services	30,601		34,150		33,650		25,233	
	257,305		270,700		284,750		266,520	
Crown Revenues —								
Annual allocation to H.E. Lieutenant Governor: Establishment allowance and salary	442,084		438,820		447,750		454,933	
Government house —								
Repairs, furniture, equipment etc.	154,316		170,300		50,000		76,697	
Maintenance of prisoners in the United Kingdom	47,721		50,000		125,000		16,043	
Legal proceedings fees, tithes, Greffe record books, etc.	47,645		64,990		64,700		52,696	
Passports	38,522		42,500		26,500		25,547	
States Prison	1,944,964		2,142,600		1,980,000		1,805,884	
Royal Court House contribution towards upkeep	12,358		22,350		22,350		10,921	
	2,687,610		2,931,560		2,716,300		2,442,721	
		5,176,029		5,587,265		5,341,200		4,908,457

ADVISORY AND FINANCE COMMITTEE

EXPENDITURE ON REVENUE ACCOUNT

Heads of Charge	Accounts, 1999		Total Authorised, 1999		Budget Estimate, 1999		Accounts, 1998	
	£	£	£	£	£	£	£	£
Department of Architecture —								
Staff	588,591		615,800		663,610		625,796	
Supplies and services	69,879		69,970		39,650		37,925	
Consultants fees	—		—		—		2,617	
Contracted-out work	42,460		45,700		38,400		27,022	
	<u>700,930</u>		<u>731,470</u>		<u>741,660</u>		<u>693,360</u>	
<i>Less Sundry recoveries</i>	—		(5)		(5)		—	
	<u>700,930</u>		<u>731,465</u>		<u>741,655</u>		<u>693,360</u>	
<i>Less Operating income</i>	—		(5)		(5)		—	
	<u>700,930</u>	700,930	<u>731,460</u>	731,460	<u>741,650</u>	741,650	<u>693,360</u>	693,360
Department of Engineering —								
Staff	939,116		974,200		1,032,850		879,051	
Supplies and services	134,144		164,225		122,625		114,472	
Consultants fees	4,252		4,950		2,000		—	
Contracted-out work	1,072		1,600		—		39,449	
	<u>1,078,584</u>		<u>1,144,975</u>		<u>1,157,475</u>		<u>1,032,972</u>	
<i>Less Sundry recoveries</i>	(443)		(400)		(600)		(243)	
<i>Sark recoveries</i>	—		(5)		(5)		—	
	<u>1,078,141</u>		<u>1,144,570</u>		<u>1,156,870</u>		<u>1,032,729</u>	
<i>Less Operating income</i>	(142,026)		(145,760)		(40,500)		(57,563)	
	<u>936,115</u>	936,115	<u>998,810</u>	998,810	<u>1,116,370</u>	1,116,370	<u>975,166</u>	975,166
Elections —								
Staff	—		2,000		10,000		488	
Supplies and services	24,725		40,400		34,400		17,067	
	<u>24,725</u>		<u>42,400</u>		<u>44,400</u>		<u>17,555</u>	
<i>Less Sundry recoveries—</i>	—		—		—		(1,451)	
	<u>24,725</u>	24,725	<u>42,400</u>	42,400	<u>44,400</u>	44,400	<u>16,104</u>	16,104
Grants —								
Priaulx Library (Vote 30.09.92)	75,000		75,000		75,000		75,000	
Royal Court Fund (Vote 29.04.81)	50,000		50,000		50,000		50,000	
	<u>125,000</u>		<u>125,000</u>		<u>125,000</u>		<u>125,000</u>	
<i>Less Recoveries</i>	(9,866)		(4,500)		—		(5,391)	
	<u>115,134</u>	115,134	<u>120,500</u>	120,500	<u>125,000</u>	125,000	<u>119,609</u>	119,609
Guernsey Tax Tribunal —								
Allowances	5,880		9,400		11,600		3,946	
International Representation	42,718		50,500		10,000		—	
Parole Review Committee —								
Allowances	1,628		3,600		4,000		1,215	
Payments to States Members —								
Allowances	723,381		722,535		748,900		702,035	
Pensions and pension contributions	131,167		131,200		142,300		135,370	
	<u>854,548</u>	854,548	<u>853,735</u>	853,735	<u>891,200</u>	891,200	<u>837,405</u>	837,405

ADVISORY AND FINANCE COMMITTEE

EXPENDITURE ON REVENUE ACCOUNT

Heads of Charge	Accounts, 1999		Total Authorised, 1999		Budget Estimate, 1999		Accounts, 1998	
	£	£	£	£	£	£	£	£
Preparations for E.M.U. —								
Supplies and services	(1,547)		35,000		35,000		25,000	
Consultants fees	(1,470)		(1,500)		10,000		12,000	
		(3,017)		33,500		45,000		37,000
Promotion of the Finance Sector		200,000		200,000		200,000		200,000
States Tenancies Independent Review Tribunal —								
Allowances		—		150		500		108
Total Ordinary Revenue Expenditure		11,756,356		12,929,282		12,389,406		11,043,610
Less Use of Accumulated Unspent Balances		—		—		(263,206)		—
		11,756,356		12,929,282		12,126,200		11,043,610
Strategic and Corporate Measures —								
Commercialisation of Trading Boards —								
Consultants fees and contracted-out work	53,336		105,000		25,000		—	
Electronic Commerce infrastructure								
Consultants fees and contracted-out work	12,000		60,000		—		—	
National/International Relationships								
Consultants fees and contracted-out work	246,304		300,000		200,000		335,386	
Other Corporate, Economic, Social and Environmental Initiatives —								
Staff	24,055		27,530		13,700		11,711	
Supplies and services	1,607		2,300		21,000		10,042	
Contracted-out work	2,329		7,000		24,000		8,295	
Consultants fees	17,627		60,570		86,300		18,489	
Pilot Estates management plan	55,815		60,000		—		—	
	101,433		157,400		145,000		48,537	
Review of the Machinery of Government in Guernsey —								
Supplies and services	6,062		25,000		—		—	
Consultant fees	13,143		25,000		75,000		—	
	19,205		50,000		75,000		—	
Training —								
Guernsey Training Agency —								
Premises	2,001		8,500		6,500		13,369	
Staff	144,742		75,970		58,500		51,118	
Supplies and services	212,948		142,530		105,000		74,034	
	359,691		227,000		170,000		138,521	
Less Operating income	(178,022)		(127,000)		(20,000)		(88,898)	
	181,669		100,000		150,000		49,623	
Nelson Place Rent	50,000		50,000		50,000		50,000	
	231,669		150,000		200,000		99,623	

ADVISORY AND FINANCE COMMITTEE

EXPENDITURE ON REVENUE ACCOUNT

Heads of Charge	Accounts, 1999		Total Authorised, 1999		Budget Estimate, 1999		Accounts, 1998	
	£	£	£	£	£	£	£	£
Strategic and Corporate Measures — (continued)								
Waste Strategy Assessment —								
Supplies and services		—		—		—		4,779
Consultants fees		—		—		—		6,897
		—		—		—		11,676
		663,947		822,400		645,000		495,222
Less Use of Accumulated Unspent Balances		—		—		(75,000)		—
		663,947		822,400		570,000		495,222
Alderney — Domestic Account —								
Net Revenue cash allocation								
Formula led headings		(447,503)		(351,400)		(330,690)		(431,014)
Non-formula led headings		1,105,699		1,263,900		1,265,000		969,988
		658,196		912,500		934,310		538,974
TOTAL CARRIED TO SUMMARY OF GENERAL REVENUE INCOME AND EXPENDITURE		13,078,499		14,664,182		13,630,510		12,077,806

Notes :

1. Related Party Transactions

Deputy F. J. Roper is a Director of Union Fund Management (Guernsey) Limited which company charged the States £213,449 in respect of investment management fees during 1999 (1998: £193,829).

2. Non-Audit Services

The 1999 expenditure of this Committee includes non-audit services provided by Deloitte & Touche amounting to £35,460 (1998: £6,500).

AGRICULTURE AND COUNTRYSIDE BOARD

INCOME ON REVENUE ACCOUNT

Heads of Credit	Accounts, 1999		Probable Outturn, 1999		Budget Estimate, 1999		Accounts, 1998	
	£	£	£	£	£	£	£	£
Administration —								
Farm loan interest		10,174		11,100		10,725		9,229
Breed Development Services —								
Insemination fees	42,126		39,000		35,000		39,278	
Sundry receipts	8,922		6,300		8,600		7,201	
		51,048		45,300		43,600		46,479
Slaughter House —								
Fees etc.		4,881		3,000		6,000		5,272
TOTAL CARRIED TO SUMMARY OF GENERAL REVENUE INCOME AND EXPENDITURE		66,103		59,400		60,325		60,980

EXPENDITURE ON REVENUE ACCOUNT

Heads of Charge	Accounts, 1999		Total Authorised, 1999		Budget Estimate, 1999		Accounts, 1998	
	£	£	£	£	£	£	£	£
Administration —								
Premises	17,491		17,470		17,470		16,576	
Staff	69,852		71,020		71,650		65,513	
Supplies and services	18,725		15,095		15,095		28,562	
Consultants fees	10,360		7,000		7,000		6,531	
		116,428		110,585		111,215		117,182
Agricultural Advisory Service —								
Staff	60,774		54,710		55,190		51,336	
Supplies and services	8,679		14,115		14,115		5,943	
		69,453		68,825		69,305		57,279
Bovine Spongiform Encephalopathy —								
Compensation payments		6,600		5,400		21,000		15,300
Breed Development Services —								
Premises	7,870		9,550		9,550		6,880	
Staff	115,048		120,510		121,600		116,588	
Supplies and services	56,010		51,580		51,580		50,713	
		178,928		181,640		182,730		174,181
Cull Cattle —								
Premises	10,273		8,100		8,100		4,035	
Supplies and services	62,420		53,200		53,200		51,606	
Compensation payments	81,150		76,050		105,000		76,350	
Contracted-out work	26,788		28,485		28,485		25,917	
		180,631		165,835		194,785		157,908

AGRICULTURE AND COUNTRYSIDE BOARD

EXPENDITURE ON REVENUE ACCOUNT

Heads of Charge	Accounts, 1999		Total Authorised, 1999		Budget Estimate, 1999		Accounts, 1998	
	£	£	£	£	£	£	£	£
Slaughter House —								
Premises	19,872		19,990		19,990		17,697	
Supplies and services	64		80		80		108	
Contracted-out work	15,913		14,770		14,770		15,083	
		35,849		34,840		34,840		32,888
Subsidies and Grants —								
Royal Guernsey Agricultural and Horticultural Society Breed Promotion Campaign		10,484		25,000		25,000		18,940
Veterinary Services —								
Staff	27,704		31,610		31,750		27,991	
Supplies and services	19,981		32,435		32,435		21,511	
		47,685		64,045		64,185		49,502
Weeds Destruction —								
Staff	5,527		5,780		5,840		5,326	
Supplies and services	300		100		100		161	
		5,827		5,880		5,940		5,487
TOTAL CARRIED TO SUMMARY OF GENERAL REVENUE INCOME AND EXPENDITURE		651,885		662,050		709,000		628,667

ARTS COMMITTEE
EXPENDITURE ON REVENUE ACCOUNT

Heads of Charge	Accounts, 1999		Total Authorised, 1999		Budget Estimate, 1999		Accounts, 1998	
	£	£	£	£	£	£	£	£
Cultural Activities Inside the Island		58,817		60,450		54,450		47,105
Grant to Friends of St. James Association (Vote 25.4.90)		55,550		55,550		55,550		53,650
TOTAL CARRIED TO SUMMARY OF GENERAL REVENUE INCOME AND EXPENDITURE		114,367		116,000		110,000		100,755

BOARD OF ADMINISTRATION

INCOME ON REVENUE ACCOUNT

Heads of Credit	Accounts, 1999		Probable Outturn, 1999		Budget Estimate, 1999		Accounts, 1998	
	£	£	£	£	£	£	£	£
Customs and Immigration —								
Import duties on foreign goods	298,813		296,600		223,800		300,850	
CAP charges	—		100		100		—	
Impôts:								
Beer	1,769,679		1,650,000		1,747,000		1,835,104	
Cider	225,471		206,000		218,000		219,350	
Motor Spirit	2,137,499		1,995,000		2,248,500		2,032,558	
Spirits	1,865,115		1,780,000		1,935,000		1,966,470	
Tobacco	5,427,577		5,475,000		5,275,000		5,437,301	
Wine	1,943,437		1,855,000		1,870,000		1,885,145	
Rent and sundries	96,727		97,800		92,400		92,275	
	13,764,318		13,355,500		13,609,800		13,769,053	
Less Import duties paid to Sark	(1,622)		(1,750)		(900)		(1,556)	
Impôts collected for Sark	(158,047)		(145,000)		(160,000)		(160,306)	
	13,604,649		13,208,750		13,448,900		13,607,191	
Land Management —								
Beaches —								
Permits, etc.	310		300		300		340	
	310		300		300		340	
Herm —								
Rent	27,090		27,100		28,050		27,090	
Parks, Gardens and Plantations —								
Rent and sundries	—		—		—		5	
Sale of produce	—		—		1,050		895	
	—		—		1,050		900	
	27,400		27,400		29,400		28,330	
Property —								
Foulon Cemetery —								
Fees	50,572		42,000		46,600		49,045	
St. Peter Port contribution	52,237		46,000		46,600		57,525	
	102,809		88,000		93,200		106,570	
Central Services —								
Rents, fees etc.	482,685		458,050		498,750		464,482	
TOTAL CARRIED TO SUMMARY OF GENERAL REVENUE INCOME AND EXPENDITURE	14,217,543		13,782,200		14,070,250		14,206,573	

BOARD OF ADMINISTRATION**EXPENDITURE ON REVENUE ACCOUNT**

Heads of Charge	Accounts, 1999		Total Authorised, 1999		Budget Estimate, 1999		Accounts, 1998	
	£	£	£	£	£	£	£	£
Alderney Airport trading loss		416,471		421,770		421,550		394,983
Alderney Breakwater —								
Premises	2,453		3,100		3,100		2,899	
Staff	126,996		148,390		147,900		145,037	
Supplies and services	26,994		47,050		47,050		39,483	
Upkeep, repairs and consultants fees	246,282		258,250		258,250		235,037	
	<u>402,725</u>		<u>456,790</u>		<u>456,300</u>		<u>422,456</u>	
<i>Less</i> Contribution from States of Alderney	(15,000)		(15,000)		(15,000)		(15,000)	
	<u>387,725</u>		<u>441,790</u>		<u>441,300</u>		<u>407,456</u>	
Central Administration —								
Administration —								
Staff	404,994		443,910		448,100		399,335	
Supplies and services	28,729		45,850		45,850		42,284	
	<u>433,723</u>		<u>489,760</u>		<u>493,950</u>		<u>441,619</u>	
Emergency Services —								
Supplies and services	175		300		300		173	
Contracted-out work	32,290		32,650		32,650		35,033	
Emergency services	9,816		5,100		5,100		5,549	
	<u>42,281</u>		<u>38,050</u>		<u>38,050</u>		<u>40,755</u>	
Grants —								
L'Ancrese Commons Council (Vote 30.11.88) (see note)	20,681		15,000		15,000		9,319	
Royal National Lifeboat Institution (Vote 13.6.28)	300		300		300		300	
	<u>20,981</u>		<u>15,300</u>		<u>15,300</u>		<u>9,619</u>	
	<u>496,985</u>		<u>543,110</u>		<u>547,300</u>		<u>491,993</u>	
Customs and Immigration —								
Premises	171,350		173,150		173,150		162,041	
Staff	2,150,050		2,154,065		2,169,200		2,048,048	
Supplies and services	361,955		419,400		407,700		395,836	
	<u>2,683,355</u>		<u>2,746,615</u>		<u>2,750,050</u>		<u>2,605,925</u>	
<i>Less</i> Sark recoveries	(9,040)		(9,000)		(9,000)		(8,998)	
Sundry recoveries	(21,198)		(15,300)		(15,300)		(13,606)	
	<u>2,653,117</u>		<u>2,722,315</u>		<u>2,725,750</u>		<u>2,583,321</u>	
Energy Efficiency —								
Supplies and services	11,094		11,749		10,650		3,982	
Consultants fees	1,050		3,500		4,600		4,327	
	<u>12,144</u>		<u>15,249</u>		<u>15,250</u>		<u>8,309</u>	

BOARD OF ADMINISTRATION

EXPENDITURE ON REVENUE ACCOUNT

Heads of Charge	Accounts, 1999		Total Authorised, 1999		Budget Estimate, 1999		Accounts, 1998	
	£	£	£	£	£	£	£	£
Central Administration — (continued)								
Land Management —								
Beaches —								
Staff	—		14,320		14,250		13,600	
Supplies and services	66,430		72,600		72,600		65,123	
Upkeep, repair and consultants fees	117,265		110,750		110,750		98,422	
	<u>183,695</u>		<u>197,670</u>		<u>197,600</u>		<u>177,145</u>	
Cliff Paths —								
Contracted-out work	145,127		139,600		104,000		105,171	
	<u>145,127</u>		<u>139,600</u>		<u>104,000</u>		<u>105,171</u>	
Coastal Management —								
Consultants fees	4,845		3,100		—		36,329	
Contracted-out work	3,705		4,150		4,150		4,128	
Upkeep and repairs	100,145		111,000		111,000		115,855	
	<u>108,695</u>		<u>118,250</u>		<u>115,150</u>		<u>156,312</u>	
Environment —								
Staff	109,866		118,390		119,500		106,533	
Supplies and services	26,787		29,010		24,700		26,962	
Contracted-out work	48,076		47,500		47,500		40,198	
Environmental enhancement	40,358		34,000		18,300		29,821	
Environment 2000	18,066		20,750		20,750		19,699	
Upkeep and repairs	21,159		19,350		19,350		21,897	
	<u>264,312</u>		<u>269,000</u>		<u>250,100</u>		<u>245,110</u>	
Less Sundry recoveries	(120)		—		—		—	
	<u>264,192</u>		<u>269,000</u>		<u>250,100</u>		<u>245,110</u>	
Lihou Island —								
Staff	21,156		20,410		20,600		17,639	
Supplies and services	7,315		4,700		4,700		3,778	
Environmental enhancement	5,197		4,200		4,200		1,184	
Upkeep and repairs	6,117		16,100		14,600		11,318	
	<u>39,785</u>		<u>45,410</u>		<u>44,100</u>		<u>33,919</u>	
Less Sundry recoveries	(1,875)		(1,500)		—		(103)	
	<u>37,910</u>		<u>43,910</u>		<u>44,100</u>		<u>33,816</u>	
Herm —								
Upkeep and repairs	6,817		7,500		7,500		3,871	
	<u>6,817</u>		<u>7,500</u>		<u>7,500</u>		<u>3,871</u>	

BOARD OF ADMINISTRATION**EXPENDITURE ON REVENUE ACCOUNT**

Heads of Charge	Accounts, 1999		Total Authorised, 1999		Budget Estimate, 1999		Accounts, 1998	
	£	£	£	£	£	£	£	£
Land Management — (continued)								
Parks, Gardens and Plantations —								
Premises	80,478		77,450		73,500		220,504	
Staff	—		—		407,650		367,311	
Supplies and services	12		—		57,900		56,093	
Contracted-out work	489,832		488,500		—		—	
	<u>570,322</u>		<u>565,950</u>		<u>539,050</u>		<u>643,908</u>	
<i>Less Sundry recoveries</i>	—		—		(30,000)		(26,320)	
	<u>570,322</u>		<u>565,950</u>		<u>509,050</u>		<u>617,588</u>	
	<u>1,316,758</u>		<u>1,341,880</u>		<u>1,227,500</u>		<u>1,339,013</u>	
Property —								
Foulon Cemetery —								
Premises	21,377		28,050		28,050		17,500	
Staff	65,249		44,430		44,300		62,845	
Supplies and services	8,439		2,900		2,900		10,133	
Contracted-out work	—		40,000		40,000		—	
	<u>95,065</u>		<u>115,380</u>		<u>115,250</u>		<u>90,478</u>	
Markets —								
Premises	58,197		13,850		13,850		52,292	
Staff	107,636		55,410		55,700		102,701	
Supplies and services	124		50		50		141	
	<u>165,957</u>		<u>69,310</u>		<u>69,600</u>		<u>155,134</u>	
<i>Less Operating income</i>	(226,167)		(61,400)		(61,400)		(235,509)	
	<u>(60,210)</u>		<u>7,910</u>		<u>8,200</u>		<u>(80,375)</u>	
	<u>34,855</u>		<u>123,290</u>		<u>123,450</u>		<u>10,103</u>	
Transport Board		242,369		236,800		4,000		68,139
Waste Services —								
Bulk Refuse —								
Staff	14,708		16,690		16,600		14,299	
Supplies and services	64,870		60,200		60,200		55,332	
	<u>79,578</u>		<u>76,890</u>		<u>76,800</u>		<u>69,631</u>	
Paper Savers Scheme —								
Collection Points	19,459		18,400		18,400		17,400	
Baling and export	93,647		93,000		93,000		85,643	
	<u>113,106</u>		<u>111,400</u>		<u>111,400</u>		<u>103,043</u>	

BOARD OF ADMINISTRATION**EXPENDITURE ON REVENUE ACCOUNT**

Heads of Charge	Accounts, 1999		Total Authorised, 1999		Budget Estimate, 1999		Accounts, 1998	
	£	£	£	£	£	£	£	£
Waste Services — (continued)								
Recycling of Waste —								
Premises	28,408		28,450		28,450		28,012	
Staff	91,313		96,930		96,550		87,523	
Supplies and services	122,698		109,800		109,800		110,290	
Oil disposal	—		40,000		40,000		12,197	
	242,419		275,180		274,800		238,022	
<i>Less Sundry recoveries</i>	(43,215)		(49,000)		(49,000)		(41,559)	
	199,204		226,180		225,800		196,463	
Refuse Disposal and Land Reclamation —								
Premises	32,839		38,750		38,750		27,010	
Staff	329,308		391,070		389,300		336,136	
Supplies and services	476,125		630,800		630,300		554,944	
Burning and shipping of waste	18,598		20,200		—		24,739	
Consultants fees	50,379		25,000		25,000		18,324	
Preparation and completion of sites	142,509		90,000		90,000		128,716	
	1,049,758		1,195,820		1,173,350		1,089,869	
<i>Less Operating income</i>	(1,610,489)		(1,595,200)		(1,595,200)		(1,609,737)	
	(560,731)		(399,380)		(421,850)		(519,868)	
		(168,843)		15,090		(7,850)		(150,731)
Total Ordinary Revenue Expenditure		5,391,581		5,861,294		5,498,250		5,152,586
<i>Less Use of Accumulated Unspent Balances</i>		—		—		(63,250)		—
		5,391,581		5,861,294		5,435,00		5,152,586
Central Services —								
Premises	787,483		836,430		622,200		481,341	
Staff	165,067		133,940		135,200		129,342	
Supplies and services	38,853		76,850		76,850		46,798	
Insurance	520,034		600,000		600,000		488,984	
Public conveniences —								
Contracted-out work	363,887		384,500		384,500		356,483	
Rent	399,230		366,250		366,250		349,702	
	2,274,554		2,397,970		2,185,000		1,852,650	
<i>Less Sundry recoveries</i>	—		—		—		(2,388)	
		2,274,554		2,397,970		2,185,000		1,850,262
TOTAL CARRIED TO SUMMARY OF GENERAL REVENUE INCOME AND EXPENDITURE		7,666,135		8,259,264		7,620,000		7,002,848

Note: The grant in 1999 payable by the Board of Administration includes £5,681 in respect of 1998.

BOARD OF HEALTH**INCOME ON REVENUE ACCOUNT**

Heads of Credit	Accounts, 1999		Probable Outturn, 1999		Budget Estimate, 1999		Accounts, 1998	
	£	£	£	£	£	£	£	£
Acute Hospital Services —								
Fees		26,356		11,100		42,000		9,536
Central Services —								
Rents		262,606		245,000		245,000		232,671
Community Services —								
Fees		727,740		731,000		742,000		751,047
Learning Disability Services —								
Fees	196,337		174,500		200,000		167,160	
Sundry income	1,664		1,700		1,600		—	
	—	198,001	—	176,200	—	201,600	—	167,160
Mental Health and Elderly Care Services —								
Fees		1,042,638		902,500		900,000		1,029,856
TOTAL CARRIED TO SUMMARY OF GENERAL REVENUE INCOME AND EXPENDITURE		2,257,341		2,065,800		2,130,600		2,190,270

EXPENDITURE ON REVENUE ACCOUNT

Heads of Charge	Accounts, 1999		Total Authorised, 1999		Budget Estimate, 1999		Accounts, 1998	
	£	£	£	£	£	£	£	£
Acute Hospital Services —								
Premises	1,018,319		951,870		930,370		1,055,072	
Staff	13,362,181		12,964,711		12,888,490		12,826,720	
Supplies and services	5,546,435		5,367,782		5,367,780		5,093,042	
Consultants fees	10,065		5,000		5,000		11,765	
Contracted-out work	128,585		128,390		46,600		—	
Transfer from Net Working Capital Reserve	(56,566)		—		—		—	
	—		—		—		—	
	20,009,019		19,417,753		19,238,240		18,986,599	
<i>Less Recoveries</i>	(1,415,553)		(1,395,801)		(1,427,370)		(1,341,851)	
	—		—		—		—	
	18,593,466		18,021,952		17,810,870		17,644,748	
<i>Less Operating income</i>	(1,129,672)		(976,000)		(976,000)		(1,106,133)	
	—	17,463,794	—	17,045,952	—	16,834,870	—	16,538,615

BOARD OF HEALTH**EXPENDITURE ON REVENUE ACCOUNT**

Heads of Charge	Accounts, 1999		Total Authorised, 1999		Budget Estimate, 1999		Accounts, 1998	
	£	£	£	£	£	£	£	£
Central Services —								
Premises	213,602		218,020		218,020		232,050	
Staff	2,000,201		2,280,326		2,116,280		1,834,587	
Supplies and services	910,602		1,222,799		1,111,270		1,088,077	
Consultants fees	67,928		36,227		32,580		19,734	
Reciprocal health agreements	—		150,535		—		—	
	3,192,333		3,907,907		3,478,150		3,174,448	
<i>Less Recoveries</i>	(163,780)		(157,170)		(160,560)		(129,965)	
	3,028,553		3,750,737		3,317,590		3,044,483	
<i>Less Operating income</i>	(2,662)		(1,000)		—		(3,022)	
	—	3,025,891	—	3,749,737	—	3,317,590	—	3,041,461
Community Services —								
Premises	247,181		248,750		222,600		341,791	
Staff	5,194,437		5,184,770		5,337,020		4,977,745	
Supplies and services	1,087,422		1,148,058		1,097,850		1,111,505	
Consultants fees	12,664		10,000		10,000		4,793	
	6,541,704		6,591,578		6,667,470		6,435,834	
<i>Less Recoveries</i>	(29,220)		(35,600)		(35,600)		(29,068)	
	6,512,484		6,555,978		6,631,870		6,406,766	
<i>Less Operating income</i>	(107,548)		(116,000)		(116,000)		(114,275)	
	—	6,404,936	—	6,439,978	—	6,515,870	—	6,292,491
Learning Disability Services —								
Premises	172,591		129,180		129,180		134,523	
Staff	2,664,812		2,683,034		2,688,890		2,467,018	
Supplies and services	585,009		597,350		597,350		513,277	
	3,422,412		3,409,564		3,415,420		3,114,818	
<i>Less Recoveries</i>	(54,743)		(52,940)		(52,940)		(28,006)	
	3,367,669		3,356,624		3,362,480		3,086,812	
<i>Less Operating income</i>	(16,991)		(23,660)		(23,660)		(17,226)	
	—	3,350,678	—	3,332,964	—	3,338,820	—	3,069,586
Mental Health and Elderly Care Services —								
Premises	352,611		346,485		325,880		378,240	
Staff	8,612,441		8,386,800		8,420,940		8,275,508	
Supplies and services	1,571,411		1,543,140		1,548,200		1,526,141	
	10,536,463		10,276,425		10,295,020		10,179,889	
<i>Less Recoveries</i>	(72,813)		(78,970)		(78,970)		(68,579)	
	10,463,650		10,197,455		10,216,050		19,111,310	
<i>Less Operating income</i>	—		(2,000)		(2,000)		(3,344)	
	—	10,463,650	—	10,195,455	—	10,214,050	—	10,107,966

BOARD OF HEALTH**EXPENDITURE ON REVENUE ACCOUNT**

Heads of Charge	Accounts, 1999		Total Authorised, 1999		Budget Estimate, 1999		Accounts, 1998	
	£	£	£	£	£	£	£	£
Other Services —								
Supplies and services	539		20,000		—		—	
Grants :								
Drug Concern	27,160		27,160		27,160		25,680	
G.A.D.A.C.	41,150		41,150		41,150		38,850	
Guernsey Family Planning Service	34,000		34,000		34,000		32,650	
Guernsey Society for Spastics and Physically handicapped	45,103		45,500		45,500		43,427	
Grow Ltd	82,659		77,500		77,500		74,231	
St. John Ambulance and Rescue Service — ex gratia pensions	8,848		9,700		9,700		9,259	
St. John Ambulance and Rescue Service — general purposes	1,049,000		1,049,000		1,049,000		995,000	
Wessex Medical Trust	46,000		46,040		46,040		41,271	
Maintenance of patients in UK hospitals	1,971,658		1,998,100		1,998,100		1,670,340	
Reciprocal health agreements	210,008		197,215		347,750		308,546	
	—	3,516,125	—	3,545,365	—	3,675,900	—	3,239,254
Public Health Services —								
Premises	10,347		5,920		170		3,741	
Staff	591,646		570,799		594,720		534,359	
Supplies and services	238,670		239,378		236,790		217,562	
Consultants fees	429		12,000		15,000		16,203	
Tobacco control	80,642		85,000		85,000		70,751	
	—		—		—		—	
	921,734		913,097		931,680		842,616	
Less Recoveries	(23,122)		(30,170)		(18,780)		(15,746)	
	—	898,612	—	882,927	—	912,900	—	826,870
TOTAL CARRIED TO SUMMARY OF GENERAL REVENUE INCOME AND EXPENDITURE		45,123,686		45,192,378		44,810,000		43,116,243

BOARD OF INDUSTRY**EXPENDITURE ON REVENUE ACCOUNT**

Heads of Charge	Accounts, 1999		Total Authorised, 1999		Budget Estimate, 1999		Accounts, 1998	
	£	£	£	£	£	£	£	£
Administration —								
Premises	18,954		15,950		4,950		17,957	
Staff	146,565		157,090		158,450		135,982	
Supplies and services	8,292		13,550		11,050		10,897	
		173,811		186,590		174,450		164,836
Commercialisation of Trading Boards —								
Consultant fees	66,000		55,000		—		—	
<i>Less</i> contribution from Advisory and Finance Committee	(35,500)		(27,500)		—		—	
		30,500		27,500		—		—
Employment Services —								
Premises	3,791		4,900		4,900		3,591	
Staff	82,640		82,530		82,900		71,573	
Supplies and services	60,876		74,700		74,700		51,439	
Field workers wages	199,869		241,000		241,000		225,025	
Sub-contract work	2,557		4,000		4,000		5,000	
	349,733		407,130		407,500		356,628	
<i>Less</i> Recoveries	(34,099)		(40,000)		(40,000)		(47,402)	
		315,634		367,130		367,500		309,226
Health and Safety at Work Executive —								
Premises	3,791		4,900		4,900		3,591	
Staff	143,806		136,110		137,300		129,884	
Supplies and services	49,981		65,150		65,150		67,205	
	197,578		206,160		207,350		200,680	
<i>Less</i> Recoveries	(38)		(6,300)		(6,300)		—	
	197,540		199,860		201,050		200,680	
<i>Less</i> Operating income	(20,168)		(11,500)		(11,500)		(18,369)	
		177,372		188,360		189,550		182,311
Industrial Relations Services —								
Premises	3,790		4,900		4,900		3,591	
Staff	89,739		77,860		78,600		83,165	
Supplies and services	31,536		41,800		41,800		23,621	
		125,065		124,560		125,300		110,377
Business Development Services —								
Premises	3,791		4,900		4,900		3,591	
Staff	75,753		87,640		88,450		73,013	
Supplies and services	53,677		61,950		61,950		27,775	
Exhibition support	82,555		55,000		55,000		70,335	
Guernsey Enterprise Agency	8,000		8,000		8,000		8,000	
Promotion of light industry	108,984		80,000		80,000		68,147	
Training initiatives	(88)		17,000		17,000		16,620	
	332,672		314,490		315,300		267,481	
<i>Less</i> Recoveries	(8,685)		(3,000)		(3,000)		(5,740)	
		323,987		311,490		312,300		261,741

BOARD OF INDUSTRY**EXPENDITURE ON REVENUE ACCOUNT**

Heads of Charge	Accounts, 1999		Total Authorised, 1999		Budget Estimate, 1999		Accounts, 1998	
	£	£	£	£	£	£	£	£
Trading Standards Services —								
Premises	3,791		4,900		4,900		3,611	
Staff	138,539		134,970		136,200		119,320	
Supplies and services	51,243		70,650		70,650		47,651	
	193,573		210,520		211,750		170,582	
<i>Less Sundry recoveries</i>	—		(50)		(50)		—	
	193,573		210,470		211,700		170,582	
<i>Less Operating income</i>	(1,763)		(800)		(800)		(3,837)	
		191,810		209,670		210,900		166,745
TOTAL CARRIED TO SUMMARY OF GENERAL REVENUE INCOME AND EXPENDITURE		1,338,179		1,415,300		1,380,000		1,195,236

CADASTRE COMMITTEE

INCOME ON REVENUE ACCOUNT

Heads of Credit	Accounts, 1999	Probable Outturn, 1999	Budget Estimate, 1999	Accounts, 1998
	£ £	£ £	£ £	£ £
Cadastre, Rent control and collection of Tax on Rateable Values — Collected less harbour allocation	3,099,541	3,088,000	3,147,900	3,061,095
TOTAL CARRIED TO SUMMARY OF GENERAL REVENUE INCOME AND EXPENDITURE	3,099,541	3,088,000	3,147,900	3,061,095

EXPENDITURE ON REVENUE ACCOUNT

Heads of Charge	Accounts, 1999	Total Authorised, 1999	Budget Estimate, 1999	Accounts, 1998
	£ £	£ £	£ £	£ £
Cadastre, Rent control and collection of Tax on Rateable Values —				
Premises	4,264	6,550	6,550	3,662
Staff	158,534	161,000	162,500	140,487
Supplies and services	23,509	25,850	25,850	21,773
	<hr/>	<hr/>	<hr/>	<hr/>
	186,307	193,400	194,900	165,922
Less Sundry recoveries	(7,704)	(7,600)	(7,600)	(7,330)
	<hr/>	<hr/>	<hr/>	<hr/>
Total Ordinary Revenue Expenditure	178,603	185,800	187,300	158,592
Less Use of Accumulated Unspent Balances	—	—	(10,000)	—
TOTAL CARRIED TO SUMMARY OF GENERAL REVENUE INCOME AND EXPENDITURE	178,603	185,800	177,300	158,592

CHILDREN BOARD**EXPENDITURE ON REVENUE ACCOUNT**

Heads of Charge	Accounts, 1999		Total Authorised, 1999		Budget Estimate, 1999		Accounts, 1998	
	£	£	£	£	£	£	£	£
Central Services —								
Premises	27,391		41,600		21,600		22,852	
Staff	463,679		479,420		483,600		466,556	
Supplies and services	223,359		291,300		276,300		222,330	
	714,429		812,320		781,500		711,738	
<i>Less Recoveries</i>	(3,040)		(2,500)		(2,500)		(2,878)	
		711,389		809,820		779,000		708,860
Community Services —								
Premises	47,407		53,400		37,400		39,551	
Staff	884,517		877,010		884,500		809,273	
Supplies and services	45,875		61,800		55,800		45,895	
	977,799		992,210		977,700		894,719	
<i>Less Recoveries</i>	(276)		(300)		(300)		(194)	
	977,523		991,910		977,400		894,525	
<i>Less Operating income</i>	—		(1,500)		(1,500)		(1,215)	
		977,523		990,410		975,900		893,310
Home Finding Services —								
Premises	30,551		24,100		24,100		25,488	
Staff	931,927		904,970		911,700		877,609	
Supplies and services	96,447		109,600		88,600		81,246	
Local fostering and adoption	494,846		458,796		439,100		417,039	
Out of Island placements	519,852		751,800		751,800		524,793	
	2,073,623		2,249,266		2,215,300		1,926,175	
<i>Less Recoveries</i>	(5,501)		(200)		(200)		(8,208)	
		2,068,122		2,249,066		2,215,100		1,917,967
TOTAL CARRIED TO SUMMARY OF GENERAL REVENUE INCOME AND EXPENDITURE		3,757,034		4,049,296		3,970,000		3,520,137

CIVIL DEFENCE COMMITTEE

EXPENDITURE ON REVENUE ACCOUNT

Heads of Charge	Accounts, 1999		Total Authorised, 1999		Budget Estimate, 1999		Accounts, 1998	
	£	£	£	£	£	£	£	£
Administration —								
Premises		36,709		59,065		23,965		25,286
Staff		50,100		50,675		50,975		49,740
Supplies and services		27,191		45,310		45,310		38,787
TOTAL CARRIED TO SUMMARY OF GENERAL REVENUE INCOME AND EXPENDITURE		114,000		155,050		120,250		113,813

CIVIL SERVICE BOARD**EXPENDITURE ON REVENUE ACCOUNT**

Heads of Charge	Accounts, 1999		Total Authorised, 1999		Budget Estimate, 1999		Accounts, 1998	
	£	£	£	£	£	£	£	£
Administration —								
Staff		619,883		621,100		616,000		527,980
Supplies and services		123,548		135,200		135,200		98,050
Consultants fees		19,495		15,000		15,000		3,543
Post entry training - States employees		279,408		273,800		273,800		281,276
		1,042,334		1,045,100		1,040,000		910,849
<i>Less Recoveries</i>		(17,786)		(15,000)		(15,000)		(29,823)
TOTAL CARRIED TO SUMMARY OF GENERAL REVENUE INCOME AND EXPENDITURE		1,024,548		1,030,100		1,025,000		881,026

EDUCATION COUNCIL

EXPENDITURE ON REVENUE ACCOUNT

Heads of Charge	Accounts, 1999		Total Authorised, 1999		Budget Estimate, 1999		Accounts, 1998	
	£	£	£	£	£	£	£	£
Administration —								
Premises	72,518		62,100		62,100		59,590	
Staff	1,021,789		1,033,140		1,037,200		988,459	
Supplies and services	377,620		346,000		341,000		376,988	
Appointment of teachers	329,907		330,100		165,100		229,511	
Consultants fees	72,869		103,992		52,500		48,791	
	<u>1,874,703</u>		<u>1,875,332</u>		<u>1,657,900</u>		<u>1,703,339</u>	
<i>Less Recoveries</i>	(720)		(4,000)		(4,000)		(2,309)	
	<u>1,873,983</u>		<u>1,871,332</u>		<u>1,653,900</u>		<u>1,701,030</u>	
<i>Less Operating income</i>	(11,512)		(8,000)		(8,000)		(10,994)	
	<u>1,862,471</u>		<u>1,863,332</u>		<u>1,645,900</u>		<u>1,690,036</u>	
Central Services —								
Premises	230,114		204,200		204,200		192,354	
Staff	1,312,726		1,246,753		1,251,200		1,205,199	
Supplies and services	483,181		549,979		471,400		526,175	
Library service — payments to Guille-Alles								
Library	244,718		240,118		221,300		219,900	
	<u>2,270,739</u>		<u>2,241,050</u>		<u>2,148,100</u>		<u>2,143,628</u>	
<i>Less Recoveries</i>	(76,371)		(53,000)		(53,000)		(93,270)	
	<u>2,194,368</u>		<u>2,188,050</u>		<u>2,095,100</u>		<u>2,050,358</u>	
Grants and Scholarships —								
Blanchelande College	48,278		54,200		54,200		50,180	
Elizabeth College	1,611,212		1,624,631		1,640,900		1,572,161	
Ladies College	1,091,063		1,084,800		1,084,800		1,041,295	
Southampton University	1,000		1,000		500		—	
Sports	65,900		65,900		65,900		64,850	
Maintenance grants	136,162		172,400		172,400		137,948	
	<u>2,953,615</u>		<u>3,002,931</u>		<u>3,018,700</u>		<u>2,866,434</u>	
<i>Less Recoveries</i>	(29,800)		(30,000)		(30,000)		(18,599)	
	<u>2,923,815</u>		<u>2,972,931</u>		<u>2,988,700</u>		<u>2,847,835</u>	
Further Education —								
Apprenticeship Scheme —								
Grants to employers	585,876		500,000		500,000		456,949	
	<u>585,876</u>		<u>500,000</u>		<u>500,000</u>		<u>456,949</u>	
College of Further Education —								
Premises	145,745		129,100		129,100		145,631	
Staff	3,298,973		3,440,468		3,446,575		3,123,157	
School supplies	565,073		543,465		543,465		592,432	
	<u>4,009,791</u>		<u>4,113,033</u>		<u>4,119,140</u>		<u>3,861,220</u>	
<i>Less Recoveries</i>	(48,333)		(49,000)		(49,000)		(53,736)	
	<u>3,961,458</u>		<u>4,064,033</u>		<u>4,070,140</u>		<u>3,807,484</u>	
<i>Less Operating income</i>	(404,105)		(381,500)		(381,500)		(408,937)	
	<u>3,557,353</u>		<u>3,682,533</u>		<u>3,688,640</u>		<u>3,398,547</u>	
	<u>4,143,229</u>		<u>4,182,533</u>		<u>4,188,640</u>		<u>3,855,496</u>	

EDUCATION COUNCIL

EXPENDITURE ON REVENUE ACCOUNT

Heads of Charge	Accounts, 1999		Total Authorised, 1999		Budget Estimate, 1999		Accounts, 1998	
	£	£	£	£	£	£	£	£
Schools —								
Secondary sector —								
Premises	618,795		625,200		545,200		594,865	
Staff	8,714,499		8,867,114		8,787,800		8,142,930	
School supplies	758,782		781,650		753,360		765,056	
	<u>10,092,076</u>		<u>10,273,964</u>		<u>10,086,360</u>		<u>9,502,851</u>	
<i>Less Recoveries</i>	(22,312)		(28,500)		(28,500)		(18,750)	
	<u>10,069,764</u>		<u>10,245,464</u>		<u>10,057,860</u>		<u>9,484,101</u>	
Primary sector —								
Premises	440,166		452,900		452,900		433,508	
Staff	7,700,798		7,532,735		7,533,000		7,277,049	
School supplies	402,042		376,775		360,000		369,880	
	<u>8,543,006</u>		<u>8,362,410</u>		<u>8,345,900</u>		<u>8,080,437</u>	
<i>Less Recoveries</i>	(8,963)		(12,900)		(12,900)		(11,182)	
	<u>8,534,043</u>		<u>8,349,510</u>		<u>8,333,000</u>		<u>8,069,255</u>	
Voluntary sector —								
Premises	42,110		35,200		35,200		33,224	
Staff	791,131		782,623		782,900		764,301	
School supplies	43,345		36,795		37,200		37,967	
	<u>876,586</u>		<u>854,618</u>		<u>855,300</u>		<u>835,492</u>	
	<u>19,480,393</u>		<u>19,449,592</u>		<u>19,246,160</u>		<u>18,388,848</u>	
Special Education —								
Special Education Services —								
Premises	13,049		25,300		25,300		13,270	
Staff	910,947		894,436		847,300		815,048	
Supplies and services	43,351		36,810		35,300		51,953	
Residential placements	496,336		500,800		365,800		260,781	
	<u>1,463,683</u>		<u>1,457,346</u>		<u>1,273,700</u>		<u>1,141,052</u>	

EDUCATION COUNCIL

EXPENDITURE ON REVENUE ACCOUNT

Heads of Charge	Accounts, 1998		Total Authorised, 1998		Budget Estimate, 1998		Accounts, 1997	
	£	£	£	£	£	£	£	£
Special Education Services — (continued)								
Schools —								
Premises	88,775		106,700		106,700		65,381	
Staff	1,495,100		1,440,120		1,441,700		1,386,017	
School supplies	55,328		51,972		44,400		52,143	
	1,639,203		1,598,792		1,592,800		1,503,541	
Less Recoveries	(769)		(1,000)		(1,000)		(1,355)	
	1,638,434		1,597,792		1,591,800		1,502,186	
		3,102,117		3,055,138		2,865,500		2,643,238
Total Ordinary Revenue Expenditure		33,706,393		33,711,576		33,030,000		31,475,811
Less Use of Accumulated Unspent Balances		—		—		(120,000)		—
		33,706,393		33,711,576		32,910,000		31,475,811
Guille-Alles Library —								
Grant		682,514		684,459		664,000		650,670
Higher and Advanced Education —	4,529,872		5,080,000		5,080,000		4,613,105	
Less Recoveries	—		—		—		(181,200)	
		4,529,872		5,080,000		5,080,000		4,431,905
TOTAL CARRIED TO SUMMARY OF GENERAL REVENUE INCOME AND EXPENDITURE		38,918,779		39,476,035		38,654,000		36,558,386

GAMBLING CONTROL COMMITTEE

INCOME ON REVENUE ACCOUNT

Heads of Credit	Accounts, 1999		Probable Outturn, 1999		Budget Estimate, 1999		Accounts, 1998	
	£	£	£	£	£	£	£	£
Administration — Fees		26,885		28,750		30,000		26,635
TOTAL CARRIED TO SUMMARY OF GENERAL REVENUE INCOME AND EXPENDITURE		26,885		28,750		30,000		26,635

EXPENDITURE ON REVENUE ACCOUNT

Heads of Charge	Accounts, 1999		Total Authorised, 1999		Budget Estimate, 1999		Accounts, 1998	
	£	£	£	£	£	£	£	£
Administration — Staff		3,103		5,050		5,100		4,141
Supplies and services		369		600		600		343
Casino gaming proposals		2,593		10,000		—		—
TOTAL CARRIED TO SUMMARY OF GENERAL REVENUE INCOME AND EXPENDITURE		6,065		15,650		5,700		4,484

GUERNSEY SOCIAL SECURITY AUTHORITY

EXPENDITURE ON REVENUE ACCOUNT

Heads of Charge	Accounts, 1999		Total Authorised, 1999		Budget Estimate, 1999		Accounts, 1998	
	£	£	£	£	£	£	£	£
Non Contributory Services —								
Premises	33,942		32,800		32,800		37,621	
Staff	633,586		658,000		664,500		642,838	
Supplies and services	406,883		482,540		482,540		416,258	
Attendance and invalid care allowance	1,516,523		1,556,800		1,567,300		1,398,219	
Family allowance	6,078,813		6,147,400		6,177,600		6,063,790	
Medical expenses assistance scheme	29,009		58,000		58,000		43,085	
Special Christmas payments	125		200		600		225	
Supplementary benefit scheme	8,197,884		8,312,500		8,571,600		8,083,445	
	—————	16,896,765	—————	17,248,240	—————	17,554,940	—————	16,685,481
Grants —								
General provision for grants to charities approved by States Resolution	—		131,160		127,160		—	
Guernsey Branch of the Samaritans	3,805		—		—		3,805	
Guernsey Citizens Advice Bureau	12,325		—		—		12,325	
Guernsey Welfare Service	31,366		—		—		27,125	
Guernsey Womens Refuge Ltd	15,000		—		—		7,500	
Relate	18,147		—		—		15,950	
Salvation Army	14,000		—		—		14,000	
The Methodist Church (Wesley)	11,845		—		—		10,300	
Womens Royal Voluntary Service	21,750		—		—		21,750	
	—————	128,238	—————	131,160	—————	127,160	—————	112,755
Health Service —								
States grant		5,146,030		5,082,000		5,057,000		4,796,399
Social Insurance —								
States grant		20,130,470		19,965,000		19,810,000		18,798,635
		—————		—————		—————		—————
Total Ordinary Revenue Expenditure		42,301,503		42,426,400		42,549,100		40,393,270
Less Use of Accumulated Unspent Balances		—		—		(45,000)		—
TOTAL CARRIED TO SUMMARY OF GENERAL REVENUE INCOME AND EXPENDITURE		42,301,503		42,426,400		42,504,100		40,393,270

HERITAGE COMMITTEE

EXPENDITURE ON REVENUE ACCOUNT

Heads of Charge	Accounts, 1999		Total Authorised, 1999		Budget Estimate, 1999		Accounts, 1998	
	£	£	£	£	£	£	£	£
Historic Sites —								
Premises	1,519		3,550		3,550		—	
Staff	25,952		30,850		30,700		27,793	
Supplies and services	9,077		15,000		13,800		5,647	
Consultants fees	5,416		3,000		3,000		2,035	
Upkeep, repair and restoration	70,792		78,800		80,000		74,511	
	112,756		131,200		131,050		109,986	
<i>Less Operating income</i>	(100)		(100)		(100)		(100)	
		112,656		131,100		130,950		109,886
Archive Service —								
Premises	5,305		5,560		5,560		5,496	
Staff	87,449		89,569		90,419		90,937	
Supplies and services	27,018		29,021		29,021		22,605	
		119,772		124,150		125,000		119,038
Museums and Galleries —								
Premises	50,459		63,050		63,050		42,234	
Staff	662,267		613,600		595,000		623,837	
Supplies and services	177,543		209,960		207,460		219,712	
Consultants fees	845		4,000		4,000		2,516	
Contracted-out work	1,700		1,750		—		—	
Upkeep, repair and restoration	19,335		20,000		20,000		21,637	
	912,149		912,360		889,510		909,936	
Less Operating income —								
Sale of souvenirs and pamphlets	(90,410)		(61,000)		(61,000)		(86,448)	
<i>Less Cost of sales</i>	62,831		31,750		36,000		27,426	
Catering sales	(90,277)		(69,460)		(69,460)		(77,851)	
<i>Less Cost of sales</i>	35,690		24,000		24,000		39,882	
	(82,166)		(74,710)		(70,460)		(96,991)	
Admission charges	(168,807)		(194,000)		(194,000)		(169,317)	
Rent, etc.	(3,859)		(8,000)		(8,000)		(5,480)	
	(254,832)		(276,710)		(272,460)		(271,788)	
		657,317		635,650		617,050		638,148
TOTAL CARRIED TO SUMMARY OF GENERAL REVENUE INCOME AND EXPENDITURE		889,745		890,900		873,000		867,072

COMMITTEE FOR HOME AFFAIRS

INCOME ON REVENUE ACCOUNT

Heads of Credit	Accounts, 1999		Probable Outturn, 1999		Budget Estimate, 1999		Accounts, 1998	
	£	£	£	£	£	£	£	£
Police Force —								
Fees, etc.		10,817		11,500		11,500		11,249
Fire Brigade —								
Fees, etc.		916		1,400		1,500		1,818
TOTAL CARRIED TO SUMMARY OF GENERAL REVENUE INCOME AND EXPENDITURE		11,733		12,900		13,000		13,067

EXPENDITURE ON REVENUE ACCOUNT

Heads of Charge	Accounts, 1999		Total Authorised, 1999		Budget Estimate, 1999		Accounts, 1998	
	£	£	£	£	£	£	£	£
Police Force —								
Premises		72,084		74,700		74,700		66,477
Staff		6,080,118		6,183,850		6,130,400		5,650,066
Supplies and services		1,147,449		1,199,185		1,176,900		905,974
		7,299,651		7,457,735		7,382,000		6,622,517
<i>Less</i> Operating recoveries		—		—		—		(68,983)
Sundry recoveries		(78,902)		(1,000)		(1,000)		(34,537)
Sark recoveries		(1,939)		(1,000)		(1,000)		(1,188)
		7,218,810		7,455,735		7,380,000		6,517,809
Fire Brigade —								
Premises		60,677		67,950		67,950		66,003
Staff		1,984,173		1,991,770		1,955,530		1,886,586
Supplies and services		273,241		310,720		267,720		235,047
		2,318,091		2,370,440		2,291,200		2,187,636
<i>Less</i> Sundry recoveries		(2,806)		(1,200)		(1,200)		(4,789)
		2,315,285		2,369,240		2,290,000		2,182,847

COMMITTEE FOR HOME AFFAIRS

EXPENDITURE ON REVENUE ACCOUNT

Heads of Charge	Accounts, 1999		Total Authorised, 1999		Budget Estimate, 1999		Accounts, 1998	
	£	£	£	£	£	£	£	£
States Prison —								
Premises	159,248		230,500		148,000		108,068	
Staff	1,432,135		1,527,300		1,535,000		1,437,349	
Supplies and services	353,926		384,800		310,500		260,467	
	<u>1,945,309</u>		<u>2,142,600</u>		<u>1,993,500</u>		<u>1,805,884</u>	
<i>Less Sundry recoveries</i>	(345)		—		—		—	
	<u>1,944,964</u>		<u>2,142,600</u>		<u>1,993,500</u>		<u>1,805,884</u>	
Less Use of Accumulated Unspent Balances	—		—		(13,500)		—	
	<u>1,944,964</u>		<u>2,142,600</u>		<u>1,980,000</u>		<u>1,805,884</u>	
<i>Less Amount received from Crown Revenue Account</i>	(1,944,964)		(2,142,600)		(1,980,000)		(1,805,884)	
	<u>—</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>—</u>
TOTAL CARRIED TO SUMMARY OF GENERAL REVENUE INCOME AND EXPENDITURE		9,534,095		9,824,975		9,670,000		8,700,656

COMMITTEE FOR HORTICULTURE

EXPENDITURE ON REVENUE ACCOUNT

Heads of Charge	Accounts, 1999		Total Authorised, 1999		Budget Estimate, 1999		Accounts, 1998	
	£	£	£	£	£	£	£	£
Administration —								
Premises	20,470		26,900		15,900		19,393	
Staff	267,927		271,860		285,950		296,379	
Supplies and services	68,409		74,350		60,850		54,325	
Consultants fees	4,659		7,500		7,500		1,090	
	361,465		380,610		370,200		371,187	
<i>Less Recoveries</i>	(9,485)		(5,000)		(5,000)		(5,905)	
		351,980		375,610		365,200		365,282
Horticultural Advisory Service —								
Advisory Service —								
Premises	6,823		5,300		5,300		9,697	
Staff	204,668		251,830		260,050		261,733	
Supplies and services	29,240		32,050		32,050		41,707	
Consultants fees	27,880		22,000		22,000		32,055	
Information services	2,372		5,000		5,000		2,946	
	270,983		316,180		324,400		348,138	
<i>Less Operating income</i>	(99,950)		(110,000)		(110,000)		(115,551)	
	171,033		206,180		214,400		232,587	
Laboratory Service —								
Premises	6,823		5,300		5,300		3,232	
Staff	150,084		151,940		153,250		134,196	
Supplies and services	29,976		45,250		45,250		31,343	
	186,883		202,490		203,800		168,771	
<i>Less Operating income</i>	(7,120)		(8,500)		(8,500)		(8,362)	
	179,763		193,990		195,300		160,409	
		350,796		400,170		409,700		392,996
Horticultural Promotional Scheme —								
Horticultural Promotional Scheme		136,274		148,100		136,100		118,229
Corporate Guernsey —								
Floral Guernsey		23,870		46,500		46,500		23,315
Quality Audit Department —								
Premises	104		150		150		150	
Staff	72,206		69,370		70,000		69,610	
Supplies and services	5,053		9,850		9,850		8,227	
	77,363		79,370		80,000		77,987	
<i>Less Operating income</i>	(5,544)		(8,200)		(8,200)		(1,929)	
		71,819		71,170		71,800		76,058
Interest Subsidy Scheme —								
(Votes 31.7.86 and 30.11.88)		255,523		320,000		350,000		325,731

COMMITTEE FOR HORTICULTURE

EXPENDITURE ON REVENUE ACCOUNT

Heads of Charge	Accounts, 1999		Total Authorised, 1999		Budget Estimate, 1999		Accounts, 1998	
	£	£	£	£	£	£	£	£
Plant Health —								
Staff	47,125		50,750		51,200		49,094	
Supplies and services	21,534		37,800		37,800		20,266	
	68,659		88,550		89,000		69,360	
<i>Less Operating income</i>	(915)		(850)		(850)		(1,109)	
		67,744		87,700		88,150		68,251
Quality and Market Development Scheme —		38,313		65,000		65,000		52,446
Tree Care and Planting Schemes —								
Tree care and planting schemes		98,477		110,000		110,000		89,733
TOTAL CARRIED TO SUMMARY OF GENERAL REVENUE INCOME AND EXPENDITURE		1,394,796		1,624,250		1,642,450		1,512,041

HOUSING AUTHORITY

INCOME ON REVENUE ACCOUNT

Heads of Credit	Accounts, 1999		Probable Outturn, 1999		Budget Estimate, 1999		Accounts, 1998	
	£	£	£	£	£	£	£	£
Administration —								
Home Loans Fund interest received		80,951		80,000		100,000		119,952
Residential Homes —								
Residents fees, etc.		685,992		660,000		630,000		622,935
States Houses —								
Rents, etc.	6,575,136		6,913,000		6,852,700		6,415,382	
Less rent rebates	(2,132,028)		(2,150,000)		(2,190,000)		(2,097,483)	
		4,443,108		4,763,000		4,662,700		4,317,899
TOTAL CARRIED TO SUMMARY OF GENERAL REVENUE INCOME AND EXPENDITURE		5,210,051		5,503,000		5,392,700		5,060,786

EXPENDITURE ON REVENUE ACCOUNT

Heads of Charge	Accounts, 1999		Total Authorised, 1999		Budget Estimate, 1999		Accounts, 1998	
	£	£	£	£	£	£	£	£
Administration —								
Premises	22,768		24,000		24,000		21,875	
Staff	590,771		605,450		618,100		567,206	
Supplies and services	280,357		311,401		238,900		201,417	
		893,896		940,851		881,000		790,498
Document Duty and Treizieme —								
Grant scheme		84,974		100,000		130,000		95,938
Residential Homes —								
Premises	169,740		183,950		158,950		122,008	
Staff	946,195		951,590		947,900		947,124	
Supplies and services	130,208		138,649		163,650		127,303	
		1,246,143		1,274,189		1,270,500		1,196,435
States Houses —								
Staff	364,828		369,760		357,700		340,253	
Supplies and services	88,101		99,000		99,000		85,254	
Contracted-out work	4,264		15,000		40,000		—	
Rates and taxes	152,105		154,000		154,000		147,867	
Repairs	1,962,960		2,467,800		2,522,800		2,385,988	
		2,572,258		3,105,560		3,173,500		2,959,362
Total Ordinary Revenue Expenditure		4,797,271		5,420,600		5,455,000		5,042,233
Less Use of Accumulated Unspent Balances		—		—		(530,000)		—
TOTAL CARRIED TO SUMMARY OF GENERAL REVENUE INCOME AND EXPENDITURE		4,797,271		5,420,600		4,925,000		5,042,233

INCOME TAX AUTHORITY

INCOME ON REVENUE ACCOUNT

Heads of Credit	Accounts, 1999		Probable Outturn, 1999	Budget Estimate, 1999	Accounts, 1998	
	£	£	£	£	£	£
Exempt company fees		4,904,873	4,903,000	5,028,000		4,914,032
Dwellings profit tax		—	1,000	1,000		—
Income tax collected		188,573,522	185,275,000	182,990,000		166,257,068
TOTAL CARRIED TO SUMMARY OF GENERAL REVENUE INCOME AND EXPENDITURE		193,478,395	190,179,000	188,019,000		171,171,100

EXPENDITURE ON REVENUE ACCOUNT

Heads of Charge	Accounts, 1999		Total Authorised, 1999	Budget Estimate, 1999	Accounts, 1998	
	£	£	£	£	£	£
Administration —						
Premises		38,183	40,930	39,930		37,822
Staff		2,179,130	2,212,065	2,264,480		2,118,609
Supplies and services		854,590	902,355	805,390		757,441
Audit fee		5,441	5,200	5,200		5,035
TOTAL CARRIED TO SUMMARY OF GENERAL REVENUE INCOME AND EXPENDITURE		3,077,344	3,160,550	3,115,000		2,918,907

ISLAND DEVELOPMENT COMMITTEE

EXPENDITURE ON REVENUE ACCOUNT

Heads of Charge	Accounts, 1999		Total Authorised, 1999		Budget Estimate, 1999		Accounts, 1998	
	£	£	£	£	£	£	£	£
Staff		1,359,524		1,344,850		1,362,100		1,329,474
Supplies and services		182,932		251,700		251,700		212,884
Consultants fees		7,900		74,000		74,000		15,451
Printing detailed development plans		16,336		17,100		17,100		5,345
		1,566,692		1,687,650		1,704,900		1,563,154
Less Recoveries		(982)		(3,900)		(3,900)		(3,015)
		1,565,710		1,683,750		1,701,000		1,560,139
Less Operating income		(884)		(1,000)		(1,000)		(1,691)

ISLAND RECEPTION COMMITTEE

EXPENDITURE ON REVENUE ACCOUNT

Heads of Charge	Accounts, 1999		Total Authorised, 1999		Budget Estimate, 1999		Accounts, 1998	
	£	£	£	£	£	£	£	£
Provision of hospitality to visitors —		—		21,000		21,000		—
Charybdis Weekend		885						1,175
Conference of European Churches and Bishops		2,793						—
H.M. Forces		320						440
Installation of new Bailiff		2,705						—
International Air Rally		406						356
Minister of State for Home Office		159						—
National Rifle Association		258						204
Regions 3 and 4 Scout Commissioners Conference		—						176
201 Squadron RAF		4,040						1,179
Sundries		99						262
Visit of Algerian and Russian Ambassadors		186						—
Visit of Canadian High Commissioner		—						1,047
Visit of General Secretary, TGWU		317						—
Visit of Jersey and Alderney Jurats		—						250
Visit of the President of Madeira		—						605
Visit of Swiss Ambassador		—						1,344
TOTAL CARRIED TO SUMMARY OF GENERAL REVENUE INCOME AND EXPENDITURE		12,168		21,000		21,000		7,038

LIBERATION AND MILLENNIUM CELEBRATIONS COMMITTEE

EXPENDITURE ON REVENUE ACCOUNT

Heads of Charge	Accounts, 1999		Total Authorised, 1999		Budget Estimate, 1999		Accounts, 1998	
	£	£	£	£	£	£	£	£
Liberation Day —								
Co-ordination and staging of celebrations	65,166		51,256		55,733		55,830	
<i>Less Recoveries</i>	(33,910)		(20,000)		(20,000)		(28,476)	
		<u>31,256</u>		<u>31,256</u>		<u>35,733</u>		<u>27,354</u>
Millennium Celebrations —								
Co-ordination and staging of celebrations	228,637		110,759		20,000		6,364	
<i>Less Recoveries</i>	(81,469)		—		—		—	
		<u>147,168</u>		<u>110,759</u>		<u>20,000</u>		<u>6,364</u>
Total Ordinary Revenue Expenditure		<u>178,424</u>		<u>142,015</u>		<u>55,733</u>		<u>33,718</u>
<i>Less Use of Accumulated Unspent Balances</i>		—		—		(1,483)		—
TOTAL CARRIED TO SUMMARY OF GENERAL REVENUE INCOME AND EXPENDITURE		<u>178,424</u>		<u>142,015</u>		<u>54,250</u>		<u>33,718</u>

OVERSEAS AID COMMITTEE

EXPENDITURE ON REVENUE ACCOUNT

Heads of Charge	Accounts, 1999		Total Authorised, 1999		Budget Estimate, 1999		Accounts, 1998	
	£	£	£	£	£	£	£	£
Administration —								
Supplies and services		1,571		2,000		2,000		47
Contributions to aid overseas —								
Africa —								
Agriculture and fisheries	88,848						57,419	
Education	72,013						111,130	
Health	227,421						180,896	
Integrated development	95,852						203,560	
	<u>484,134</u>						<u>553,005</u>	
Indian sub-continent —								
Education	38,107						36,780	
Health	83,945						130,069	
Integrated development	65,175						—	
	<u>187,227</u>						<u>166,849</u>	
Latin America and the Caribbean —								
Agriculture and fisheries	12,222						—	
Education	44,816						—	
Health	37,441						—	
Integrated development	—						6,938	
	<u>94,479</u>						<u>6,938</u>	
Other Asia and Pacific —								
Education	11,778						—	
Health	20,803						17,500	
Integrated development	12,046						5,738	
	<u>44,627</u>						<u>23,238</u>	
		810,467		810,467		809,000		750,030
Emergency Disaster Relief — General —								
Donation to Kosovo Crisis Appeal (Vote 29.4.99)	100,000		100,000		—		—	
Donation to Orissa State, India, Cyclone Appeal (AFC 17.11.99)	50,000		50,000		—		—	
	<u>150,000</u>		<u>150,000</u>		<u>—</u>		<u>—</u>	
TOTAL CARRIED TO SUMMARY OF GENERAL REVENUE INCOME AND EXPENDITURE		962,038		962,467		811,000		750,077

POPULATION AND MIGRATION COMMITTEE

EXPENDITURE ON REVENUE ACCOUNT

Heads of Charge	Accounts, 1999		Total Authorised, 1999		Budget Estimate, 1999		Accounts, 1998	
	£	£	£	£	£	£	£	£
Administration —								
Supplies and services		662		2,000		2,000		—
Census 1996 (Vote 9.2.94)								
Operating income		(130)		—		—		(200)
TOTAL CARRIED TO SUMMARY OF GENERAL REVENUE INCOME AND EXPENDITURE		532		2,000		2,000		(200)

PROBATION SERVICE COMMITTEE

EXPENDITURE ON REVENUE ACCOUNT

Heads of Charge	Accounts, 1999		Total Authorised, 1999		Budget Estimate, 1999		Accounts, 1998	
	£	£	£	£	£	£	£	£
Administration —								
Premises		2,956		3,050		3,050		2,922
Staff		187,050		201,300		203,100		189,748
Supplies and services		18,146		30,250		30,250		21,188
Total Ordinary Revenue Expenditure		208,152		234,600		236,400		213,858
<i>Less Use of Accumulated Unspent Balances</i>		—		—		(8,900)		—
TOTAL CARRIED TO SUMMARY OF GENERAL REVENUE INCOME AND EXPENDITURE		208,152		234,600		227,500		213,858

PUBLIC ASSISTANCE AUTHORITY

INCOME ON REVENUE ACCOUNT

Heads of Credit	Accounts, 1999		Probable Outturn, 1999		Budget Estimate, 1999		Accounts, 1998	
	£	£	£	£	£	£	£	£
Welfare Hostel - St. Julian's House — Receipts for board and lodgings		88,581		92,000		92,000		90,364
TOTAL CARRIED TO SUMMARY OF GENERAL REVENUE INCOME AND EXPENDITURE		88,581		92,000		92,000		90,364

EXPENDITURE ON REVENUE ACCOUNT

Heads of Charge	Accounts, 1999		Total Authorised, 1999		Budget Estimate, 1999		Accounts, 1998	
	£	£	£	£	£	£	£	£
Administration —								
Premises		2,804		2,250		2,250		2,873
Staff		45,285		45,200		45,600		54,480
Supplies and services		9,531		10,500		10,500		5,315
		<u>57,620</u>		<u>57,950</u>		<u>58,350</u>		<u>62,668</u>
Grants to Parochial Outdoor Assistance Boards		119,604		133,000		270,000		203,526
Medical Assistance Scheme		5,872		7,000		18,500		13,093
Welfare Hostel - St. Julian's House —								
Premises		52,909		56,350		56,350		30,488
Staff		258,361		260,100		259,150		248,779
Supplies and services		39,402		47,700		47,700		41,584
		<u>350,672</u>		<u>364,150</u>		<u>363,200</u>		<u>320,851</u>
<i>Less Recoveries</i>		(5,723)		(5,550)		(5,550)		(5,395)
		<u>344,949</u>		<u>358,600</u>		<u>357,650</u>		<u>315,456</u>
TOTAL CARRIED TO SUMMARY OF GENERAL REVENUE INCOME AND EXPENDITURE		528,045		556,550		704,500		594,743

PUBLIC THOROUGHFARES COMMITTEE

INCOME ON REVENUE ACCOUNT

Heads of Credit	Accounts, 1999		Probable Outturn, 1999		Budget Estimate, 1999		Accounts, 1998	
	£	£	£	£	£	£	£	£
Administration —								
Sewers Connections Loans Fund interest		1,032		1,250		1,500		851
Sewage carts —								
Fees		1,127,736		968,750		968,750		1,061,004
TOTAL CARRIED TO SUMMARY OF GENERAL REVENUE INCOME AND EXPENDITURE		1,128,768		970,000		970,250		1,061,855

EXPENDITURE ON REVENUE ACCOUNT

Heads of Charge	Accounts, 1999		Total Authorised, 1999		Budget Estimate, 1999		Accounts, 1998	
	£	£	£	£	£	£	£	£
Administration —								
Supplies and services		3,581		6,895		6,895		5,594
Pumping Stations —								
Supplies and services	155,509		193,700		193,700		151,562	
Upkeep and repairs	411,258		381,000		381,000		419,065	
		566,767		574,700		574,700		570,627
Retaining Walls —								
Upkeep and repairs		18,494		20,000		20,000		9,950
Sewage carts —								
Staff	1,038,548		1,027,830		1,023,990		998,628	
Supplies and services	469,917		488,100		488,100		460,709	
		1,508,465		1,515,930		1,512,090		1,459,337
Sewers and outfalls —								
Consultants fees	111,007		110,000		10,000		61,421	
Sewer descaling	98,400		96,400		96,400		94,500	
Sewer rehabilitation	524,503		500,000		—		—	
Upkeep and repairs	233,405		248,000		248,000		232,789	
		967,315		954,400		354,400		388,710
Surface water outfalls and streams —								
Staff	32,563		33,115		33,435		31,587	
Supplies and services	4,005		3,650		3,650		3,051	
Upkeep and repairs	281,370		260,000		260,000		235,453	
		317,938		296,765		297,085		270,091

PUBLIC THOROUGHFARES COMMITTEE**EXPENDITURE ON REVENUE ACCOUNT**

Heads of Charge	Accounts, 1999		Total Authorised, 1999		Budget Estimate, 1999		Accounts, 1998	
	£	£	£	£	£	£	£	£
Upkeep of roads —								
Staff	24,425		22,460		22,680		22,199	
Supplies and services	1,737		2,650		2,650		2,144	
Resurfacing and reconstruction	1,969,329		2,216,500		2,316,500		2,289,329	
Road cleaning	909,876		913,000		913,000		891,543	
Upkeep and repairs	283,898		250,000		250,000		192,938	
	—————	3,189,265	—————	3,404,610	—————	3,504,830	—————	3,398,153
TOTAL CARRIED TO SUMMARY OF GENERAL REVENUE INCOME AND EXPENDITURE		6,571,825		6,773,300		6,270,000		6,102,462

RECREATION COMMITTEE

INCOME ON REVENUE ACCOUNT

Heads of Credit	Accounts, 1999		Probable Outturn, 1999	Budget Estimate, 1999		Accounts, 1998	
	£	£	£	£	£	£	£
Policy Implementation and Administration —							
Interest on loans to sporting bodies		6,434	7,000	7,000		6,521	
TOTAL CARRIED TO SUMMARY OF GENERAL REVENUE INCOME AND EXPENDITURE		6,434	7,000	7,000		6,521	

EXPENDITURE ON REVENUE ACCOUNT

Heads of Charge	Accounts, 1999		Total Authorised, 1999	Budget Estimate, 1999		Accounts, 1998	
	£	£	£	£	£	£	£
Outdoor Sports Facilities —							
Premises	76,958		78,400	78,400		87,742	
Staff	92,097		94,100	93,600		93,024	
	169,055		172,500	172,000		180,766	
<i>Less Operating income</i>	(117,770)		(110,700)	(110,700)		(110,785)	
		51,285		61,300			69,981
Policy Implementation and Administration —							
Premises	9,322		3,900	3,900		4,668	
Staff	133,420		145,500	97,600		89,117	
Supplies and services	18,866		55,200	50,200		7,602	
		161,608		151,700			101,387
Sports Development —							
Staff	22,921		43,000	—		—	
Supplies and services	8,701		11,000	—		—	
Commonwealth Games	—		—	—		9,786	
General	49,205		42,000	37,000		40,475	
Island Games	42,328		53,000	28,000		—	
Island Games — Bid document (Vote 28.10.98)	12,523		9,385	—		615	
		135,678		65,000			50,876

RECREATION COMMITTEE

EXPENDITURE ON REVENUE ACCOUNT

Heads of Charge	Accounts, 1999		Total Authorised, 1999		Budget Estimate, 1999		Accounts, 1998	
	£	£	£	£	£	£	£	£
Beau Sejour Centre —								
Grant from General Revenue Account (Vote 26.2.98)								
Capital	150,000		150,000		150,000		150,000	
Revenue	677,000		677,000		785,000		860,000	
	827,000		827,000		935,000		1,010,000	
<i>Less</i> Funding from Channel Islands Lottery	(163,500)		(300,000)		(300,000)		(290,000)	
	663,500		527,000		635,000		720,000	
Transfer for conferences, etc. (Vote 27.7.83)	97,483		97,000		110,000		100,555	
		760,983		624,000		745,000		820,555
TOTAL CARRIED TO SUMMARY OF GENERAL REVENUE INCOME AND EXPENDITURE								
		1,109,554		1,048,785		1,023,000		1,042,799

SEA FISHERIES COMMITTEE

INCOME ON REVENUE ACCOUNT

Heads of Credit	Accounts, 1999		Probable Outturn, 1999	Budget Estimate, 1999		Accounts, 1998
	£	£	£	£	£	£
Fisheries licences		—		—		50
Fisheries Loans interest		3,702		7,000		6,333
TOTAL CARRIED TO SUMMARY OF GENERAL REVENUE INCOME AND EXPENDITURE		3,702		7,000		6,383

EXPENDITURE ON REVENUE ACCOUNT

Heads of Charge	Accounts, 1999		Total Authorised, 1999	Budget Estimate, 1999		Accounts, 1998
	£	£	£	£	£	£
Administration —						
Premises		3,791	2,950	2,950		3,591
Staff		149,502	140,950	142,450		148,989
Supplies and services		20,714	30,600	30,600		27,704
Fisheries investigation		1,445	2,000	2,000		7,251
Hire of vessels		—	—	—		3,635
Vessel running costs		32,839	54,000	54,000		14,432
TOTAL CARRIED TO SUMMARY OF GENERAL REVENUE INCOME AND EXPENDITURE		208,291	230,500	232,000		205,602

STATES TRAFFIC COMMITTEE

INCOME ON REVENUE ACCOUNT

Heads of Credit	Accounts, 1999		Probable Outturn, 1999		Budget Estimate, 1999		Accounts, 1998	
	£	£	£	£	£	£	£	£
Administration and Vehicle Registration and Licensing—								
Automobile tax	4,533,331		4,640,000		4,225,000		4,388,920	
Sale of registration marks	80,892		50,000		30,000		59,672	
	<u> </u>	4,614,223	<u> </u>	4,690,000	<u> </u>	4,255,000	<u> </u>	4,448,592
TOTAL CARRIED TO SUMMARY OF GENERAL REVENUE INCOME AND EXPENDITURE		4,614,223		4,690,000		4,255,000		4,448,592

EXPENDITURE ON REVENUE ACCOUNT

Heads of Charge	Accounts, 1999		Total Authorised, 1999		Budget Estimate, 1999		Accounts, 1998	
	£	£	£	£	£	£	£	£
Administration and Vehicle Registration and Licensing—								
Premises	10,518		9,300		9,300		8,892	
Staff	635,559		654,430		660,430		601,563	
Supplies and services	154,980		152,340		152,340		145,623	
Contracted-out work	4,110		5,600		5,600		7,731	
	<u> </u>		<u> </u>		<u> </u>		<u> </u>	
	805,167		821,670		827,670		763,809	
<i>Less</i> Operating income	(327,982)		(248,870)		(248,870)		(396,520)	
	<u> </u>	477,185	<u> </u>	572,800	<u> </u>	578,800	<u> </u>	367,289
Public Transport Department —								
Public Transport Support —								
Supplies and services	23,257		15,200		15,200		7,306	
Park-and-ride schemes	(22)		1,000		1,000		103	
	<u> </u>		<u> </u>		<u> </u>		<u> </u>	
	23,235		16,200		16,200		7,409	
	<u> </u>		<u> </u>		<u> </u>		<u> </u>	

STATES TRAFFIC COMMITTEE

EXPENDITURE ON REVENUE ACCOUNT

Heads of Charge	Accounts, 1999		Total Authorised, 1999	Budget Estimate, 1999	Accounts, 1998	
	£	£	£	£	£	£
Scheduled Bus Service Support —						
Support	332,793		382,000	382,000	419,228	
	<hr/>		<hr/>	<hr/>	<hr/>	
School Bus Service Support —	348,601		353,300	353,300	331,894	
	<hr/>		<hr/>	<hr/>	<hr/>	
School Bus Service Vouchers —						
Supplies and services	37,439		49,550	49,550	39,738	
Less Recoveries	(10,532)		(7,000)	(7,000)	(10,684)	
	<hr/>		<hr/>	<hr/>	<hr/>	
	26,907		42,550	42,550	29,054	
	<hr/>	731,536	<hr/>	794,050	<hr/>	787,585
Traffic Department —						
Supplies and services	5,153		27,000	7,000	6,184	
Consultants fees	9,120		8,000	8,000	14,391	
Maintenance of car parks and traffic lights	58,112		58,600	58,600	44,416	
Road improvements	3,854		10,000	10,000	1,029	
Signs and lines facilities	264,461		288,550	288,550	262,424	
	<hr/>	340,700	<hr/>	372,150	<hr/>	328,444
TOTAL CARRIED TO SUMMARY OF GENERAL REVENUE INCOME AND EXPENDITURE						
		1,549,421	1,759,000	1,745,000	1,483,318	

TOURIST BOARD

EXPENDITURE ON REVENUE ACCOUNT

Heads of Charge	Accounts, 1999		Total Authorised, 1999		Budget Estimate, 1999		Accounts, 1998	
	£	£	£	£	£	£	£	£
Administration —								
Premises	70,345		85,991		96,991		65,457	
Staff	506,294		532,981		578,491		522,521	
Supplies and services	190,881		243,168		243,168		207,675	
Consultants fees	55,546		50,000		50,000		68,123	
	<u>823,066</u>		<u>912,140</u>		<u>968,650</u>		<u>863,776</u>	
<i>Less Recoveries</i>	(2,072)		(3,350)		(3,350)		(760)	
Sales of merchandise	(47,290)		(50,000)		(50,000)		(46,092)	
	<u>773,704</u>		<u>858,790</u>		<u>915,300</u>		<u>816,924</u>	
<i>Less Operating income</i>	(56,445)		(36,000)		(36,000)		—	
	<u>717,259</u>		<u>822,790</u>		<u>879,300</u>		<u>816,924</u>	
Sales and Marketing —								
Sales and Marketing UK —								
Staff	106,119		143,230		153,600		117,240	
Supplies and services	198,823		242,300		242,300		208,261	
Advertising and printing	1,227,000		1,281,400		1,160,100		1,176,667	
Promotions	357,149		368,600		332,900		331,565	
	<u>1,889,091</u>		<u>2,035,530</u>		<u>1,888,900</u>		<u>1,833,733</u>	
<i>Less Recoveries</i>	(24,529)		(31,500)		(31,500)		(7,528)	
Sales of advertising space	(202,497)		(190,000)		(190,000)		(183,990)	
	<u>1,662,065</u>		<u>1,814,030</u>		<u>1,667,400</u>		<u>1,642,215</u>	
Sales and Marketing Europe —								
Staff	111,425		132,570		142,830		125,829	
Supplies and services	138,697		138,000		138,000		144,713	
Advertising and printing	350,645		418,420		404,420		359,827	
Promotions	366,610		405,750		429,750		340,667	
	<u>967,377</u>		<u>1,094,740</u>		<u>1,115,000</u>		<u>971,036</u>	
<i>Less Recoveries</i>	(3,846)		—		—		(529)	
	<u>963,531</u>		<u>1,094,740</u>		<u>1,115,000</u>		<u>970,507</u>	

TOURIST BOARD

EXPENDITURE ON REVENUE ACCOUNT

Heads of Charge	Accounts, 1999		Total Authorised, 1999		Budget Estimate, 1999		Accounts, 1998	
	£	£	£	£	£	£	£	£
Sales and Marketing Special Interests —								
Staff	71,082		80,929		84,669		71,350	
Advertising and printing	134,055		131,431		140,931		84,940	
Promotions	185,858		253,500		238,000		234,571	
	390,995		465,860		463,600		390,861	
<i>Less Recoveries</i>	—		—		—		(8,440)	
	390,995		465,860		463,600		382,421	
		3,016,591		3,374,630		3,246,000		2,995,143
Product Development —								
Staff	72,620		61,380		—		69,231	
Special projects	187,347		233,200		110,700		115,095	
	259,967		294,580		110,700		184,326	
<i>Less Recoveries</i>	—		—		—		(16)	
	259,967		294,580		110,700		184,310	
<i>Less Operating income</i>	(6,425)		(6,000)		(6,000)		—	
		253,542		288,580		104,700		184,310
Total Ordinary Revenue Expenditure		3,987,392		4,486,000		4,230,000		3,996,377
<i>Less Use of Accumulated Unspent Balances</i>		—		—		(25,000)		—
TOTAL CARRIED TO SUMMARY OF GENERAL REVENUE INCOME AND EXPENDITURE		3,987,392		4,486,000		4,205,000		3,996,377

Notes : 1. On 17 December, 1997 (Billet d'Etat XXII) the States approved, inter alia, that the Tourist Guernsey Law, 1948, as amended, shall be further amended to allow the winding up of the Development Fund and its consolidation within the Tourist Board's General Revenue accounts. Following the registration of the Tourist (Amendment) (Guernsey) Law, 1998 on 17 November, 1998 (Order in Council XI, 1998) the fund was wound up on 1 January, 1999.

2. Non-Audit Services

The 1999 expenditure of this Board includes non-audit services provided by Deloitte & Touche amounting to £39,780 (1998: £23,343).

**CAPITAL INCOME
AND EXPENDITURE**

COMMITTEE CAPITAL INCOME

Heads of Credit	Accounts, 1999		Probable Outturn, 1999		Budget Estimate, 1999		Accounts, 1998	
	£	£	£	£	£	£	£	£
Per published accounts 1998		—		—		—		334,564
BOARD OF ADMINISTRATION								
Land sales —								
Belvedere House boundary - strip of land (AFC 10.3.99)		1,000		1,000		—		—
Citadel, Fort George - strip of land (AFC 5.5.99)		13,500		13,500		—		—
Clos des Isles - adjacent strip of land (Vote 19.8.98)		2,500		2,500		—		—
Delancey Lane - strip of land (AFC 8.12.98)		5,000		5,000		—		—
Fairfield, Castel (Vote 29.7.99)		100		100		—		—
Forest School - land bordering Mill Cottage (AFC 20.5.98)		1,000		1,000		—		—
HORTICULTURE COMMITTEE								
Transfer from Rented Vineries Fund (Vote 15.7.99)		75,900		75,900		—		—
HOUSING AUTHORITY								
Amherst Hospital site - sale by tender (AFC 21.4.99)		—		400,000		—		—
Brock Road, St Sampson's - sale of strip of land (AFC 22.7.98)		1,725		—		—		—
Bulwer Avenue housing target area 9 - sale by tender (AFC 29.6.99)		(3,868)		605,000		—		—
Mont Marche Estate wayleave (AFC 13.1.99)		—		1,000		—		—
Sale of incompatible housing stock (Votes 31.1.96 and 1.8.97)		1,021,727		1,180,563		550,000		998,575
RECREATION COMMITTEE								
Loan repayments		600		600		600		600
SEA FISHERIES COMMITTEE								
Loans Fund capital repayments (Vote 10.7.97)		11,034		12,782		23,950		62,630
TOTAL CAPITAL INCOME		<u>1,130,218</u>		<u>2,298,945</u>		<u>574,550</u>		<u>1,396,369</u>

COMMITTEE CAPITAL EXPENDITURE

Heads of Charge	Accounts, 1999		Probable Outturn, 1999		Budget Estimate, 1999		Accounts, 1998	
	£	£	£	£	£	£	£	£
ADVISORY AND FINANCE COMMITTEE —								
Per published accounts 1998		—		—		—		20,398
Air quality monitoring equipment (AFC 23.9.97 : £70,000)		63,154		63,250		—		—
Commemoration of the Millennium								
Reservoir Walk (Vote 25.2.99 : £200,000)		3,079		75,000		—		—
Tapestry (Vote 25.2.99 : £300,000)		—		75,000		—		—
Consultants fees and site investigations - net expenditure / (recovery) (Votes 11.12.91, 14.7.94, 12.7.95 and 15.7.99 : £2,100,000)		251,731		1,100,000		—		179,240
Corporate IT projects (Votes 12.7.95, 10.7.96, 10.7.97, 9.7.98 and 15.7.99 : £1,100,000)		222,101		270,000		262,500		396,763
Court Buildings —								
Computer network cabling		—		25,000		30,000		—
Department of Engineering - vehicle replacement		—		10,000		—		—
Government House —								
Computerisation of administration (AFC 30.3.99 : £23,621)		17,839		23,600		—		—
Major maintenance programme (Votes 11.2.98 and 29.7.98 : £824,750)		421,549		555,000		187,500		266,048
Security lighting (AFC 20.10.99 : £37,000)		18,250		37,000		—		—
Van replacement (AFC 3.2.99 : £14,300)		14,300		14,300		—		—
States of Alderney net Capital Expenditure Adjustment (see note)	950,208	—	876,415 (313,000)	—	317,325	—	7,217	—
	—	950,208	—	563,415	—	317,325	—	7,217
States Analysts Laboratory - transfer to Burnt Lane		—		—		350,000		—
States of Guernsey mapping project - including contribution from Island Development Committee (Vote 27.2.97 : £330,287)		26,891		26,891		—		252,802
States of Guernsey mapping project - Global positioning base station		—		50,000		50,000		—
Treasury information technology upgrade - Phase 1		—		—		150,000		—
Treasury line printer - replacements (AFC 6.1.99 and 10.3.99 : £13,200)		11,486		11,486		40,000		—
TOTAL ADVISORY AND FINANCE COMMITTEE CAPITAL EXPENDITURE		2,000,588		2,899,942		1,387,325		1,122,468

Note: The adjustment reflects known differences in the timing of projects between the publication of the States of Alderney Budget Billet d'Etat in mid September and the finalisation of the States of Guernsey Budget report.

COMMITTEE CAPITAL EXPENDITURE

Heads of Charge	Accounts, 1999		Probable Outturn, 1999		Budget Estimate, 1999		Accounts, 1998	
	£	£	£	£	£	£	£	£
AGRICULTURE AND COUNTRYSIDE BOARD —								
Per published accounts 1998		—		—		—		18,628
Artificial insemination —								
Van replacements (AFC 26.8.98 : £8,100)		—		—		8,500		7,490
TOTAL AGRICULTURE AND COUNTRYSIDE BOARD CAPITAL EXPENDITURE		—		—		8,500		26,118
BOARD OF ADMINISTRATION —								
Per published accounts 1998		—		—		—		133,573
Alderney Airport net Capital Expenditure		18,050		30,050		141,000		150
Alderney Breakwater —								
Concrete mixer replacement (AFC 10.3.99 : £6,145)		6,145		6,145		—		—
Long term maintenance strategy - consultants fees (AFC 6.1.99 : £40,000)		8,706		13,685		—		26,315
Pick-up truck replacement (AFC 3.2.99 : £12,500)		10,775		10,775		—		—
Central Administration —								
Mapping software and equipment (AFC 21.10.98 : £7,300)		516		516		7,300		6,679
Central Services —								
Belvedere Road - resurfacing		—		50,000		—		—
Board of Administration storage facility		—		—		500,000		—
Cambrian House conversion		—		30,000		—		—
Capital improvements to States properties		—		50,000		60,000		—
Children Board office accommodation		—		—		30,000		—
Hostel of St John - refurbishment		—		—		540,000		—
Mignot Plateau proposed car park - consultants fees (AFC 23.6.98 : £24,000)		4,725		20,000		12,000		2,777
Museum storage facility		—		—		1,000,000		—
Public conveniences —								
L'Eree - disabled facilities (AFC 10.3.99 : £19,869)		16,677		17,869		20,000		—
Upgrade		—		60,000		100,000		—
Pumping stations upgrade (AFC 31.1.97 : £15,500)		(6,252)		(6,252)		—		—

COMMITTEE CAPITAL EXPENDITURE

Heads of Charge	Accounts, 1999		Probable Outturn, 1999		Budget Estimate, 1999		Accounts, 1998	
	£	£	£	£	£	£	£	£
BOARD OF ADMINISTRATION — (continued)								
Central Services—(continued)								
Royal Court and old prison site - consultants fees (AFC 24.3.99 : £97,500)		74,481		50,000		—		—
Sir Charles Frossard House - Housing Authority relocation / rationalisation Vote 29.9.99 : £970,400)		58,445		970,400		350,000		—
St James the Less - Stained glass and rendering		—		—		300,000		—
Vehicle Registration and Licensing Department staff parking		—		30,000		—		—
Customs and Immigration—								
Alderney customs office		—		—		25,000		—
Car hall extension		—		—		45,200		—
Car hall upgrade		—		—		39,500		—
CCTV system replacement		—		65,000		20,000		—
Computerisation —								
Administration server upgrade (AFC 7.7.99 :£65,600)		50,522		65,600		35,000		—
Freight administration system - Phase II (AFC 20.12.96 : £95,000)		21,000		49,255		—		9,149
Law enforcement computer linking		—		—		20,000		—
Mapping project (AFC 21.10.98 : £6,700)		—		—		6,700		5,809
Forensic equipment		—		16,000		16,000		—
Passport issuance system (AFC 24.3.99 : £81,050)		81,050		81,050		85,000		—
Reception Area improvements		—		—		19,000		—
Remote repeater stations		—		—		16,000		—
Search equipment		—		10,200		10,200		—
Surveillance equipment		—		41,000		39,500		—
Vehicle replacements —								
Alderney		—		—		5,000		—
Covert (AFC 7.3.97 : £24,000)		924		1,216		—		1,024
Uniformed duty vehicles		—		25,000		—		—
4wd (AFC 23.6.99 : £6,400)		5,814		6,400		—		—

COMMITTEE CAPITAL EXPENDITURE

Heads of Charge	Accounts, 1999		Probable Outturn, 1999		Budget Estimate, 1999		Accounts, 1998	
	£	£	£	£	£	£	£	£
BOARD OF ADMINISTRATION — (continued)								
Land Management—								
Car park resurfacing - Fort Hommet, L'Eree and Saumarez Park (AFC 22.12.99 : £90,000)		—		90,000		—		—
Coastal management —								
Herm Harbour safety improvements (AFC 18.2.98 : £25,000)		183		183		—		22,915
L'Ancrese seawall		—		—		150,000		—
Environment—								
Energy management measures and equipment (Vote 26.3.92 : £325,000)		25,581		50,000		140,000		1,164
Parks, Gardens and Plantations—								
Department relocation—provision of building / equipment		—		—		100,000		—
La Vallette garden paths		—		—		50,000		—
North plantation renovation		—		—		75,000		—
Saumarez Park—								
Path resurfacing		—		—		75,000		—
Walled garden - restoration		—		—		100,000		—
Property —								
Foulon —								
Cremator replacement		—		—		420,000		—
Drainage		—		—		15,000		—
Path and road repaving		—		—		45,000		—
Market redevelopment —								
Implementation - consultants fees - initial phase (AFC 6.5.98, 30.6.98 and 5.8.98 : £146,750)		77,439		61,645		185,000		85,105
Waste Services —								
Equipment purchase —								
Bulldozer replacement		—		—		100,000		—
Gas and leachate monitoring equipment (Vote 8.12.93 : £65,000)		—		—		15,000		—
Monitoring technicians van (AFC 27.7.99 : £19,000)		17,960		19,000		—		—
Skip truck replacement		—		—		30,000		—

COMMITTEE CAPITAL EXPENDITURE

Heads of Charge	Accounts, 1999		Probable Outturn, 1999		Budget Estimate, 1999		Accounts, 1998	
	£	£	£	£	£	£	£	£
BOARD OF ADMINISTRATION — (continued)								
Waste Services — (continued)								
Equipment purchase — (continued)								
Waste Services / Recycling vehicle replacement (AFC 23.6.99 : £8,600)		8,600		8,600		—		—
Weighbridge data recording / billing system (AFC 4.3.98 : £25,700)		4,326		3,000		—		19,686
Landfill sites —								
Bordeaux landfill site —								
Area enhancement		—		—		45,000		—
Leachate extraction and disposal system (Vote 27.10.93 : £425,492)		—		—		252,681		—
Creve Coeur landfill site —								
Area restoration and enhancement		—		—		30,000		—
Mont Cuet landfill site —								
Quarry preparation for waste disposal (Vote 27.3.97 : £4,608,679)		64,474		101,215		—		602,540
St. Germain landfill site —								
Area enhancement (AFC 25.8.99 : £55,000)		3,683		30,000		60,000		—
Leachate control and disposal system		—		—		200,000		—
Surface water drainage (Vote 10.12.92 : £55,000)		—		—		30,000		—
Torrey Canyon site —								
Site preparation		—		—		45,000		—
TOTAL BOARD OF ADMINISTRATION CAPITAL EXPENDITURE		553,824		2,057,552		5,605,081		916,886
BOARD OF HEALTH								
Per published accounts 1998		—		—		—		410,673
Acute Hospital Services —								
Medical equipment - Additional—		—		—		140,000		—
ENT equipment (AFC 26.10.99 : £25,000)		7,513		25,000		—		—
ENT radiological video system (AFC 27.10.98 : £6,600)		6,050		6,600		—		—
Theatre instrumentation containers		—		60,000		—		—

COMMITTEE CAPITAL EXPENDITURE

Heads of Charge	Accounts, 1999		Probable Outturn, 1999		Budget Estimate, 1999		Accounts, 1998	
	£	£	£	£	£	£	£	£
BOARD OF HEALTH —								
(continued)								
Acute Hospital Services — (continued)								
Medical equipment - Additional— (continued)		—		—	140,000			—
Theatre sets and associated equipment (AFC 6.1.99 : £80,000)		77,094		80,000	—			—
Medical equipment - Replacement		—		215,000	391,000			—
Blood pressure monitoring units (AFC 26.10.99 : £19,500)		—		19,500	—			—
Endoscopy washer and associated works (AFC 12.5.99 : £82,870)		33,224		82,870	—			—
ENT microscope (AFC 23.6.99 : £27,000)		26,882		27,000	—			—
Infusion pumps (AFC 26.10.99 : £42,500)		42,493		42,500	—			—
Nuclear medicine gamma camera (AFC 6.1.99 : £300,662)		267,100		300,662	350,000			—
Ophthalmic laser (AFC 6.10.99 : £21,000)		20,500		21,000	—			—
Oxilog 1000 (AFC 26.10.99 : £2,350)		2,345		2,350	—			—
Pathology department - clinical chemistry analysers (AFC 21.7.99 : £78,000)		78,000		78,000	—			—
Portable defibrillators (AFC 26.10.99 : £17,340)		—		17,340	—			—
Radiopharmacy isolator cabinet (AFC 29.9.98 : £37,000)		35,597		37,000	—			—
Sterile Services department - equipment (AFC 26.10.99 : £150,000)		15,209		—	—			—
Ultrasound machine (AFC 12.5.99 : £30,000)		28,900		30,000	—			—
Visual field analyser (AFC 30.3.99 : £14,500)		14,500		14,500	—			—
Other equipment —								
Boiler House firing equipment - upgrade (AFC 12.5.99 : £39,500)		36,744		39,500	—			—
Central laundry - washer extractor replacement (AFC 12.5.99 : £22,150)		20,987		22,150	—			—
Laundry washer extractor replacement (AFC 29.9.98 : £13,000)		2,350		2,350	—			10,500
Pathology laboratory - chilled water system		—		—	25,000			—
Princess Elizabeth Hospital HWS storage calorifiers renewal Phase I		—		—	40,000			—

COMMITTEE CAPITAL EXPENDITURE

Heads of Charge	Accounts, 1999		Probable Outturn, 1999	Budget Estimate, 1999		Accounts, 1998	
	£	£	£	£	£	£	£
BOARD OF HEALTH —							
(continued)							
Acute Hospital Services — (continued)							
Other equipment — (continued)							
Sterile Services department - washer disinfectors replacement (AFC 2.6.99 : £72,783)		950	72,783	—		—	
Premises (Minor Works) — Other							
A block - bed / passenger lift refurbishment (AFC 3.2.99 : £78,000)		69,975	73,000	10,000		—	
Accident and emergency / radiology waiting area alterations (AFC 29.7.97 and 24.3.98 : £89,000)		1,618	3,558	—		74,213	
Addressable fire alarm system extensions (AFC 29.7.97 : £30,000)		1,139	1,139	—		13,138	
Building and energy management system extension (AFC 28.4.98 : £30,000)		14,742	14,742	—		15,258	
Building and energy management system Phases II and III (AFC 12.5.99 : £35,000)		20,731	35,000	—		—	
Mechanical services and medical gases - upgrade (AFC 12.5.99 : £28,615)		27,495	20,000	25,000		—	
Medical records department relocation (AFC 3.9.97 : £97,000)		(2,491)	(2,491)	—		94,939	
Nuclear medicine department - relocation (AFC 6.1.99 : £67,475)		39,994	67,475	56,000		—	
Pathology department refurbishment - Phase II (AFC 9.9.98 : £98,280)		60,097	72,101	47,355		26,179	
Pathology laboratory extension (AFC 28.7.95 : £56,000)		(147)	(147)	—		1,228	
Princess Elizabeth Hospital / La Corbinerie additional car parking (AFC 30.6.98 : £16,000)		16,000	16,000	—		—	
Princess Elizabeth Hospital removal of asbestos (Vote 27.1.99 : £172,100)		134,934	132,100	—		—	
Radiology administration and Ultrasound department - relocation (AFC 28.4.98 : £95,000)		37,783	39,254	15,000		55,746	
Speech Therapy department - relocation (AFC 3.9.97 : £74,000)		59,932	60,360	54,448		9,088	
Theatre lift (AFC 3.9.97 : £35,000)		34	34	—		24,063	

COMMITTEE CAPITAL EXPENDITURE

Heads of Charge	Accounts, 1999		Probable Outturn, 1999		Budget Estimate, 1999		Accounts, 1998	
	£	£	£	£	£	£	£	£
BOARD OF HEALTH — (continued)								
Central Services —								
Information Technology —								
Community nurses information system		—		—	50,000			—
Management Information System - personnel (AFC 20.5.98 : £89,250)	1,841		40,000		49,250		28,975	
Millennium contingency fund		—	37,500		—			—
Pathology computer system (Vote 18.12.97 : £272,540)		—	35,848		23,438		234,100	
Premises -								
Arlington Court purchase (AFC 3.2.99 : £1,075,000)	1,068,018		1,075,000		—			—
Nurses Education Centre - library quiet room (AFC 30.6.98 : £67,186)	4,772		5,569		7,000		61,617	
Community Services—								
Premises —								
Duchess of Kent House — group living (AFC 28.4.98 : £92,000)	16,055		16,731		11,548		75,269	
Duchess of Kent House removal of asbestos (AFC 8.12.98 and 13.7.99 : £16,356)	16,356		16,356		—			—
Mignot Memorial Hospital —								
Boiler replacement		—		—	16,000			—
Learning Disability Services—								
Premises —								
Accommodation replacement —								
Les Alouettes, Castel - purchase / conversion (AFC 6.10.99 : £375,000)	35,500		375,000		—			—
Mignot Centre lift / extension		—		—	200,000			—
Residential review recommendations		—	30,000		—			—
Sunnybrook alterations (AFC 28.9.99 : £30,000)	27,272		30,000		—			—
Mental Health and Geriatric Services —								
Equipment replacement —								
Castel Hospital HWS storage calorifiers (AFC 29.7.97 : £15,000)		—		—	15,000			—
Premises -								
Assessment and rehabilitation for the elderly		—		—	50,000			—

COMMITTEE CAPITAL EXPENDITURE

Heads of Charge	Accounts, 1999		Probable Outturn, 1999	Budget Estimate, 1999	Accounts, 1998	
	£	£	£	£	£	£
BOARD OF HEALTH — (continued)						
Mental Health and Geriatric Services — (continued)						
Premises — (continued)						
Community mental health centre		—	—	165,000		—
King Edward VII —						
Day hospital and therapy departments		—	—	25,000		—
Hospital boiler decentralisation (Vote 29.9.99 : £343,664)		11,000	115,000	170,000		—
Occupational therapy department extension		—	—	85,000		—
Vehicles —						
Replacement —						
Diesel refrigerated van (AFC 7.10.98 : £23,400)		21,846	21,846	—		—
Diesel minibus (AFC 13.7.99 : £26,882)		—	26,882	—		—
Diesel van (AFC 13.7.99 : £9,608)		9,608	9,608	—		—
Fleet cars - Community care staff (AFC 19.5.99 : £77,000)		66,474	77,000	70,000		—
Minibus - 17 seater (AFC 7.10.98 : £26,500)		22,996	22,996	—		—
Minibus - 22 seater (AFC 10.2.98 : £45,850)		(1,050)	(1,050)	—		45,850
Respite Care Home - van (AFC 21.7.99 : £15,708)		15,708	15,708	—		—
TOTAL BOARD OF HEALTH CAPITAL EXPENDITURE		2,514,670	3,678,224	2,091,039		1,180,836
BOARD OF INDUSTRY —						
Burnt Lane - redevelopment including contribution from Committee for Horticulture		—	—	350,000		—
TOTAL BOARD OF INDUSTRY CAPITAL EXPENDITURE		—	—	350,000		—
CHILDREN BOARD —						
Per published accounts 1998		—	—	—		15,661
Community Action Programme —						
Children's Action Programme		—	—	6,380		—
Coach House minor works (AFC 5.8.98 : £33,000)		10,981	13,172	—		19,828
Family Centre minor works — Phase I (AFC 22.7.98 : £11,000)		1,679	2,186	—		8,814

COMMITTEE CAPITAL EXPENDITURE

Heads of Charge	Accounts, 1999		Probable Outturn, 1999		Budget Estimate, 1999		Accounts, 1998	
	£	£	£	£	£	£	£	£
CHILDREN BOARD — (continued)								
Community Action Programme — (continued)								
Family Centre minor works — Phase II		—		—	40,000			—
Garden Hill — refurbishment and central heating		—		—	10,000			—
Intensive support accommodation — refurbishment (AFC 9.9.98 : £6,500)		—		—	15,000		6,488	
Perruque House/Le Carrefour — refurbishment (Vote 27.1.99 : £468,299)		399,886		424,000	338,000			—
Youth Justice unit refurbishment		—		—	20,000			—
Information Technology —								
Computerisation — Phase III		—		70,000	—			—
Computerisation — Phase IV		—		—	45,000			—
Equipment — replacement		—		—	10,000			—
Perruque House — car parking area (AFC 6.5.98 : £2,500)		—		1,097	—		1,403	
Pre Adolescent Resource Centre / Foster Care refurbishment and central heating		—		30,000	—			—
Swissville Family Centre — car parking and minor works		—		30,000	—			—
Swissville — roofing replacement and repairs (AFC 13.12.96 : £27,000)		649		—	—		623	
Vehicles — replacement (AFC 27.10.98 : £30,000)		(1,050)		(1,050)	15,000		29,999	
Women's Refuge — refurbishment (AFC 19.11.97 : £153,670)		8,030		15,413	—		138,257	
TOTAL CHILDREN BOARD CAPITAL EXPENDITURE		420,175		584,818	499,380		221,073	
CIVIL DEFENCE COMMITTEE —								
Emergency bedding (AFC 27.1.99 : £4,500)		4,213		4,213	—			—
Integrated emergency management system		—		—	12,500			—
TOTAL CIVIL DEFENCE COMMITTEE CAPITAL EXPENDITURE		4,213		4,213	12,500			—

COMMITTEE CAPITAL EXPENDITURE

Heads of Charge	Accounts, 1999		Probable Outturn, 1999		Budget Estimate, 1999		Accounts, 1998	
	£	£	£	£	£	£	£	£
EDUCATION COUNCIL—								
Per published accounts 1998		—		—		—		53,844
Central Services —								
Floraville, Vauvert - conversion to teachers accommodation (AFC 25.8.99 : £99,000)		48,769		99,000		—		—
Information technology and communication - Phase I (Vote 29.7.99 : £500,000)		73,198		250,000		600,000		—
Minibus replacements (AFC 27.4.99 : £47,613)		47,497		47,000		40,000		—
Purchase of land		—		200,000		300,000		—
Further Education —								
College of Further Education — management information system replacement (AFC 12.5.99 : £158,740)		82,957		120,000		—		—
Schools — Primary sector								
Forest Primary School —								
Redevelopment (Vote 25.3.98 : £2,825,297)		1,799,565		1,500,000		1,100,000		854,743
Temporary classrooms (Vote 24.9.97 : £92,164)		1,249		—		—		20,485
Hautes Capelles Junior School — modernisation and extensions (Vote 1.6.95 : £2,979,316)		22,006		51,073		—		28,067
La Mare de Carteret Primary School — temporary classrooms (AFC 8.7.97 : £61,500)		—		3,645		—		8,118
Minor improvements to school buildings		—		—		300,000		—
Vale Infant School - temporary classrooms AFC 8.7.97 : £32,150)		—		1,420		—		4,487
Vale Infant School - temporary classrooms Phase II (AFC 30.6.98 : £34,073)		—		8,875		—		25,198
Vale Junior School - temporary classrooms (AFC 8.7.97 : £32,150)		—		715		—		4,344
Schools - Secondary sector								
Minor improvements to school buildings		—		—		300,000		—
St. Annes School - extensions		—		—		275,000		—
St. Sampsons Secondary School —								
Modernisation and extension Phase I (Vote 30.6.93 : £1,680,597)		—		48,217		—		21,073
Modernisation and extension Phase II (Vote 1.12.94 : £421,825)		—		12,022		—		856

COMMITTEE CAPITAL EXPENDITURE

Heads of Charge	Accounts, 1999		Probable Outturn, 1999	Budget Estimate, 1999		Accounts, 1998	
	£	£	£	£	£	£	£
EDUCATION COUNCIL — (continued)							
Schools - Special Education							
Oakvale School —							
Construction (Vote 14.2.91 : £2,581,955)		—	89,621		—		—
Temporary classrooms (AFC 8.7.97 : £34,450)		—	1,114		—		8,064
TOTAL EDUCATION COUNCIL CAPITAL EXPENDITURE		2,075,241	2,432,702		2,915,000		1,029,279
HERITAGE COMMITTEE —							
Per published accounts 1998		—	—		—		4,969
Administration —							
Van - replacement		—	18,000		—		—
Asterix, Gallo-roman wreck — preservation treatment work (Vote 27.1.99 : £159,520)		59,250	60,000		86,000		—
Castle Cornet —							
Main drain connection		—	—		20,000		—
Main Guard —							
New exhibition (Vote 25.4.96 : £196,336)		8,716	8,716		—		—
Structural repairs (Vote 27.9.95 : £253,665)		(8,716)	(8,716)		—		5,599
201 Squadron Museum refurbishment / re-display		—	—		50,000		—
Guernsey Museum and Art Gallery —							
Heating ventilation system replacement / new art gallery (Vote 28.5.97 : £263,299)		11,174	23,271		10,000		4,163
Kitchen refurbishment		—	15,000		15,000		—
Toilet refurbishment (AFC 23.6.98 and 19.5.99 : £71,890)		66,275	71,891		—		—
TOTAL HERITAGE COMMITTEE CAPITAL EXPENDITURE		136,699	188,162		181,000		14,731

COMMITTEE CAPITAL EXPENDITURE

Heads of Charge	Accounts, 1999		Probable Outturn, 1999		Budget Estimate, 1999		Accounts, 1998	
	£	£	£	£	£	£	£	£
HOME AFFAIRS COMMITTEE —								
Per published accounts 1998		—		—		—		375,877
Police Force —								
Equipment — Additional —								
Firearms training simulator (AFC 24.3.98 : £69,000)		62,037		69,000		—		—
Equipment - Replacement —								
Door Access system upgrade (AFC 7.7.99 : £5,850)		5,838		5,850		—		—
Intoxilyzers (2) (Vote 8.12.93 : £13,140)		7,787		7,787		—		—
Town centre and St. Sampsons CCTV upgrade (AFC 24.3.98 : £51,000)		26,435		26,216		—		21,384
Photocopier — Custody area (AFC 17.3.99 : £3,771)		3,771		3,771		5,700		—
Photocopier — General office (AFC 17.3.99 : £4,786)		4,786		4,786		10,850		—
Vehicles 1998 (AFC 24.3.98 : £42,000)		(6,100)		(6,100)		—		43,548
Vehicles 1999 (AFC 17.3.99 : £68,600)		50,201		68,600		67,000		—
Voice logging system upgrade (AFC 7.7.99 and 3.11.99 : £17,756)		16,172		11,500		—		—
Information Technology —								
Computer development programme (AFC 24.3.98 : £40,000)		8,188		14,104		—		25,896
Disaster Recovery system (AFC 28.4.98 : £97,150)		10,000		18,188		17,150		78,962
Development programme (AFC 24.1.97 : £72,000)		11,600		11,600		—		5,018
Force intelligence database — phase I (AFC 17.3.99 : £25,000)		—		25,000		—		—
Guernsey geographic information service (AFC 17.3.99 : £12,000)		—		12,000		—		—
Ports users national computer system (AFC 10.1.97 : £12,000)		—		12,000		—		—
Replacements, upgrades, etc (AFC 17.3.99 : £72,000)		63,103		72,000		98,000		—
Software programming (AFC 10.2.98 : £60,000)		25,000		25,000		—		35,000
System security (AFC 17.3.99 : £5,000)		5,000		5,000		—		—

COMMITTEE CAPITAL EXPENDITURE

Heads of Charge	Accounts, 1999		Probable Outturn, 1999		Budget Estimate, 1999		Accounts, 1998	
	£	£	£	£	£	£	£	£
HOME AFFAIRS COMMITTEE — (continued)								
Police Force—(continued)								
Information Technology — (continued)								
Terminal — Replacements		—		—	26,000			—
Year 2000 compliance contingency (AFC 17.3.99 : £10,000)		9,405		10,000	—			—
Premises —								
New Police Station at St. Peter Port Hospital (Vote 14.2.91 : £6,512,052)		5,409		5,409	—			2,800
Fire Brigade —								
Equipment — Additional —								
Flood pump and trailer (AFC 3.3.99 : £39,883)		39,068		39,883	46,000			—
Mobile vehicle lift (AFC 3.3.99 : £15,115)		15,083		15,083	—			—
Equipment — Replacement —								
Emergency tender (AFC 22.7.98 :£113,412)		69,112		113,412	50,952			—
General purpose vehicle (AFC 23.9.99 : £10,800)		9,876		10,800	—			—
Staff car (AFC 26.1.99 : £8,268)		7,940		7,940	11,400			—
Towing / command vehicle (AFC 26.1.99 : £24,790)		23,625		23,625	25,750			—
Water tanker (AFC 3.12.97 : £83,465)		1,945		1,945	—			80,697
Water tender (Vote 29.7.98 : £128,725)		25,463		128,478	86,510			247
Water tender (AFC 6.1.99 : £141,117)		21,479		141,117	144,000			—
Information Technology —								
Computer hardware - upgrade (AFC 23.9.99 : £10,000)		9,649		10,000	—			—
Premises —								
North Side firemain extension		—		—	500,000			—
Prison —								
Equipment — Additional —								
Horticultural site perimeter security system		—		—	90,000			—
Equipment — Replacement —								
CCTV upgrade		—		—	10,000			—
Fire detection loops and control room computer management system upgrade (AFC 4.4.97 : £68,600)		7,496		6,000	—			11,916

COMMITTEE CAPITAL EXPENDITURE

Heads of Charge	Accounts, 1999		Probable Outturn, 1999		Budget Estimate, 1999		Accounts, 1998	
	£	£	£	£	£	£	£	£
HOME AFFAIRS COMMITTEE — (continued)								
Prison - (continued)								
Equipment — Replacement (continued) —								
Perimeter fence refurbishment		—		—		50,000		—
Photocopier (AFC 8.9.99 : £3,729)		3,729		3,729		—		—
Works van (AFC 12.5.99 : £14,900)		14,900		14,900		—		—
Premises —								
Building materials for training and minor building projects (AFC 28.10.94 : £5,000)		1,323		1,500		1,589		1,082
Lightning conductor protection		—		10,000		—		—
New prison construction (Vote 26.6.86 : £5,824,690)		11,164		—		—		—
Visiting Room surveillance		—		12,000		—		—
TOTAL HOME AFFAIRS COMMITTEE CAPITAL EXPENDITURE		570,484		942,123		1,240,901		682,427
HORTICULTURE COMMITTEE —								
Pathology glasshouse including contribution from Board of Industry (AFC 8.12.98 : £79,300)		58,386		67,931		—		11,369
TOTAL HORTICULTURE COMMITTEE CAPITAL EXPENDITURE		58,386		67,931		—		11,369
HOUSING AUTHORITY —								
Per published accounts 1998		—		—		—		31,917
Residential Homes —								
Upgrade of facilities to meet Department of Health guidelines		—		—		100,000		—
Houses, Flats etc. —								
Building —								
Courtil Jacques — construction and conversion Phase I (Vote 24.9.97 : £727,018)		118,866		169,500		9,297		479,622
La Guelle Flats — six additional dwellings (Vote 30.6.99 : £479,731)		122,067		184,000		170,000		—
La Villiaze Road — four dwellings (Vote 29.1.92 : £227,590)		—		1,500		—		—
La Vrangue Estate — two replacement dwellings (Vote 24.9.97 : £155,148)		6,749		7,750		3,800		105,043

COMMITTEE CAPITAL EXPENDITURE

Heads of Charge	Accounts, 1999		Probable Outturn, 1999	Budget Estimate, 1999	Accounts, 1998	
	£	£	£	£	£	£
HOUSING AUTHORITY — (continued)						
Houses, Flats etc. (continued) —						
Building (continued) —						
Le Bordage — eight dwellings (Vote 31.1.96 : £579,043)		—	12,875	—		11,486
Le Hurel — two dwellings (Vote 1.8.96 : £149,560)		—	4,250	—		7,318
Roseville (Petit Bouet Estate) 38 dwellings		—	—	2,200,000		—
Route de Carteret — nine dwellings (Vote 29.10.97 : £557,616)		52,643	70,000	8,000		446,564
Routes de Carteret — five dwellings — Phase II		—	—	100,000		—
Routes des Coutures — five dwellings — (Vote 29.7.99 : £477,785)		71,391	158,285	350,000		—
Improvements and renovations —						
Courtil Jacques, Les Caches — refurbishment — Phase II		—	—	214,000		—
Valnord Court — eleven dwellings (Vote 11.8.93 : £785,253)		815	5,625	—		—
Housing management system (Vote 31.1.96 : £160,000)		13,325	20,000	38,452		10,162
TOTAL HOUSING AUTHORITY CAPITAL EXPENDITURE		385,856	633,785	3,193,549		1,092,112
INCOME TAX AUTHORITY —						
Tax system reformation — computer software		—	58,650	250,000		—
TOTAL INCOME TAX AUTHORITY CAPITAL EXPENDITURE		—	58,650	250,000		—
ISLAND DEVELOPMENT COMMITTEE —						
Per published accounts 1998		—	—	—		9,500
Computer purchases (AFC 27.7.99 : £45,000)		32,461	45,000	—		—
TOTAL ISLAND DEVELOPMENT COMMITTEE CAPITAL EXPENDITURE		32,461	45,000	—		9,500

COMMITTEE CAPITAL EXPENDITURE

Heads of Charge	Accounts, 1999		Probable Outturn, 1999		Budget Estimate, 1999		Accounts, 1998	
	£	£	£	£	£	£	£	£
PUBLIC ASSISTANCE AUTHORITY —								
Per published accounts 1998		—		—		—		3,223
TOTAL PUBLIC ASSISTANCE AUTHORITY CAPITAL EXPENDITURE		—		—		—		3,223
PUBLIC THOROUGHFARES COMMITTEE —								
Per published accounts 1998		—		—		—		101,859
Pumping stations —								
Cobo pump station — upgrade (Vote 24.9.97 : £1,480,707)		208,522		380,000		318,000		679,514
Fort George new pumping station and treatment works		—		—		350,000		—
La Mare de Carteret pumping station upgrade (AFC 16.12.98 : £96,647)		74,027		96,647		10,000		—
Lowlands foul water pumping station upgrade (AFC 14.1.98 : £66,693)		12,771		29,000		—		37,373
St. Sampson's Harbour pumping station								
Long term measures		—		—		1,750,000		—
Vale Pond pumping station upgrade		—		—		100,000		—
Sewage carts —								
Replacement programme (Vote 26.2.98 : £208,446)		802		802		—		203,446
Replacement programme (AFC 13.8.99 : £279,461)		—		110,000		250,000		—
Sewers and outfalls —								
Construction of branch connections (Vote 8.12.93 : £20,000)		1,483		5,000		5,000		—
Contributions to private schemes (AFC 26.5.95 : £50,000)		—		10,000		10,000		—
Creux Mahie outfall repairs (AFC 6.6.97 : £36,000)		1,465		—		—		9,085
Les Nouettes foul water drainage (Vote 29.7.99 : £800,275)		453,355		575,000		600,000		—
L'Islet foul water drainage Phase IV (Vote 26.6.97 : £1,156,660)		90,076		95,350		130,000		350,252

COMMITTEE CAPITAL EXPENDITURE

Heads of Charge	Accounts, 1999		Probable Outturn, 1999	Budget Estimate, 1999	Accounts, 1998
	£	£	£	£	£
PUBLIC THOROUGHFARES COMMITTEE — (continued)					
Relining sewers —					
La Charroterie — Phase I (Vote 30.9.98 : £354,612)		49,579	60,000	6,000	198,933
La Charroterie — Phase III (Vote 25.11.99 : £407,365)		—	—	750,000	—
Lowlands / Nocq Road		—	—	320,000	—
North and South Side laterals rehabilitation (Vote 30.6.99 : £491,052)		317,007	460,000	400,000	—
North Esplanade and Bridge (Vote 26.7.95 : £1,216,027)		31,389	—	—	9,180
South Esplanade (Vote 24.9.97 and AFC 23.9.97 : £289,824)		60,158	62,000	2,500	18,893
Sewer connections grants (Vote 31.10.91 and AFC 25.5.99 : £300,000)		16,244	15,000	20,000	34,974
Sewer renovation access chambers (AFC 6.6.97 : £50,000)		40,593	45,000	20,000	(4,029)
Surface water, outfalls and streams —					
La Saline culvert — replacement (Vote 26.2.98 : £136,892)		3,918	3,918	2,000	101,357
TOTAL PUBLIC THOROUGHFARES COMMITTEE CAPITAL EXPENDITURE		1,361,389	1,947,717	5,043,500	1,740,837

COMMITTEE CAPITAL EXPENDITURE

Heads of Charge	Accounts, 1999		Probable Outturn, 1999		Budget Estimate, 1999		Accounts, 1998	
	£	£	£	£	£	£	£	£
RECREATION COMMITTEE —								
Per published accounts 1998		—		—		—		42,258
Beau Sejour —								
Outdoor sports pavillion		—		—		215,000		—
North Bank works		—		15,000		—		—
Playground equipment		—		—		60,000		—
Softball pitch redevelopment		—		30,000		—		—
Delancey Park —								
Bowling green perimeter enhancement (AFC 14.4.99 : £22,000)		19,755		18,367		25,000		—
Multiplay surface		—		—		75,000		—
Fort Le Marchant rifle range — building enhancement		—		10,000		—		—
La Vallette bathing places — building enhancement		—		50,000		50,000		—
Osmond Priaux Memorial Playing Field —								
Changing rooms and car parks		—		—		350,000		—
Demountable seating		—		15,000		—		—
Fencing		—		12,000		—		—
Sports equipment (AFC 21.1.98 : £7,400)		2,279		2,279		—		4,478
Victoria Avenue — changing rooms extension (AFC 6.5.98 : £22,000)		466		466		—		18,172
Other projects —								
Playing fields equipment (AFC 18.8.99 : £36,800)		34,392		40,000		25,000		—
Range facilities development		—		—		215,000		—
Sports equipment (AFC 3.2.99 : £10,000)		8,987		8,987		—		—
St. Germain landfill site contribution		—		5,000		5,000		—
Transfer to Sports Loan Fund (AFC 27.4.99 and 17.11.99 : £19,180)		19,180		104,430		120,000		—
TOTAL RECREATION COMMITTEE CAPITAL EXPENDITURE		85,059		311,529		1,140,000		64,908
SEA FISHERIES COMMITTEE —								
Per published accounts 1998		—		—		—		395,493
TOTAL SEA FISHERIES COMMITTEE CAPITAL EXPENDITURE		—		—		—		395,493

COMMITTEE CAPITAL EXPENDITURE

Heads of Charge	Accounts, 1999		Probable Outturn, 1999		Budget Estimate, 1999		Accounts, 1998	
	£	£	£	£	£	£	£	£
STATES TRAFFIC COMMITTEE —								
Per published accounts 1998		—		—		—		28,138
Information technology —								
Signs and lines asset register		—		—		15,000		—
Vehicle Registration and Licensing Department —								
Driving licence equipment replacement (AFC 23.6.99 : £15,000)		9,030		15,000		—		—
Software enhancements		—		—		20,000		—
Traffic improvement schemes —		—		—		60,000		—
Cobo Village traffic improvements (AFC 14.1.98 and 14.4.99 : £30,000)		19,788		17,280		—		9,765
1, La Vrangue Hill, St. Peter Port — purchase (AFC 20.10.99 : £51,000)		51,000		50,000		—		—
Traffic signal survey —		—		—		60,000		—
Waterfront —								
Strategic assessment of highway (AFC 5.11.97 : £35,000)		6,905		2,500		—		27,595
TOTAL STATES TRAFFIC COMMITTEE CAPITAL EXPENDITURE		86,723		84,780		155,000		65,498
TOURIST BOARD —								
Per published accounts 1998		—		—		—		9,282
Cycle route development (AFC 6.5.98 : £50,000)		48,691		50,000		—		—
Fortress Guernsey Initiative (Vote 27.10.93 : £500,000)		41,252		60,000		155,000		61,469
Information pack request system — replacement (AFC 23.6.98 and 11.5.99 : £11,049)		11,049		11,049		—		—
Information technology strategy implementation — Phases I and II		—		—		20,000		—
Interpretation boards — installation		—		—		30,000		—
Minor enhancement projects — Phases I and II		—		30,000		280,000		—
Victoria Pier enhancement / seating area (AFC 23.9.97 : £95,000)		2,774		2,774		—		16,613
Victoria Statue — relocation		—		—		25,000		—
TOTAL TOURIST BOARD CAPITAL EXPENDITURE		103,766		153,823		510,000		87,364

COMMITTEE CAPITAL EXPENDITURE

Heads of Charge	Accounts, 1999	Probable Outturn, 1999	Budget Estimate, 1999	Accounts, 1998
	£ £	£ £	£ £	£ £
TOTAL CAPITAL EXPENDITURE	£10,389,534	£16,090,951	£24,582,775	£8,664,122

Notes :

- (AFC dd.mm.yy) is the date the Advisory and Finance Committee approved the Capital project under delegated powers conferred on it by the States.
- Advisory and Finance Committee
Non-Audit Services
The 1999 expenditure of this Committee includes non-audit services provided by Deloitte & Touche amounting to £25,575 (1998 : Nil).
- Heritage Committee
Related Party Transactions
Deputy B.M. Flouquet is a Director of MGF Limited which company charged the States £65,000 in respect of building works at Candie Museum during 1999 (1998 : Nil).

LIST NO. 1
LIST OF GENERAL REVENUE CAPITAL ACCOUNT VOTES OF THE STATES
OUTSTANDING AT 31st DECEMBER, 1999

<i>Date of vote</i>	<i>Purpose</i>	<i>Amount voted £</i>	<i>Balance outstanding at 31.12.99 £</i>
ADVISORY AND FINANCE COMMITTEE			
11.12.91 & 14.7.94 & 12.7.95 & 15.7.99	Consultants fees and site investigations Government House –	2,100,000	1,047,106
29.7.98	Major maintenance programme	824,750	137,153
30.3.99	Computerisation of administration	23,621	5,782
20.10.99	Security lighting	37,000	18,750
	Commemoration of the Millennium –		
25.2.99	Tapestry	300,000	300,000
25.2.99	Reservoir Walk	200,000	196,921
15.7.99	Corporate IT projects	300,000	198,968
STATES OF ALDERNEY			
General Services Committee			
Harbour			
16.12.93	Trellex fendering for quay	20,000	20,000
13.7.99	Pilot boat — replacement	48,000	1,492
Health and Welfare			
19.10.99	Royal Connaught House Residential Home — renovation	46,200	46,200
Public Services			
11.4.97	Management Information System	19,986	3,266
Land and Property			
5.4.95	Braye sewer pump — replacements	16,682	555
7.10.97	Braye and Le Banquage sewer pump — replacements	35,000	24,941
5.11.97	Valongis Sewer — Phase II	6,530	6,530
13.8.99	Albert Memorial gate — renovation	6,450	4,622
States Housing			
27.4.99	Coastguards upgrading	60,000	60,000
21.7.99	No. 1 Whitegates — renovations	27,200	26,020
3.11.99	Central heating conversions	51,000	51,000
States Offices			
23.9.98	Fire alarm system	7,278	4,278
Roads, Coasts and Beaches			
7.11.90	Coast erosion repairs	40,000	10,485
Vehicles and Plant			
22.12.99	Hydraulic cutting equipment	5,700	5,700
Policy and Finance Committee			
23.9.98	Computer network upgrade	7,590	2,577
BOARD OF ADMINISTRATION			
Alderney Breakwater			
6.1.99	Long term maintenance strategy — consultants fees	40,000	4,979
Central Services			
23.6.98	Mignot Plateau proposed car park — consultants fees	24,000	16,499
10.3.99	L'Eree public conveniences — disabled facilities	19,869	3,192
24.3.99	Royal Court and old prison site — consultants fees	97,500	23,019
29.9.99	Sir Charles Frossard House — Housing Authority relocation/rationalisation	970,400	911,955
Customs and Immigration			
Computerisation —			
20.12.96	Freight administration system — Phase II	95,000	28,255
7.7.99	Administration server upgrade	65,600	15,078
Vehicle replacements —			
7.3.97	Covert	24,000	293
23.6.99	4wd	6,400	586
Land Management			
22.12.99	Car park resurfacing — Fort Hommet, L'Eree and Saumarez Park	90,000	90,000
Environment			
26.3.92	Energy management measures and equipment	325,000	266,823
Property			
20.10.95	Market redevelopment — consultants fees	90,000	14,982
Waste Services			
Equipment purchases			
8.12.93	Gas and leachate monitoring equipment	65,000	65,000
27.7.99	Monitoring technicians van	19,000	1,040
Landfill sites			
Bordeaux landfill site			
27.10.93	Leachate extraction and disposal system	425,492	2,682
Mont Cuët landfill site			
27.3.97	Quarry preparation for waste disposal	4,608,679	536,741
St. Germain landfill site			
10.12.92	Surface water drainage	55,000	55,000
25.8.99	Area enhancement	55,000	51,317

<i>Date of vote</i>	<i>Purpose</i>	<i>Amount voted £</i>	<i>Balance outstanding at 31.12.99 £</i>
BOARD OF HEALTH			
Acute Hospital Services			
26.10.99	Medical equipment — additional ENT equipment	25,000	17,487
	Medical equipment — replacement		
6.1.99	Nuclear medicine gamma camera	300,662	33,562
12.5.99	Endoscopy washer and associated works	82,870	49,646
12.5.99	Ultrasound machine	30,000	1,100
6.10.99	Ophthalmic laser	21,000	500
26.10.99	Blood pressure monitoring units	19,500	19,500
26.10.99	Portable defibrillators	17,340	17,340
26.10.99	Sterile Services department — equipment	150,000	134,791
	Other equipment		
12.5.99	Boiler House firing equipment — upgrade	39,500	2,756
12.5.99	Central laundry — washer extractor replacement	22,150	1,163
2.6.99	Sterile Services department — washer disinfectors replacement	72,783	71,833
	Premises (minor works) — Other		
29.7.97 &			
24.3.98	Accident and emergency/radiology waiting area alterations	89,000	1,940
3.9.97	Speech Therapy department — relocation	74,000	428
28.4.98	Radiology administration and Ultrasound department — relocation	95,000	1,471
9.9.98	Pathology department refurbishment — Phase II	98,280	12,004
6.1.99	Nuclear medicine department relocation	67,475	27,481
3.2.99	A Block — bed/passenger lift refurbishment	78,000	8,025
12.5.99	Building and energy management system — Phases II and III	35,000	14,269
12.5.99	Mechanical services and medical gases — upgrade	28,615	1,120
Central Services			
	Information Technology		
18.12.97	Pathology computer system	272,540	35,848
20.5.98	Management Information System — personnel	89,250	58,434
Community Services			
	Premises		
28.4.98	Duchess of Kent House — group living	92,000	676
Learning Disability Services			
8.12.98 &			
28.9.99	Sunnybrook alterations	30,000	2,728
6.10.99	Les Alouettes, Castel — purchase/conversion	375,000	339,500
Mental Health and Geriatric Services			
	Premises		
29.9.99	King Edward VII Hospital — boiler decentralisation	343,664	332,664
Vehicles			
13.7.99	Diesel minibus	26,882	26,882
CHILDREN BOARD			
	Community Action Programme		
22.7.98	Family Centre minor works — Phase I	11,000	508
5.8.98	Coach House minor works	33,000	2,191
9.9.98	Intensive support accommodation — refurbishment	6,500	12
27.1.99	Perruque House/Le Carrefour — refurbishment	468,299	68,412
13.12.96	Swissville — roofing replacement and repairs	27,000	1,415
19.11.97	Women's Refuge — refurbishment	153,670	7,383
24.3.98	Greenfields/Swissville — fire and intruder alarm system upgrade	5,400	39
6.5.98	Perruque House — car parking area	2,500	1,097
EDUCATION COUNCIL			
Central Services			
26.3.92 &			
27.10.93	Minor improvements to school buildings	281,000	2,641
27.4.99	Minibus replacements	47,613	116
29.7.99	Information technology and communication — Phase I	500,000	426,802
25.8.99	Floraville, Vauvert — conversion to teachers accommodation	99,000	50,231
7.12.99	School workshops — Health and safety review	26,112	26,112
Further Education			
	College of Further Education		
12.5.99	Management information system replacement	158,740	75,783
Schools — Primary sector			
1.6.95	Hautes Capelles Junior School — modernisation and extensions	2,979,316	29,068
29.6.95	Vauvert School — modernisation	632,971	8,059
12.1.96	St Martins School — additional classrooms	90,428	8,808
8.7.97	La Mare de Carteret Primary School — temporary classrooms	61,500	3,645
8.7.97	Vale Infant School — temporary classrooms	32,150	1,420
8.7.97	Vale Junior School — temporary classrooms	32,150	715
25.3.98	Forest Primary School — redevelopment	2,825,297	170,989
30.6.98	Vale Infant School — temporary classrooms — Phase II	34,073	8,875

<i>Date of vote</i>	<i>Purpose</i>	<i>Amount voted £</i>	<i>Balance outstanding at 31.12.99 £</i>
EDUCATION COUNCIL (continued)			
Schools — Secondary sector			
30.6.93	St Sampsons Secondary School Modernisation and extension Phase I	1,680,597	198,217
1.12.94	Modernisation and extension Phase II	421,825	12,022
Schools — Special Education			
14.2.91	Oakvale School Construction	2,581,955	289,621
8.7.97	Temporary classrooms	34,450	1,114
HERITAGE COMMITTEE			
27.1.99	Asterix, Gallo-roman wreck — preservation treatment work	159,520	100,270
Guernsey Museum and Art Gallery			
28.5.97	Heating ventilation system replacement/new art gallery	263,299	28,373
23.6.98 & 19.5.99	Toilet refurbishment	71,890	5,615
HOME AFFAIRS COMMITTEE			
Police Force			
24.3.98	Equipment — additional Firearms training simulator	69,000	6,963
17.11.99	Major incident tent	7,500	7,500
Equipment — replacement			
10.1.97	Video system (Airport)	17,900	17,900
10.1.97	Video system (Harbour)	23,100	23,100
24.3.98	Town centre and St Sampsons CCTV upgrade	51,000	3,181
17.3.99	Vehicles 1999	68,600	18,399
7.7.99	Door Access system upgrade	5,850	13
7.7.99 & 3.11.99	Voice logging system upgrade	17,756	1,584
Information Technology			
10.1.97	Ports users national computer system	12,000	12,000
24.3.98	Computer development programme	40,000	5,916
28.4.98	Disaster Recovery system	97,150	8,188
17.3.99	Year 2000 compliance contingency	10,000	595
17.3.99	Guernsey geographical information service	12,000	12,000
17.3.99	Force intelligence database — Phase I	25,000	25,000
17.3.99	Replacements, upgrades, etc.	72,000	8,897
Premises			
1.12.99	Range construction — Fort Le Marchant	20,000	20,000
Fire Brigade			
3.3.99	Equipment — additional Flood pump and trailer	39,883	815
Equipment — replacement			
22.7.98	Emergency tender	113,412	44,300
29.7.98	Water tender	128,725	103,015
6.1.99	Water tender	141,117	119,638
23.9.99	General purpose vehicle	10,800	924
Information technology			
23.9.99	Computer hardware — upgrade	10,000	351
Prison			
Premises			
26.6.86	New prison construction	5,824,690	20,666
28.10.94	Building materials for training and minor building projects	5,000	184
HORTICULTURE COMMITTEE			
8.12.98	Pathology glasshouse including contribution from Board of Industry	79,300	9,545
HOUSING AUTHORITY			
Houses, Flats etc.			
Building			
29.1.92	La Villiaze Road — four dwellings	227,590	33,163
31.1.96	Le Bordage — eight dwellings	579,043	41,443
1.8.96	Le Hurel — two dwellings	149,560	4,264
24.9.97	Courtil Jacques — construction and conversion	727,018	60,809
24.9.97	La Vrangue Estate — two replacement dwellings	155,148	8,154
29.10.97	Route de Carteret — nine dwellings	557,616	46,171
30.6.99	La Guelle flats — six additional dwellings	479,730	357,663
29.7.99	Route des Coutures — five dwellings	477,785	406,394
Improvements and renovations			
11.8.93	Valnord Court — eleven dwellings	785,253	26,231
31.1.96	Housing management system	160,000	64,965
ISLAND DEVELOPMENT COMMITTEE			
27.7.99	Computer purchases	45,000	12,539

<i>Date of vote</i>	<i>Purpose</i>	<i>Amount voted £</i>	<i>Balance outstanding at 31.12.99 £</i>
PUBLIC THOROUGHFARES COMMITTEE			
Pumping stations			
24.9.97	Cobo pump station — upgrade	1,480,707	299,022
14.1.98	Lowlands foul water pumping station upgrade	66,693	16,548
28.4.98	Les Landes foul water pumping station upgrade	64,773	5,619
16.12.98	La Mare de Carteret pumping station upgrade	96,647	22,620
26.2.98	Sewage carts — replacement programme	208,446	4,198
13.8.99	Sewage carts — replacement programme	279,461	279,461
Sewers and outfalls			
27.1.93	Sewer survey	295,680	41,674
8.12.93	Construction of branch connections	20,000	8,195
26.5.95	Contributions to private schemes	50,000	49,012
6.6.97	Creux Mahie outfall repairs	36,000	1,133
6.6.97	Sewer renovation access chambers	50,000	6,565
26.6.97	L'Islet foul water drainage Phase IV	1,156,660	52,804
25.5.99	Sewer connection grants	100,000	97,534
29.7.99	Les Nouettes foul water drainage	800,275	346,920
	Relining sewers		
15.9.95	Glateigny Esplanade	76,685	34,728
23.9.97 &			
24.9.97	South Esplanade	289,824	52,427
30.9.98	La Charroterie — Phase I	354,612	106,099
30.6.99	North and South side laterals rehabilitation	491,052	174,044
25.11.99	La Charroterie — Phase III	407,365	407,365
Surface water, outfalls and streams			
26.2.98	La Saline culvert — replacement	136,892	31,617
RECREATION COMMITTEE			
Delancey Park			
14.4.99	Bowling green perimeter enhancement	22,000	2,245
Other projects			
3.2.99	Sports equipment	10,000	1,013
18.8.99	Playing fields equipment	36,800	2,408
STATES TRAFFIC COMMITTEE			
14.1.98	Cobo Village traffic improvements	20,000	447
23.6.99	Driving licence equipment replacement	15,000	5,969
6.10.99	North Beach car park repairs	70,000	70,000
TOURIST BOARD			
27.10.93	Fortress Guernsey Initiative	500,000	217,133*
TOTALS		45,936,791	10,871,758

Notes :

* Projects wholly or partly funded from Economic Development Fund.

LIST NO. 2
LIST OF GENERAL REVENUE CAPITAL ACCOUNT VOTES OF THE STATES
CLOSED IN 1999

<i>Date of original vote</i>		<i>Amount of original vote £</i>	<i>Actual total expenditure £</i>	<i>Additional amounts voted £</i>	<i>Amount unspent £</i>
ADVISORY AND FINANCE COMMITTEE					
	States of Guernsey mapping project — including contribution from				
27.2.97	Island Development Committee	330,287	318,650	—	11,637
10.7.97 &					
9.7.98	Corporate IT projects	200,000	200,000	—	—
23.9.97	Air quality monitoring equipment	70,000	63,154	—	6,846
6.1.99 &					
10.3.99	Treasury line printer — replacements	8,200	11,486	5,000	1,714
3.2.99	Government House — van replacement	14,300	14,300	—	—
STATES OF ALDERNEY					
General Services Committee					
	Harbour				
11.4.97	Autostart generator	5,500	5,000	—	500
27.4.99	Commercial Quay area — extension and development	350,000	350,000	—	—
	Health and Welfare				
19.10.99	Purchase Royal Connaught House Residential Home	371,704	371,704	—	—
	Land and Property				
15.7.92	Le Banquage extension to site — Phase I	30,000	29,998	—	2
2.9.92 &					
23.9.97	St. Annes church roof repairs	50,000	72,302	31,732	9,430
11.11.98 &					
27.4.99	Childrens playground — upgrade	8,000	10,510	2,510	—
	States Housing				
22.7.98	Whitegates upgrading	50,000	49,432	—	568
19.8.98 &					
25.1.00	Flat 2, High Street — conversion	19,902	15,773	—	4,129
23.9.98	Architects fees	3,610	3,565	—	45
	Roads, Coasts and Beaches				
23.9.98	Sewage system — flow monitor	7,180	4,000	—	3,180
23.9.98	Crash barrier, lower road	8,500	8,499	—	1
	Sewage, Sanitation and Refuse				
13.8.99	Bottle bank replacements	3,000	3,000	—	—
	Tourism and Recreation				
22.12.99	Purchase of marquee	7,000	6,976	—	24
	Vehicles and Plant				
23.9.98 &					
3.2.99	Daihatsu pick-up replacement	8,000	9,444	1,444	—
11.11.98	Tractor renovation	4,700	3,462	—	1,238
2.6.99	Mobile compressor and breaker — replacement	7,375	7,372	—	3
20.10.99	Daihatsu van replacement	13,500	12,053	—	1,447
Policy and Finance Committee					
2.9.92	Fort Tourgis — design and bid	60,000	48,648	—	11,352
10.8.95	Marina investigations	5,000	—	—	5,000
26.7.96 &					
27.4.99	Minor capital projects	20,000	19,780	12,490	12,710
4.3.98	Alderney land registry	66,000	65,629	—	371
AGRICULTURAL AND MILK MARKETING BOARD					
26.8.98	Home Farm — rewiring and upgrade of laboratory	17,000	14,431	—	2,569
26.8.98	Van replacements	8,100	7,490	—	610
BOARD OF ADMINISTRATION					
Alderney Airport					
23.7.97	Worldwide global positioning system survey	2,500	2,500	—	—
23.9.97	Runway repairs	17,000	15,381	—	1,619
6.1.99	Tractor replacement	18,050	18,050	—	—
Alderney Breakwater					
3.2.99	Pick-up truck replacement	12,500	10,775	—	1,725
10.3.99	Concrete mixer replacement	6,145	6,145	—	—
Central Administration					
21.10.98	Mapping software and equipment	7,300	7,195	—	105
Central Services					
31.1.97	Pumping stations upgrade	15,500	12,165	—	3,335
Customs and Immigration					
	Computerisation —				
21.10.98	Mapping project	6,700	5,809	—	891
Land Management					
	Coastal management —				
18.2.98	Herm Harbour safety improvements	25,000	23,098	—	1,902
	Parks, Gardens and Plantations —				
13.5.98	Fort Field — resurfacing paths	30,000	11,575	—	18,425

<i>Date of original vote</i>		<i>Amount of original vote £</i>	<i>Actual total expenditure £</i>	<i>Additional amounts voted £</i>	<i>Amount unspent £</i>
BOARD OF ADMINISTRATION (continued)					
Waste Services					
	Equipment purchase —				
4.3.98	Weighbridge data recording/billing system	25,700	24,012	—	1,688
23.6.99	Waste Services/Recycling vehicle replacement	8,600	8,600	—	—
BOARD OF HEALTH					
Acute Hospital Services					
	Medical equipment — additional —				
18.4.97	Cardiac ultrasound machine	90,000	90,000	—	—
27.10.98	ENT radiological video system	6,600	6,050	—	550
6.1.99	Theatre sets and associated equipment	80,000	77,094	—	2,906
	Medical equipment — replacement				
29.9.98	Radiopharmacy isolator cabinet	37,000	35,597	—	1,403
30.3.99	Visual field analyser	14,500	14,500	—	—
23.6.99	ENT microscope	27,000	26,882	—	118
26.10.99	Infusion pumps	42,500	42,493	—	7
26.10.99	Oxilog 1000	2,350	2,345	—	5
	Other equipment				
29.9.98	Laundry washer extractor replacement	13,000	12,850	—	150
	Premises (Minor Works) — Other				
28.7.95	Pathology laboratory extension	56,000	55,923	—	77
29.7.97	Addressable fire alarm system extensions	30,000	29,993	—	7
3.9.97	Medical records department relocation	97,000	97,000	—	—
3.9.97	Theatre lift	35,000	33,098	—	1,902
6.8.97	Princess Elizabeth Hospital/La Corbinerie additional car parking	16,000	16,000	—	—
27.1.99	Princess Elizabeth Hospital removal of asbestos	172,100	134,934	—	37,166
Central Services					
	Information Technology				
28.4.98	Building and energy management system extension	30,000	30,000	—	—
	Premises				
30.6.98	Nurse Education Centre — library quiet room	67,186	66,389	—	797
3.2.99	Arlington Court purchase	1,075,000	1,068,018	—	6,982
Community Services					
	Premises				
8.12.98 & 13.7.99	Duchess of Kent House removal of asbestos	10,000	16,356	6,356	—
Mental Health and Geriatric Services					
	Equipment replacement				
29.7.97	Castel Hospital HWS storage calorifiers	15,000	—	—	15,000
Vehicles					
	Replacement				
10.2.98	Minibus — 22 seater	45,850	44,800	—	1,050
7.10.98	Diesel refrigerated van	23,400	21,846	—	1,554
7.10.98	Minibus — 17 seater	26,500	22,996	—	3,504
19.5.99	Fleet cars — Community care staff	77,000	66,474	—	10,526
13.7.99	Diesel van	9,608	9,608	—	—
CHILDREN BOARD					
24.3.98	Family Centre mobile unit	1,500	1,500	—	—
6.5.98	Garden Hill — photocopier	3,800	3,800	—	—
27.10.98	Vehicles — replacement	30,000	28,949	—	1,051
CIVIL DEFENCE COMMITTEE					
11.12.85 & 28.6.99	Radio equipment — replacement	10,000	10,001	1	—
27.1.99	Emergency bedding	4,500	4,213	—	287
EDUCATION COUNCIL					
	Central Services				
7.7.99	School workshops — health and safety review	82,183	—	—	82,183
HERITAGE COMMITTEE					
	Castle Cornet				
	Main Guard				
27.9.95	Structural repairs	253,665	248,947	—	4,718*
25.4.96	New exhibition	196,336	188,365	—	7,971*
HOME AFFAIRS COMMITTEE					
	Police Force				
	Equipment — replacement				
8.12.93	Intoxilyzers (2)	13,140	7,787	—	5,353
24.3.98	Vehicles 1998	42,000	37,448	—	4,552
17.3.99	Photocopier — General Office	4,786	4,786	—	—
17.3.99	Photocopier — Custody area	3,771	3,771	—	—
	Information Technology				
24.1.97	Development programme	72,000	59,017	—	12,983
	Premises				
14.2.91	New Police Station at St. Peter Port Hospital	6,512,052	5,437,832	—	1,074,220**

<i>Date of original vote</i>		<i>Amount of original vote £</i>	<i>Actual total expenditure £</i>	<i>Additional amounts voted £</i>	<i>Amount unspent £</i>
HOME AFFAIRS COMMITTEE (continued)					
Fire Brigade					
3.3.99	Equipment — additional Mobile vehicle lift	15,115	15,083	—	32
3.12.97	Equipment — replacement Water tanker	83,465	82,642	—	823
26.1.99	Towing/command vehicle	24,790	23,625	—	1,165
26.1.99	Staff car	8,268	7,940	—	328
Prison					
4.4.97	Equipment — replacement Fire detection loops and control room computer management system upgrade	68,600	58,171	—	10,429
12.5.99	Works van	14,900	14,900	—	—
8.9.99	Photocopier	3,729	3,729	—	—
26.7.96	Premises Cell monitoring facilities	5,000	5,000	—	—
HOUSING AUTHORITY					
27.1.94	Houses, Flats etc. Building La Guelle — six flats	473,298	403,540	—	69,758
PUBLIC THOROUGHFARES COMMITTEE					
Pumping stations					
27.6.96	Pumping stations mechanical and electrical upgrade	212,263	199,515	—	12,748
7.3.97	St. Sampsons Harbour pumping station — short term measures	118,550	94,834	—	23,716
Sewers and outfalls					
31.10.91	Sewer connection grants	200,000	200,000	—	—
14.3.97	CCTV camera replacement	66,220	66,026	—	194
26.7.95	Relining sewers North Esplanade and Bridge	1,216,027	980,836	—	235,191
RECREATION COMMITTEE					
5.11.97	Beau Sejour Boundary fencing replacement	15,000	14,672	—	328
5.11.97	Osmond Prialx Memorial Playing Field Industrial track sweeper	6,400	6,322	—	78
21.1.98	Sports equipment	7,400	6,757	—	643
6.5.98	Victoria Avenue — changing rooms extension	22,000	18,638	—	3,362
21.1.98	Other projects Playing fields equipment	8,400	7,586	—	814
24.3.98	Information technology development	20,000	20,000	—	—
27.4.99 & 17.11.99	Transfer to Sports Loan Fund	4,430	19,180	14,750	—
STATES TRAFFIC COMMITTEE					
25.1.95 & 26.10.99	Driver licensing computer system	96,781	97,414	633	—
31.1.97	Bus shelters — additional	30,000	28,589	—	1,411
7.3.97	Odeon car park — resurfacing and landscaping	100,000	95,067	—	4,933
5.11.97	Waterfront — strategic assessment of highway	35,000	34,500	—	500
20.10.99	1, La Vrangue Hill, St. Peter Port, purchase	51,000	51,000	—	—
TOURIST BOARD					
23.9.97	Victoria Pier enhancement/seating area	95,000	92,541	—	2,459
6.5.98	Cycle route development	50,000	48,691	—	1,309
23.6.98 & 11.5.99	Information pack request system — replacement	10,892	11,049	157	—
22.7.98	Information technology strategy — file server	12,665	9,282	—	3,383
TOTALS		14,325,373	12,646,754	75,073	1,753,692

Note :

* Project wholly or partly funded from Economic Development Fund.

** On 14th July 1994, the States agreed that the overall saving on the Capital sums approved by the States in respect of the new police headquarters when determined, shall be transferred to the Capital Reserve.

MISCELLANEOUS ACCOUNTS

STATES OF GUERNSEY SUMMARY OF BALANCES

1998 £		£	£	1999 £
STATES OF GUERNSEY BALANCES:				
GUERNSEY GENERAL RESERVE				
8,782,615	Capital Fund - General	9,381,800		
36,517,453	Capital Fund - Reserve	60,823,619	70,205,419	
39,322,213	Net Working Capital Reserve		39,265,647	
33,633,125	General Revenue Account Reserve		31,169,996	140,641,062
22,113,608	BOARD OF ADMINISTRATION—Ports Holding Account			25,140,539
22,424	CHANNEL ISLANDS LOTTERY (GUERNSEY) FUND Appropriation Account			22,502
NOTE ISSUE AND COIN ISSUE				
21,229,509	Notes and coins in circulation		24,386,996	
(699,575)	Less face value of precious metal coins		(833,416)	
			23,553,580	
NOTES AND COINS WITHDRAWN FROM CIRCULATION				
925,365	Awaiting re-issue	1,609,592		
346,846	Awaiting destruction	140,787	1,750,379	25,303,959
RECREATION COMMITTEE				
298,889	Beau Sejour Centre Account			406,571
122,118	Golf Course			168,046
80,891,986	STATES TRADING BOARDS—Deposits with States Treasury			82,556,684
1,517,776	STATES WORKS DEPARTMENT ACCOUNT			1,427,527
26,098	TOURIST BOARD—Development Fund			—
VARIOUS STATES OF GUERNSEY CAPITAL ACCOUNTS				
3,165	Alderney Electricity			3,165
206,204	Consolidated Sinking Fund			201,633
84,636,647	Contingency Reserve Fund			102,547,904
743,271	Farm Loans Fund			743,271
65,913	Fisheries Loans Fund			54,879
1,734,931	Home Loans Fund			1,101,022
26,896,774	Housing Development and Loan Fund			28,933,853
443,055	Insurance Deductible Fund			538,728
38,893	Museum Publications Fund			47,569
65,890	Rented Vineries Fund			—
330,000	Sewers Connection Loans Fund			230,000
150,771	Sports Loans Fund			169,951
21,257	Sundry Funds			20,040
WILFRED CAREY PURCHASE FUND				
1,773,000	Capital Account	1,773,000		
108,537	Purchase of Exhibits Account			
614,584	Revenue Account	662,363	2,435,363	
362,883,342				412,694,268
13,656,409	CREDITORS			17,993,569
<u>£376,539,751</u>				<u>£430,687,837</u>

1998				1999
£		£	£	£
THE ABOVE MENTIONED BALANCES ARE REPRESENTED BY:				
	CASH:			
9,923,562	At banks		8,519,969	
1,364,280	In hand (including notes and coins withdrawn from circulation)		1,869,548	10,389,517
	SECURITIES, CASH DEPOSITS, ETC.			
—	Asset Purchase Fund - Loans outstanding		4,612	
172,435	Consolidated Sinking Fund - Investments		158,797	
84,636,648	Contingency Reserve Fund - Investments		102,547,904	
389,509	Higher Education and Youth Service Loans		452,840	
468,665	Farm Loans Fund - Loans outstanding		399,022	
65,913	Fisheries Loans Fund - Loans outstanding		54,879	
1,734,931	Home Loans Fund - Loans outstanding		1,101,022	
	Housing Development and Loan Fund -			
15,494,428	Loans outstanding	18,269,610		
(5,500)	Property	(1,750)	18,267,860	
16,233	Museum Publications Fund - Bank deposit account		283	
19,000	Rented Vineries Fund - Property		—	
45,847	Sewers Connection Loans Fund - Loans outstanding		45,863	
109,950	Sports Loans Fund - Loans outstanding		159,349	
131,926	Sundry Funds balances outstanding		13,823	
3,165	Sundry Investments at cost		3,165	
	Miscellaneous securities -			
5,042,000	Bonds	—		
183,934,545	Certificates of deposit	203,736,789		
34,783,036	Commercial Paper	19,854,281		
58,281,172	Deposits with finance houses	54,894,878	278,485,948	401,695,367
49,647,358	Debtors and prepayments			56,098,694
2,470,030	Stocks			2,458,102
448,729,133				470,641,680
	Less Net Assets held by the States of Guernsey in a fiduciary capacity			(39,953,843)
£376,539,751				£430,687,837

GENERAL REVENUE APPROPRIATION ACCOUNT

	Accounts, 1999		Probable Outturn, 1999 (per Budget Report - Billet d'Etat XX for 1999)	Budget Estimate, 1999		Accounts, 1998	
	£	£	£	£	£	£	£
Operating surplus available for appropriation		47,369,592		41,084,891	40,686,665		36,643,968
Committee Capital Account Income		1,130,218		2,298,945	574,550		1,396,369
TOTAL AVAILABLE FOR APPROPRIATION		<u>48,499,810</u>		<u>43,383,836</u>	<u>41,261,215</u>		<u>38,040,337</u>
Appropriated as follows —							
Capital Fund —							
General	11,855,449		12,014,285		11,633,722	12,640,575	
Capital Reserve	20,000,000		20,000,000		20,000,000	11,000,000	
	<u>31,855,449</u>		<u>32,014,285</u>		<u>31,633,722</u>	<u>23,640,575</u>	
Contingency Reserve Fund		19,000,000		19,000,000	19,000,000		5,000,000
General Revenue Account Reserve		(2,355,639)		(7,630,449)	(9,372,507)		9,399,762
		<u>£48,499,810</u>		<u>£43,383,836</u>	<u>£41,261,215</u>		<u>£38,040,337</u>

CAPITAL FUND — GENERAL

RESOURCES —	£	£
Balance of Fund at 1st January, 1999		8,782,615
Appropriations for the year		
1999 appropriation from Revenue Account	11,083,722	
Transfer from Sewers Connection Loans Fund to		
Public Thoroughfares Committee allocation (Vote 15.7.99)	100,000	
Sale of incompatible housing stock (Vote 31.1.96)	1,021,727	
<i>Less</i>		
Savings on New Police Headquarters transferred to		
Capital Reserve (Vote 14.7.94)	(1,074,220)	
Transfer to Public Thoroughfares Committee revenue budget		
in respect of the Sewer Rehabilitation Programme (Vote 9.12.98)	<u>(250,000)</u>	
		10,881,229
Transfers from committee Revenue Account unspent balances		107,490
		<u>19,771,334</u>
<i>Less</i>		
1999 committee capital expenditure		<u>(10,389,534)</u>
Balance of Fund at 31st December 1999		9,381,800
<i>Add</i>		
Anticipated appropriations from Revenue Account 2000 - 2002		<u>44,542,554</u>
		<u>£53,924,354</u>
 COMMITMENTS —		
Unexpended expenditure on firm capital votes at 31st December 1999		10,871,758
Capital allocations available to be voted up to 31st December 2002		<u>43,052,596</u>
		<u>£53,924,354</u>

CAPITAL FUND — RESERVE

Balance of Fund at 1st January 1999	36,517,453
Appropriation from Revenue Account (Vote 9.12.98)	20,000,000
Savings on new Police Headquarters transferred from	
Capital Fund General (Vote 14.7.94)	1,074,220
Interest received (Vote 10.7.96)	<u>3,231,946</u>
Balance of Fund at 31st December 1999	<u>£60,823,619</u>

CONTINGENCY

EXPENDITURE		CAPITAL
1998		1999
£		£
161,587	Investment Management Fees	205,609
84,636,647	Balance at 31 December	102,547,904
<u>£84,798,234</u>		<u>£102,753,513</u>

Note:
At 31 December, the Reserve was held as follows:

	At 1999 £
Quoted investments	
British Government Securities	76,612,978
Loan stocks	<u>11,552,269</u>
	88,165,247
Cash Deposits including accrued interest and Investment Management Fees due	14,261,888
Unrealised profit on Foreign Exchange Contracts	<u>120,769</u>
	<u>£102,547,904</u>

RESERVE FUND

ACCOUNT		INCOME
1998		1999
£		£
68,329,096	Balance at 1 January	84,636,647
4,904,452	Interest	6,384,986
5,000,000	Transfers from General Revenue — (Votes 11.12.97, 9.7.98 and 9.12.98)	19,000,000
	Net appreciation of investments —	
	Realised and unrealised profits and losses on investments and foreign exchange contracts	(7,268,120)
6,564,686		
<u>£84,798,234</u>		<u>£102,753,513</u>
Valuation		
1998		
£		
64,238,637		
8,237,019		
<u>72,475,656</u>		
12,122,122		
38,869		
<u>£84,636,647</u>		

GENERAL REVENUE ACCOUNT RESERVE

	1999 £	1998 £
Balance at 1 January	33,633,125	25,597,285
Appropriation for the year	(2,355,639)	9,399,763
Revenue Unspent Balances transferred to Capital Fund	(107,490)	(1,363,923)
	(2,463,129)	8,035,840
Balance at 31 December	£31,169,996	£33,633,125

NET WORKING CAPITAL RESERVE

	1999 £	1998 £
Balance at 1 January	39,322,213	39,322,213
Transfer from Reserve in respect of Board of Health stock adjustment	(56,566)	—
Balance at 31 December	£39,265,647	£39,322,213

Since 1995 committee departments have been formally bringing into account sundry debtors, prepayments and stocks. The net result of the creation of such balances has been transferred to the Net Working Capital Reserve. The Net Working Capital Reserve is purely the result of such accounting adjustments and does not represent an additional resource available for appropriation.

INCOME AND EXPENDITURE ACCOUNTS

ASSET PURCHASE

EXPENDITURE

1998		1999
£		£
20,162	Balance at 1 January	—
—	Assets purchased	8,490
<u>£20,162</u>		<u>£8,490</u>

Notes:

1. All interest is credited directly to the General Revenue Account and in 1999 this amounted to £109.
2. On 12 July 1995 (Billet d'État XV) the States approved the establishment of the Asset Purchase Fund and resolved that the total outstanding balance owed by committees at any one time should not exceed a maximum level of £500,000.

CHANNEL ISLANDS LOTTERY

EXPENDITURE

OPERATING

1998		1999
£		£
251,689	Agents' commission	168,680
93,188	Printing and stationery	65,497
68,055	Promotion	33,539
1,293,548	Contribution to prize fund	878,603
21,855	Salaries	19,371
31,218	States of Jersey administration charges	19,776
631	Superannuation	613
4,765	Other expenses	3,323
372,031	Surplus - carried down	216,742
<u>£2,136,980</u>		<u>£1,406,144</u>
2,145	Chief Pleas of Sark - share of surplus	1,242
8,813	States of Alderney - share of surplus	4,498
361,073	States of Guernsey - share of surplus transferred to Appropriation Account	211,002
<u>£372,031</u>		<u>£216,742</u>

APPROPRIATION

290,000	Transfers to Beau Sejour Centre Account	163,500
70,440	Donation to Association of Guernsey Charities - (vote 29.3.89)	47,424
22,424	Balance carried forward at 31 December	22,502
<u>£382,864</u>		<u>£233,426</u>

Note: The balance on the Appropriation Account is payable ultimately to the Beau Sejour Centre under States Resolutions I of 27 September 1972 and XXII of 26 February 1998

FOR THE YEAR ENDED 31 DECEMBER 1999**FUND****INCOME**

1998		1999
£		£
20,162	Repayments	3,878
—	Balance at 31 December	4,612
<u>£20,162</u>		<u>£8,490</u>

(GUERNSEY) FUND**ACCOUNT****INCOME**

1998		1999
£		£
2,081,200	Sale of tickets	1,318,400
55,780	Forfeited prizes	87,744

£2,136,980£1,406,144

372,031

Surplus - brought down

216,742

£372,031£216,742**ACCOUNT**

21,791	Balance at 1 January	22,424
361,073	Share of surplus transferred from Operating Account	211,002
<u>£382,864</u>		<u>£233,426</u>

INCOME AND EXPENDITURE ACCOUNTS

CONSOLIDATED

EXPENDITURE		CAPITAL
1998 £		1999 £
206,204	Balance at 31 December	201,633
<u>£206,204</u>		<u>£201,633</u>
		INVESTMENTS
135,606	Balance at 1 January	172,435
4,009	Investments purchased	182
33,235	Net appreciation of investments — unrealised profits and losses	(13,262)
<u>£172,850</u>		<u>£159,355</u>

FARM LOANS

EXPENDITURE		CAPITAL
1998 £		1999 £
<u>£743,271</u>	Balance at 31 December	<u>£743,271</u>
		BORROWERS
562,556	Balance at 1 January	468,665
<u>£562,556</u>		<u>£468,665</u>

FOR THE YEAR ENDED 31 DECEMBER 1999

SINKING FUND

ACCOUNT		INCOME	
1998			1999
£			£
164,114	Balance at 1 January		206,204
8,770	Interest		8,649
33,320	Net appreciation of investments — realised and unrealised profits and losses		(13,220)
<u>£206,204</u>			<u>£201,633</u>

ACCOUNT

415	Investments realised	558
172,435	Balance at 31 December	158,797
<u>£172,850</u>		<u>£159,355</u>

FUND

ACCOUNT		INCOME	
1998			1999
£			£
<u>£743,271</u>	Balance at 1 January		<u>£743,271</u>
93,891	Repayments receivable from borrowers		69,643
468,665	Balance at 31 December		399,022
<u>£562,556</u>			<u>£468,665</u>

INCOME AND EXPENDITURE ACCOUNTS

FISHERIES LOANS		
EXPENDITURE		CAPITAL
1998 £		1999 £
62,630	Transfer to General Revenue Account (Vote 10.7.97)	11,034
65,913	Balance at 31 December	54,879
£128,543		£65,913
		BORROWERS
128,543	Balance at 1 January	65,913
£128,543		£65,913

HOME LOANS		
EXPENDITURE		CAPITAL
1998 £		1999 £
482,528	Transfer to Housing Development and Loan Fund (Vote 12.7.90)	633,909
1,734,931	Balance at 31 December	1,101,022
£2,217,459		£1,734,931
		BORROWERS
2,217,459	Balance at 1 January	1,734,931
£2,217,459		£1,734,931

Notes:

1. The amount outstanding by borrowers at 31 December 1998 was distributed as follows:

<u>Rate of Interest</u> %	<u>Number of loans</u>	<u>Capital Outstanding</u> £
3.00 and below	42	384,871
3.25 to 5.00	1	47,215
5.25 to 7.00	12	288,274
7.25 to 8.50	8	281,421
8.75 and above	5	99,241
	68	£1,101,022

2. The average rate of interest being charged on loans at 31 December 1999 was 5.8% (31.12.98, 5.6%)

FOR THE YEAR ENDED 31 DECEMBER 1999

FUND

ACCOUNT		INCOME	
1998			1999
£			£
128,543	Balance at 1 January		65,913
<u>£128,543</u>			<u>£65,913</u>
ACCOUNT			
62,630	Repayments receivable from borrowers		11,034
65,913	Balance at 31 December		54,879
<u>£128,543</u>			<u>£65,913</u>

FUND

ACCOUNT		INCOME	
1997			1998
£			£
2,217,459	Balance at 1 January		1,734,931
<u>£2,217,459</u>			<u>£1,734,931</u>
ACCOUNT			
482,528	Repayments receivable from borrowers		633,909
1,734,931	Balance at 31 December		1,101,022
<u>£2,217,459</u>			<u>£1,734,931</u>

INCOME AND EXPENDITURE ACCOUNTS

HOUSING DEVELOPMENT

EXPENDITURE		REVENUE
1998 £		1999 £
1,554,614	Surplus on Revenue Account for the year transferred to Capital Account	1,403,170
7,709	Net loss for year on sale of property transferred from Property Account — realised and unrealised profits and losses	—
<u>£1,562,323</u>		<u>£1,403,170</u>
CAPITAL		
26,896,774	Balance at 31 December	28,933,853
<u>£26,896,774</u>		<u>£28,933,853</u>
BORROWERS		
16,608,115	Balance at 1 January	15,494,428
2,900,391	Advances to borrowers	7,112,719
<u>£19,508,506</u>		<u>£22,607,147</u>
PROPERTY		
1,613	Maison Le Marchant redevelopment (Vote 13.2.91)	3,750
1,596	Properties acquired through Saisie proceedings	—
5,500	Balance at 31 December	1,750
<u>£8,709</u>		<u>£5,500</u>

SUMMARY OF BALANCES AT 31 DECEMBER 1999

	1999		1998	
	£	£	£	£
Capital account		28,933,853		26,896,774
Less: Borrowers account	18,269,610		15,494,428	
Property account	(1,750)	18,267,860	(5,500)	15,488,928
Cash balance with States of Guernsey		<u>£10,665,993</u>		<u>£11,407,846</u>

Notes:

1. The amount outstanding by borrowers at 31 December 1999 was distributed as follows:

<u>Rate of Interest</u> %	<u>Number of Loans</u>	<u>Capital Outstanding</u> £
3 and below	159	7,430,887
3.25 to 5.00	67	4,825,296
5.25 to 7.00	78	4,072,261
7.25 to 8.50	20	907,287
8.75 and above	20	1,033,879
	<u>344</u>	<u>£18,269,610</u>

2. The average rate of interest being charged at 31 December 1999 was 4.4% (31.12.98, 5.0%).

FOR THE YEAR ENDED 31 DECEMBER 1999

AND LOAN FUND

ACCOUNT		INCOME	
1998			1999
£		£	£
	Interest receivable		
873,424	Borrowers	784,928	
688,759	Other	618,242	1,403,170
140	Partial recovery of bad debt		—
<u>£1,562,323</u>			<u>£1,403,170</u>
ACCOUNT			
24,859,632	Balance at 1 January		26,896,774
	Transferred from Home Loans Fund		
482,528	(Vote 12.7.90)		633,909
1,554,614	Surplus for year on Revenue Account		1,403,170
<u>£26,896,774</u>			<u>£28,933,853</u>
ACCOUNT			
4,014,078	Repayments receivable from borrowers		4,337,537
15,494,428	Balance at 31 December		18,269,610
<u>£19,508,506</u>			<u>£22,607,147</u>
ACCOUNT			
1,000	Balance at 1 January		5,500
	Net loss for year on sale of		
	property transferred to Revenue		
	Account — realised and		
	unrealised profits and		
7,709	losses		—
<u>£8,709</u>			<u>£5,500</u>

INCOME AND EXPENDITURE ACCOUNTS

INSURANCE

EXPENDITURE		CAPITAL
1998		1999
£		£
237,821	Transfer to Insurance Company in respect of claims	239,327
443,055	Balance at 31 December	538,728
<u>£680,876</u>		<u>£778,055</u>

MUSEUM

EXPENDITURE		CAPITAL
1998		1999
£		£
—	Cost of monographs purchased	18,900
—	Royalties	641
18,721	Balance at 31 December	17,554
<u>£18,721</u>		<u>£37,095</u>

STOCK

1998		1999
£		£
493	Cost of monographs sold	9,014
—	Write off of stock	43
20,172	Balance at 31 December	30,015
<u>£20,665</u>		<u>£39,072</u>

SUMMARY OF BALANCES

	1999
	£
Capital Account	
Bank balance	283
Cash balance with States of Guernsey	17,271
Stock	30,015
	<u>£47,569</u>

Note:

In 1997 formal account of stocks was made for the first time resulting in the creation of the stock balance of £10,559 at 31 December, 1997. A further stock balance of £10,106 was created at 31 December, 1998 and £43 of stock was written off at 31 December, 1999. The result of such accounting adjustments does not represent net additional available resources.

FOR THE YEAR ENDED 31 DECEMBER 1999

DEDUCTIBLE FUND

ACCOUNT		INCOME	
1998			1999
£			£
380,876	Balance at 1 January		443,055
300,000	Transferred from General Revenue Account		335,000
<u>£680,876</u>			<u>£778,055</u>

PUBLICATIONS FUND

ACCOUNT		INCOME	
1998			1999
£			£
16,838	Balance at 1 January		18,721
67	Royalties		27
789	Sales of monographs		17,797
1,027	Interest		550
<u>£18,721</u>			<u>£37,095</u>

ACCOUNT

1998		1999
£		£
10,559	Balance at 1 January	20,172
—	Cost of monographs purchased	18,900
10,106	Creation of Stock	—
<u>£20,665</u>		<u>£39,072</u>

AT 31 DECEMBER 1999

1998
£
16,233
2,488
20,172
<u>£38,893</u>

INCOME AND EXPENDITURE ACCOUNTS

		NOTE AND	
		NOTES AND COINS	
1998		1999	
£		£	£
	Withdrawn during the year:		
	Notes:		
8,331,908	To await destruction	8,860,766	
51,073,100	To await re-issue	55,282,200	
59,405,008			64,142,966
	Coins:		
111,078	To await destruction	7,723	
23,426	To await re-issue	86,798	
134,504			94,521
			64,237,487
	Precious metal coins:		
93,849	Transfer of face value to Notes & Coins	133,841	
(252)	Trading Account	—	
93,597	Coins destroyed		133,841
	In circulation at 31 December:		
16,174,734	Notes	18,761,268	
5,054,775	Coins	5,625,728	
21,229,509		24,386,996	
(699,575)	Less precious metal coins	(833,416)	
20,529,934			23,553,580
£80,163,043			£87,924,908
		NOTES AND COINS WITHDRAWN FROM	
	Re-issued during the year:		
51,493,000	Notes	54,606,500	
20,934	Coins	78,271	
51,513,934			54,684,771
	Awaiting re-issue at 31 December:		
916,600	Notes	1,592,300	
8,765	Coins	17,292	
925,365			1,609,592
£52,439,299			£56,294,363
		NOTES AND COINS WITHDRAWN FROM	
	Destroyed during the year:		
8,194,599	Notes	9,074,548	
183,427	Coins	—	
8,378,026			9,074,548
	Awaiting destruction at 31 December:		
342,928	Notes	129,146	
3,918	Coins	11,641	
346,846			140,787
£8,724,872			£9,215,335
		NOTES AND COINS	
1,683	Premises		1,797
35,720	Staff		38,266
19,408	Supplies and services		22,314
1,071	Note destruction fees		1,323
52,003	Note screening		57,697
	Purchase cost of new notes and coins issued:		
339,384	Stock at 1 January	353,623	
160,850	Purchases	336,538	
(353,623)	Less stock at 31 December	(526,675)	
			163,486
1,015,040	Surplus for year transferred to General		781,884
£1,271,536	Revenue Account		£1,066,767

FOR THE YEAR ENDED 31 DECEMBER 1999

COIN ISSUE

IN CIRCULATION		INCOME	
1998 £		£	1999 £
14,793,742	In circulation at 1 January:	16,174,734	
4,544,377	Notes	5,054,775	
	Coins		
19,338,119		21,229,509	
(605,978)	Less precious metal coins	(699,575)	
18,732,141			20,529,934
	Issued during the year:		
	Notes:		
9,293,000	New notes	12,123,000	
51,493,000	Used notes re-issued	54,606,500	
60,786,000		66,729,500	
	Coins:		
623,968	New coins	587,203	
20,934	Used coins re-issued	78,271	
644,902		665,474	
			67,394,974
£80,163,043			£87,924,908

CIRCULATION AWAITING RE-ISSUE

1,336,500	Awaiting re-issue at 1 January:	916,600	
6,273	Notes	8,765	
	Coins		
1,342,773			925,365
	Withdrawn during the year:		
51,073,100	Notes	55,282,200	
23,426	Coins	86,798	
51,096,526			55,368,998
£52,439,299			£56,294,363

CIRCULATION AWAITING DESTRUCTION

205,619	Awaiting destruction at 1 January:	342,928	
76,267	Notes	3,918	
	Coins		
281,886			346,846
	Withdrawn during the year:		
8,331,908	Notes	8,860,766	
111,078	Coins	7,723	
8,442,986			8,868,489
£8,724,872			£9,215,335

TRADING ACCOUNT

1,254,747	Interest on balance in circulation		1,040,307
	Royalties on sale of coins:		
162,676	Royalties receivable	223,343	
	Release from reserve of face value of precious metal coins	133,841	
93,849		357,184	
		(355,703)	
(275,256)	Less face value of coins sold		1,481
35,520	Direct sales to collectors, etc.		24,979
£1,271,536			£1,066,767

INCOME AND EXPENDITURE ACCOUNTS

RENTED VINERIES

EXPENDITURE		CAPITAL
1998		1999
£		£
8,904	Provision for unrealised loss on sale of property	—
—	Transfer to General Revenue Account (Vote 15.7.99)	75,900
65,890	Balance at 31 December	—
<u>£74,794</u>		<u>£75,900</u>
		PROPERTY
27,904	Balance at 1 January	19,000
—	Realised profit on sale of property	1,106
—	Reduction in provision for unrealised loss	8,904
<u>£27,904</u>		<u>£29,010</u>

Note: On the 15 July 1999 (Billet d'Etat XIII) the States resolved to close the fund and transfer any balances to the General Revenue Account.

SEWERS CONNECTION

EXPENDITURE		CAPITAL
1998		1999
£		£
—	Transfer to Public Thoroughfares Committee	—
—	Capital Allocation (Vote 15.7.99)	100,000
330,000	Balance at 31 December	230,000
<u>£330,000</u>		<u>£330,000</u>
		BORROWERS
42,567	Balance at 1 January	45,847
12,732	Advances to borrowers	11,383
<u>£55,299</u>		<u>£57,230</u>

SPORTS LOANS

EXPENDITURE		CAPITAL
1998		1999
£		£
150,771	Balance at 31 December	169,951
<u>£150,771</u>		<u>£169,951</u>
		BORROWERS
121,317	Balance at 1 January	109,950
—	Advances to borrowers	60,000
<u>£121,317</u>		<u>£169,950</u>

FOR THE YEAR ENDED 31 DECEMBER 1999

FUND

ACCOUNT		INCOME	
1998			1999
£			£
74,794	Balance at 1 January		65,890
—	Realised profit on sale of property		1,106
—	Reduction in provision for unrealised loss		8,904
<u>£74,794</u>			<u>£75,900</u>

ACCOUNT			
8,904	Provision for unrealised loss on sale of property		—
—	Sale of property		29,010
19,000	Balance at 31 December		—
<u>£27,904</u>			<u>£29,010</u>

LOANS FUND

ACCOUNT		INCOME	
1998			1999
£			£
330,000	Balance at 1 January		330,000
<u>£330,000</u>			<u>£330,000</u>

ACCOUNT			
9,452	Repayments receivable from borrowers		11,367
45,847	Balance at 31 December		45,863
<u>£55,299</u>			<u>£57,230</u>

FUND

ACCOUNT		INCOME	
1998			1999
£			£
150,771	Balance at 1 January		150,771
—	Transfer from General Revenue Account (Minutes of Advisory and Finance Committee 27.4.99 and 17.11.99)		19,180
<u>£150,771</u>			<u>£169,951</u>

ACCOUNT			
11,367	Repayments receivable from borrowers		10,601
109,950	Balance at 31 December		159,349
<u>£121,317</u>			<u>£169,950</u>

INCOME AND EXPENDITURE ACCOUNTS

TOURIST BOARD

EXPENDITURE

1998 £		1999 £
5,736	Advertising kiosks	—
—	General development	—
14,521	Industry training scheme	—
5,801	Old Guernsey markets	—
854	Provision of cars	—
26,098	Balance at 31 December	—
<u>£53,010</u>		<u>—</u>

Note: On 17 December, 1997 (Billet d'Etat XXII) the States approved, inter alia, that the Tourist Guernsey Law, 1948, as amended, shall be further amended to allow the winding up of the Development Fund and its consolidation within the Tourist Board's General Revenue accounts. Following the registration of the Tourist (Amendment) (Guernsey) Law, 1998 on 17 November, 1998 (Order in Council XI, 1998) the fund will be wound up on 1 January 1999.

WILFRED CAREY PURCHASE

EXPENDITURE

CAPITAL

1998 £		1999 £
<u>£1,773,000</u>	Balance at 31 December	<u>£1,773,000</u>

REVENUE

—	Transferred to Purchase of Exhibits Account in respect of purchase of Gosselin Collection (AFC 3.11.99)	17,682
69,206	Transferred to Purchase of Exhibits Account	71,421
614,584	Balance at 31 December	662,363
<u>£683,790</u>		<u>£751,466</u>

PURCHASE OF

—	Purchase of Gosselin Collection	98,629
112,694	Sundry purchases	101,511
108,537	Balance at 31 December	—
<u>£221,231</u>		<u>£200,140</u>

FOR THE YEAR ENDED 31 DECEMBER 1999

DEVELOPMENT FUND

		INCOME	
1998		1999	
£		£	
19,677	Balance at 1 January	—	
27,227	Fees from boarding permits	—	
6,106	Old Guernsey markets - rents etc.	—	
<u>£53,010</u>		<u>—</u>	

FUND (Vote 12 July, 1990)

		INCOME	
1998		1999	
£		£	
<u>£1,773,000</u>	Balance at 1 January	<u>£1,773,000</u>	

ACCOUNT

506,127	Balance at 1 January	614,584	
177,663	Interest	136,882	
<u>£683,790</u>		<u>£751,466</u>	

EXHIBITS ACCOUNT

151,975	Balance at 1 January	108,537	
—	Transferred from Revenue Account in respect of		
	purchase of Gosselin Collection (AFC 3.11.99)	17,682	
69,206	Transferred from Revenue Account	71,421	
50	Donations, commission, etc.	2,500	
<u>£221,231</u>		<u>£200,140</u>	

STATES OF GUERNSEY SUMMARY OF BALANCES HELD

1998		1999
£		£
BALANCES HELD BY STATES OF GUERNSEY IN A FIDUCIARY CAPACITY:		
569,015,647	Consolidated Superannuation Fund	653,160,304
872,705	H M Receiver General	757,141
1,549,879	Various charity, amenity and other fund Capital Accounts, etc.	1,264,557
776,796	Various charity, amenity and other fund Revenue Accounts, etc.	677,427
<u>£572,215,027</u>		<u>£655,859,429</u>

IN A FIDUCIARY CAPACITY AT 31 DECEMBER 1999

1998		1999
£		£
498,757,235	Consolidated Superannuation Fund - Investments Various charity, amenity and other funds, etc.	614,679,042
1,268,410	Investments and bank deposit accounts	1,226,544
72,189,382	Net Assets held by the States of Guernsey (including £38,481,262 (1988 : £70,258,412) attributable to the Superannuation Fund)	39,953,843
<u>£572,215,027</u>		<u>£655,859,429</u>

SUPERANNUATION

EXPENDITURE		CAPITAL	
		TEACHERS	
1998		1999	
£		£	
3,133,929	Pensions	3,403,442	
601,809	Lump sum payments	913,648	
4,764	Contributions refunded to teachers	3,588	
283,313	Investment management and other fees	255,175	
	Transfer values paid to:		
237	Other members of the fund	53,454	
703,383	Non - members of the fund	439,258	492,712
142,134,503	Balance at 31 December		163,409,606
<u>£146,861,938</u>			<u>£168,478,171</u>
		COMBINED	
8,041,317	Pensions	8,928,117	
2,124,737	Lump sum payments	2,549,746	
776,424	Contributions refunded to employees	726,768	
848,548	Investment management and other fees	762,664	
	Transfer values paid to:		
—	Other members of the fund	930	
588,856	Non - members of the fund	965,052	965,982
425,609,182	Balance at 31 December		488,254,476
<u>£437,989,064</u>			<u>£502,187,753</u>

FUND**ACCOUNTS****INCOME**

1998			1999
£			£
129,944,747	Balance at 1 January		142,134,503
2,393,685	States' contribution		2,558,881
1,070,695	Teachers' contribution		1,120,843
197	Refunds of contributions repaid		—
—	Transfer values received from:		
	Other members of the fund	930	
785,924	Non - members of the fund	1,102,551	1,103,481
5,445,890	Interest, dividends and commission		5,715,085
7,220,800	Net appreciation of investments - realised and unrealised profits and losses		15,845,378
<u>£146,861,938</u>			<u>£168,478,171</u>

POOL

389,101,229	Balance at 1 January		425,609,182
5,814,843	Employers' contributions		6,068,332
4,600,582	Employees' contributions		4,960,168
	Post Office employees' contributions —		
1,234	Widows' and children's scheme		1,255
7,916	Refunds of contributions repaid		16,032
2,234	Medical and hospital staff - receipts from F.S.S.N. in respect of 'frozen' benefits		23,319
	Transfer values received from:		
237	Other members of the fund	53,454	
522,846	Non - members of the fund	1,018,777	1,072,231
16,310,959	Interest, dividends and commission		17,080,537
21,626,984	Net appreciation of investments - realised and unrealised profits and losses		47,356,697
<u>£437,989,064</u>			<u>£502,187,753</u>

SUPERANNUATION

EXPENDITURE		CAPITAL
		STATES MEMBERS
1998 £		1999 £
59,899	Pensions	66,040
3,397	Contributions refunded to members	—
2,786	Investment management and other fees	8,539
1,271,962	Balance at 31 December	1,496,222
<u>£1,338,044</u>		<u>£1,570,801</u>

CONSOLIDATED SUPERANNUATION		
11,235,145	Pensions	12,397,599
2,726,546	Lump sum payments	3,463,394
784,585	Contributions refunded	730,356
1,134,647	Investment management and other fees	1,026,378
	Transfer values paid to:	
1,292,239	Non - members of the fund	1,404,310
569,015,647	Balance at 31 December	653,160,304
<u>£586,188,809</u>		<u>£672,182,341</u>

Notes:

- (i) A valuation of the funds' investments was made at 31 December 1999. The resulting net appreciation together with net realised profits and losses for the year was credited to the accounts of the participating groups in proportion to their average daily balance during 1999. Interest, dividends and commission for the period were credited on the same basis.
- (ii) (a) The net appreciation of the investments for the year including realised and unrealised profits and losses was equal to 11.133% of the balance of the fund at 1 January 1999 (1998, 5.558%) or 11.138% of the average daily balance of the fund during the year before crediting or debiting such net appreciation or interest, etc. (1998, 5.563%).
- (b) Interest, dividends and commission were equal to 4.015% of the balance of the fund at 1 January 1999 (1998, 4.192%) or 4.017% of the average daily balance of the fund during the year before crediting or debiting such interest, etc. or net appreciation (1998, 4.195%).
- (iii) At 31 December 1999 the Consolidated Fund was held as follows:

	(At valuation) £	(At cost) £
Quoted investments:		
Government securities	122,344,871	127,949,423
Equities, etc.	490,919,784	329,862,320
	<u>613,264,655</u>	<u>457,811,743</u>
Cash - Held by States of Guernsey	36,630,554	36,630,554
Other	1,414,387	1,414,387
	<u>651,309,596</u>	<u>495,856,684</u>
Add net outstanding debtors due in 1999	1,850,708	1,850,708
	<u>653,160,304</u>	<u>497,707,392</u>
Less Net realised Capital Appreciation since the inception of the fund	—	(201,386,021)
	<u>653,160,304</u>	<u>296,321,371</u>

- (iv) The States of Guernsey provides a funded final salary (i.e. defined benefit) pension scheme for its employees. The assets of the scheme are held separately from other States assets. This fund is under the control of the States Advisory and Finance Committee, which has arranged for it to be invested by professional advisers in a wide range of stock exchange securities.

The pension costs charged in the accounts of the various employing bodies for the year ended 31 December 1999, including costs for States Members, totalled £8,711,408 (1998, £8,292,335). These pension costs included a £35,000 capital payment to the States Members Fund in respect of the past service of current Members (1998, £35,000).

FUND

ACCOUNTS		INCOME
PENSION FUND		
1998		1999
£		£
1,124,017	Balance at 1 January	1,271,962
48,807	States' contribution	49,195
16,829	Members' contributions	16,963
35,000	Capital payment	35,000
48,751	Interest, dividends and commission	52,400
	Net appreciation of investments —	
64,640	realised and unrealised profits and losses	145,281
<u>£1,338,044</u>		<u>£1,570,801</u>

FUND

520,169,993	Balance at 1 January	569,015,647
8,257,335	Employers' contributions	8,676,408
5,688,106	Teachers' and other employees' contributions	6,097,974
35,000	Capital payment	35,000
	Post Office employees' contributions —	
1,234	Widows' and children's scheme	1,255
8,113	Refunds of contributions repaid	16,032
	Medical and hospital staff - receipts from	
2,234	F S.S.N. in respect of 'frozen' benefits	23,319
	Transfer values received from:	
1,308,770	Non - members of the fund	2,121,328
21,805,600	Interest, dividends and commission	22,848,022
	Net appreciation of investments —	
28,912,424	realised and unrealised profits and losses	63,347,356
<u>£586,188,809</u>		<u>£672,182,341</u>

The pension costs relating to the scheme are assessed in accordance with the advice of qualified actuaries using the attained age method of valuation. The charge for 1999 is based on the valuation which took place at 31 December 1995. The report by the actuaries on the valuation indicated that there was a past service surplus in the Fund and therefore the contribution rate was reduced with effect from 1 January 1997. The surplus is being amortised over the expected service lives of the employees.

(v) Actuarial Valuation at 31 December 1998

The most recent valuation of the scheme was conducted at 31 December 1998. The assumptions which have the most significant effect on the results of the valuation are those relating to the rate of return on investments and the rates of increase in salaries and pensions. It was assumed that the investment return would be 7% per annum, that the general level of salaries would increase at the rate of 5% per annum and that pensions and deferred pensions would increase at the rate of 3% per annum. These are long term assumptions which are expected to relate to the future lifetime of the pension scheme.

The assets and liabilities of the pension scheme are separated between those relating to the public servants, those relating to the teachers, and those relating to the States Members. The valuation showed that the actuarial value of the assets relating to the public servants at 31 December 1998 represented 116.2% of the actuarial value of the accrued liabilities relating to this group.

Similarly the valuation showed that the actuarial value of the assets relating to the teachers at 31 December 1998 represented 98.8% of the actuarial value of the accrued liabilities relating to this group. The balance of liability in respect of the teachers amounted to £1,380,000. This balance of liability is being met by additional contributions payable by the employing body over the remaining working lifetimes of the current members of this group.

The valuation showed that the actuarial value of the assets relating to the States Members Pension Scheme at 31 December 1998 represented 85.4% of the actuarial value of the accrued liabilities relating to this group. The balance of liability in respect of the States Members amounted to £182,190. The balance of liability is being met by a continuation of the fixed annual payments of £35,000 per annum for six and a half years from 1 January 2000.

The market value of the total scheme's assets amounted to £569,015,647 at 31 December 1998.

Post Valuation Events

The rates of contribution payable by the employing bodies and in respect of States Members were revised following the actuarial valuation at 31 December 1998.

Full details of the actuarial valuation at 31 December 1998 are included in an appendix to Billet d'État XXI for 8 December 1999. The recommendations contained therein were approved by the States on 9 December 1999.

THE FUNDED DEBT OF THE STATES

Description of Loan	Redemption Dates	Balances at 1 January 1999 £	Redeemed During 1999 £	Balances at 31 December 1999 £
STATES WATER BOARD LOANS				
3 ¼% Water 1933	1943/2008	22,000	—	22,000
D 3 ¼% Water 1935	1944/2009	8,000	600	7,400
3 % Water 1937	1946/2011	80,000	—	80,000
3 ½% Water 1938	1947/2012	55,000	—	55,000
4 % Water 1940	1949/2014	80,000	—	80,000
		<hr/>	<hr/>	<hr/>
		£245,000	£600	£244,400
		<hr/>	<hr/>	<hr/>

AT 31 DECEMBER 1999**SINKING FUND PROVISION**

	Provision at 1 January 1999	Provision made in 1999	Provision at 31 December 1999
STATES WATER BOARD	<u>£206,204</u>	<u>(£4,571)</u>	<u>£201,633</u>

SUMMARY OF DEBT AT 31 DECEMBER 1999

	Loans Outstanding	Sinking Fund Provisions	Net Debt
STATES WATER BOARD	<u>£244,400</u>	<u>£201,633</u>	<u>£42,767</u>

Notes: (i) The loan marked D is serviced by annual drawings, the remainder are serviced by the Sinking Fund.

(ii) The total amount of loans held by the States Committees, is £191,675. The remainder of the loans, i.e. £52,725 is held by the general public.

CASH FLOW STATEMENT

Year ended 31 December 1999

	Note	1999 £	1998 £
Net Cash Inflow from operating activities	1	44,321,155	35,213,529
Returns on investments and servicing of finance —			
Interest received		14,965,259	18,505,423
Interest paid		(14,019,070)	(15,865,511)
Net cash inflow from returns on investments and servicing of finance		946,189	2,639,912
Capital expenditure —			
Payments to acquire capital assets		(10,389,534)	(8,664,122)
Receipts from sales of capital assets and capital repayments		1,130,218	1,396,369
Net cash outflow from investing activities		(9,259,316)	(7,267,753)
Net movement in balances on loans and funds etc.		(36,906,353)	(29,706,849)
(Decrease)/increase in cash	2 & 3	(898,325)	878,839

Notes

1 RECONCILIATION OF OPERATING SURPLUS TO NET CASH INFLOW FROM OPERATING ACTIVITIES

	1999 £	1998 £
Operating Surplus available for Appropriation	47,369,592	36,643,968
Less interest received	(14,965,259)	(18,505,423)
Add interest paid	14,019,070	15,865,511
Decrease/(increase) in stock	11,928	(166,241)
(Increase)/decrease in debtors	(6,451,336)	2,593,282
Increase/(decrease) in creditors	4,337,160	(1,217,568)
Net cash inflow from operating activities	44,321,155	35,213,529

2 RECONCILIATION OF NET CASH FLOW TO MOVEMENT IN NET FUNDS

	1999 £
Change in net funds — decrease in cash in the year	(898,325)
Balance at 1 January 1999	11,287,842
Balance at 31 December 1999	10,389,517

3 ANALYSIS OF CHANGES IN NET FUNDS

	1 January 1999 £	Cash flows £	31 December 1999 £
Cash at banks	9,923,562	(1,403,593)	8,519,969
Cash in hand	1,364,280	505,268	1,869,548
Total	11,287,842	(898,325)	10,389,517

The above figures represent amounts pertaining to General Revenue only. The figures in this statement and their classification are approximate only. The statement does not constitute a part of the States Accounts and should not be treated as such.

EXPENDITURE

Heads of Charge	Accounts, 1999		Probable Outturn, 1999		Budget Estimate, 1999		Accounts, 1998	
	£	£	£	£	£	£	£	£
EXPENDITURE ON REVENUE ACCOUNT —								
Ordinary Expenditure —								
Administration —								
Staff	180,928		196,700		184,000		170,071	
Supplies and services	45,450		50,000		50,100		45,366	
Insurance, rates and taxes	105,076		99,950		128,800		110,434	
Loan charges								
Interest	398,734		365,850		465,000		364,337	
Redemption	431,863		356,750		370,000		325,308	
	<u>1,162,051</u>		<u>1,069,250</u>		<u>1,197,900</u>		<u>1,015,516</u>	
Aerodrome Fire Service —								
Staff	847,422		835,600		829,500		804,535	
Supplies and services	90,782		102,800		104,600		84,112	
	<u>938,204</u>		<u>938,400</u>		<u>934,100</u>		<u>888,647</u>	
Airfield and Fences —								
Staff	79,034		84,350		84,000		62,227	
Supplies and services	21,477		16,500		17,450		13,654	
Maintenance of property	55,828		89,200		55,400		58,708	
	<u>156,339</u>		<u>190,050</u>		<u>156,850</u>		<u>134,589</u>	
Navigational Services —								
Air Traffic Control —								
Staff	1,250,722		1,251,550		1,260,500		1,174,019	
Supplies and services	106,039		118,500		121,200		70,794	
	<u>1,356,761</u>		<u>1,370,050</u>		<u>1,381,700</u>		<u>1,244,813</u>	
Meteorological Station —								
Staff	175,728		175,050		181,500		197,349	
Supplies and services	2,129		15,800		16,400		8,480	
	<u>177,857</u>		<u>190,850</u>		<u>197,900</u>		<u>205,829</u>	
Radio —								
Staff	278,623		277,550		280,500		269,737	
Supplies and services	231,844		300,750		172,200		83,607	
	<u>510,467</u>		<u>578,300</u>		<u>452,700</u>		<u>353,344</u>	
	<u>2,045,085</u>		<u>2,139,200</u>		<u>2,032,300</u>		<u>1,803,986</u>	
Terminal Buildings and Tarmac —								
Premises	263,530		307,800		279,800		274,248	
Staff	317,119		321,050		317,500		333,726	
Supplies and services	69,146		74,850		62,950		65,831	
	<u>649,795</u>		<u>703,700</u>		<u>660,250</u>		<u>673,805</u>	
<i>Less Recovery from Alderney Airport</i>		<i>(101,000)</i>		<i>(101,000)</i>		<i>(101,000)</i>		<i>(99,000)</i>
Total Expenditure on Revenue Account transferred to Ports Holding Account		4,850,474		4,939,600		4,880,400		4,417,543

UNDERTAKINGS ADMINISTRATION — PORTS AIRPORT

INCOME

Heads of Credit	Accounts, 1999		Probable Outturn, 1999		Budget Estimate, 1999		Accounts, 1998	
	£	£	£	£	£	£	£	£
INCOME ON REVENUE ACCOUNT —								
Ordinary Income —								
Administration —								
Advertising, picketing, etc.	53,461		113,000		122,000		131,659	
Car parking fees	241,519		247,000		225,000		243,080	
Rents	869,120		835,000		613,000		637,119	
Traffic receipts	3,763,991		3,910,000		3,900,000		3,900,395	
	—————	4,928,091	—————	5,105,000	—————	4,860,000	—————	4,912,253
Total Income on Revenue Account transferred to Ports Holding Account		4,928,091		5,105,000		4,860,000		4,912,253

GUERNSEY

EXPENDITURE

Heads of Charge	Accounts, 1999		Probable Outturn, 1999		Budget Estimate, 1999		Accounts, 1998	
	£	£	£	£	£	£	£	£
EXPENDITURE ON CAPITAL ACCOUNT —								
Per published accounts 1998		—		—		—		19,679
Administration —								
Administration building alterations		—		25,000		—		—
Information technology upgrade (AFC 12.7.96 : £9,821)		250		250		—		—
Telephone system upgrade		—		—		30,000		—
VAX (computer) - replacement (AFC 7.2.97 : £31,000)		(9,660)		—		—		—
Aerodrome Fire Service —								
Fire appliance cab upgrade		—		20,000		25,000		—
Fire appliance replacement (Vote 24.9.97 : £327,708)		149,906		155,397		—		166,778
Fire shelter replacement		—		—		7,500		—
Recovery equipment replacement		—		—		45,000		—
Training area replacement (Vote 9.12.87 and AFC 2.9.94 : £40,000)		(2,189)		—		—		—
Airfield and Fences —								
Emergency gate roadways - upgrade		—		25,000		—		—
Floodlight towers replacement		—		50,000		100,000		—
La Mare Road, St. Saviours — purchase of field (AFC 27.10.98 : £37,670)		37,670		36,000		—		—
Lighting upgrade — Phase I (Vote 1.8.97 : £381,849)		8,553		38,070		—		238,442
Lighting upgrade — Phase II		—		35,000		150,000		—
Tractor replacement		—		—		20,000		—
Uninterrupted power supply upgrade		—		—		20,000		—
Vehicle replacement		—		—		10,000		—
Navigational Services —								
Air Traffic Control —								
Instrument landing system, Runway 09 replacement (AFC 11.11.98 and 14.4.99 : £370,766)		354,447		370,766		125,000		—
Inter-island communication system replacement		—		—		100,000		—
Millennium compliant software		—		—		35,000		—

AIRPORT

INCOME

Heads of Credit	Accounts, 1999		Probable Outturn, 1999		Budget Estimate, 1999		Accounts, 1998	
	£	£	£	£	£	£	£	£
INCOME ON CAPITAL ACCOUNT —								
Loan advanced from Ports Holding Account		606,766		1,124,037		1,432,500		559,497

EXPENDITURE

Heads of Charge	Accounts, 1999		Probable Outturn, 1999		Budget Estimate, 1999		Accounts, 1998	
	£	£	£	£	£	£	£	£
EXPENDITURE ON CAPITAL ACCOUNT — (continued) —								
Navigational Services — (continued) —								
Air Traffic Control — (continued) —								
Primary radar replacement (Vote 14.12.95 : £1,659,997)		22,457		114,612		—		1,095
Radar head monitor (AFC 23.6.98 : £28,440)		27,050		28,440		—		—
Radio standby unit replacements		—		—		10,000		—
Recorders replacement		—		—		120,000		—
Software upgrade AFTN		—		—		50,000		—
Meteorological Station —								
Meteorological information distribution system (Vote 1.8.97 : £204,800)		2,558		19,230		—		133,503
Radio —								
Direction finder replacement		—		—		200,000		—
DVOR/DME replacement		—		100,000		350,000		—
IRVR replacement		—		40,000		—		—
Telecommunications test equipment - replacement Phase II (AFC 16.12.98 : £9,072)		8,749		9,072		10,000		—
Terminal Buildings and Tarmac —								
Automated carpark system (AFC 30.6.98 : £91,016)		(225)		—		—		—
Cargo sheds refurbishment		—		50,000		—		—
Terminal P.A. replacement		—		—		25,000		—
Van replacement (AFC 17.2.99 : £7,200)		7,200		7,200		—		—
Total Expenditure on Capital Account		606,766		1,124,037		1,432,500		559,497

AIRPORT

INCOME

Heads of Credit	Accounts, 1999	Probable Outturn, 1999	Budget Estimate, 1999	Accounts, 1998
	£ £	£ £	£ £	£ £
INCOME ON CAPITAL ACCOUNT —				
Total Income on Capital Account	606,766	1,124,037	1,432,500	559,497

HARBOUR OF

EXPENDITURE

Heads of Charge	Accounts, 1999		Probable Outturn, 1999		Budget Estimate, 1999		Accounts, 1998	
	£	£	£	£	£	£	£	£
EXPENDITURE ON REVENUE ACCOUNT —								
Ordinary Expenditure								
Administration —								
Staff	1,189,783		1,259,700		1,245,758		1,106,703	
Supplies and services	164,786		224,950		214,650		182,216	
Contracted out work	31,141		22,500		22,500		28,402	
Insurance, rates and taxes	22,542		26,750		26,746		26,748	
Loan charges :								
Interest	560,181		551,700		565,000		576,347	
Redemption	345,050		325,950		325,000		299,799	
	2,313,483		2,411,550		2,399,654		2,220,215	
<i>Less Overtime recovered</i>	(40,191)		(25,000)		(25,000)		(19,343)	
Sundry recoveries	(22,320)		(23,500)		(23,000)		(21,402)	
	2,250,972		2,363,050		2,351,654		2,179,470	
Boats —								
Staff	44,785		51,750		51,510		48,164	
Supplies and services	19,550		24,050		24,050		13,093	
	64,335		75,800		75,560		61,257	
<i>Less recoveries</i>	(1,209)		(2,000)		(2,000)		(274)	
	63,126		73,800		73,560		60,983	
Buildings, Quays and Roads —								
Premises	510,254		699,100		670,900		350,687	
<i>Less recoveries</i>	(10,203)		(12,600)		(12,600)		(7,261)	
	500,051		686,500		658,300		343,426	
Cranes and Ramps —								
Staff	146,509		143,600		142,850		139,831	
Supplies and services	153,028		167,850		132,050		85,421	
	299,537		311,450		274,900		225,252	
<i>Less Overtime recovered</i>	(30,052)		(20,000)		(20,000)		(18,986)	
Mobile crane recoveries	(9,834)		(9,000)		(9,000)		(7,436)	
	259,651		282,450		245,900		198,830	
Marinas and Moorings —								
Staff	287,487		270,100		268,750		257,180	
Supplies and services	206,282		334,950		308,810		209,589	
	493,769		605,050		577,560		466,769	
Navigation —								
Supplies and services	12,895		59,950		43,950		31,953	
St. Peter Port Radio —								
Staff	251,103		249,250		270,950		241,219	
Supplies and services	47,310		78,850		46,890		64,615	
	298,413		328,100		317,840		305,834	
Total Expenditure on Revenue Account transferred to Ports Holding Account	3,878,877		4,398,900		4,268,764		3,587,265	

ST. PETER PORT

INCOME

Heads of Credit	Accounts, 1999		Probable Outturn, 1999		Budget Estimate, 1999		Accounts, 1998	
	£	£	£	£	£	£	£	£
INCOME ON REVENUE ACCOUNT —								
Ordinary Income								
Administration —								
Facilities charges	2,095,210		2,000,000		1,997,500		1,960,468	
Shipping dues	667,502		662,750		646,800		678,633	
Sundries	47,529		51,750		51,750		41,531	
Tax on rateable values	79,163		79,150		—		79,163	
	—————	2,889,404	—————	2,793,650	—————	2,696,050	—————	2,759,795
 Buildings, Quays and Roads —								
Rents, etc.		452,851		450,350		460,070		433,053
 Marinas and Moorings —								
Fees local	1,032,844		1,033,000		1,019,200		993,816	
visitors	360,895		335,000		357,560		321,684	
	—————	1,393,739	—————	1,368,000	—————	1,376,760	—————	1,315,500
Pilotage —								
Dues	297,889		285,000		232,239		296,486	
Less payments to pilots	(294,165)		(280,000)		(229,349)		(292,751)	
	—————	3,724	—————	5,000	—————	2,890	—————	3,735
Navigation —								
Contribution from Trinity House		—		667		667		667
St Peter Port Radio —								
Fees		4,659		6,500		10,000		4,889
 Total Income on Revenue Account transferred to Ports Holding Account		4,744,377		4,624,167		4,546,437		4,517,639

HARBOUR OF

EXPENDITURE

Heads of Charge	Accounts, 1999		Probable Outturn, 1999		Budget Estimate, 1999		Accounts, 1998	
	£	£	£	£	£	£	£	£
EXPENDITURE ON CAPITAL ACCOUNT —								
Per published accounts 1998 —		—		—		—		53,486
Administration —								
Search and rescue co-ordination centre (Vote 11.12.91 : £10,000)		1,285		3,500		—		101
Vehicle replacements		—		—		18,000		—
Buildings, Quays and Roads —								
Cambridge Berth repairs (Vote 14.12.88 : £50,000)		—		—		50,000		—
Castle breakwater - Bridge repairs		—		—		40,000		—
Fire alarm system installation - harbour buildings (Vote 8.12.93 : £15,000)		—		1,300		—		—
New Jetty cladding replacement		—		—		—		—
New Jetty minor repairs (Vote 9.12.87 : £50,000)		3,593		22,000		5,000		18,937
Number 4 and 5 berths resurfacing (Vote 27.1.99 : £489,068)		482,328		489,068		500,000		—
Safety fencing etc. (AFC 15.3.96 : £20,000)		767		4,000		987		6,267
Signal station extension/refurbishment (AFC 28.9.99 : £17,300)		5,574		17,300		20,000		—
Terminal Building extension (Vote 26.9.96 : £442,718)		(7)		8,360		—		6,477
Toilet/shower block replacements		—		50,000		200,000		—
Turning dolphin - Modification of piles (Vote 8.12.93 : £55,000)		—		—		55,000		—
White Rock foul water pumping station Phase III (Vote 12.12.96 : £260,688)		—		3,184		—		5,057
Cranes and Ramps —								
New Jetty East - Passenger gangway		—		—		200,000		—
Ro-Ro Ramp replacement (Vote 25.5.94 : £2,920,045)		43,148		55,000		—		—
Marinas and Moorings —								
Patrol vehicle replacement (AFC 8.12.98 : £11,350)		10,829		10,828		—		—
Pontoon electrification (AFC 19.8.98 : £98,250)		30,550		41,374		—		56,876

ST. PETER PORT

INCOME

[illegible]

HARBOUR OF

EXPENDITURE

Heads of Charge	Accounts, 1999		Probable Outturn, 1999		Budget Estimate, 1999		Accounts, 1998	
	£	£	£	£	£	£	£	£
EXPENDITURE ON CAPITAL ACCOUNT — (continued) —								
Navigation —								
Harbour dredging		—		—	150,000			—
St Peter Port Radio —								
Radio and communications equipment replacement (AFC 14.4.99 : £65,954)		58,976		65,954	—			—
Total Expenditure on Capital Account		637,043		771,868	1,238,987			147,201

ST. PETER PORT

INCOME

Heads of Credit	Accounts, 1999		Probable Outturn, 1999		Budget Estimate, 1999		Accounts, 1998	
	£	£	£	£	£	£	£	£
INCOME ON CAPITAL ACCOUNT — (continued) —								
Total Income on Capital Account	637,043		771,868		1,238,987		147,201	

HARBOUR OF

EXPENDITURE

Heads of Charge	Accounts, 1999		Probable Outturn, 1999		Budget Estimate, 1999		Accounts, 1998	
	£	£	£	£	£	£	£	£
EXPENDITURE ON REVENUE ACCOUNT —								
Ordinary Expenditure								
Administration —								
Staff	134,827		132,300		132,290		120,101	
Supplies and services	1,365		3,750		3,750		1,445	
Insurance, rates and taxes	2,232		2,650		2,666		2,666	
Loan charges :								
Interest	147,067		147,050		147,100		156,173	
Redemption	96,330		96,350		96,325		87,224	
	—————	381,821	—————	382,100	—————	382,131	—————	367,609
Buildings, Quays and Roads —								
Premises	75,535		138,700		134,750		41,484	
Less recoveries	(841)		(600)		(600)		(681)	
	—————	74,694	—————	138,100	—————	134,150	—————	40,803
Cranes —								
Staff	59,591		58,500		74,950		55,697	
Supplies and services	22,086		29,950		29,950		20,981	
	—————		—————		—————		—————	
	81,677		88,450		104,900		76,678	
Less Overtime recovered	(244)		(500)		(500)		(94)	
	—————	81,433	—————	87,950	—————	104,400	—————	76,584
Moorings —								
Supplies and services		1,061		2,600		1,550		139
Navigation —								
Supplies and services		4,234		6,750		5,150		5,723
Total Ordinary Expenditure on Revenue Account before exceptional item		—————		—————		—————		—————
		543,243		617,500		627,381		490,858
Exceptional Expenditure								
Deepwater berths and land reclamation studies		32,892		—		—		—
Total Expenditure on Revenue Account transferred to Ports Holding Account		576,135		617,500		627,381		490,858
EXPENDITURE ON CAPITAL ACCOUNT —								
Administration —								
St. Sampsons Harbour — Model Studies		—		—		300,000		—
Buildings, Quays and Roads —								
Firemain - Northside		—		—		200,000		—
Total Expenditure on Capital Account		—		—		500,000		—

ST. SAMPSON

INCOME

Heads of Credit	Accounts, 1999		Probable Outturn, 1999		Budget Estimate, 1999		Accounts, 1998	
	£	£	£	£	£	£	£	£
INCOME ON REVENUE ACCOUNT —								
Ordinary Income								
Administration—								
Facilities charges	582,891		584,000		600,500		358,713	
Sundries	12,712		11,600		11,600		11,794	
		595,603		595,600		612,100		370,507
Buildings, Quays and Roads —								
Rent		28,683		28,550		29,570		27,487
Moorings —								
Fees		19,572		18,400		19,100		17,766
Navigation —								
Contribution from Trinity House		—		333		333		333
Total Income on Revenue Account transferred to Ports Holding Account		643,858		642,883		661,103		416,093
INCOME ON CAPITAL ACCOUNT —								
Loan advanced from Ports Holding Account		—		—		500,000		—
Total Income on Capital Account		—		—		500,000		—

PORTS HOLDING

EXPENDITURE

Heads of Charge	Accounts, 1999		Probable Outturn, 1999		Budget Estimate, 1999		Accounts, 1998	
	£	£	£	£	£	£	£	£
REVENUE								
Expenditure of the Airport and Harbours on Revenue Account —								
Airport	4,850,474		4,939,600		4,880,400		4,417,543	
Harbour of St. Peter Port	3,878,877		4,398,900		4,268,764		3,587,265	
Harbour of St. Sampson	576,135		617,500		627,381		490,858	
	<u>9,305,486</u>		<u>9,956,000</u>		<u>9,776,545</u>		<u>8,495,666</u>	
Balance being the surplus for the year on Revenue Account carried to Capital Account		4,270,740		3,484,700		3,559,420		4,585,630
		<u>13,576,226</u>		<u>13,440,700</u>		<u>13,335,965</u>		<u>13,081,296</u>
CAPITAL								
Loans advanced to the Airport and Harbours in respect of Capital Expenditure incurred :								
Airport	606,766		1,124,037		1,432,500		559,497	
Harbour of St. Peter Port	637,043		771,868		1,238,987		147,201	
Harbour of St. Sampson	—		—		500,000		—	
	<u>1,243,809</u>		<u>1,895,905</u>		<u>3,171,487</u>		<u>706,698</u>	
Accumulated surplus at the end of the year carried forward to the next year		25,140,539		23,702,403		20,557,203		22,113,608
		<u>26,384,348</u>		<u>25,598,308</u>		<u>23,728,690</u>		<u>22,820,306</u>

- Notes:** (1) (AFC dd.mm.yy) is the date the Advisory and Finance Committee approved the Capital project under delegated powers conferred on it by the States.
- (2) At 31 December, 1999, there were unexpended balances of States votes for capital expenditure not completed totalling £160,153, in respect of the Airport and £160,386 in respect of the Harbour of St. Peter Port.
- (3) On 31 December, 1999, the total of outstanding loans made by the Ports Holding Account to the Ports was as follows:

	£
1. Airport	4,623,822
2. Harbour, St. Peter Port	6,074,111
3. Harbour, St. Sampsons	1,336,475
	<u>£12,034,408</u>

ACCOUNT

INCOME

Heads of Credit	Accounts, 1999		Probable Outturn, 1999		Budget Estimate, 1999		Accounts, 1998	
	£	£	£	£	£	£	£	£
ACCOUNT								
Income of the Airport and Harbours on Revenue Account —								
Airport	4,928,091		5,105,000		4,860,000		4,912,253	
Harbour of St. Peter Port	4,744,377		4,624,167		4,546,437		4,517,639	
Harbour of St. Sampson	643,858		642,883		661,103		416,093	
	<u>10,316,326</u>		<u>10,372,050</u>		<u>10,067,540</u>		<u>9,845,985</u>	
 Interest received :								
On loans to the Airport and Harbours		1,105,982		1,064,600		1,177,100		1,096,857
Other interest		1,280,675		1,225,000		1,300,000		1,426,123
Redemption instalments received :								
On loans to the Airport and Harbours		873,243		779,050		791,325		712,331
		<u>13,576,226</u>		<u>13,440,700</u>		<u>13,335,965</u>		<u>13,081,296</u>
 ACCOUNT								
Accumulated surplus at beginning of year brought forward from previous year		22,113,608		22,113,608		20,169,270		18,234,676
Surplus for the year on Revenue Account		4,270,740		3,484,700		3,559,420		4,585,630
		<u>26,384,348</u>		<u>25,598,308</u>		<u>23,728,690</u>		<u>22,820,306</u>

ALDERNEY

EXPENDITURE

Heads of Charge	Accounts, 1999		Probable Outturn, 1999		Budget Estimate, 1999		Accounts, 1998	
	£	£	£	£	£	£	£	£
EXPENDITURE ON REVENUE ACCOUNT —								
Ordinary Expenditure —								
Administration—								
Staff	14,520		14,510		14,650		14,148	
Supplies and services	126,625		127,100		127,100		127,737	
		141,144		141,610		141,750		141,885
Aerodrome Fire Service —								
Staff	333,525		334,710		333,200		314,299	
Supplies and services	13,632		34,450		34,450		31,769	
		347,157		369,160		367,650		346,068
Airfield and Fences —								
Premises	12,112		16,150		16,150		4,607	
Supplies and services	3,662		2,450		2,450		3,173	
		15,774		18,600		18,600		7,780
Air Traffic Control —								
Staff	148,029		163,150		164,300		130,479	
Supplies and services	54,750		30,800		30,800		45,292	
		202,779		193,950		195,100		175,771
Meteorological Services —								
Supplies and services		72		2,400		2,400		3,520
Radio —								
Supplies and services		1,428		2,050		2,050		2,467
Terminal Buildings —								
Premises		27,982		36,250		36,250		30,861
Total Ordinary Expenditure		736,336		764,020		763,800		708,352

Heads of Charge	Accounts, 1999		Probable Outturn, 1999		Budget Estimate, 1999		Accounts, 1998	
	£	£	£	£	£	£	£	£
EXPENDITURE ON CAPITAL ACCOUNT —								
Per published accounts 1998		—		—		—		150
Air Traffic Control recorder — replacements		—		—		20,000		—
Fire appliance replacement		—		—		40,000		—
Hangar door repair/replacement		—		—		20,000		—
Non-directional beacon replacement		—		—		26,000		—
Terminal building central heating		—		12,000		10,000		—
Terminal building door repair/replacement		—		—		10,000		—
Tractor replacement (AFC 6.1.99 : £18,050)		18,050		18,050		—		—
Wind speed and direction instrument — replacements		—		—		15,000		—
Total Expenditure on Capital Account		18,050		30,050		141,000		150

AIRPORT

INCOME

Heads of Credit	Accounts, 1999		Probable Outturn, 1999		Budget Estimate, 1999		Accounts, 1998	
	£	£	£	£	£	£	£	£
INCOME ON REVENUE ACCOUNT —								
Ordinary Income —								
Administration —								
Traffic receipts, rents etc.	319,865		342,250		342,250		313,369	
Trading loss funded by Board of Administration	416,471		421,770		421,550		394,983	
		736,336		764,020		763,800		708,352
Total Ordinary Income		736,336		764,020		763,800		708,352
Heads of Credit	Accounts, 1999		Probable Outturn, 1999		Budget Estimate, 1999		Accounts, 1998	
	£	£	£	£	£	£	£	£
INCOME ON CAPITAL ACCOUNT —								
Transfer from Board of Administration		18,050		30,050		141,000		150
Total Income on Capital Account		18,050		30,050		141,000		150

STATES OF GUERNSEY AGRICULTURE AND COUNTRYSIDE BOARD – DAIRY TRADING ACCOUNT

STATEMENT OF ACTIVITIES AND PERFORMANCE year ended 31 December 1999

Principal Activities

The Board's principal activities in relation to the Dairy are to process hygienically and efficiently all raw milk provided by the Island's milk producers, to manufacture a variety of products from the raw milk and to market these successfully both on the Island and when necessary in the United Kingdom.

Financial Highlights

Around 79% of the Dairy's income is derived from the sale of liquid milk. Income from the sale of liquid milk dropped by 0.5% during 1999 when compared with 1998. In part this was due to the fact that the Board decided that no retail price increase should be applied in 1999 in line with its policy to reduce the price of milk in real terms. The majority of the loss of income was however caused by falling sales due to changing milk consumption habits, reduced consumption in the hotel sector and the ever increasing amount of time spent off Island by the indigenous population.

Income from the total sales of by-products in 1999 was also down on 1998. This was largely due to abnormally high cheese sales in 1998. However by-products are not the subject of import controls and as a result have to compete on both the local and export market. This can cause prices to be reduced in order to effect sales, this is particularly true of the cheese export market where prices have slumped during the course of the last few years.

Dairy expenses increased by 4.86% in 1999. The majority of this increase related to increases in staff costs that are largely beyond the control of the Board. In light of this and the reduced income from sales and in line with the States approved policy that producer payments shall be subject to *Market Returns less Dairy Expenses* the average price of milk paid to producers fell by just under 2p or 4.38%.

Operational Performance

The overall volume of milk entering the Dairy fell by only 0.16% during 1999 despite the fact that the six producers who left the industry during the year represented 6.1% of 1998 production. The number of producers fell from 40 to 32 during 1999 (four farms amalgamated into two). Milk production per unit was up by an average of 7.33%.

Overall liquid milk sales were down by 117,000 litres (-1.75%) with full cream milk down by 4.58%. As in previous years the sale of skimmed milk increased demonstrating the shift from high and reduced fat products to those products with virtually no fat content.

Other Matters

During 1999 the Board agreed that the Dairy should commence a programme designed to achieve a quality assurance standard applicable to a food-manufacturing unit with the aim of achieving this standard within three years.

A Quality Assurance Officer was appointed during the year and significant progress has already been made in a number of areas around the Dairy. The Board believes that the main benefit of a quality system is that it provides consumers with the confidence that every measure is taken to ensure the products they consume have been subject to rigorous quality controls and are safe to drink/eat at all times. The shelf life of products is improved also and from the consumers point of view this is a key issue.

As part of the same policy the Board has also adopted new and higher standards for the bacteriological quality of milk collected from producers. The Board is pleased to report that almost without exception all producers are meeting the new standards.

Board Members and Principle Officers

Deputy C R W Best	- President
Douzenier H J Dorey	- Vice President
Deputy J M Le Sauvage	- Member
Deputy G G Poat	- Member
Douzenier B J Gabriel	- Member
Mr M J Blampied	- Member
Mr J J Cleal	- Member
Mr N D Lewis	- Chief Executive Officer
Mr R Nash	- Deputy Chief Executive
Mr A R Le Lievre	- General Manager
Mr J Bradley	- Deputy Manager

STATES AGRICULTURE AND COUNTRYSIDE BOARD

DAIRY TRADING ACCOUNT

STATEMENT OF RESPONSIBILITIES FOR THE PREPARATION OF FINANCIAL STATEMENTS

The States of Guernsey Agriculture and Countryside Board ("the Board") is required to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the States Agriculture and Countryside Board - Dairy Trading Account ("the Dairy") as at the end of the financial year and of the surplus or deficit of the Dairy for that period. In preparing those financial statements, the Board is required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis, unless it is inappropriate to do so.

STATEMENT OF INTERNAL FINANCIAL CONTROLS

It is the responsibility of each States Board to identify and install a system of internal controls, including financial control, which is adequate for its own purposes. Thus Boards are responsible for safeguarding the assets of the States of Guernsey in their care and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Every States Board is also responsible for the economical, efficient and effective management of public funds and other resources entrusted to it.

It is acknowledged that States Boards are subject to financial and manpower restrictions. Nevertheless, Boards have a duty to ensure that they fulfil their obligations to install and maintain adequate internal controls and safeguard the States resources for which they are responsible.

The States internal financial controls and monitoring procedures include:

- An annual budget and planning process to allocate, control and monitor the use of resources.
- Establishment of the States Audit Commission, consisting of a majority of Non-States Members, with the primary objective of assisting Committees to ensure good management of States finances.
- Review and appraisal of the soundness, adequacy and application of internal controls by the States Internal Audit Department.
- The requirement for all audit reports to be tabled at a meeting of the relevant States Board to ensure that all Board members are aware of their financial affairs.
- Regular review of the performance and security of the States financial assets by the Advisory and Finance Committee's Investment Sub-Committee.

Through their staff recruitment and training States Boards strive to ensure that all those with financial responsibilities have the necessary skills and motivation to discharge their duties with the proficiency which the community has the right to expect.

The States internal controls and accounting policies have been and are subject to continuous review and improvement.

In addition, the accounts are subject to independent external audit by auditors appointed by the States.

YEAR 2000 COMPLIANCE

Following their initial review, the Board continues to be alert to the potential risks and uncertainties surrounding the Year 2000 issue. As at the date of this report, the Board is not aware of any significant factors which have arisen, or that may arise, which will affect its activities; however, the situation is still being monitored. Any future costs associated with this issue cannot be quantified but are not expected to be significant.

STATES AGRICULTURE AND COUNTRYSIDE BOARD
DAIRY TRADING ACCOUNT
AUDITORS' REPORT TO THE STATES AGRICULTURE AND COUNTRYSIDE BOARD

We have audited the financial statements of the States Agriculture and Countryside Board – Dairy Trading Account (“the Dairy”) on pages 159 to 168 which have been prepared under the accounting policies set out on page 162.

Respective responsibilities of the Board and auditors

As described on page 157 the Board is responsible for the preparation of financial statements of the Dairy. It is our responsibility to form an independent opinion, based on our audit, on those statements and to report our opinion to you.

Basis of opinion

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the Board in the preparation of the financial statements, and of whether the accounting policies are appropriate to the Dairy's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

Opinion

In our opinion the financial statements give a true and fair view of the state of the Dairy's affairs as at 31 December 1999 and of its deficit for the year then ended.

Deloitte & Touche

Chartered Accountants

St Peter's House
Le Bordage
St Peter Port
Guernsey GY1 3HW
Channel Islands

26 April 2000

STATES AGRICULTURE AND COUNTRYSIDE BOARD

DAIRY TRADING ACCOUNT

REVENUE ACCOUNT year ended 31 DECEMBER 1999

	Note	1999 £	1998 £
SALES	1		
Liquid milk		4,942,923	4,946,575
Milk by-products		1,278,504	1,499,476
Sundries		2,829	5,738
		<u>6,224,256</u>	<u>6,451,789</u>
COST OF SALES			
Guernsey milk		4,172,058	4,416,212
Ingredients for by-products		63,393	93,523
Sundries		10,477	5,637
		<u>4,245,928</u>	<u>4,515,372</u>
		<u>1,978,328</u>	<u>1,936,417</u>
EXPENSES			
Dairy	2	1,695,746	1,629,891
Collection and delivery	3	130,847	129,361
Refrigerated farm bulk tanks - depreciation		4,000	4,003
Laboratory	4	152,959	114,367
Administration	5	221,581	220,241
		<u>2,205,133</u>	<u>2,097,863</u>
OPERATING (DEFICIT)		(226,805)	(161,446)
Other income	6	39,210	65,981
		<u>(187,595)</u>	<u>(95,465)</u>
(DEFICIT) FOR THE FINANCIAL YEAR			
Transfer to general reserve	11	(48,948)	(47,980)
		<u>(236,543)</u>	<u>(143,445)</u>
(DEFICIT) TRANSFERRED TO MILK PRODUCERS' ACCOUNT	11		
		<u>(236,543)</u>	<u>(143,445)</u>

All activities derive from continuing operations.

There are no recognised gains or losses for the current or preceding financial years other than as stated in the revenue account.

STATES AGRICULTURE AND COUNTRYSIDE BOARD
 DAIRY TRADING ACCOUNT
 BALANCE SHEET year ended 31 DECEMBER 1999

	Note	1999 £	1998 £
TANGIBLE FIXED ASSETS	7	2,064,382	2,119,145
CURRENT ASSETS			
Stock	8	500,447	431,685
Debtors	9	670,440	701,082
Balances with States Treasury		161,056	291,268
Bank balances – current		17,660	49,849
– deposit		412,704	364,378
Cash in hand		257	257
		<u>1,762,564</u>	<u>1,838,519</u>
CREDITORS: amounts falling due within one year	10	609,116	552,239
NET CURRENT ASSETS		<u>1,153,448</u>	<u>1,286,280</u>
TOTAL NET ASSETS		<u>3,217,830</u>	<u>3,405,425</u>
RESERVES	11	<u>3,217,830</u>	<u>3,405,425</u>

These financial statements were approved by the States of Guernsey Agriculture and Countryside Board on 18 April 2000.

Signed on behalf of the Board

C R W BEST

President

STATES AGRICULTURE AND COUNTRYSIDE BOARD

DAIRY TRADING ACCOUNT

CASH FLOW STATEMENT year ended 31 DECEMBER 1999

	Note	1999 £	1998 £
Net cash inflow from operating activities	12	30,916	18,025
Returns on investments			
Interest received		28,594	39,524
Receipts from cream liqueur production		21,609	26,157
		50,203	65,681
Capital expenditure			
Payments to acquire tangible fixed assets		(197,844)	(229,585)
Receipts from sales of tangible fixed assets		2,650	300
Net cash outflow from capital expenditure		(195,194)	(229,285)
Management of liquid resources			
Reduction in amounts held with States Treasury		130,212	116,552
Increase/(decrease) in cash	13	16,137	(29,027)

STATES AGRICULTURE AND COUNTRYSIDE BOARD

DAIRY TRADING ACCOUNT

NOTES TO THE ACCOUNTS year ended 31 DECEMBER 1999

1. ACCOUNTING POLICIES

The financial statements are prepared in accordance with applicable accounting standards. The particular accounting policies adopted are described below.

Accounting convention

The financial statements are prepared under the historical cost convention.

Income

Sales are accounted for on an accruals basis.

Interest is recognised on an accruals basis.

Tangible fixed assets

Tangible fixed assets are stated at cost less depreciation.

Depreciation

Depreciation is calculated at the following annual rates so as to write off tangible fixed assets over their anticipated useful lives using the straight line method:

	Estimated life in years	Depreciation % per annum
Site	-	Nil
Roads	10	10
Buildings	100 - 20	1 - 5
Plant and machinery	20 - 3	5 - 33.33
Motor vehicles	4	25
Laboratory equipment	20 - 8	5 - 12.5
Furniture and fittings	20 - 8	5 - 12.5
Refrigerated farm bulk tanks	8 - 5	12.5 - 20

By agreement with the Agriculture and Countryside Board, farmers with a bulk farm tank situated on their property have the option to purchase the tank for a nominal sum on or after the fifth anniversary of the date of installation.

The historical cost depreciation charge is inadequate to provide for the replacement of fixed assets, therefore an annual transfer is made to the general reserve.

Stock

Stock is valued at the lower of cost and net realisable value. Cost includes an appropriate proportion of processing expenses.

Pension costs

The costs of the defined benefit scheme are charged to the revenue account over the period during which the Dairy benefits from the employees' services. Surpluses or deficiencies are spread over the expected average remaining working lifetime of employees in proportion to their expected payroll costs.

Transfer to general reserve

Amounts transferred to the general reserve represent amounts equal to 20% of the total depreciation charge for the year in order to increase reserves for future capital expenditure purposes.

STATES AGRICULTURE AND COUNTRYSIDE BOARD

DAIRY TRADING ACCOUNT

NOTES TO THE ACCOUNTS year ended 31 DECEMBER 1999

2. DAIRY

	1999	1998
	£	£
Salaries and wages	585,726	542,178
Superannuation (note 15)	43,723	43,949
Packaging materials	548,996	564,933
Fuel, light, power and water	113,401	98,940
Repairs, maintenance, insurance, plant and buildings	91,647	66,378
Freight	11,259	9,297
Promotion and commission	32,242	37,441
Dairy requisites, detergents and protective clothing	66,824	71,061
Depreciation	201,928	195,714
	<u>1,695,746</u>	<u>1,629,891</u>

3. COLLECTION AND DELIVERY

	1999	1998
	£	£
Wages	82,804	80,470
Superannuation (note 15)	6,457	6,210
Fuel, light, power and water	4,329	4,445
Motor vehicle expenses	20,091	15,135
Protective clothing and sundries	356	438
Milk depots - maintenance and supervision	892	4,140
Depreciation	15,918	18,523
	<u>130,847</u>	<u>129,361</u>

4. LABORATORY

	1999	1998
	£	£
Salaries	94,120	60,824
Superannuation (note 15)	5,992	3,419
Fuel, light, power and water	6,211	6,216
Repairs, maintenance and insurance - buildings	2,930	1,899
Materials, equipment and sundries	33,109	31,970
Depreciation	10,597	10,039
	<u>152,959</u>	<u>114,367</u>

STATES AGRICULTURE AND COUNTRYSIDE BOARD

DAIRY TRADING ACCOUNT

NOTES TO THE ACCOUNTS year ended 31 DECEMBER 1999

5. ADMINISTRATION

	1999 £	1998 £
Salaries and wages	126,415	133,933
Superannuation (note 15)	12,481	12,625
Fuel, light, power and water	1,493	3,698
Repairs, maintenance and insurance - buildings	273	551
Computer running costs	1,977	13,537
Telephone, postage and stationery	5,945	6,909
Consultancy and training	29,264	10,566
Travel and conferences	4,416	4,673
Rates, insurance and sundries	14,352	17,091
Audit fees	6,691	5,035
Non-audit services	760	—
Depreciation	12,300	11,623
Loss on disposal of fixed assets	5,214	—
	<u>221,581</u>	<u>220,241</u>

6. OTHER INCOME

	1999 £	1998 £
Bank interest receivable	23,494	39,524
Cream Liqueur manufacture	15,716	26,157
Sundry income	—	300
	<u>39,210</u>	<u>65,981</u>

STATES AGRICULTURE AND COUNTRYSIDE BOARD

DAIRY TRADING ACCOUNT

NOTES TO THE ACCOUNTS year ended 31 DECEMBER 1999

7. TANGIBLE FIXED ASSETS

	1 January 1999 £	Additions £	Written off /disposals £	31 December 1999 £
Cost				
Site and roads	8,487	—	—	8,487
Buildings	1,412,099	34,834	—	1,446,933
Plant and machinery	2,183,244	111,874	16,565	2,278,553
Motor vehicles	120,476	26,704	20,901	126,279
Laboratory equipment	96,480	4,774	3,816	97,438
Furniture and fittings	135,923	19,658	19,705	135,876
Refrigerated bulk tanks - farms	53,837	—	—	53,837
	<u>4,010,546</u>	<u>197,844</u>	<u>60,987</u>	<u>4,147,403</u>
	1 January 1999 £	Charge for the year £	Written off /disposals £	31 December 1999 £
Depreciation				
Site and roads	6,463	314	—	6,777
Buildings	273,413	31,973	—	305,386
Plant and machinery	1,313,228	172,621	12,978	1,472,871
Motor vehicles	93,517	15,918	20,901	88,534
Laboratory equipment	64,764	9,107	3,816	70,055
Furniture and fittings	90,766	10,810	15,428	86,148
Refrigerated bulk tanks - farms	49,250	4,000	—	53,250
	<u>1,891,401</u>	<u>244,743</u>	<u>53,123</u>	<u>2,083,021</u>
Net book amount	<u>2,119,145</u>			<u>2,064,382</u>

8. STOCK

	1999 £	1998 £
Milk and milk by-products	287,787	277,675
Packaging materials	139,263	131,588
Other stock	73,397	22,422
	<u>500,447</u>	<u>431,685</u>

STATES AGRICULTURE AND COUNTRYSIDE BOARD
DAIRY TRADING ACCOUNT
NOTES TO THE ACCOUNTS year ended 31 DECEMBER 1999

9. DEBTORS

	1999 £	1998 £
Trade debtors		
- Standard Credit customers	646,227	639,412
- Extended Credit customers	7,754	15,673
Prepayments	1,805	1,383
Accrued income	14,654	44,614
	<u>670,440</u>	<u>701,082</u>

10. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	1999 £	1998 £
Trade creditors	443,201	391,931
Other creditors	88,266	51,684
Accruals	77,649	108,624
	<u>609,116</u>	<u>552,239</u>

11. RECONCILIATION OF MOVEMENTS IN RESERVES

	Milk producers' account £	General reserve £	Revenue account £	Total £
Deficit for the financial year	—	—	(187,595)	(187,595)
Transfer from revenue account	—	48,948	(48,948)	—
Transfer to milk producers' account	(236,543)	—	236,543	—
Net reduction in reserves	(236,543)	48,948	—	(187,595)
Opening reserves at 1 January 1999	(51,609)	3,182,118	274,916	3,405,425
Closing reserves at 31 December 1999	<u>(288,152)</u>	<u>3,231,066</u>	<u>274,916</u>	<u>3,217,830</u>

The general reserve is required to fund the asset base of the Board.

In accordance with the Resolution of the States of 25 January 1989, (Billet d'Etat I) the payment to producers for all milk received by the Guernsey Dairy shall be "Market Returns less Dairy Expenses". Therefore the Dairy, after taking into account all income and expenses and after making provision for capital replacement makes neither a surplus nor a deficit.

The Milk Producers' Account represents the accumulated amount that the Dairy will pay/(recover) in future years to/(from) the milk producers by adjusting the price that it pays for milk.

STATES AGRICULTURE AND COUNTRYSIDE BOARD

DAIRY TRADING ACCOUNT

NOTES TO THE ACCOUNTS year ended 31 DECEMBER 1999

12. RECONCILIATION OF OPERATING SURPLUS/(DEFICIT) TO NET CASH INFLOW FROM OPERATING ACTIVITIES

	1999 £	1998 £
(Deficit) on operating activities	(227,455)	(161,446)
Depreciation charge	244,743	239,902
Loss on sale of fixed assets	5,214	—
(Increase)/decrease in stock	(68,762)	9,695
Decrease/(increase) in debtors	20,303	(13,130)
Increase/(decrease) in creditors	56,873	(56,996)
Net cash inflow from operating activities	30,916	18,025

13. ANALYSIS OF CHANGES IN NET CASH FLOWS DURING THE YEAR

	1999 £
Balance at 1 January 1999	414,484
Net cash inflows	16,137
Balance at 31 December 1999	430,621

14. ANALYSIS OF THE CHANGES IN NET FUNDS AS SHOWN IN THE BALANCE SHEET

	1999 £	1998 £	Change in year £
Bank balances - current	17,660	49,849	(32,189)
- deposit	412,704	364,378	48,326
Cash in hand	257	257	—
	430,621	414,484	16,137

15. PENSION FUND

The employees of the States of Guernsey Dairy are members of the States of Guernsey Superannuation Scheme. This is a defined benefits pension scheme funded by contributions from both employer and employee at rates which are determined periodically on the basis of actuarial advice. The report by the actuaries on the valuation of the Superannuation Fund as at 31 December 1998 indicated that a surplus existed however the contribution rate to the Fund was increased with effect from 1 January 2000. The surplus is being amortised over the expected service lives of the employees.

The total amount of superannuation contributions for the year ended 31 December 1999 was £68,653 (1998 : £66,203). As at 31 December 1999, there were no contributions due but not paid to the Fund (1998 : £nil).

Further details relating to the funding of the Superannuation Scheme are provided in the Superannuation Fund section of the accounts of the States of Guernsey.

STATES AGRICULTURE AND COUNTRYSIDE BOARD

DAIRY TRADING ACCOUNT

NOTES TO THE ACCOUNTS year ended 31 DECEMBER 1999

16. RELATED PARTY TRANSACTIONS

Of the States of Guernsey Agriculture and Countryside Board - Dairy Trading Account's annual income and expenditure, less than 20% of their respective value is due to transactions with other States entities.

After making appropriate enquiries in accordance with Guidance Notes issued by the States Treasurer on 27 March 1996, the Board are of the opinion that there has been no related party transactions in this financial year, other than as stated below:

	1999 £	1998 £
Committee Member J Cleal (Supplies of Milk for retail)	Nil	41,384
Committee Member M Blampied (Liquid Milk supplies purchased by the Dairy)	74,606	77,107

J Cleal ceased to be a member of the Board during the course of 1998.

17. STATEMENT OF CONTROL

The States of Guernsey Agriculture and Countryside Board - Dairy Trading Account is wholly owned and ultimately controlled by the States of Guernsey. Responsibility for the operations of the States of Guernsey Agriculture and Countryside Board has been delegated to the members of the Board who have been appointed by the States of Guernsey.

STATES OF GUERNSEY ELECTRICITY BOARD

STATEMENT OF ACTIVITIES AND PERFORMANCE year ended 31 March 2000

Principal Activities

The principal activities of the States of Guernsey Electricity Board are the generation and distribution of electricity and the sale of associated goods and services.

Financial Highlights

Sales of electricity for the year increased by 1.6% compared to the previous year, resulting in turnover from this income source of £22.134 million. The operating contribution from the supply of electricity fell by £1.785 million (37.4%) due largely to an increase in the price of fuel. The price of a litre of fuel rose by 136% between 1 April 1999 and 31 March 2000, adding £1.26 million to our operating expenses compared to the previous year.

The commercial department has enjoyed a successful year of trading, contributing £179,207 to the reserves of Guernsey Electricity (£174,298 in the previous year).

Capital expenditure for the year was dominated by the cable link, with nearly £9 million being paid on this important project. The project is due for completion in October 2000. In excess of £2 million was spent on upgrading the electricity distribution network and a further £3.725 million is budgeted to be spent in the next financial year. This is part of an ongoing programme of replacement to improve the resilience of the network and to cater for growth in the island's demand for electricity.

Operational Performance

At 31 March 2000, Guernsey Electricity had 27,382 customers, compared with 27,278 at 31 March 1999, an increase of 0.4% for the year.

Units generated increased by 2.1% to 301,668 MWh for the year and units sold by 2.2% to 273,013 MWh.

	31 March 2000	31 March 1999	% change
Table 1			
Employees per GWh billed	1.04	1.07	-2.8%
Average price per Unit billed (pence)	7.84	7.88	-0.5%

The reliability of Guernsey Electricity's supply is measured by minutes lost per customer. This is split between those minutes lost caused by a failure of generation plant and those lost by a failure of the distribution network. Table 2 below shows the performance for the year to 31 March 2000 with comparatives for the previous year.

	31 March 2000	31 March 1999	% change
Table 2			
Generation minutes lost	11.76	10.91	+7.8%
Distribution minutes lost	23.18	64.63	-64.1%
Total minutes lost	34.94	75.54	-53.8%

Other Matters

A number of initiatives were undertaken during the year to improve the health and safety of our workforce. Such initiatives included:

- training, such as work in confined spaces, first aid and managing safety;
- the continuance of incentive schemes such as the Health and Safety Award and Accident Prevention; and
- courses in conjunction with the Health Promotion Unit.

These initiatives assisted in reducing the number of three day accidents by 50% compared to the previous year. The number of three day accidents is significant because we are required to report them not only for Social Security purposes but also under Health & Safety legislation. They are accidents that result in three days or more of sickness absence through injury and require a doctor's medical certificate. The number of days lost through sickness also fell from 170 days to 75 days, which is an improvement of 56%.

STATES OF GUERNSEY ELECTRICITY BOARD

STATEMENT OF ACTIVITIES AND PERFORMANCE year ended 31 March 2000

Board Members and Principal Officers

Deputy W M Bell	- President
Douzenier W Le R Robilliard	- Vice-president
Deputy P N Bougourd	- Member
Deputy J Kitts	- Member
Deputy M Laine	- Member (resigned February 2000)
Advocate I H Beattie	- Member
Mr K Guille	- Member
Douzenier A M J Courtney	- Member (appointed March 2000)
Mr I Watson	- General Manager
Mr N F Ozanne	- Deputy General Manager
Mr J S Hoskins	- Cable Link Project Manager
Mrs D J Le Noury	- Financial Manager
Mr S J Morris	- Chief Electrical Engineer
Mr D Wherry	- Commercial Manager

STATES OF GUERNSEY ELECTRICITY BOARD

STATEMENT OF RESPONSIBILITIES FOR THE PREPARATION OF FINANCIAL STATEMENTS

Section 9(1) of the Electricity Law 1933 requires the Board to prepare proper books of account and an annual set of financial statements.

It is the responsibility of the Board that these financial statements should conform to the best commercial standards. These financial statements must give a true and fair view of the state of affairs of the Board as at the end of the financial year and of the surplus or deficit of the Board for that period. In preparing these financial statements the Board is required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on a going concern basis, unless it is inappropriate to do so.

STATEMENT OF INTERNAL FINANCIAL CONTROLS

The Board is also responsible for the economical, efficient and effective management of public funds and all other resources entrusted to it. In order to fulfil its responsibilities, a number of internal controls have been put in place. These include:

- Periodic reviews of internal controls by the States Internal Audit Department.
- Prompt reporting of all audit reports to the Board for their consideration.
- The preparation of an annual budget and careful monitoring of this budget against actual income and expenditure throughout the year.
- In addition to the annual capital expenditure budget which is approved by the Board, individual capital items must be sanctioned by the Board before any expenditure can be incurred.
- The preparation of monthly management accounts and performance indicators which are presented to the Board within three weeks of the month end.
- Tendering guidelines have been approved by the Board and are used for purchases over £10,000. Guidelines are also in place for the procurement of items of less than £10,000.
- Members of staff who are authorised to raise orders have limits on the value of orders that they can place. Orders over a certain value (depending on the seniority of the officer) must be approved by the Head of Department.
- A similar system is in place for the authorisation of invoices.
- Recruitment procedures are in place to ensure that staff are well matched to the jobs that they are required to perform.
- Guernsey Electricity is committed to the training, development and welfare of its staff so that they are well equipped to perform their duties.

To assist the Board in fulfilling its responsibilities, an Internal Control Function has been set up within Guernsey Electricity. The internal controls of Guernsey Electricity have been and are subject to continuous review and improvement.

In accordance with Section 9(2) of the Electricity Law 1933 the Board's financial statements are subject to independent external audit by auditors appointed by the States.

YEAR 2000 COMPLIANCE

Following their initial review, the Board continues to be alert to the potential risks and uncertainties surrounding the Year 2000 issue. As at the date of this report, the Board is not aware of any significant factors which have arisen, or that may arise, which will affect its activities; however, the situation is still being monitored. Any future costs associated with this issue cannot be quantified but are not expected to be significant.

STATES OF GUERNSEY ELECTRICITY BOARD

AUDITORS' REPORT

We have audited the financial statements on pages 173 to 182 which have been prepared under the accounting policies set out on page 177.

Respective responsibilities of the Board and auditors

As described on page 171 the Board is responsible for the preparation of financial statements, prepared in accordance with applicable Guernsey laws and United Kingdom accounting standards. It is our responsibility to form an independent opinion, based on our audit, on those statements and to report our opinion to you.

Basis of opinion

We conducted our audit in accordance with United Kingdom Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the Board in the preparation of the financial statements, and of whether the accounting policies are appropriate to the Board's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance as to whether the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

Opinion

In our opinion the financial statements give a true and fair view of the state of the Board's affairs as at 31 March 2000 and of its surplus for the year then ended and have been properly prepared in accordance with Section 9(1) of the Electricity Law 1933.

Deloitte & Touche

Chartered Accountants

St Peter's House
Le Bordage
St Peter Port
Guernsey GY1 3HW
Channel Islands

16 May 2000

STATES OF GUERNSEY ELECTRICITY BOARD
REVENUE ACCOUNT year ended 31 MARCH 2000

	Note	2000 £	1999 £
INCOME	2	25,520,396	25,037,338
EXPENSES			
Fuel oil		4,528,860	3,269,073
Other generation costs		3,631,192	3,334,946
Cable link	3	445,218	192,869
Distribution costs		1,865,085	1,711,129
Other sales costs		2,926,505	2,795,435
Finance and administration		2,695,519	2,453,802
Information technology		830,562	765,674
Stock provision		(107,846)	26,230
Depreciation	7	5,279,262	5,275,079
		<u>22,094,357</u>	<u>19,824,237</u>
OPERATING CONTRIBUTION	4	3,426,039	5,213,101
Net interest earned	5	1,210,510	1,294,404
Recovery from liquidator	6	—	1,083,630
		<u>—</u>	<u>—</u>
SURPLUS FOR THE FINANCIAL YEAR, TRANSFERRED TO GENERAL RESERVE	11	<u><u>4,636,549</u></u>	<u><u>7,591,135</u></u>

All activities derive from continuing operations.

STATES OF GUERNSEY ELECTRICITY BOARD

STATEMENT OF TOTAL RECOGNISED GAINS AND LOSSES year ended 31 MARCH 2000

	2000 £	1999 £
Surplus for the financial year	4,636,549	7,591,135
Customers' contributions towards capital expenditure	<u>340,950</u>	<u>373,506</u>
TOTAL GAINS AND LOSSES RECOGNISED	<u><u>4,977,499</u></u>	<u><u>7,964,641</u></u>

STATES OF GUERNSEY ELECTRICITY BOARD
BALANCE SHEET 31 MARCH 2000

	Note	2000 £	1999 £
TANGIBLE FIXED ASSETS	7	75,616,208	68,955,237
CURRENT ASSETS			
Stocks and work in progress	8	2,528,016	1,909,279
Debtors and prepayments	9	4,074,352	3,939,796
Balances with States Treasury		20,407,385	20,436,492
Cash at bank and in hand		253,888	25,707
		<u>27,263,641</u>	<u>26,311,274</u>
CREDITORS: amounts falling due within one year	10	5,129,795	3,818,033
NET CURRENT ASSETS		<u>22,133,846</u>	<u>22,493,241</u>
CREDITORS: amounts falling due after more than one year	1 & 7	<u>1,324,077</u>	<u>—</u>
TOTAL NET ASSETS		<u>96,425,977</u>	<u>91,448,478</u>
GENERAL RESERVE	11	<u>96,425,977</u>	<u>91,448,478</u>

These financial statements were approved by the States of Guernsey Electricity Board on 16 May 2000.

Signed on behalf of the Board

W M BELL

President

STATES OF GUERNSEY ELECTRICITY BOARD
CASH FLOW STATEMENT year ended 31 MARCH 2000

	Note	2000 £	1999 £
Net cash inflow from operating activities	12	<u>10,659,916</u>	<u>10,144,169</u>
Returns on investments and servicing of finance			
Interest received		1,221,087	1,310,240
Interest paid		<u>(10,358)</u>	<u>(15,684)</u>
Net cash inflow from returns on investments and servicing of finance		<u>1,210,729</u>	<u>1,294,556</u>
Capital investment			
Payments to acquire tangible fixed assets		(12,003,908)	(9,802,286)
Proceeds on disposal of tangible fixed assets		11,910	45,389
Customers' contributions towards capital expenditure		<u>340,950</u>	<u>373,506</u>
Net cash outflow from investing activities		<u>(11,651,048)</u>	<u>(9,383,391)</u>
Net cash inflow before use of liquid resources and financing		<u>219,597</u>	<u>2,055,334</u>
Management of liquid resources			
Net cash movements with States Treasury		<u>29,107</u>	<u>(3,357,797)</u>
Net cash outflow from use of liquid resources		<u>29,107</u>	<u>(3,357,797)</u>
Financing			
Recovery from liquidator		<u>—</u>	<u>1,083,630</u>
Net cash inflow from financing		<u>—</u>	<u>1,083,630</u>
Increase/(decrease) in cash	13 & 14	<u><u>248,704</u></u>	<u><u>(218,833)</u></u>

Movements in balances with States Treasury are deemed liquid resources in accordance with Financial Reporting Standard 1 (as revised).

STATES OF GUERNSEY ELECTRICITY BOARD

NOTES TO THE ACCOUNTS year ended 31 MARCH 2000

1. ACCOUNTING POLICIES

The financial statements are prepared in accordance with applicable accounting standards. The particular accounting policies adopted are described below.

Accounting convention

The financial statements are prepared under the historical cost convention.

Sales of electricity

Sales of electricity include the estimated value of unbilled units at the year end. The unbilled units are valued at current tariff rates.

Deferred income

Premium income receivable in respect of lease arrangements entered into, as described in note 7, is recognised over the initial period of the lease.

Tangible fixed assets

Tangible fixed assets are stated at cost less depreciation.

Depreciation

Depreciation is calculated so as to write off the cost of tangible fixed assets over the period of their anticipated useful lives using the straight line method. The estimated life of each class of fixed asset is set out below. Depreciation will commence in the year of acquisition or completion when a full year's depreciation will be charged. Any shortfall of depreciation arising on the disposal or write-off of fixed assets is charged to the disposals account and any proceeds arising from the disposal are credited to that account. Land is not depreciated.

	Estimated life in years
Land	-
Buildings	20 - 30
Cable Link	25
Plant and machinery	
- Generation	10 - 25
- Distribution	25
Mains and services, comprising:	
Mains distributors	25
Services	25
Meters	15
Cyclocontrol receivers	5
Street lights	10
Motor vehicles	5
Furniture and equipment	3 - 10
Minor plant	5 - 10

Customers' contributions towards capital expenditure

Customers' contributions towards capital expenditure are regarded as contribution to capital and are credited directly to the general reserve in the year of receipt.

Stocks and work in progress

Stocks and work in progress are valued at the lower of cost and net realisable value.

Leases

Operating lease rentals are charged to income in equal annual amounts over the lease term.

Pension costs

The costs of the defined benefit scheme are charged to the revenue account over the period during which the Board benefits from the employees' services. Surpluses or deficiencies are spread over the expected average remaining working lifetime of employees in proportion to their expected payroll costs.

Joint arrangements

In accordance with Financial Reporting Standard No. 9, "Associates and Joint Ventures", these financial statements include the Board's entitlement to the assets, liabilities, cash flows and the shared items of joint arrangements (Channel Islands Electricity Grid Limited) where the Board's entitlements are fully determined by contracts with the other party to the joint arrangement.

STATES OF GUERNSEY ELECTRICITY BOARD

NOTES TO THE ACCOUNTS year ended 31 MARCH 2000

2. INCOME

	2000 £	1999 £
Sales of electricity	22,134,030	21,774,517
Other sales	3,157,909	3,058,028
Other income	228,457	204,793
	<u>25,520,396</u>	<u>25,037,338</u>

3. CABLE LINK

On 25 September 1996, the States of Guernsey authorised the States of Guernsey Electricity Board to proceed with the installation of a cable link to Europe via Jersey, subject to it being funded from the Board's resources and without the need to exceed its authorised borrowing limit.

The Channel Islands Electricity Grid Limited is a joint arrangement between the Jersey Electricity Company Limited and the States of Guernsey Electricity Board. The company was formed to manage the project and the ongoing operation of the cable link. The Board's interests in this company have been included in the results, assets and liabilities of the Board in accordance with note 1.

The main turnkey contract for the project was awarded to ABB T & D Limited, a wholly owned subsidiary of the ABB Group. The total value of this contract as at 31 March 2000 stands at £49,343,775. The project is due for completion in October 2000. The Board's share of this cost is £28,768,941, of which costs incurred to 31 March 2000 are included in note 7, and the remaining committed costs are included in note 15. In addition, the Board has an obligation to meet the cost of a minimum amount of electricity. This is a revenue commitment and will be in the region of £1,052,000 per annum, based on the tariff agreed in December 1997. The Board is also committed to contribute towards the reinforcement of the French network. This will amount to approximately £793,000. This liability will be met over the life of the contract, which is 15 years.

All necessary permissions have been granted to Electricité de France for the construction of the link.

4. OPERATING CONTRIBUTION

Operating contribution is after charging/(crediting):	2000 £	1999 £
Depreciation (note 7)	5,279,262	5,275,079
Rentals under operating leases	37,200	36,245
Loss/(gain) on disposal of assets	189,303	(3,484)
Auditors' remuneration – audit	11,076	10,024
– non-audit services	49,085	7,000
Bad debts	<u>3,791</u>	<u>5,123</u>

5. NET INTEREST EARNED

	2000 £	1999 £
Deposits with banks and States Treasury	1,221,135	1,310,228
Less interest payable on:		
Bank overdraft	3,139	6,615
Security deposits	<u>7,486</u>	<u>9,209</u>
	<u>(10,625)</u>	<u>(15,824)</u>
Net interest earned	<u>1,210,510</u>	<u>1,294,404</u>

STATES OF GUERNSEY ELECTRICITY BOARD

NOTES TO THE ACCOUNTS year ended 31 MARCH 2000

6. RECOVERY FROM LIQUIDATOR

This item represented a further interim distribution from the liquidators of the Bank of Credit and Commerce International on 30 June 1998 of £1,083,630. The Board had £5,350,000 on deposit with the Bank of Credit and Commerce International when it ceased trading on 5 July 1991. Since that date £3,331,180 has been recovered.

7. TANGIBLE FIXED ASSETS

	1 April 1999 £	Additions £	Written off /disposals £	31 March 2000 £
Cost				
Land and buildings	22,874,092	335,059	79,475	23,129,676
Cable link	4,708,386	8,745,076	—	13,453,462
Plant and machinery:				
Generation	59,962,895	322,390	349,385	59,935,900
Distribution	4,176,713	1,063,375	5,400	5,234,688
Mains and services	19,643,763	1,335,395	42,287	20,936,871
Motor vehicles, furniture and equipment, minor plant	3,314,706	340,151	285,539	3,369,318
	<u>114,680,555</u>	<u>12,141,446</u>	<u>762,086</u>	<u>126,059,915</u>
	1 April 1999 £	Charge for the year £	Written off /disposals £	31 March 2000 £
Depreciation				
Buildings	7,101,526	851,087	12,692	7,939,921
Plant and machinery:				
Generation	26,460,073	3,112,950	217,555	29,355,468
Distribution	1,793,643	177,383	5,073	1,965,953
Mains and services	8,303,780	734,382	40,014	8,998,148
Motor vehicles, furniture and equipment, minor plant	2,066,296	403,460	285,539	2,184,217
	<u>45,725,318</u>	<u>5,279,262</u>	<u>560,873</u>	<u>50,443,707</u>
Net book value	<u>68,955,237</u>			<u>75,616,208</u>
	1 April 1999 £	Additions £	Completed during year £	31 March 2000 £
Assets in the course of construction included in above costs:				
Cable link *	<u>4,708,386</u>	<u>8,745,076</u>	<u>—</u>	<u>13,453,462</u>

* On 29 November 1999 the Board together with the Jersey Electricity Company Limited, entered into a 35 year lease and lease back arrangements in the amount of £70.13 million in respect of the installation and operation of the Interconnector system between France, Jersey and Guernsey. The counterparty in the arrangement is NatWest Offshore Limited.

On entering into the arrangements, the Board received an initial premium of £1.45 million which is being amortised over 15 years (the initial period of the lease). At commencement annual receipts and payments under the lease and lease back arrangements both total £1.209m. This figure is set to escalate at 6% per annum over the duration of the lease. The Board has an unconditional right of set-off of all committed lease payments against lease receipts such that there is no risk that net lease payments will be required.

STATES OF GUERNSEY ELECTRICITY BOARD
NOTES TO THE ACCOUNTS year ended 31 MARCH 2000

8. STOCKS AND WORK IN PROGRESS

	2000	1999
£	£	£
Fuel stocks	793,294	313,536
Purchased goods for resale	331,899	352,116
Provision	(24,861)	(9,000)
	307,038	343,116
Other stocks	2,233,745	2,211,164
Provision	(904,258)	(1,027,965)
	1,329,487	1,183,199
Work in progress	98,197	69,428
	<u>2,528,016</u>	<u>1,909,279</u>

9. DEBTORS AND PREPAYMENTS

	2000	1999
	£	£
Estimated value of unbilled units	2,428,980	2,444,727
Customer accounts outstanding	1,339,434	1,191,540
Other debtors	61,586	68,485
Prepayments	244,352	235,044
	<u>4,074,352</u>	<u>3,939,796</u>

10. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2000	1999
	£	£
Bank overdraft	433,603	178,173
Trade creditors	1,957,995	1,063,727
Customer payments received in advance	2,244,228	2,157,938
Deferred income (note 7)	96,713	—
Other creditors	397,256	418,195
	<u>5,129,795</u>	<u>3,818,033</u>

11. GENERAL RESERVE

	2000	1999
	£	£
Balance at 1 April	91,448,478	83,483,837
Customers' contributions towards capital expenditure	340,950	373,506
Transfer from revenue account	4,636,549	7,591,135
Balance at 31 March	<u>96,425,977</u>	<u>91,448,478</u>

The general reserve is required to fund the asset base of the Board.

STATES OF GUERNSEY ELECTRICITY BOARD
NOTES TO THE ACCOUNTS year ended 31 MARCH 2000

**12. RECONCILIATION OF OPERATING CONTRIBUTION
 TO NET CASH INFLOW FROM OPERATING ACTIVITIES**

	2000	1999
	£	£
Operating contribution	3,426,039	5,213,101
Loss/(gain) on disposal of assets	189,303	(3,484)
Depreciation charges	5,279,262	5,275,079
Increase in stocks and work in progress	(618,737)	(56,077)
Increase in debtors and prepayments	(134,508)	(156,335)
Increase/(decrease) in creditors	2,518,557	(128,115)
Net cash inflow from operating activities	<u>10,659,916</u>	<u>10,144,169</u>

13. RECONCILIATION OF NET CASH FLOW TO MOVEMENT IN NET FUNDS

	2000	1999
	£	£
Increase/(decrease) in cash in the year	248,704	(218,833)
Cash used to (decrease)/increase liquid resources	(29,107)	3,357,797
Change in net funds	<u>219,597</u>	<u>3,138,964</u>
Net funds at 1 April	<u>20,284,026</u>	<u>17,145,062</u>
Net funds at 31 March	<u>20,503,623</u>	<u>20,284,026</u>

14. ANALYSIS OF CHANGES IN NET FUNDS

	At 1 April 1999 £	Movements £	At 31 March 2000 £
Cash			
Cash at bank and in hand	25,707	228,181	253,888
Bank overdraft	(178,173)	20,523	(157,650)
	<u>(152,466)</u>	<u>248,704</u>	<u>96,238</u>
Balances with States Treasury	<u>20,436,492</u>	<u>(29,107)</u>	<u>20,407,385</u>
	<u>20,284,026</u>	<u>219,597</u>	<u>20,503,623</u>

15. COMMITMENTS

Capital commitments at 31 March, for which no provision has been made in these financial statements were as follows:

	2000	1999
	£	£
Contracted	25,143,197	31,324,292
Authorised but not contracted	7,528,000	4,944,000
	<u>32,671,197</u>	<u>36,268,292</u>

Operating lease commitments

At 31 March 2000 the Board was committed to making the following payments during the next year in respect of an operating lease:

	2000	1999
	£	£
Land and buildings		
Lease which expires:		
Beyond five years	<u>37,200</u>	<u>37,200</u>

STATES OF GUERNSEY ELECTRICITY BOARD

NOTES TO THE ACCOUNTS year ended 31 MARCH 2000

15. COMMITMENTS (*continued*)**Forward foreign exchange contracts**

The Board is committed to purchasing the following Dutch Guilders at 31 March 2000:

Dutch Guilders	Rate	Sterling	Date of Maturity
491,009	3.5411	138,660.02	26 May 2000
792,750	3.5334	224,358.97	26 June 2000
513,503	3.5261	145,629.17	26 July 2000
770,255	3.5038	219,834.18	26 October 2000
<u>NLG2,567,517</u>		<u>£728,482.34</u>	

16. PENSION FUND

The employees of the States Electricity Board are members of the States of Guernsey Superannuation Scheme. This is a defined benefits pension scheme, funded by contributions from both employer and employee at rates which are determined on the basis of actuarial advice and which are calculated to spread the expected costs of benefits payable to employees over the period of those employees' expected service lives. The report by the actuaries on the valuation of the Superannuation Fund at 31 December 1998 indicated that a surplus existed but the contribution rate to the Fund was increased with effect from 1 April 2000. The surplus is being amortised over the expected service lives of the employees.

The total amount of superannuation contributions for the year ended 31 March 2000 was £425,728 (1999: £411.613), which were all paid during the year.

Further details relating to the funding of the Superannuation Scheme are provided in the Superannuation Fund section of the accounts of the States of Guernsey.

17. STATEMENT OF CONTROL

The States of Guernsey Electricity Board is wholly owned and ultimately controlled by the States of Guernsey. Responsibility for the operations of the States of Guernsey Electricity Board has been delegated to the members of the Board who have been appointed by the States of Guernsey.

18. RELATED PARTY TRANSACTIONS

After making appropriate enquiries in accordance with Guidance Notes issued by the States Treasurer on 27 March 1996, the Board are of the opinion that there have been no disclosable related party transactions in this financial year.

Of the States of Guernsey Electricity Board's annual income and expenditure, less than 20% of their respective value is due to transactions with other States entities.

STATES OF GUERNSEY POST OFFICE BOARD

STATEMENT OF ACTIVITIES AND PERFORMANCE year ended 31 DECEMBER 1999

Principal Activities

The Board's principal activity is the provision of a postal service for the Bailiwick of Guernsey. The Board also markets its postage stamps and other philatelic products to stamp collectors world-wide.

Financial Highlights

	1999 £000's	1998 £000's	% Increase
Profit on postal operations	1,479	1,031	+43%
Profit on philatelic operations	663	729	-10%
Interest and rents received	853	946	-11%
Contribution to Bailiwick revenues	675	750	-11%

Major growth in the postal operation income and net profit derives from the buoyant mail order companies based in Guernsey.

The Philatelic Bureau has again turned in a worthwhile profit in the face of the continued long term decline in the world-wide philatelic markets.

Operational Performance

During the year the volumes of mail sent out from the Bailiwick to UK and International destinations further increased by 19% over 1998 to nearly 18 million items.

Incoming and locally posted mail for local delivery increased by 4% over 1998 to 26 million items.

Due to the effect of the States staff number limitation policy, Post Office staff continued to work very substantial amounts of overtime in order to maintain the daily collection and delivery service.

Other Matters

In May 1999 the Guernsey Post Office launched Guernsey Post EXPRESS, which brings together the range of services which many business customers require into a single package.

Particular attention has been focused during 1999 on negotiations with Gatwick Airport Limited and the DETR, in association with Royal Mail and Jersey Post, in order to safeguard the take off and landing slots needed for our daily mail charter aircraft.

Work has also continued on the requirement for additional sorting office space, which is desperately needed to handle the ever increasing mail volumes and to accommodate mechanised sorting equipment. A postal operational site requires a large footprint if the costs and problems of moving mail between floors are to be avoided. Finding a site of three acres zoned for the required usage, and at the right price, has proved to be increasingly difficult as some favoured possibilities fell through. However, the Board continues to work on available options.

The Guernsey Post Office looks forward to the greater commercial and customer service opportunities which the expected changes in corporate structure and regulation will bring.

Work has also been undertaken with Royal Mail to codify the excellent relationship between ourselves into a more formal document. The informal situation has worked well over the years since Guernsey postal independence in 1969, but the more formal understanding will continue our mutual services on a firm footing.

Board Members

Conseiller Mike Torode	President
Hirzel Dorey	Vice President
Deputy Marc Laine	
Deputy Mike Best	
David Warr	

Senior Management Team

Paul Veron	Chief Executive
Richard Brache	Business Development Director
Bob Perkins	Finance Director
George Parker	Mail Operations Director
Brian Wallbridge	Projects Director

STATES OF GUERNSEY POST OFFICE BOARD

STATEMENT OF RESPONSIBILITIES FOR THE PREPARATION OF FINANCIAL STATEMENTS

Section 10(1) of The Post Office (Guernsey) Law, 1969 requires the Board to prepare financial statements for each financial year which conform to best commercial standards. These statements must give a true and fair view of the state of affairs of the Board as at the end of the financial year and of the surplus or deficit of the Board for that period. In preparing those financial statements, the Board is required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on a going concern basis, unless it is inappropriate to do so.

STATEMENT OF INTERNAL FINANCIAL CONTROLS

It is the responsibility of each States Committee to identify and install a system of internal controls, including financial controls, which is adequate for its own purposes. Thus Committees are responsible for safeguarding the assets of the States of Guernsey in their care and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Every States Committee is also responsible for the economical, efficient and effective management of public funds and other resources entrusted to it.

It is acknowledged that States Committees are subject to financial and manpower restrictions. Nevertheless, Committees have a duty to ensure that they fulfil their obligations to install and maintain adequate internal controls and safeguard the States resources for which they are responsible.

The States internal financial controls and monitoring procedures include:

- An annual budget and planning process to allocate, control and monitor the use of resources.
- Establishment of the States Audit Commission, consisting of a majority of non-States Members, with the primary objective of assisting Committees to ensure good management of States finances.
- Review and appraisal of the soundness, adequacy and application of internal controls by the States Internal Audit Department.
- The requirement for all audit reports to be tabled at a meeting of the relevant States Committee to ensure that all Committee members are aware of their financial affairs.
- Regular review of the performance and security of the States' financial assets by the Advisory and Finance Committee's Investment Sub-Committee.

Through its staff recruitment and training the States Post Office Board strives to ensure that all those with financial responsibilities have the necessary skills and motivation to discharge their duties with the proficiency which the community has the right to expect.

The Board's internal controls and accounting policies have been and are subject to continuous review and improvement.

In accordance with Section 10(1) of The Post Office (Guernsey) Law, 1969, the Board's financial statements are subject to independent external audit by auditors appointed by the States.

YEAR 2000 COMPLIANCE

Following their initial review, the Board continues to be alert to the potential risks and uncertainties surrounding the Year 2000 issue. As at the date of this report, the Board is not aware of any significant factors which have arisen, or that may arise, which will affect its activities; however, the situation is still being monitored. Any future costs associated with this issue cannot be quantified but are not expected to be significant.

STATES OF GUERNSEY POST OFFICE BOARD

AUDITORS' REPORT TO THE STATES OF GUERNSEY POST OFFICE BOARD

We have audited the financial statements on pages 186 to 193 which have been prepared under the accounting policies set out on page 189.

Respective responsibilities of the Board and auditors

As described on page 184 the Board is responsible for the preparation of financial statements. It is our responsibility to form an independent opinion, based on our audit, on those statements and to report our opinion to you.

Basis of opinion

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the Board in the preparation of the financial statements, and of whether the accounting policies are appropriate to the Board's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance as to whether the financial statements are free from material misstatement, whether caused by fraud or by other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

Opinion

In our opinion the financial statements give a true and fair view of the state of the Board's affairs as at 31 December 1999 and of its surplus for the year then ended and have been properly prepared in accordance with Section 10(1) of The Post Office (Guernsey) Law, 1969.

Deloitte & Touche

Chartered Accountants

St Peter's House
Le Bordage
St Peter Port
Guernsey GY1 3HW
Channel Islands

15 March 2000

STATES OF GUERNSEY POST OFFICE BOARD
REVENUE ACCOUNT year ended 31 DECEMBER 1999

	Note	1999 £	1998 £
POSTAL OPERATIONS			
Income:			
Postal services	1	9,481,815	8,368,067
Remittance and agency services		166,766	158,538
		<hr/>	<hr/>
		9,648,581	8,526,605
Expenses	2	(8,169,458)	(7,495,157)
		<hr/>	<hr/>
POSTAL SURPLUS		1,479,123	1,031,448
		<hr/>	<hr/>
PHILATELIC OPERATIONS			
Income		1,826,221	1,894,679
Expenses	3	(1,163,425)	(1,165,963)
		<hr/>	<hr/>
PHILATELIC SURPLUS		662,796	728,716
		<hr/>	<hr/>
OPERATING SURPLUS	4	2,141,919	1,760,164
OTHER INCOME			
Interest receivable	5	835,063	929,390
Rents receivable		17,994	16,544
		<hr/>	<hr/>
		853,057	945,934
		<hr/>	<hr/>
SURPLUS FOR THE FINANCIAL YEAR		2,994,976	2,706,098
		<hr/>	<hr/>
Contribution to Bailiwick General Revenues	6	(675,000)	(750,000)
		<hr/>	<hr/>
RETAINED SURPLUS FOR THE FINANCIAL YEAR	11	2,319,976	1,956,098
		<hr/>	<hr/>

All activities derive from continuing operations.

There are no recognised gains and losses or other movements in reserves for the current or preceding financial years other than as stated in the revenue account.

STATES OF GUERNSEY POST OFFICE BOARD
BALANCE SHEET 31 DECEMBER 1999

	Note	1999 £	1998 £
TANGIBLE FIXED ASSETS	7	5,251,998	5,321,648
CURRENT ASSETS			
Stocks	8	131,252	120,433
Debtors	9	1,269,620	1,182,423
Balances with States Treasury		15,911,016	13,081,397
Cash at bank and in hand		1,063,320	947,324
		18,375,208	15,331,577
CREDITORS: amounts falling due within one year	10	(2,948,989)	(2,294,984)
NET CURRENT ASSETS		15,426,219	13,036,593
TOTAL NET ASSETS		20,678,217	18,358,241
RESERVES	11	20,678,217	18,358,241

These financial statements were approved by the States of Guernsey Post Office Board on 10 March 2000.

Signed on behalf of the Board

M W TORODE

President

STATES OF GUERNSEY POST OFFICE BOARD
CASH FLOW STATEMENT year ended 31 DECEMBER 1999

	Note	1999 £	1998 £
Net cash inflow from operating activities	12	3,162,311	2,207,796
Returns on investments and servicing of finance			
Interest received		842,273	928,657
Rents received		17,994	16,544
Net cash inflow on returns on investments and servicing of finance		860,267	945,201
Capital expenditure			
Payment to acquire tangible fixed assets		(307,584)	(174,882)
Proceeds from sales of tangible fixed assets		6,910	7,109
Net cash outflow from capital expenditure		(300,674)	(167,773)
Management of liquid resources			
Increase in balance with States Treasury		(2,829,619)	(1,728,734)
Contributions to Bailiwick General Revenues		(750,000)	(836,500)
Increase in cash	13 & 14	142,285	419,990

STATES OF GUERNSEY POST OFFICE BOARD

NOTES TO THE ACCOUNTS year ended 31 DECEMBER 1999

1. ACCOUNTING POLICIES

The financial statements are prepared in accordance with applicable accounting standards. The particular accounting policies adopted are described below.

Accounting convention

The financial statements are prepared under the historical cost convention.

Revenue

Sales of stamps and the crediting of franking machines are accounted for on a cash receivable basis.

Expenses

Postal operations expenses are charged as incurred. No provision is made for future delivery charges which may be incurred in respect of stamps and franking machine credits sold but unused at the balance sheet date.

Alderney regional stamp issues

Revenue and expense items in respect of Alderney regional stamp issues are included in the Board's revenue account for the year.

Stocks

The cost of definitive stamps is written off over the expected sales life of each type of stamp, which is unlikely to exceed five years. Commemorative stamp costs are fully written off in the year of issue. Stocks of stationery and spares are valued at the lower of cost and net realisable value.

Tangible fixed assets

Tangible fixed assets are stated at cost less depreciation.

Depreciation

Depreciation is calculated at the following annual rates so as to write off the cost of tangible fixed assets over their anticipated useful lives using the straight line method. The calculations are based on capital expenditure incurred at the end of the accounting period.

	Estimated life in years	Depreciation % per annum
Freehold land	Nil	Nil
Freehold buildings - postal headquarters	80	1.25
- other	30 - 50	2 - 3.33
Furniture and fittings, office equipment and postal machinery	3 - 20	10 - 33.33
Transport	5	20

Pension costs

The costs of the defined benefit scheme are charged to the revenue account over the period during which the Board benefits from the employees' services. Surpluses or deficiencies are spread over the expected average remaining working lifetime of employees in proportion to their expected payroll costs.

Leases

Rentals are charged to profit and loss in equal annual amounts over the lease term.

STATES OF GUERNSEY POST OFFICE BOARD
NOTES TO THE ACCOUNTS year ended 31 DECEMBER 1999

2. EXPENSES - POSTAL OPERATIONS

	1999 £	1998 £
Mail operations wages, superannuation and other staff expenses	4,363,361	4,004,399
Conveyance of mail	1,525,229	1,427,274
Post Office counter expenses	1,128,178	1,097,125
General administration	418,374	380,407
Other operational expenses	734,316	585,952
	<u>8,169,458</u>	<u>7,495,157</u>

3. EXPENSES - PHILATELIC OPERATIONS

	1999 £	1998 £
Philatelic operations wages and superannuation	349,103	356,633
Agents' expenses	194,587	215,340
Sales and marketing	102,639	74,440
Computer services	138,341	103,598
Printing, stationery, stamp production and postage	229,070	260,344
Other operational expenses	149,685	155,608
	<u>1,163,425</u>	<u>1,165,963</u>

4. OPERATING SURPLUS

Operating surplus is after charging/(crediting):	1999 £	1998 £
Salaries, wages and superannuation	5,279,168	4,898,257
Auditors' remuneration	9,324	8,110
Profit on disposal of fixed assets	(3,710)	(3,856)
Depreciation	374,034	324,535
	<u></u>	<u></u>

Certain salary and wages costs have been allocated to relevant expense headings in notes 2 and 3.

5. INTEREST RECEIVABLE

	1999 £	1998 £
States Treasury	812,120	902,234
Other	22,943	27,156
	<u>835,063</u>	<u>929,390</u>

STATES OF GUERNSEY POST OFFICE BOARD
NOTES TO THE ACCOUNTS year ended 31 DECEMBER 1999

6. CONTRIBUTION TO BAILIWICK GENERAL REVENUES

	1999 £	1998 £
Guernsey	614,250	682,500
Alderney	47,250	52,500
Sark	13,500	15,000
	<u>675,000</u>	<u>750,000</u>

Of the total contribution, £174,500 had not been paid as at 31 December 1999 (1998: £249,500).

7. TANGIBLE FIXED ASSETS

	1 January 1999 £	Additions £	Written off /disposals £	31 December 1999 £
Cost				
Freehold buildings	5,687,303	10,445	-	5,697,748
Furniture and fittings	788,591	16,450	(10,000)	795,041
Office equipment	700,424	107,615	(34,267)	773,772
Postal machinery	303,517	31,008	—	334,525
Transport	463,969	142,066	(20,226)	585,809
Freehold land	159,760	—	—	159,760
	<u>8,103,564</u>	<u>307,584</u>	<u>(64,493)</u>	<u>8,346,655</u>
	1 January 1999 £	Charge for the year £	Written off /disposals £	31 December 1999 £
Depreciation				
Freehold buildings	1,064,598	76,541	—	1,141,139
Furniture and fittings	663,155	49,071	(10,000)	702,226
Office equipment	526,816	143,522	(34,267)	636,071
Postal machinery	223,510	20,805	—	244,315
Transport	303,837	84,095	(17,026)	370,906
	<u>2,781,916</u>	<u>374,034</u>	<u>(61,293)</u>	<u>3,094,657</u>
Net book value	<u>5,321,648</u>			<u>5,251,998</u>

8. STOCKS

	1999 £	1998 £
Stamps and stationery	105,962	91,740
Other stocks	25,290	28,693
	<u>131,252</u>	<u>120,433</u>

STATES OF GUERNSEY POST OFFICE BOARD
NOTES TO THE ACCOUNTS year ended 31 DECEMBER 1999

9. DEBTORS

	1999 £	1998 £
Postal debtors	1,001,740	833,514
Philatelic debtors	142,820	209,182
Prepayments	70,386	46,156
Other debtors	54,674	93,571
	<u>1,269,620</u>	<u>1,182,423</u>

10. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	1999 £	1998 £
Postal creditors	374,316	372,137
Agency services balances	1,124,990	835,276
Philatelic customers' balances	197,245	228,924
Other creditors	1,252,438	832,358
Bank overdraft	—	26,289
	<u>2,948,989</u>	<u>2,294,984</u>

11. RESERVES

	General reserve £	Revenue account £	Total £
Balance brought forward at 1 January 1999	16,000,000	2,358,241	18,358,241
Retained surplus for the financial year	—	2,319,976	2,319,976
	<u>16,000,000</u>	<u>4,678,217</u>	<u>20,678,217</u>

The general reserve represents the Board's fixed assets together with sums set aside to fund future capital expenditure.

12. RECONCILIATION OF OPERATING SURPLUS
TO NET CASH INFLOW FROM OPERATING ACTIVITIES

	1999 £	1998 £
Operating surplus for the year	2,141,919	1,760,164
Depreciation charges	374,034	324,535
Profit on disposal of fixed assets	(3,710)	(3,856)
(Increase)/decrease in stocks	(10,819)	3,765
Increase in debtors	(94,407)	(343,452)
Increase in creditors	755,294	466,640
	<u>3,162,311</u>	<u>2,207,796</u>

Net cash inflow from operating activities

STATES OF GUERNSEY POST OFFICE BOARD
NOTES TO THE ACCOUNTS year ended 31 DECEMBER 1999

**13. RECONCILIATION OF NET CASH FLOW TO MOVEMENT
IN NET FUNDS**

	£
Increase in cash in the year	142,285
Net funds at 1 January 1999	921,035
	<hr/>
Net funds at 31 December 1999	1,063,320
	<hr/> <hr/>

**14. ANALYSIS OF THE BALANCES OF CASH
AS SHOWN IN THE BALANCE SHEET**

	1999 £	1998 £	Change in year £
Cash at bank and in hand	1,063,320	947,324	115,996
Overdraft	—	(26,289)	26,289
	<hr/>	<hr/>	<hr/>
	1,063,320	921,035	142,285
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

15. PENSION FUND

The employees of the States of Guernsey Post Office Board are members of the States of Guernsey Superannuation Scheme. This is a defined benefits pension scheme funded by contributions from both employer and employee at rates which are determined on the basis of actuarial advice, and which are calculated to spread the expected costs of benefits payable to employees over the period of those employees' expected service lives. The report by the actuaries on the valuation of the Superannuation Fund at 31 December 1998 indicated that a surplus existed however the contribution rate to the Fund was increased with effect from 1 January 2000. The surplus is being amortised over the expected service lives of the employees.

The total amount of superannuation contributions for the year ended 31 December 1999 was £182,560 (1998: £171,714). At 31 December 1999 the amount of contributions due but not paid to the Fund was £20,752 (1998: £15,661).

Further details relating to the funding of the Superannuation Scheme are provided in the Superannuation Fund section of the accounts of the States of Guernsey.

16. RELATED PARTY TRANSACTIONS

After making appropriate enquiries in accordance with Guidance Notes issued by the States Treasurer on 27 March 1996, the Board are of the opinion that there have been no material related party transactions in this financial year.

Of the States of Guernsey Post Office Board's annual income and expenditure, less than 20% of their respective value is due to transactions with other States entities.

17. STATEMENT OF CONTROL

The States of Guernsey Post Office Board is wholly owned and ultimately controlled by the States of Guernsey. Responsibility for the operations of the States of Guernsey Post Office Board has been delegated to the members of the Board who have been appointed by the States of Guernsey.

STATES OF GUERNSEY RECREATION COMMITTEE BEAU SEJOUR CENTRE

STATEMENT OF ACTIVITIES AND PERFORMANCE year ended 31 December 1999

Principal Activities

The Beau Sejour Centre is the Island's principal centre for sports and leisure. It provides a variety of sporting and recreational activities which are available to the local population and visitors to the Island.

Facilities provided include swimming (both competitive and leisure), indoor sports (squash, badminton, football etc.) fitness and health suites including saunas, steam room and solarium. The Centre provides leisure facilities such as a cinema, live theatre, restaurant and bar. In addition the Centre is, by virtue of the scope of its facilities, a venue for conferences, exhibitions and dinner dances.

Financial Highlights

	1999 £'000s	1998 £'000s
Operating revenue		
Admissions and memberships	142	159
Sports	642	607
Health and fitness	317	314
Entertainment	633	496
Trading areas	710	678
Total operating revenue	2,444	2,254
Total operating costs (excluding depreciation)	3,042	2,962
Cash operating (deficit) on ordinary activities	(598)	(708)
Funding	677	860

Operational Performance

During the year total admissions increased by 5.4% to 629,408. The number of memberships decreased during the year by 300 - 400 to 4,630; a large proportion of which could be attributed to the increase of private health/fitness clubs on the Island.

Other Matters

The Committee had intended to take a policy letter to the States during the year detailing major refurbishment to the Centre. Due to the complexity and size of the task, the policy letter has been delayed to enable more detailed plans and project costs to be established.

The Centre has entered into an operational partnership with DC Leisure who have been able to use their extensive experience of managing UK leisure centres to the benefit of the Centre. It is hoped that this will be a rewarding and long-term partnership.

It is intended that this new partnership will review all operating activities, staffing issues and marketing activity as part of an ongoing process of streamlining the business.

A number of general maintenance/upgrade works have been completed during 1999 including a £24,000 computer upgrade and alterations to the gymnasium.

The Centre did not experience any significant levels of staff turnover during the year and reported sickness levels remained at a controllable level. Staff costs decreased by 2.2% in 1999, to £1,709,275. Part of this decrease in costs can be attributed to a one-off reduction in manning levels on operational shifts.

STATES OF GUERNSEY RECREATION COMMITTEE —
BEAU SEJOUR CENTRE
STATEMENT OF ACTIVITIES AND PERFORMANCE year ended 31 December 1999

Recreation Committee Members

Conseiller I Rihoy - President
Deputy M E W Burbridge - Vice President
Deputy K Prevel
Deputy D Nussbaumer
Mr R Roussel
Mr P Sirett
Mr S Falla

Senior Management Team

D Ferguson - Centre Manager
S Wilcocks - Technical Services Manager
K Gallienne - Finance, Administration and IT Manager
P Weaver - Events Manager
G Merrien - Health and Fitness Manager
A Knott - Trading Areas Manager
A Frankland - Swimming Development Officer
M Cotter - Duty Manager
L Darling - Duty Manager
A Collenette - Duty Manager

STATES OF GUERNSEY RECREATION COMMITTEE — BEAU SEJOUR CENTRE

STATEMENT OF RESPONSIBILITIES FOR THE PREPARATION OF FINANCIAL STATEMENTS

The Recreation Committee ("the Committee") is required to prepare financial statements for each financial year which give a true and fair view of the state of affairs of Beau Sejour Centre as at the end of the financial year and of the surplus or deficit of Beau Sejour Centre for that period. In preparing those financial statements, the Committee is required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis, unless it is inappropriate to do so.

STATEMENT OF INTERNAL FINANCIAL CONTROLS

It is the responsibility of the Recreation Committee to identify and install a system of internal controls, including financial control, which is adequate for its own purposes. Thus the Recreation Committee is responsible for safeguarding those assets of the States of Guernsey (including those of Beau Sejour Centre) in their care and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Every States Committee is also responsible for the economical, efficient and effective management of the public funds and other resources entrusted to it.

It is acknowledged that the Recreation Committee is subject to financial and manpower restrictions. Nevertheless there is a duty to ensure it fulfils its obligations to install and maintain adequate internal controls and safeguard the States of Guernsey resources for which it is responsible.

The Recreation Committee and specifically Beau Sejour Centre's internal financial controls and monitoring procedures include:

- An annual budget and planning process to allocate, control and monitor the use of resources.
- Co-ordination and co-operation with the States Audit Commission, whose primary objective is to ensure good management of States of Guernsey Finances.
- Review and appraisal of the adequacy and application of internal controls in conjunction with the States Internal Audit Department.
- The requirement for all audit reports to be tabled at a meeting of the Recreation Committee to ensure that its members are aware of their financial affairs.

Through staff recruitment and training the Recreation Committee strives to ensure that all those with financial responsibilities have the necessary skills and motivation to discharge their duties with the proficiency which the community has the right to expect. The Committee's internal controls and accounting policies have been and are subject to continuous review and improvement. In addition the financial statements are subject to independent external audit by auditors appointed by the States of Guernsey.

YEAR 2000 COMPLIANCE

Following their initial review, the Committee continues to be alert to the potential risks and uncertainties surrounding the Year 2000 issue. As at the date of this report, the Committee is not aware of any significant factors which have arisen, or that may arise, which will affect its activities; however, the situation is still being monitored. Any future costs associated with this issue cannot be quantified but are not expected to be significant.

STATES OF GUERNSEY RECREATION COMMITTEE —
BEAU SEJOUR CENTRE
AUDITORS' REPORT TO THE STATES OF GUERNSEY RECREATION COMMITTEE

We have audited the financial statements of Beau Sejour Centre on pages 198 to 206 which have been prepared under the accounting policies set out on page 201.

Respective responsibilities of the Committee and auditors

As described on page 196 the Recreation Committee is responsible for the preparation of financial statements. It is our responsibility to form an independent opinion, based on our audit, on those statements and to report our opinion to you.

Basis of opinion

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the Committee in the preparation of the financial statements, and of whether the accounting policies are appropriate to Beau Sejour Centre's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

Opinion

In our opinion the financial statements give a true and fair view of the state of Beau Sejour Centre's affairs as at 31 December 1999 and of its deficit for the year then ended.

Deloitte & Touche

Chartered Accountants

St Peter's House
Le Bordage
St Peter Port
Guernsey GY1 3HW
Channel Islands

26 April 2000

STATES OF GUERNSEY RECREATION COMMITTEE —
 BEAU SEJOUR CENTRE
 REVENUE ACCOUNT year ended 31 DECEMBER 1999

	Note	£	1999 £	£	1998 £
OPERATING REVENUE	2		2,444,335		2,254,713
OPERATING COSTS					
Direct costs	3		2,095,618		1,906,785
Central services expenses	4		947,060		1,055,150
Depreciation - recurring	1 & 5	259,874		229,429	
- exceptional - relifing	1 & 5	432,840		-	
- other	1 & 5	53,444		-	
			746,158		229,429
OPERATING DEFICIT ON ORDINARY ACTIVITIES			(1,344,501)		(936,651)
Profit/(loss) on disposal of fixed assets			3,702		(3,142)
Interest payable			-		(2,380)
			3,702		(5,522)
OTHER INCOME					
Revenue grant			521,000		570,000
Lease income receivable			1,232		44,481
Lottery income receivable			156,000		290,000
			678,232		904,481
			681,934		898,959
			(662,567)		(37,692)
Forgiveness of obligations	16		-		989,969
(DEFICIT)/SURPLUS FOR THE FINANCIAL YEAR			(662,567)		952,277
Transfer to reserves	16		-		(989,969)
DEFICIT TRANSFERRED TO REVENUE ACCOUNT RESERVE	9		(662,567)		(37,692)

All material activities derive from continuing operations.

There are no recognised gains or losses for the current or preceding financial years other than as stated in the revenue account.

STATES OF GUERNSEY RECREATION COMMITTEE —
 BEAU SEJOUR CENTRE
 BALANCE SHEET 31 DECEMBER 1999

	Note	1999 £	1998 £
TANGIBLE FIXED ASSETS	5	3,086,423	3,733,002
CURRENT ASSETS			
Stocks	6	73,428	69,092
Debtors	7	100,705	133,788
Cash at bank and in hand		39,670	19,453
Amounts held with States Treasury		406,571	287,041
		620,374	509,374
CREDITORS: amounts falling due within one year	8	187,442	210,454
NET CURRENT ASSETS/(LIABILITIES)		432,932	298,920
TOTAL NET ASSETS		3,519,355	4,031,922
RESERVES	9	3,519,355	4,031,922

These financial statements were approved by the Recreation Committee on 19 April 2000.

Signed on behalf of the Committee

I RIHOY

President

STATES OF GUERNSEY RECREATION COMMITTEE —
 BEAU SEJOUR CENTRE
 CASH FLOW STATEMENT year ended 31 DECEMBER 1999

	Note	1999 £	1998 £
Net cash outflow from operating activities	10	(592,608)	(1,583,901)
Returns on investments			
Interest paid		-	(2,379)
Net cash (outflow)/inflow from returns on investments		-	(2,379)
Capital expenditure			
Payments to acquire tangible fixed assets		(99,579)	(181,029)
Receipts from the sale of tangible fixed assets		3,702	-
Net cash outflow from capital expenditure		(95,877)	(181,029)
Financing			
Additional prior year funding		-	989,969
Capital grant		150,000	170,000
Revenue grant		521,000	570,000
Lottery income received		156,000	290,000
Lease income received		1,232	44,481
Net cash inflow from financing		828,232	2,064,450
Management of liquid resources			
Increase in amounts held with States Treasury		(119,530)	(287,041)
Net management of liquid resources		(119,530)	(287,041)
Increase in cash	11	20,217	10,100

STATES OF GUERNSEY RECREATION COMMITTEE —
BEAU SEJOUR CENTRE
NOTES TO THE ACCOUNTS year ended 31 DECEMBER 1999

1. ACCOUNTING POLICIES

The financial statements are prepared in accordance with applicable accounting standards except as stated below. The particular accounting policies adopted are described below.

Accounting convention

The financial statements are prepared under the historical cost convention.

Going concern

The accounts have been prepared on a going concern basis on the assumption that support will continue to be provided by the States of Guernsey (see note 16).

Tangible fixed assets

Tangible fixed assets are stated at cost less depreciation.

Depreciation

Depreciation is calculated at the following annual rates so as to write off the cost of tangible fixed assets over their anticipated useful lives using the straight line method:

	Estimated life in years	Depreciation % per annum
Freehold land and buildings	50 (previously 80)	2 (previously 1.25)
Plant, equipment, furniture, fixtures and fittings and catering equipment	10	10
Office equipment	10 - 5	10 - 20
Motor vehicles and weight training equipment	5	20
Water flumes	25 (previously 40 - 15)	4 (previously 2.5 - 6.67)
Soft play equipment	3	33.33
Outdoor facilities	80	1.25
Sports equipment	5	20

During the year the Management of the Centre have reviewed the useful economic lives of all assets and have determined revised periods where appropriate for certain classes of assets. The effect of the reassessment is disclosed as an exceptional charge in the profit and loss account.

Sports equipment

Sports equipment and maintenance equipment purchased prior to 1998 is dealt with on a renewals basis (the assets being replaced when required) under which no depreciation is charged. This departure from Statement of Standard Accounting Practice No. 12 is not regarded as having a material impact on the results of the Centre.

Stock

Stock is valued at the lower of cost and net realisable value.

Funding

Revenue grants are credited to the revenue account and capital funding is credited to the general reserve.

Lottery income

Lottery income is accounted for on an accruals basis and represents the amount transferred from the appropriation account of the Channel Islands Lottery (Guernsey) Fund to the credit of the States of Guernsey - Beau Sejour Current Account with the Centre in accordance with a States Resolution dated 24 April 1974 as subsequently amended on 27 July 1983 and 26 February 1998.

Conference allowances

In accordance with a States Resolution dated 30 April 1980 as subsequently amended on 27 July 1983, the Recreation Committee was authorised to transfer, with effect from 1 January 1979, the fixed cost of each conference for UK residents held at the Centre from the States General Revenue Account to the Centre's account. These charges are compiled in a manner determined by the States Advisory and Finance Committee.

Pension costs

The expected cost of providing pensions, as calculated periodically by professionally qualified actuaries, is charged to the income and expenditure account so as to spread the cost over the service lives of employees in the scheme in such a way that the pension cost is a substantially level percentage of current and expected future pensionable payroll.

STATES OF GUERNSEY RECREATION COMMITTEE —
BEAU SEJOUR CENTRE
NOTES TO THE ACCOUNTS year ended 31 DECEMBER 1999

2. OPERATING REVENUE

	1999 £	1998 £
Admission and membership charges	141,701	159,017
Sports	642,608	607,133
Health and fitness	317,012	314,262
Entertainment	632,795	496,012
Trading areas	710,219	678,289
	<u>2,444,335</u>	<u>2,254,713</u>

3. DIRECT COSTS

	1999 £	1998 £
Sports		
Salaries, wages and superannuation	630,068	607,606
Maintenance and general expenses	105,955	92,533
	<u>736,023</u>	<u>700,139</u>
Health and fitness		
Salaries, wages and superannuation	136,880	120,209
Maintenance and general expenses	35,460	29,489
	<u>172,340</u>	<u>149,698</u>
Entertainment		
Salaries, wages and superannuation	205,801	203,132
Cinema	39,567	54,512
Theatre and concerts	255,871	151,700
Maintenance and general expenses	14,167	15,537
	<u>515,406</u>	<u>424,881</u>
Trading areas		
Cost of sales - bar, catering and shop	386,411	356,000
Salaries, wages and superannuation	240,864	242,282
Maintenance and general expenses	44,574	33,785
	<u>671,849</u>	<u>632,067</u>
	<u>2,095,618</u>	<u>1,906,785</u>

STATES OF GUERNSEY RECREATION COMMITTEE —
 BEAU SEJOUR CENTRE
 NOTES TO THE ACCOUNTS year ended 31 DECEMBER 1999

4. CENTRAL SERVICES EXPENSES

	1999 £	1998 £
Business development		
Salaries, wages and superannuation	4,056	43,696
Advertising and general expenses	36,524	63,889
	<u>40,580</u>	<u>107,585</u>
Repairs and maintenance		
Salaries, wages and superannuation	261,248	333,779
Fuel, light and power	122,465	128,387
General expenses	110,978	115,876
	<u>494,691</u>	<u>578,042</u>
Finance, administration and information technology		
Salaries, wages and superannuation	157,368	195,989
Insurance	26,948	26,464
Rates	21,500	19,912
Postage, printing, telephone and stationery	19,722	23,579
Training, travel and entertainment	5,066	12,168
Computer charges	76,950	40,998
A&F Service charge	7,300	7,175
Consultancy charges	60,894	20,945
Audit fee	5,712	5,170
Professional fees	980	-
General expenses	29,140	16,085
Bad debts	209	1,038
	<u>411,789</u>	<u>369,523</u>
	<u>947,060</u>	<u>1,055,150</u>

STATES OF GUERNSEY RECREATION COMMITTEE —
BEAU SEJOUR CENTRE
NOTES TO THE ACCOUNTS year ended 31 DECEMBER 1999

5. TANGIBLE FIXED ASSETS

	1 January 1999 £	Additions £	Written off /disposals £	31 December 1999 £
Cost				
Freehold land and buildings	3,458,872	3,317	-	3,462,189
Plant and equipment	1,656,699	-	-	1,656,699
Furniture, fixtures and fittings	967,984	54,101	-	1,022,085
Office equipment	280,651	24,413	(1,495)	303,569
Catering equipment	156,899	3,317	(1,061)	159,155
Motor vehicles	5,950	-	-	5,950
Weight training equipment	68,258	4,496	-	72,754
Outdoor facilities	2,502	-	-	2,502
Water flumes	359,068	-	-	359,068
Soft play equipment	11,137	-	-	11,137
Sports equipment	101,232	9,436	-	110,668
Maintenance equipment	8,208	499	-	8,707
	<u>7,077,460</u>	<u>99,579</u>	<u>(2,556)</u>	<u>7,174,483</u>
	1 January 1999 £	Charge for the year £	Written off /disposals £	31 December 1999 £
Depreciation				
Freehold land and buildings	813,046	524,786	-	1,337,832
Plant and equipment	1,293,282	92,636	-	1,385,918
Furniture, fixtures and fittings	691,256	91,260	-	782,516
Office equipment	201,638	27,261	(1,495)	227,404
Catering equipment	121,215	7,078	(1,061)	127,232
Motor vehicles	5,949	-	-	5,949
Weight training equipment	46,363	7,656	-	54,019
Outdoor facilities	689	1,812	-	2,501
Water flumes	161,281	(18,425)	-	142,856
Soft play equipment	9,417	1,830	-	11,247
Sports equipment	322	2,039	-	2,361
Maintenance equipment	-	8,225	-	8,225
	<u>3,344,458</u>	<u>746,158</u>	<u>(2,556)</u>	<u>4,088,060</u>
Net book value	<u>3,733,002</u>			<u>3,086,423</u>

6. STOCKS

	1999 £	1998 £
Consumables	27,628	29,082
Goods for resale	45,800	40,010
	<u>73,428</u>	<u>69,092</u>

STATES OF GUERNSEY RECREATION COMMITTEE —
 BEAU SEJOUR CENTRE
 NOTES TO THE ACCOUNTS year ended 31 DECEMBER 1999

7. DEBTORS

	1999 £	1998 £
Trade debtors	83,372	66,852
Prepayments and accrued income	17,333	66,936
	<u>100,705</u>	<u>133,788</u>

8. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	1999 £	1998 £
Trade creditors	87,543	76,913
Accruals	6,159	32,376
Deferred income	93,740	101,165
	<u>187,442</u>	<u>210,454</u>

9. RESERVES

	General reserve £	Revenue account £	Total £
Balance 1 January 1999	4,069,614	(37,692)	4,031,922
Capital funding	150,000	-	150,000
Deficit for year	-	(662,567)	(662,567)
	<u>4,219,614</u>	<u>(700,259)</u>	<u>3,519,355</u>

The general reserve is required to fund the asset base of the Centre.

10. RECONCILIATION OF OPERATING DEFICIT TO
 NET CASH OUTFLOW FROM OPERATING ACTIVITIES

	1999 £	1998 £
Operating deficit on ordinary activities	(1,344,501)	(936,651)
Depreciation charge	746,158	229,429
Increase in stocks	(4,336)	(11,602)
Decrease in debtors	33,083	7,731
Decrease in creditors	(23,012)	(872,808)
	<u>(592,608)</u>	<u>(1,583,901)</u>

STATES OF GUERNSEY RECREATION COMMITTEE —
BEAU SEJOUR CENTRE
NOTES TO THE ACCOUNTS year ended 31 DECEMBER 1999

11. ANALYSIS OF CHANGES IN NET CASH FLOWS DURING THE YEAR

	1999 £
Balance at 1 January 1999	19,453
Net cash inflows	20,217
Balance at 31 December 1999	39,670

12. ANALYSIS OF CHANGES IN NET FUNDS AS SHOWN
IN THE BALANCE SHEET

	1999 £	1998 £	Change in year £
Bank balance - current	35,000	15,000	20,000
Cash in hand	4,670	4,453	217
	39,670	19,453	20,217

13. PENSION FUND

The employees of Beau Sejour Centre are members of the States of Guernsey Superannuation Scheme. This is a defined benefits pension scheme, funded by contributions from both employers and employees at rates which are determined on the balance of actuarial advice and which are calculated to spread the expected costs of benefits payable to employees over the period of those employees' expected service lives.

The report by the actuaries on the valuation of the Superannuation Fund at 31 December 1998 indicated that a surplus existed, however the contribution rate to the Fund was increased with effect from 1 January 2000. The surplus is being amortised over the expected service lives of the employees.

The total amount of superannuation contributions for the year ended 31 December 1999 was £49,350 (1998: £52,437).

There were no outstanding contributions due at the year end.

Further details relating to the funding of the Superannuation Scheme are provided in the Superannuation Fund section of the accounts of the States of Guernsey.

14. RELATED PARTY TRANSACTIONS

After making appropriate enquiries in accordance with Guidance Notes issued by the States Treasurer on 27 March 1996 and 15 December 1997, the Committee are of the opinion that there have been no related party transactions in this or the preceding financial year.

15. STATEMENT OF CONTROL

Beau Sejour Centre is wholly owned and ultimately controlled by The States of Guernsey. Responsibility for the operations of Beau Sejour Centre has been delegated to the members of the Recreation Committee who have been appointed by the States of Guernsey.

16. FUNDING

At a meeting on the 26 February 1998, the States of Guernsey passed a resolution to sanction the writing off of Beau Sejour Centre's overdraft with the States Treasury of £989,969.

In addition, the States agreed to the provision of revenue funding in the form of revenue grants and lottery income of £785,000 (1998 : £860,000) and of capital funding of £150,000 (1998: £150,000). This funding arrangement replaced the existing sole reliance on lottery income.

Budgeting reallocations have reduced funding receipts to £677,000.

Continued funding by the States of Guernsey has been informally agreed for the foreseeable future pending formal proposals for future funding arrangements.

STATES TELECOMMUNICATIONS BOARD

STATEMENT OF RESPONSIBILITIES FOR THE PREPARATION OF FINANCIAL STATEMENTS

Section 9(1) of The Telecommunications (Guernsey) Law, 1972 requires the States Telecommunications Board ("the Board") to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Board as at the end of the financial year and of the surplus or deficit of the Board for that year. In preparing those financial statements, the Board is required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis, unless it is inappropriate to do so.

The Board is responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Board and to enable it to ensure that the financial statements comply with Section 9(1) of The Telecommunications (Guernsey) Law, 1972. It is also responsible for safeguarding the assets of the Board and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

YEAR 2000 COMPLIANCE

Following their initial review the Board continues to be alert to the potential risks and uncertainties surrounding the Year 2000 issue. As at the date of this report the Board is not aware of any significant factors which have arisen, or that may arise, which will affect its activities. However, the situation is still being monitored. Any future costs associated with this issue cannot be quantified but are not expected to be significant.

STATEMENT OF INTERNAL FINANCIAL CONTROLS

It is the responsibility of the Board to identify and install a system of internal controls, including financial control, which is adequate for its own purposes. Thus the Board is responsible for safeguarding the assets of the States of Guernsey in its care and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Board is also responsible for the economical, efficient and effective management of public funds and other resources entrusted to it.

It is acknowledged that the Board was subject to manpower restrictions in 1999. Nevertheless, the Board has a duty to ensure that it fulfils its obligations to install and maintain adequate internal controls and safeguard the States resources for which it is responsible.

The Board's internal financial controls and monitoring procedures include:

- Authorisation procedures for the raising of orders, invoice payment and the signing of cheques.
- An annual budget and planning process to allocate, control and monitor the use of resources, including non-financial performance statistics.
- Quarterly reports to the Board on financial performance, including an update to the projected outcome for the year.
- Review and appraisal of the soundness, adequacy and application of internal controls. Such reviews and appraisals are carried out internally by the Board. However, from time to time certain controls are reviewed and appraised by the States Internal Audit Department.
- In accordance with the Telecommunications (Guernsey) Law, 1972, the annual accounts are subject to an independent external audit by auditors appointed by the States.
- Audit reports are tabled at a meeting of the Board to ensure that all Board members are aware of all financial affairs.

Through staff recruitment and training the Board strive to ensure that all those with financial responsibilities have the necessary skills and motivation to discharge their duties with the proficiency which the community has the right to expect.

The Board's internal controls and accounting policies have been and are subject to continuous review and improvement.

STATES TELECOMMUNICATIONS BOARD

STATEMENT OF ACTIVITIES AND PERFORMANCE year ended 31 DECEMBER 1999

Principal Activities

The principal activity of the Board is the provision of fixed and mobile telecommunications services to both residential and business customers in the Bailiwick of Guernsey.

Financial Highlights

Turnover of £28.4 million is 10% up on 1998. The Guernsey GSM service continued to show exceptional growth, turnover being 28% higher than the previous year. Significant growth was also experienced in the provision of customer premises equipment. Trunk calls, which are more traditional contributors to turnover, were 18.6% lower than in 1998. This is partly due to substantial reductions in the charges for international and national calls, and to a lesser extent to a slight fall in call volumes.

The most significant tariff changes during 1999 were as follows:

Quarterly exchange line rental	£10.50 from £9.50	+10.5%
Untimed local calls (per call)	4.3 p unchanged	
National calls - standard rate	7.9 ppm from 8.8 ppm	- 10.2%
International calls - Ireland	10 ppm from 17 ppm	- 41.2%
(For example) - South Africa	40 ppm from 58 ppm	- 31.0%

Calls to all international destinations were charged at a single rate irrespective of time of day by the end of 1999.

Revenue expenditure of £26.8 million is significantly higher than in 1998 (£23.8 million). Four items are of particular note: Expenditure on training was just over £1 million (£840,000 in 1998), there was substantial investment in computer development projects of £1.2 million (£0.7 million 1998) including an upgrade to the GSM customer care system, additional depreciation of £0.7 million has been charged following a review of remaining asset lives and an extra £337,500 has been included as a provision against maintenance stock. This high level of revenue expenditure has resulted in a surplus of £2.2 million, which is £0.5 million lower than in 1998.

Fixed asset additions of £6.5 million include £1.9 million for a second GSM switch (total authorised value £2.8 million), £1.4 million on other exchange equipment and £1.0 million on cables and ducts. Expenditure in other asset categories is in line with previous years.

Operational Performance

The number of fixed exchange lines grew to 50,739 by the end of 1999, an increase of 5.5% compared to the previous year. Even faster growth of 31% was experienced on the GSM mobile network where the number of subscriptions rose to 15,320. GSM roaming was extended to 41 countries over 74 operator networks.

Other Matters

The joint arrangement with Jersey Telecoms for the provision of Internet services through Cinergy Communications was formally terminated with effect from 31 October 1999. Guernsey Telecoms now offers such Internet services directly to business and residential customers. In addition an investment programme has commenced that will provide a resilient infrastructure to enable e-commerce to flourish in the Bailiwick.

In January 2000 the States of Deliberation approved the proposal put forward by the Advisory and Finance Committee that controlled licences should be issued for the provision of telecommunications services in the Bailiwick. At the same meeting, the States approved the setting up of independent regulation and also they agreed that the Board should be directly responsible for all staffing matters with immediate effect. These decisions have no direct impact on the 1999 Financial Statements.

Board Members and Principal Officers

Deputy M E W Burbridge	President
Conseiller I F Rihoy	Vice President
Conseiller A D C Webber	until May 1999
Mr R G Knight	
Mrs D J Ward	
Douzenier B J Gabriel	
Conseiller Mrs M M Lowe	
Deputy D A Barrett	from June 1999
Mr D Coleman	Chief Executive
Mr R C Cleal	Network Director
Mrs J Langlois	Finance Director
Mr S J Fitzgerald	Operations Director
Mr R C Murray	Sales and Marketing Director

STATES TELECOMMUNICATIONS BOARD

AUDITORS' REPORT TO THE STATES TELECOMMUNICATIONS BOARD

We have audited the financial statements on pages 210 to 217 which have been prepared under the accounting policies set out on page 213.

Respective responsibilities of the Board and auditors

As described on page 207 the Board is responsible for the preparation of financial statements. It is our responsibility to form an independent opinion, based on our audit, on those statements and to report our opinion to you.

Basis of opinion

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the Board in the preparation of the financial statements, and of whether the accounting policies are appropriate to the Board's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance as to whether the financial statements are free from material misstatement, whether caused by fraud or by other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

Opinion

In our opinion the financial statements give a true and fair view of the state of the Board's affairs as at 31 December 1999 and of its surplus for the year then ended and have been properly prepared in accordance with section 9(1) of The Telecommunications (Guernsey) Law, 1972.

Deloitte & Touche

Chartered Accountants

St Peter's House
Le Bordage
St Peter Port
Guernsey GY1 3HW
Channel Islands

26 April 2000

STATES TELECOMMUNICATIONS BOARD
REVENUE ACCOUNT year ended 31 DECEMBER 1999

	Note	1999 £	1998 £
INCOME			
Exchange lines and other rentals		6,713,978	5,926,101
Local calls		1,990,828	2,115,044
Trunk calls		5,300,646	6,517,499
Other calls		2,799,752	2,059,773
Interconnection receipts from other telecoms companies		2,372,612	1,897,655
Connection and other charges		1,142,344	870,213
Guernsey GSM services		5,321,112	4,160,079
Miscellaneous income		2,740,779	2,260,302
TOTAL INCOME	2	<u>28,382,051</u>	<u>25,806,666</u>
EXPENDITURE			
Direct cost of income		2,870,271	2,325,972
Network maintenance		3,797,683	3,801,991
Installation and maintenance of customer equipment		2,645,812	2,991,021
Building maintenance and services		977,448	951,573
Finance and administration		2,471,995	1,872,449
Interconnection payments to other telecoms companies		4,161,446	3,969,513
General expenses		3,095,285	2,073,259
Office salaries and wages		2,786,502	2,455,997
Depreciation and loss on disposals		3,998,329	3,308,878
TOTAL EXPENDITURE		<u>26,804,771</u>	<u>23,750,653</u>
OPERATING SURPLUS	4	1,577,280	2,056,013
INTEREST RECEIVABLE	5	<u>656,189</u>	<u>686,274</u>
SURPLUS FOR THE FINANCIAL YEAR, TRANSFERRED TO RESERVES	9	<u>2,233,469</u>	<u>2,742,287</u>

All activities are derived from continuing operations.

There are no recognised gains and losses for the current or preceding financial years other than as stated in the revenue account.

STATES TELECOMMUNICATIONS BOARD
BALANCE SHEET 31 DECEMBER 1999

	Note	1999 £	1998 £
TANGIBLE FIXED ASSETS	3	30,071,220	27,583,276
CURRENT ASSETS			
Stocks	6	1,054,275	1,563,237
Debtors	7	5,509,047	4,688,730
Balances with States Treasury		12,054,308	10,392,416
Cash at bank and in hand		662,207	534,886
		19,279,837	17,179,269
CREDITORS: amounts falling due within one year	8	6,661,185	4,306,142
NET CURRENT ASSETS		12,618,652	12,873,127
TOTAL NET ASSETS		42,689,872	40,456,403
RESERVES	9	42,689,872	40,456,403

These financial statements were approved by the States Telecommunications Board on 17 April 2000.

Signed on behalf of the Board

M E W BURBRIDGE

President

STATES TELECOMMUNICATIONS BOARD
CASH FLOW STATEMENT year ended 31 DECEMBER 1999

	Note	1999 £	1998 £
Net cash inflow from operating activities	10	5,990,029	5,951,713
Returns on investments and servicing of finance			
Interest received		656,189	686,274
Net cash inflow from returns on investments and servicing of finance		656,189	686,274
Capital expenditure			
Payments to acquire tangible fixed assets		(4,865,514)	(3,632,029)
Receipts from sales of tangible fixed assets		8,509	5,549
Net cash outflow from investing activities		(4,857,005)	(3,626,480)
Management of liquid resources			
Increase in amounts held with States Treasury		(1,661,892)	(2,895,515)
Increase in cash	11 & 12	127,321	115,992

STATES TELECOMMUNICATIONS BOARD

NOTES TO THE ACCOUNTS year ended 31 DECEMBER 1999

1. ACCOUNTING POLICIES

The financial statements are prepared in accordance with applicable accounting standards. The particular accounting policies adopted are described below.

Accounting convention

The financial statements are prepared under the historical cost convention.

Tangible fixed assets

Expenditure on tangible fixed assets is capitalised at cost. Conventional fixed asset accounting procedures exist for individual assets having a total net book value of £28,249,279 (1998 : £25,084,969). As at 31 December 1999, fixed asset costs include £3,334,548 (1998 : £2,164,751) for assets under construction for which no depreciation had been charged.

For all other assets, additions are recorded and maintained by reference to category and year of acquisition. Depreciation is charged against the cost of the asset category as shown below. Assets are written out of the accounting records at the end of their expected useful life as determined from the year of acquisition and the asset categories' expected useful life.

Depreciation

Depreciation of tangible fixed assets is provided on a straight line basis by reference to historical cost and the estimated working lives of the assets. Depreciation commences in the month following on from the acquisition date. The lives assigned to major categories of fixed assets are:

	Estimated life in years	Depreciation % per annum
Freehold buildings and ancillary equipment	10 - 60	10 - 1.66
Overhead wires and poles	20	5
Cables and ducts	20	5
Submarine cables	20	5
Radio links	9 - 15	11 - 6.66
Exchange equipment	10 - 20	10 - 5
Transmission and terminal	8 - 20	12.5 - 5
Customers' equipment	4 - 15	25 - 6.66
Motor vehicles	5	20
Tools and test equipment	7	14.28
General Network Infrastructure	3 - 10	33.33 - 10
Computer and other office equipment	5 - 10	20 - 10

No depreciation is provided on freehold land.

Stock

Stock is valued at the lower of cost and net realisable value.

Pension costs

The costs of the defined benefit scheme are charged to the revenue account over the period during which the Board benefits from the employees' services. Surpluses or deficiencies are spread over the expected average remaining working lifetime of employees in proportion to their expected payroll costs.

STATES TELECOMMUNICATIONS BOARD
NOTES TO THE ACCOUNTS year ended 31 DECEMBER 1999

2. TOTAL INCOME

Total income comprises the gross invoiced value of all services provided and equipment sold in the year. It includes the value of unbilled calls as at 31 December 1999 amounting to £2,256,203 (1998 : £2,304,759) calculated by reference to the amount at which calls will be billed. This total value of unbilled calls is included in debtors.

3. TANGIBLE FIXED ASSETS

	1 January 1999 £	Additions £	Written off /disposals £	31 December 1999 £
Cost				
Freehold land and buildings	3,899,841	83,595	—	3,983,436
Overhead wires and poles	627,742	—	—	627,742
Cables and ducts	13,028,411	1,008,320	—	14,036,731
Submarine cables	4,921,686	—	—	4,921,686
Radio links	3,252,268	267,708	—	3,519,976
Exchange equipment	13,344,787	3,353,983	(178,292)	16,520,478
Transmission and terminal	3,429,368	468,631	—	3,897,999
Customers' equipment	913,643	189,542	(195,319)	907,866
Motor vehicles	712,786	55,938	(61,680)	707,044
Tools and test equipment	582,262	79,331	(4,067)	657,526
General Network Infrastructure	—	677,779	—	677,779
Computer and other office equipment	2,520,858	301,446	(262,199)	2,560,105
	47,233,652	6,486,273	(701,557)	53,018,368
	1 January 1999 £	Charge for the year £	Written off /disposals £	31 December 1999 £
Depreciation				
Freehold land and buildings	691,617	68,527	—	760,144
Overhead wires and poles	416,663	29,688	—	446,351
Cables and ducts	4,525,930	646,170	—	5,172,100
Submarine cables	1,355,842	268,850	—	1,624,692
Radio links	1,268,244	442,736	—	1,710,980
Exchange equipment	7,675,354	1,162,648	(142,603)	8,695,399
Transmission and terminal	1,242,776	415,164	—	1,657,940
Customers' equipment	572,312	110,325	(145,825)	536,812
Motor vehicles	409,997	101,976	(61,680)	450,293
Tools and test equipment	313,123	75,590	(4,067)	384,646
General Network Infrastructure	—	—	—	—
Computer and other office equipment	1,118,518	419,408	(90,135)	1,507,791
	19,650,376	3,741,082	(444,310)	22,947,148
Net book value	27,583,276			30,071,220

Additions are net of an adjustment of £267,241 in relation to an over accrual for capital expenditure in prior years.

4. OPERATING SURPLUS

	1999 £	1998 £
Operating surplus is after charging/(crediting):		
Depreciation	3,741,082	3,308,878
Loss on disposal of fixed assets	257,247	—
Profit on disposal of fixed assets	(8,509)	(2,532)
Auditors' remuneration:		
Audit fee	11,076	9,075
Non audit services	8,677	46,853

5. INTEREST RECEIVABLE

	1999 £	1998 £
Interest on bank and States of Guernsey Treasury Deposits	656,189	686,274

STATES TELECOMMUNICATIONS BOARD
NOTES TO THE ACCOUNTS year ended 31 DECEMBER 1999

6. STOCKS

	1999 £	1998 £
Stores stock	1,440,275	1,611,737
Provision for obsolete stock (see note 18)	(386,000)	(48,500)
	<u>1,054,275</u>	<u>1,563,237</u>

7. DEBTORS

	1999 £	1998 £
Trade debtors	2,756,101	1,863,760
Prepayments	496,743	520,211
Accrued income	2,256,203	2,304,759
	<u>5,509,047</u>	<u>4,688,730</u>

A provision for doubtful debts amounting to £89,000 (1998 : £89,000) has been deducted from trade debtors.

8. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	1999 £	1998 £
Trade creditors	2,467,696	1,477,308
Accruals	4,193,489	2,828,834
	<u>6,661,185</u>	<u>4,306,142</u>

9. RESERVES

	Revenue account £
Balance at 1 January 1999	40,456,403
Surplus for the financial year	2,233,469
	<u>42,689,872</u>

**10. RECONCILIATION OF OPERATING SURPLUS TO
NET CASH INFLOW FROM OPERATING ACTIVITIES**

	1999 £	1998 £
Operating surplus	1,577,280	2,056,013
Depreciation	3,741,082	3,278,286
Loss on disposal of fixed assets	257,247	—
Profit on sale of tangible fixed assets	(8,509)	(2,531)
Decrease in stocks	508,962	218,247
(Increase) in debtors	(820,317)	(616,598)
Increase in creditors and accruals	734,284	1,018,296
	<u>5,990,029</u>	<u>5,951,713</u>

STATES TELECOMMUNICATIONS BOARD
NOTES TO THE ACCOUNTS year ended 31 DECEMBER 1999

11. RECONCILIATION OF NET CASH FLOW TO
MOVEMENT IN NET FUNDS

	1999 £
Increase in cash in the year	127,321
Increase in balances with States Treasury	1,661,892
Change in net funds	1,789,213
Net funds at 1 January 1999	10,927,302
Net funds at 31 December 1999	12,716,515

12. ANALYSIS OF CHANGES IN NET FUNDS

	1 January 1999 £	Movement in net funds £	31 December 1999 £
Balances with States Treasury	10,392,416	1,661,892	12,054,308
Cash at bank and in hand	534,886	127,321	662,207
Total	10,927,302	1,789,213	12,716,515

13. COMMITMENTS

At 31 December 1999 the Board had authorised future capital expenditure as follows:

	1999 £	1998 £
Contracted	1,120,664	1,126,794

14. PENSION FUND

The employees of the States Telecommunications Board are members of the States of Guernsey Superannuation Scheme. This is a defined benefits pension scheme, funded by contributions from both employer and employee at rates which are determined periodically on the basis of actuarial advice and which are calculated to spread the expected cost of benefits payable to employees over the period of those employees expected service lives. The report by the actuaries on the valuation of the Superannuation Fund at 31 December 1998 indicated that a surplus existed. However, the contribution rate to the Fund was increased with effect from 1 January 2000. The surplus is being amortised over the expected service lives of the employees.

The total amount of superannuation contributions for the year ended 31 December 1999 was £357,325 (1998 : £332,183).

Further details relating to the funding of the Superannuation Scheme are provided in the Superannuation Fund section of the accounts of the States of Guernsey.

15. RELATED PARTY TRANSACTIONS

After making appropriate enquiries in accordance with Guidance Notes issued by the States Treasurer on 27 March 1996, the Board are of the opinion that there have been no related party transactions in this financial year, except as disclosed below:

None for year ended 31 December 1999 (1998: None).

Of the States Telecommunications Board's annual income and expenditure, less than 20% of their respective value is due to transactions with other States entities (1998: less than 20%).

16. STATEMENT OF CONTROL

The States Telecommunications Board is wholly owned and ultimately controlled by the States of Guernsey. Responsibility for the operations of the States Telecommunications Board has been delegated to the members of the Board who have been appointed by the States of Guernsey.

STATES TELECOMMUNICATIONS BOARD
NOTES TO THE ACCOUNTS year ended 31 DECEMBER 1999

17. CINERGY COMMUNICATIONS

It is the view of the States Telecommunications Board, that Cinergy fell under the definition of a joint arrangement, that is not an entity, as defined by the Reporting Standard No. 9, Associates and Joint Ventures. The Cinergy joint arrangement was formally terminated with effect from 31 October, 1999. No further income or expenditure arising from the arrangement is expected to occur.

18. EXCEPTIONAL DEPRECIATION AND STOCK PROVISION

The Guernsey Telecoms Corporate Strategy was approved in December 1999. The remaining lives of fixed assets were reviewed in the light of the strategy and resulted in additional depreciation of £437,895 being charged in 1999, also a loss on disposal of £257,247 relates to assets disposed of as part of this review. The carrying value of stock retained for maintenance purposes was also reviewed and the value of the stock provision was increased by £337,500.

19. RECLASSIFICATION OF THE 1998 FIGURES

On the presentation of the 2000 Budget to the States Telecommunications Board, it was agreed that certain income and expenditure amounts would be better reflected under more appropriate headings. This change in presentation of figures, resulted in the 1998 figures having to be restated. Details as follows: -

Income: Trunk Calls were reduced by £972,433, with Other Calls being increased by this amount.

Other Calls were reduced by £141,418 the resulting increase being reflected in Local Calls.

Expenditure: Office Salary and Wages were reduced by the cost of the Operating Staff Wages and Salaries, which resulted in an increase of £357,232 in Direct Cost of Income.

STATES OF GUERNSEY WATER BOARD

STATEMENT OF ACTIVITIES AND PERFORMANCE year ended 31 DECEMBER 1999

Principal Activity

The principal activity of the Board is the provision of a public water supply throughout the Island. This includes ancillary services such as pipelaying and remediation of pollution.

In addition to its utility operations, the Board discharges several functions of government; catchment protection, plumbing standards and water resource planning. Although the Board is self-regulating in respect of water quality supplied, performance is monitored by the Board of Health.

Financial Summary

	1999 £'000	1998 £'000	Change %
Income - unmeasured	2,643	2,531	+4.4
- measured	2,468	2,360	+4.6
- other trading (net)	161	218	-26.1
Total operating income	5,272	5,109	+3.2
Expenditure - Operating	1,921	1,902	+1.0
- Management	830	819	+1.3
	2,751	2,721	+1.1
Operating surplus before depreciation	2,521	2,388	+5.6
Surplus on sale of fixed assets	1	392	
Net interest received	110	138	
Depreciation, transfers and provisions	(1,482)	(1,646)	
Retained surplus for the year	1,150	1,272	
Capital expenditure (gross)	2,054	2,858	

After several successful years, the Board's other trading income was adversely affected by:

- ill health in the mains and service laying section;
- the rising cost of roadworks in congested urban areas;
- the decision to write off obsolete stock valued at £13,000.

The main focus of capital expenditure during the year was to rehabilitate and renew the distribution pipe network, to improve the reliability of uPVC trunk mains and reduce discolouration of water supplies. A more detailed summary of capital expenditure during the year is appended to the accounts.

STATES OF GUERNSEY WATER BOARD (*continued*)

STATEMENT OF ACTIVITIES AND PERFORMANCE year ended 31 DECEMBER 1999

Operational Performance

	1999	1998	Change %
Number of customers			
paying by rateable value	14,095	14,273	-1.2
paying by measure	8,518	8,152	+4.5
Total	22,613	22,425	+0.8
Volume supplied in million litres (partially weather related)			
delivered to customers paying by measure	2,316 MI	2,251 MI	+2.9
delivered to other customers	1,778 MI	1,725 MI	+3.1
operational use, firefighting and losses	780 MI	757 MI	+3.0
Total put into supply	4,874 MI	4,733 MI	+3.0
Service (partially weather related)			
Restrictions on supply	None	None	
Burst mains - trunk mains	12	17	
- smaller mains	71	72	
- total	83	89	
Discolouration - claims paid	£420	£1,215	
Unit costs (partially weather related)			
Water production	£198/MI	£202/MI	-2.0
Water distribution	£25.4/ customer	£26.0/ customer	-2.3

Other Matters

This year was overshadowed by the sudden death of the Board's Deputy Engineer and Manager, with consequent effect upon the capital programme and other activities. The Board's Senior Management Staff Structure has been reviewed and a new structure will be implemented.

The Board commissioned a new computerised "Supervision Control Data Acquisition System" (SCADA) which will provide management information and has reduced the required number of Water Treatment Operators from 15 to 10.

The development of the Board's activities continues to be restricted by difficulty in the recruitment of secretarial and specialist staff which is now proving more restrictive than overall limits on staff numbers.

Board Members and Principal Officers

During 1999:

Board Members were:

Conseiller E W Walters President
Deputy P N Bougourd Vice-President

Conseiller R Le Moignan
Deputy J Le Sauvage
Deputy R Bisson
Mr H Turian
Mr G Wherry

Principal Officers were:

C H Gaudion Engineer and Manager
D M Rule Deputy Engineer and Manager
(until 22 September 1999)
K Carter Chief Accounting Officer
G Johns Water Production Manager
M Wadley Water Distribution Controller

STATES OF GUERNSEY WATER BOARD

STATEMENT OF RESPONSIBILITIES FOR THE PREPARATION OF FINANCIAL STATEMENTS

The Board is required to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Board and of the surplus or deficit of the Board for that period. In preparing those financial statements, the Board is required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis, unless it is inappropriate to do so.

The Board is responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Board. It is also responsible for safeguarding the assets of the Board and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

STATEMENT OF INTERNAL FINANCIAL CONTROLS

It is the responsibility of the States Water Board to identify and install a system of internal controls, including financial control, which is adequate for its own purposes, and to safeguard the assets of the States of Guernsey in their care and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Board is also responsible for the economical, efficient and effective management of public funds and other resources entrusted to it.

The States Water Board internal financial procedures include:

- An annual budget to allocate, control and monitor the use of capital and revenue resources, analysed by department and type of income/expenditure.
- The production of quarterly management accounts enabling income and expenditure to be monitored against budget.
- The production of monthly management accounting reports on capital expenditure, cashflow, distribution stock and compliance exception reports.
- Authorisation and control of the placing of orders.
- Authorisation and control of payments made.
- Regular review of debts, income and expenditure by type and department.
- Regular review of charges for water supplies and other services.
- Review and appraisal of the soundness, adequacy and application of internal controls by the States Internal Audit Department.
- Consideration of all audit reports by the Board.

The Board strives to ensure that all staff with financial responsibilities have the necessary integrity, skills and motivation to discharge their duties with the proficiency which the community has the right to expect.

The Board's internal controls and accounting policies have been and are subject to continuous review and improvement.

In addition the financial statements are subject to independent external audit by auditors appointed by the States of Guernsey.

YEAR 2000 COMPLIANCE

Following their initial review, the Board continues to be alert to the potential risks and uncertainties surrounding the Year 2000 issue. As at the date of this report, the Board is not aware of any significant factors which have arisen, or that may arise, which will affect its activities; however, the situation is still being monitored. Any future costs associated with this issue cannot be quantified but are not expected to be significant.

STATES OF GUERNSEY WATER BOARD

AUDITORS' REPORT TO THE STATES OF GUERNSEY WATER BOARD

We have audited the financial statements on pages 222 to 230 which have been prepared under the accounting policies set out on page 225.

Respective responsibilities of Board and auditors

As described on page 220 the Board is responsible for the preparation of financial statements. It is our responsibility to form an independent opinion, based on our audit, on those statements and to report our opinion to you.

Basis of opinion

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the Board in the preparation of the financial statements, and of whether the accounting policies are appropriate to the Board's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance as to whether the financial statements are free from material misstatement, whether caused by fraud or by other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

Opinion

In our opinion the financial statements give a true and fair view of the state of the Board's affairs as at 31 December 1999 and of its surplus for the year then ended.

Deloitte & Touche

Chartered Accountants

St Peter's House
Le Bordage
St Peter Port
Guernsey GY1 3HW
Channel Islands

23 March 2000

STATES OF GUERNSEY WATER BOARD
REVENUE ACCOUNT year ended 31 DECEMBER 1999

	Note	1999 £	1998 £
INCOME			
Water supplies			
Unmeasured		2,643,090	2,531,311
Measured		2,468,257	2,359,894
		5,111,347	4,891,205
Net surplus on other trading activities before management expenses and depreciation	2	160,285	218,231
TOTAL OPERATING INCOME		5,271,632	5,109,436
Operating expenses			
Water production		963,023	956,947
Water distribution		574,825	583,688
Water quality control		307,071	285,826
Property maintenance		76,070	75,223
		1,920,989	1,901,684
Management expenses			
General and financial management		268,942	281,827
Income collection		215,455	223,327
Technical and customer services		174,838	176,482
Public relations, administration and office expenses		170,767	137,554
		830,002	819,190
EXPENDITURE		2,750,991	2,720,874
OPERATING SURPLUS BEFORE DEPRECIATION		2,520,641	2,388,562
Depreciation	4 & 5	(705,160)	(634,758)
Surplus on sale of fixed assets		750	17,773
Net (depreciation)/appreciation of sinking fund investment	6	(13,342)	33,442
OPERATING SURPLUS FOR THE YEAR		1,802,889	1,805,019
Net interest receivable	3	110,405	137,886
Surplus on sale of fixed assets		—	374,184
SURPLUS FOR THE YEAR		1,913,294	2,317,089
Transfer to general reserve	4 & 10	(704,410)	(617,000)
Transfer to property development fund reserve	10	(58,949)	(427,590)
RETAINED SURPLUS FOR THE YEAR, TRANSFERRED TO REVENUE ACCOUNT RESERVE		1,149,935	1,272,499

All material activities derive from continuing operations.

STATES OF GUERNSEY WATER BOARD
BALANCE SHEET 31 DECEMBER 1999

	Note	1999 £	1998 £
TANGIBLE FIXED ASSETS	5	16,947,759	15,614,105
CONSOLIDATED SINKING FUND			
States of Guernsey - contributions and interest	6	201,633	206,326
CURRENT ASSETS			
Stocks		499,447	487,660
Debtors and prepayments	7	724,034	640,600
Balances due from States Treasury:			
Funds held for capital expenditure		1,040,471	668,440
Property development fund	10	1,105,580	1,046,631
Cash at bank and in hand		134,124	94,727
		3,503,656	2,938,058
CREDITORS: amounts falling due within one year	8	344,986	363,121
NET CURRENT ASSETS		3,158,670	2,574,937
TOTAL ASSETS LESS CURRENT LIABILITIES		20,308,062	18,395,368
CREDITORS: amounts falling due after more than one year	9	244,400	245,000
TOTAL NET ASSETS		20,063,662	18,150,368
RESERVES	10	20,063,662	18,150,368

These financial statements were approved by the States of Guernsey Water Board on 23 March 2000.

Signed on behalf of the Board

E W WALTERS
President

STATES OF GUERNSEY WATER BOARD
CASH FLOW STATEMENT year ended 31 DECEMBER 1999

	Note	1999 £	1998 £
Net cash inflow from operating activities	11	2,407,285	2,625,306
Returns on investments and servicing of finance			
Interest received		119,016	146,516
Interest paid		(8,611)	(8,630)
Sinking fund interest reinvested		(8,649)	(8,770)
Net cash inflow from returns on investments and servicing of finance		101,756	129,116
Capital expenditure and financial investment			
Payments to acquire tangible fixed assets		(2,054,084)	(2,858,153)
Less: Customer contributions to mains		15,270	21,909
Additions to fixed assets		(2,038,814)	(2,836,244)
Receipts from sales of tangible fixed assets		750	403,889
Net cash outflow from investing activities		(2,038,064)	(2,432,355)
Management of liquid resources			
Increase in amounts held with States Treasury		(430,980)	(334,606)
Financing			
Repayment of loan		(600)	(600)
Increase/(decrease) in cash	12 & 13	39,397	(13,139)

STATES OF GUERNSEY WATER BOARD

NOTES TO THE ACCOUNTS year ended 31 DECEMBER 1999

1. ACCOUNTING POLICIES

The financial statements are prepared in accordance with applicable accounting standards. The particular accounting policies adopted are described below.

Accounting convention

The financial statements are prepared under the historical cost convention.

Revenue

Operating revenue includes the estimated value of unbilled supplies as at 31 December 1999 amounting to £370,370 (1998: £342,376) calculated by reference to the value at which supplies will be invoiced. This total estimated value of unbilled supplies is included in debtors.

Tangible fixed assets

Tangible fixed assets are stated at cost less depreciation.

Work of a capital nature undertaken by the Board is capitalised at cost of materials, supplies and services used plus associated costs of labour.

The Board accounts for disposal proceeds on property in the profit and loss account. They are then transferred to the property development fund reserve which provides for future property expenditure.

Depreciation

Depreciation is calculated at the following annual rates so as to write off the cost of tangible fixed assets over their anticipated useful lives using the straight line method. The calculations are based on capital expenditure incurred at the commencement of the accounting period with the exception of motor vehicles where depreciation is also charged on additions during the accounting period.

	Estimated life in years	Depreciation % per annum
Dam	167	0.6
Mains	50 - 10	2 - 10
Land and quarries	Nil	Nil
Structures and buildings	50 - 10	2 - 10
Fixed plant	20 - 10	5 - 10
Distribution meters	10	10
Office furniture, fittings and equipment	10 - 5	10 - 20
Mobile plant and equipment	5	20
Motor vehicles	5	20

The accounting records for mains analyse expenditure by reference to the year in which it was incurred without identifying individual items of expenditure.

The historical cost depreciation charge is inadequate to provide for the replacement of fixed assets, therefore, to meet this future expenditure, an annual transfer is made to the general reserve.

Stock

Stock which consists of materials for capital projects and consumables is valued at the lower of cost and net realisable value.

Pension costs

The costs of the defined benefit scheme are charged to the revenue account over the period during which the Board benefits from the employees' services. Surpluses or deficiencies are spread over the expected average remaining working lifetime of employees in proportion to their expected payroll costs.

STATES OF GUERNSEY WATER BOARD
NOTES TO THE ACCOUNTS year ended 31 DECEMBER 1999

2. NET SURPLUS ON OTHER TRADING ACTIVITIES BEFORE
MANAGEMENT EXPENSES AND DEPRECIATION

	1999 £	1998 £
Mains and service laying trading account (a):		
Charges for capital works (b)	321,054	345,369
Charges for maintenance works	181,172	203,580
Charges for other works	66,665	57,217
	<u>568,891</u>	<u>606,166</u>
Expenditure	(420,618)	(428,629)
	<u>148,273</u>	<u>177,537</u>
Contribution to management expenses and depreciation	148,273	177,537
Miscellaneous income:		
Standard charges for service laying	90,760	95,747
Charges for work at ascertained cost	37,259	45,280
Property rental income	16,929	16,042
Miscellaneous sales	10,053	5,608
	<u>155,001</u>	<u>162,677</u>
Expenditure	(142,989)	(121,983)
	<u>12,012</u>	<u>40,694</u>
Contribution to management expenses and depreciation	12,012	40,694
Net surplus on other trading activities before management expenses and depreciation	<u>160,285</u>	<u>218,231</u>

(a) The Board operates a trading account for the provision of fully inclusive mains and service laying teams. This enables the Board to manage the costs of direct labour by charging a standard hourly rate irrespective of whether the work relates to a department within the Board or to an external consumer.

(b) Charges for capital works include some works partly or wholly financed by consumer contributions as stated in the additional information to the financial statements.

3. NET INTEREST RECEIVABLE

	1999 £	1998 £
Interest income:		
Consolidated sinking fund (note 6)	8,649	8,770
Deposit accounts	110,367	137,746
	<u>119,016</u>	<u>146,516</u>
Interest expense:		
Loans	(8,611)	(8,630)
	<u>110,405</u>	<u>137,886</u>

STATES OF GUERNSEY WATER BOARD
NOTES TO THE ACCOUNTS year ended 31 DECEMBER 1999

4. DEPRECIATION

	1999 £	1998 £
Depreciation charge for the year (note 5)	705,160	634,758
Profit on sale of moveable assets	(750)	(17,773)
	<u>704,410</u>	<u>616,985</u>
Transfer to general reserve (note 10)	704,410	617,000
	<u>1,408,820</u>	<u>1,233,985</u>

The transfer to the general reserve is required because the provision for depreciation under the historic cost convention is inadequate to meet the future replacement cost of assets.

5. TANGIBLE FIXED ASSETS

	1 January 1999 £	Additions £	Disposals £	31 December 1999 £
Cost				
Dam	309,360	—	—	309,360
Mains	13,600,229	1,672,334	—	15,272,563
Land and quarries	294,978	14,963	—	309,941
Structures and buildings	2,422,560	12,022	—	2,434,582
Fixed plant	2,727,312	114,602	—	2,841,914
Distribution meters	849,264	111,616	—	960,880
Office furniture, fittings and equipment	296,736	39,351	—	336,087
Mobile plant and equipment	235,372	27,067	7,119	255,320
Motor vehicles	434,827	46,859	—	481,686
	<u>21,170,638</u>	<u>2,038,814</u>	<u>7,119</u>	<u>23,202,333</u>
	1 January 1999 £	Charge for the year £	Disposals £	31 December 1999 £
Depreciation				
Dam	140,310	1,895	—	142,205
Mains	2,315,238	300,224	—	2,615,462
Structures and buildings	638,152	48,726	—	686,878
Fixed plant	1,387,749	154,116	—	1,541,865
Distribution meters	473,323	84,927	—	558,250
Office furniture, fittings and equipment	178,637	29,919	—	208,556
Mobile plant and equipment	197,714	14,243	7,119	204,838
Motor vehicles	225,410	71,110	—	296,520
	<u>5,556,533</u>	<u>705,160</u>	<u>7,119</u>	<u>6,254,574</u>
Net book value	<u>15,614,105</u>			<u>16,947,759</u>

During the year professional advice was taken to assess the current market value of the Board's main administrative property. A value of £585,000 was indicated, however, as the property is required for the Board's continuing operations and there is no immediate plan to relocate, the Board has decided it is not appropriate to incorporate this value into the financial statements.

Several properties have been identified by the Board as assets surplus to the Board's requirements. These properties have a negligible net book value. The Board is proposing to sell these properties as the opportunity arises.

STATES OF GUERNSEY WATER BOARD
NOTES TO THE ACCOUNTS year ended 31 DECEMBER 1999

6. CONSOLIDATED SINKING FUND - CONTRIBUTIONS AND INTEREST

	1999 £	1998 £
Balance brought forward at 1 January	206,326	164,114
Net (depreciation)/appreciation in value of sinking fund investment	(13,342)	33,442
Interest received reinvested in sinking fund (note 3)	8,649	8,770
	<hr/>	<hr/>
Balance carried forward at 31 December	201,633	206,326
	<hr/>	<hr/>

The consolidated sinking fund contributions and interest comprises funds held by the States Treasury on behalf of the Board. These funds are invested by the States Treasury and any gains or losses are passed on to the Board (see note 9). £158,797 (1998: £172,557) of these funds are invested in the consolidated sinking fund.

7. DEBTORS AND PREPAYMENTS

	1999 £	1998 £
Estimated value of unbilled supplies	370,370	342,376
Consumers' accounts outstanding	315,998	248,662
Other debtors and prepayments	37,666	49,562
	<hr/>	<hr/>
	724,034	640,600
	<hr/>	<hr/>

8. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	1999 £	1998 £
Other creditors	294,213	330,077
Deferred income	50,773	33,044
	<hr/>	<hr/>
	344,986	363,121
	<hr/>	<hr/>

9. CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR

Loans falling due in five years or more:		Issued	Redeemable	1999 £	1998 £
Description					
Consolidated Sinking Fund					
3.75% Water		1933	1943/2008	22,000	22,000
3% Water		1937	1946/2011	80,000	80,000
3.5% Water		1938	1947/2012	55,000	55,000
4% Water		1940	1949/2014	80,000	80,000
				<hr/>	<hr/>
				237,000	237,000
				<hr/>	<hr/>
Redeemable by annual drawings					
3.25% Water		1935	1944/2009	7,400	8,000
				<hr/>	<hr/>
				244,400	245,000
				<hr/>	<hr/>

The total amount of the loans held by the States Treasury on behalf of the Board is £191,675 (1998: £192,075). The remainder of the loan i.e. £52,725 (1998: £52,925) is held by the general public.

The net debt arising from these arrangements is £42,767 (1998: £38,674) (see note 6).

STATES OF GUERNSEY WATER BOARD

NOTES TO THE ACCOUNTS year ended 31 DECEMBER 1999

10. RESERVES

	Property Development Fund £	General reserve £	Revenue account £	Total £
Balance 1 January 1999	1,046,631	3,886,800	13,216,937	18,150,368
Surplus for the year	—	—	1,913,294	1,913,294
Provision for future replacement of assets (note 4)	—	704,410	(704,410)	—
Current year transfer to property development fund	58,949	—	(58,949)	—
Balance 31 December 1999	1,105,580	4,591,210	14,366,872	20,063,662

The general reserve is required to fund the asset base of the Board (note 4).

**11. RECONCILIATION OF OPERATING SURPLUS TO
NET CASH INFLOW FROM OPERATING ACTIVITIES**

	1999 £	1998 £
Operating surplus for the year	1,802,889	1,805,019
Net depreciation/(appreciation) of sinking fund investment	13,342	(33,442)
Depreciation charges (notes 4 and 5)	704,410	616,985
(Increase) in stock	(11,787)	(81,838)
(Increase)/decrease in debtors and prepayments	(83,434)	98,676
(Decrease)/increase in creditors due within one year	(18,135)	182,906
Adjustment due to the over accrual of fixed asset costs in prior year	—	37,000
Net cash inflow from operating activities	2,407,285	2,625,306

12. RECONCILIATION OF NET CASH FLOW TO MOVEMENT IN NET FUNDS

	£
Increase in cash in the year	39,397
Increases in balances with States Treasury	430,980
Cash to repurchase loans	600
Change in net funds	470,977
Net funds at 1 January 1999	1,564,798
Net funds at 31 December 1999	2,035,775

STATES OF GUERNSEY WATER BOARD
NOTES TO THE ACCOUNTS year ended 31 DECEMBER 1999

13. ANALYSIS OF CHANGES IN NET FUNDS

	At 1 January 1999 £	Cash flows £	At 31 December 1999 £
Cash at bank and in hand	94,727	39,397	134,124
Property development fund	1,046,631	58,949	1,105,580
Cash held with States Treasury	668,440	372,031	1,040,471
	1,809,798	470,377	2,280,175
Debt due after more than one year	(245,000)	600	(244,400)
Total	1,564,798	470,977	2,035,775

14. PENSION FUND

The employees of the States of Guernsey Water Board are members of the States of Guernsey Superannuation Scheme. This is a defined benefits pension scheme, funded by contributions from both employer and employee at rates which are determined on the basis of actuarial advice and which are calculated to spread the expected cost of benefits payable to employees over the period of those employees' expected service lives. The report by the actuaries on the valuation of the Superannuation Fund at 31 December 1998 indicated that a surplus existed however the contribution rate to the Fund was increased with effect from 1 January 2000. The surplus is being amortised over the expected service lives of the employees.

The total amount of superannuation contributions for the year ended 31 December 1999 was £117,459 (1998: £113,512), which were all paid during the year.

Further details relating to the funding of the Superannuation Scheme are provided in the Superannuation Fund section of the accounts of the States of Guernsey.

15. COMMITMENTS

Capital commitments at 31 December 1999 for which no provision has been made in these financial statements were as follows:

	1999 £	1998 £
Authorised but not contracted	128,083	78,702
Contracted	457,897	405,762
	585,980	484,464

16. RELATED PARTY TRANSACTIONS

After making appropriate enquiries in accordance with Guidance Notes issued by the States Treasurer on 27 March 1996, the Board is of the opinion that there have been no related party transactions in the current or preceding financial years.

Of the States Water Board's annual income and expenditure, less than 20% of their respective value is due to transactions with other States entities.

17. CONTINGENCIES

The Board is aware of a possible contractual claim against it relating to delays on the Northern Ring Main project. These delays were due to sub-standard pipes being supplied and therefore the Board believes it has a case for counter-claim against the supplier of those pipes. It is therefore considered there is no significant financial exposure to the Board.

18. STATEMENT OF CONTROL

The States Water Board is wholly owned and ultimately controlled by the States of Guernsey. Responsibility for the operations of the States Water Board has been delegated to the members of the Board who have been appointed by the States of Guernsey.

STATES OF GUERNSEY WATER BOARD

ADDITIONAL INFORMATION

The additional information on pages 231 to 232 has been prepared from the accounting records of the Board. While it does not form part of the financial statements, it should be read in conjunction with them and the auditors' report thereon.

FIXED ASSET ADDITIONS DURING 1999

	£	£
WATER RESOURCES		
Strategic Raw Water Transfer Main Phase II:		
Marais Stream – Longue Hougue Reservoir	297,964	
Washwater recovery – St Saviours and Kings Mills		
Water Treatment Works	22,873	
Vrange Stream intake	12,971	
Pleinmont and Saints Bay Pumping Stations –		
S.C.A.D.A. Control	11,413	
Sundry renewals and other schemes in progress	16,815	
TOTAL WATER RESOURCES		362,036
WATER DISTRIBUTION		
Rehabilitation of mains		
Preparatory works for future contracts	103,143	
Grandes Rocques – La Passee – Camp du Roi –		
Rue Sauvage area, Vale/Castel/St Sampsons	416,608	
Trunk main from Kings Mills to L'Aumone		
and adjacent areas	158,369	
St Sampsons Harbour area, Le Tertre and La Maraive, Vale	143,001	
Landes du Marche – Hougue du Pommier area, Castel	101,413	
La Plaiderie, Le Pollet and La Tourgand, St Peter Port	15,589	
Completion of previous contracts	8,021	
Total rehabilitation works	946,144	
Renewal of mains		
Replacement of mains by insertion of structural lining:		
Northern ring main – Phase I, North West Quadrant	166,419	
Route de Carteret, Castel	104,264	
Palm Grove Estate, St Sampsons	33,559	
Route des Grandes Marais/Le Petit Marais,		
Vale – preparation	17,677	
Replacement of mains:		
Rue de Portelet, Torteval	12,221	
Lane near Houmet du Nord, Vale	5,979	
Pre du Murie, St Peters	5,198	
Other minor renewals	7,238	
Total renewal of mains	352,555	
Improvement and extension of mains		
Rationalisation of mains –		
Vale Road/Route Militaire area	32,954	
Mains requisitioned by customers	23,348	
New mains:		
Vazon Coast Link Main Phase II,		
Rue des Goddards/Rue D'Albecq	16,992	
La Rue du Chadronnet, Vale	5,962	
Lane off Candie Road, St Peter Port	8,535	
Other improvements	2,880	
Total improvement and extension of mains	90,671	
General distribution		
Purchase and installation of meters	111,616	
Forest Road Service Reservoir – S.C.A.D.A. Control	6,598	
Total general distribution	118,214	
TOTAL WATER DISTRIBUTION		1,507,584
CARRIED FORWARD		1,869,620

STATES OF GUERNSEY WATER BOARD

FIXED ASSET ADDITIONS DURING 1999

	£	£
BROUGHT FORWARD		1,869,620
WATER TREATMENT		
St Saviours Water Treatment Works:		
Sludge treatment plant	21,693	
Refurbish filters	15,301	
Improve power supply	8,500	
Control room and offices	5,119	
Security measures	4,901	
Sundry renewals and improvements	10,267	
	<hr/>	
TOTAL WATER TREATMENT		65,781
CAPITAL EXPENDITURE FOR GENERAL PURPOSES		
Motor vehicles	46,859	
Computer projects	34,120	
Mobile plant and equipment	27,067	
Office refurbishment, furniture and equipment	10,637	
	<hr/>	
TOTAL GENERAL		118,683
GROSS TOTAL CAPITAL EXPENDITURE		2,054,084
Less: Consumers' contributions to capital mains		15,270
Sale of assets		750
		<hr/>
NET FIXED ASSET ADDITIONS		<u>2,038,064</u>

The States are asked to decide:—

Whether they are of opinion to approve:—

- (1) the following Accounts for the year 1999—
 1. States Advisory and Finance Committee;
 2. States Agriculture and Countryside Board;
 3. States Arts Committee;
 4. States Board of Administration;
 5. States Board of Health;
 6. States Board of Industry;
 7. States Cadastre Committee;
 8. States Children Board;
 9. States Civil Defence Committee;
 10. States Civil Service Board;
 11. States Education Council;
 12. States Gambling Control Committee;
 13. Guernsey Social Security Authority;
 14. States Heritage Committee;
 15. States Committee for Home Affairs;
 16. States Committee for Horticulture;
 17. States Housing Authority;
 18. States Income Tax Authority;
 19. Island Development Committee;
 20. Island Reception Committee;
 21. States Liberation and Millennium Celebrations Committee;
 22. States Overseas Aid Committee;
 23. States Population and Migration Committee;
 24. States Probation Service Committee;
 25. States Public Assistance Authority;
 26. States Public Thoroughfares Committee;
 27. States Recreation Committee;
 28. States Sea Fisheries Committee;
 29. States Traffic Committee;
 30. States Tourist Board;
 31. Committees' Capital Income and Expenditure;
 32. Miscellaneous Accounts;
 33. States Board of Administration as respects the Ports;
 34. Alderney Airport
 35. States Agriculture and Countryside Board—Dairy Trading Account;
 36. States Post Office Board;
 37. States Recreation Committee as respects the Beau Sejour Centre;
 38. States Telecommunications Board;
 39. States Water Board;
- (2) The Accounts of the States Electricity Board for the twelve months ended on the 31st March, 2000.
- (3) To appoint the firm of Deloitte & Touche as auditors of all States accounts for the year ending 31 December, 2000 and in the case of States Electricity Board for the year ending 31 March, 2001.

APPENDICES

APPENDIX NO. I

STATES OF GUERNSEY BOARD OF ADMINISTRATION — WORKS DEPARTMENT

STATEMENT OF ACTIVITIES AND PERFORMANCE year ended 31 December 1999

Principal Activities

The States Works Department operates as a trading organisation which contracts with mainly States Clients to deliver a wide range of services. Those services demand the effort of predominantly manual labour with some specialist plant and equipment to maintain the public services of the Island.

Financial Highlights

	1999 £'000	1998 £'000
Income	6,575	6,150
Surplus	688	698
Capital expenditure	272	151

Income has increased following the agreement of new contracts and transfer of labour.

The operating surplus has reduced as the Department's clients seek more competitive services. The drive for increased efficiency has enabled services to be provided at lower prices and thus reduced margins.

Capital expenditure continues to rise after an extended period of low investment, as the vehicle replacement programme is developed to deliver the right vehicle for the job, which will provide a reliable and cost effective service, making the best use of modern technology.

Operational Performance

	1999	1998
Overheads		
Numeric ratio: Support staff/productive staff	12.4%	15.0%
Cost ratio: Support staff/productive staff	19.2%	22.3%

Effort

Income/Employee	£37,911	£40,963
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The increase in grounds maintenance contracts which are more labour intensive has increased the size of the workforce and reduced the value of income earned per employee.

Emergency Call-Out:	1999	1998
Number of calls	319	317
Manhours worked	1,299	1,237

Non-Scheduled Work

New jobs raised	4,759	4,271
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Developments in 1999

Department awarded ISO9002 Quality Assurance Accreditation for job processing, administration and invoicing in April 1999.

Board Members and Principal Officers

The States Works Department is responsible to the Board of Administration.

Conseiller R Berry	President
Deputy M Best	Departmental Representative
Mr R T Kirkpatrick	Chief Executive Board of Administration
Mr N Vaughan	Finance Director Board of Administration

States Works Department

David Parish	General Manager
Barry Langlois	Financial Controller
Nigel Dorey	Projects Manager
Ian McEwan	Contracts Manager

APPENDIX NO. I
STATES OF GUERNSEY BOARD OF ADMINISTRATION —
WORKS DEPARTMENT

STATEMENT OF RESPONSIBILITIES FOR THE PREPARATION OF FINANCIAL STATEMENTS

The Board of Administration ("the Board") is required to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Works Department as at the end of the financial year and of the surplus or deficit of the Works Department for that period. In preparing those financial statements, the Board is required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis, unless it is inappropriate to do so.

STATEMENT OF INTERNAL FINANCIAL CONTROLS

It is the responsibility of each States Committee to identify and install a system of internal controls, including financial control, which is adequate for its own purposes. Thus the Board of Administration is responsible for safeguarding the assets of the States Works Department and hence for taking reasonable steps for the prevention of fraud and other irregularities.

The Board of Administration is also responsible for the economic, efficient and effective operations and management of the States Works Department.

It is acknowledged that the States Works Department is subject to financial and manpower restrictions. Nevertheless the Board of Administration has a duty to ensure that they fulfil their obligations to install and maintain adequate internal controls and safeguard the States resources for which they are responsible.

The States Works Department's internal financial controls and monitoring procedures include:

- Annually reported and approved budgets monitored against monthly management accounts with additional operational detail reported in a detailed quarterly report which monitors actual income and expenditure against anticipated. All such detail is regularly reviewed at meetings of the Board of Administration to ensure that all Committee members are informed of the Department's financial affairs.
- Client invoices are subjected to a range of pre-determined computerised integrity checks prior to dispatch, in order to ensure accuracy.
- The control of materials and stores purchases are managed using a computerised job costing programme with specific authorisation limits for purchases and segregated areas of responsibility for processing of payments, all of which maintain detailed audit trails.
- Manpower expenditure is monitored and controlled at source via time sheets which are authorised and the computerised job costing and financial accounts packages which check validity and permits reconciliation with the wage bill.
- Capital expenditure authorisation is subject to strict valuation guidelines and purchase procedures.
- Regular independent review and appraisal of the soundness, adequacy and application of internal controls by the States Internal Audit Department.

Through their staff recruitment and training the States Works Department strives to ensure that all those with financial responsibilities have the necessary skills and motivation to discharge their duties with the proficiency which the community has the right to expect.

In addition the accounts are subject to an independent external audit by auditors appointed by the States.

YEAR 2000 COMPLIANCE

Following their initial review, the Board continues to be alert to the potential risks and uncertainties surrounding the Year 2000 issue. As at the date of this report, the Board is not aware of any significant factors which have arisen, or that may arise, which will affect its activities; however, the situation is still being monitored. Any future costs associated with this issue cannot be quantified but are not expected to be significant.

APPENDIX NO. I
STATES OF GUERNSEY BOARD OF ADMINISTRATION —
WORKS DEPARTMENT
AUDITORS' REPORT TO THE STATES OF GUERNSEY BOARD OF ADMINISTRATION — WORKS DEPARTMENT

We have audited the financial statements of the Works Department on pages 239 to 246 which have been prepared under the accounting policies set out on page 242.

Respective responsibilities of Board and auditors

As described on page 237 the Board of Administration is responsible for the preparation of financial statements. It is our responsibility to form an independent opinion, based on our audit, on those statements and to report our opinion to you.

Basis of opinion

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the Board in the preparation of the financial statements, and of whether the accounting policies are appropriate to the Works Department's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

Opinion

In our opinion the financial statements give a true and fair view of the state of the Works Department's affairs as at 31 December 1999 and of its surplus for the year then ended.

Deloitte & Touche

Chartered Accountants

St Peter's House
Le Bordage
St Peter Port
Guernsey GY1 3HW
Channel Islands

28 April 2000

APPENDIX NO. I
 STATES OF GUERNSEY BOARD OF ADMINISTRATION —
 WORKS DEPARTMENT
 REVENUE ACCOUNT year ended 31 DECEMBER 1999

	Note	1999 £	1998 £
INCOME	2	6,484,251	6,064,126
EXPENSES			
Labour and direct materials	3	4,386,674	4,028,136
Transport, plant and equipment maintenance	4	496,811	436,392
Building maintenance and charges	5	207,965	206,384
Administration and general	6	795,482	781,344
		5,886,932	5,452,256
OPERATING SURPLUS		597,319	611,870
Interest received from States Treasury		91,086	86,130
SURPLUS FOR THE FINANCIAL YEAR	11	688,405	698,000

All material activities derive from continuing operations.

There are no recognised gains or losses or other movements in reserves for the current or preceding financial years other than as stated in the revenue account.

APPENDIX NO. I
 STATES OF GUERNSEY BOARD OF ADMINISTRATION —
 WORKS DEPARTMENT
 BALANCE SHEET 31 DECEMBER 1999

	Note	1999 £	1998 £
TANGIBLE FIXED ASSETS	7	2,871,418	2,721,383
CURRENT ASSETS			
Stock and work in progress	8	187,150	164,469
Debtors	9	1,587,477	1,071,855
Balance with States Treasury		1,427,527	1,517,777
		3,202,154	2,754,101
CREDITORS: amounts falling due within one year	10	(184,207)	(274,524)
NET CURRENT ASSETS		3,017,947	2,479,577
TOTAL NET ASSETS		5,889,365	5,200,960
RESERVES	11	5,889,365	5,200,960

These financial statements were approved by the Board of Administration on 28 March 2000.
 Signed on behalf of the Board

R C BERRY

President

APPENDIX NO. I
 STATES OF GUERNSEY BOARD OF ADMINISTRATION —
 WORKS DEPARTMENT
 CASH FLOW STATEMENT year ended 31 DECEMBER 1999

	Note	1999 £	1998 £
Net cash inflow from operating activities	12	81,259	491,082
Returns on investments			
Interest received		91,086	86,130
Net cash inflow from returns on investments		91,086	86,130
Investing activities			
Payments to acquire tangible fixed assets		(272,095)	(150,654)
Receipts from sales of tangible fixed assets		9,500	—
Net cash outflow from investing activities		(262,595)	(150,654)
Management of liquid resources			
(Decrease)/increase in amounts held with States Treasury		(90,250)	426,558
Movement in cash		—	—

APPENDIX NO. I
STATES OF GUERNSEY BOARD OF ADMINISTRATION —
WORKS DEPARTMENT
NOTES TO THE ACCOUNTS year ended 31 DECEMBER 1999

1. ACCOUNTING POLICIES

The financial statements are prepared in accordance with applicable accounting standards. The particular accounting policies adopted are described below.

Accounting convention

The financial statements are prepared under the historical cost convention.

Income

Income comprises amounts in respect of services provided and goods supplied in the year.

Tangible fixed assets

Tangible fixed assets are stated at cost less depreciation.

Depreciation

Depreciation is calculated at the following annual rates so as to write off the cost of tangible fixed assets over their anticipated useful lives using the straight line method:

	Estimated life in years	Depreciation % per annum
Plant	10 - 3	10 - 33.33
Motor vehicles	10 - 3	10 - 33.33
Tools and equipment	20 - 3	5 - 33.33
Office equipment	5	20
Land, buildings and fittings	80 - 10	1.25 - 10

Stock and work in progress

Stock and work in progress is valued at the lower of cost and net realisable value.

Pension costs

The expected cost of providing pensions, as calculated periodically by professionally qualified actuaries, is charged to the income and expenditure account so as to spread the cost over the service lives of employees in the scheme in such a way that the pension cost is a substantially level percentage of current and expected future pensionable payroll.

2. INCOME

	1999 £	1998 £
Maintenance		
- Buildings and properties	1,617,979	1,647,784
- Highways	1,825,745	1,755,884
- Sewers and pump stations	698,376	811,807
- Vehicles and plant	491,110	460,252
- Land areas	1,411,255	915,793
Transport services	89,386	81,302
Island wide emergencies and callouts	60,813	60,636
Administrative services	289,587	330,668
	<u>6,484,251</u>	<u>6,064,126</u>

APPENDIX NO. I
STATES OF GUERNSEY BOARD OF ADMINISTRATION —
WORKS DEPARTMENT
NOTES TO THE ACCOUNTS year ended 31 DECEMBER 1999

3. LABOUR AND DIRECT MATERIALS

	1999 £	1998 £
Labour charges:		
Wages and employer's superannuation	2,955,225	2,505,186
Direct materials:		
Materials and services	789,204	895,928
Stores	263,801	230,039
Sub contractors	397,283	410,285
Less: Discounts received	(18,839)	(13,302)
	1,431,449	1,522,950
	4,386,674	4,028,136

4. TRANSPORT, PLANT AND EQUIPMENT MAINTENANCE

	1999 £	1998 £
Vehicles - Fuel and maintenance	209,983	193,888
- Depreciation	48,055	49,284
Plant, tools and equipment		
- Maintenance	89,377	83,565
- Replacements	42,943	38,988
- Depreciation	30,949	33,299
Contractors' charges	46,898	18,288
Garage expenses	15,590	10,208
Other costs	13,016	8,872
	496,811	436,392

5. BUILDING MAINTENANCE AND CHARGES

	1999 £	1998 £
La Hure Mare	115,668	126,730
Post office garage	10,071	9,458
North Side garage	755	1,707
Stones Yard garage	27,140	29,131
Other sites	690	412
Land, buildings and fittings depreciation	38,341	38,946
Burnt Lane depot	10,141	—
Saumarez Park depot	5,159	—
	207,965	206,384

APPENDIX NO. I
STATES OF GUERNSEY BOARD OF ADMINISTRATION —
WORKS DEPARTMENT
NOTES TO THE ACCOUNTS year ended 31 DECEMBER 1999

6. ADMINISTRATION AND GENERAL

	1999 £	1998 £
Salaries, wages and employer's superannuation	583,743	581,337
Travel and collection charges	19,542	12,389
Post, stationery and telephone	33,369	28,228
Computer charges	97,995	95,128
Insurance	36,040	34,493
Audit fee	5,142	4,652
Sundry office expenses	22,139	18,932
Office and equipment depreciation	4,710	4,450
(Loss)/profit on disposal of fixed assets	(9,493)	1,147
Bad debts provided for and written off	2,295	588
	<u>795,482</u>	<u>781,344</u>

7. TANGIBLE FIXED ASSETS

	1 January 1999 £	Additions £	Written off /disposals £	31 December 1999 £
Cost				
Plant	245,949	58,199	61,483	242,665
Motor vehicles	1,383,817	159,532	73,225	1,470,124
Tools and equipment	234,961	50,024	—	284,985
Office equipment	46,461	—	—	46,461
Land, buildings and fittings	2,771,660	4,340	—	2,776,000
	<u>4,682,848</u>	<u>272,095</u>	<u>134,708</u>	<u>4,820,235</u>
	1 January 1999 £	Charge for the year £	Written off /disposals £	31 December 1999 £
Depreciation				
Plant	237,135	10,515	61,482	186,168
Motor vehicles	1,255,780	48,054	73,219	1,230,615
Tools and equipment	208,960	20,434	—	229,394
Office equipment	33,715	4,710	—	38,425
Land, buildings and fittings	225,875	38,340	—	264,215
	<u>1,961,465</u>	<u>122,053</u>	<u>134,701</u>	<u>1,948,817</u>
Net book value	<u>2,721,383</u>			<u>2,871,418</u>

APPENDIX NO. I
 STATES OF GUERNSEY BOARD OF ADMINISTRATION —
 WORKS DEPARTMENT
NOTES TO THE ACCOUNTS year ended 31 DECEMBER 1999

8. STOCK AND WORK IN PROGRESS

	1999 £	1998 £
Stock	113,820	107,446
Work in progress	73,330	57,023
	<u>187,150</u>	<u>164,469</u>

9. DEBTORS

	1999 £	1998 £
Trade debtors	148,490	112,970
Balances due from States departments	1,426,946	939,860
Prepayments and other debtors	12,041	19,025
	<u>1,587,477</u>	<u>1,071,855</u>

10. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	1999 £	1998 £
Trade creditors	101,546	193,989
Accruals	82,661	80,535
	<u>184,207</u>	<u>274,524</u>

11. RESERVES

	Revenue account £
Balance 1 January 1999	5,200,960
Surplus for the financial year	688,405
	<u>5,889,365</u>

12. RECONCILIATION OF OPERATING SURPLUS TO
 NET CASH INFLOW FROM OPERATING ACTIVITIES

	1999 £	1998 £
Operating surplus	597,319	611,870
Depreciation charges	122,053	125,978
(Profit)/loss on disposal of tangible fixed assets	(9,493)	1,147
(Increase)/decrease in stocks and work in progress	(22,681)	36,195
Increase in debtors	(515,622)	(241,784)
Decrease in creditors	(90,317)	(42,324)
	<u>81,259</u>	<u>491,082</u>

APPENDIX NO. I
STATES OF GUERNSEY BOARD OF ADMINISTRATION —
WORKS DEPARTMENT
NOTES TO THE ACCOUNTS year ended 31 DECEMBER 1999

13. CAPITAL COMMITMENTS

	1999 £	1998 £
Contracted for but not provided	25,617	102,463

14. PENSION FUND

The employees of the Works Department are members of the States of Guernsey Superannuation Scheme. This is a defined benefits pension scheme, funded by contributions from both employer and employee at rates which are determined on the basis of actuarial advice and which are calculated to spread the expected costs of benefits payable to employees over the period of those employees' expected service lives. The report by the actuaries on the valuation of the Superannuation Fund at 31 December 1998 indicated that a surplus existed however the contribution rate to the Fund was increased with effect from 1 January 2000. The surplus is being amortised over the expected service lives of the employees.

The total amount of superannuation contributions for the year ended 31 December 1999 was £155,322 (1998: £136,101), which were all paid during the year.

Further details relating to the funding of the Superannuation Scheme are provided in the Superannuation Fund section of the accounts of the States of Guernsey.

15. RELATED PARTY TRANSACTIONS

After making appropriate enquiries, in accordance with Guidance Notes issued by the States Treasurer on 27 March 1996, the Department is of the opinion that there have been no related party transactions in the current or preceding financial years apart from those with other States' entities.

Of the States of Guernsey Board of Administration - Works Department annual income, 95% (1998: 93%) of the value is due to transactions with other States entities. This includes aggregate value of transactions with the Public Thoroughfares Committee totalling 39% (1998: 44%) of the Department's annual income.

Less than 20% of the value of the Department's annual expenditure in the current and preceding financial years is due to transactions with other States entities.

16. STATEMENT OF CONTROL

The States of Guernsey Board of Administration - Works Department is wholly owned and ultimately controlled by the States of Guernsey. Responsibility for the operations of the States of Guernsey Board of Administration - Works Department has been delegated to the members of the Board who have been appointed by the States of Guernsey.

APPENDIX NO. II

STATES OF GUERNSEY RECREATION COMMITTEE — GOLF COURSE

STATEMENT OF RESPONSIBILITIES FOR THE PREPARATION OF FINANCIAL STATEMENTS

The Recreation Committee ("the Committee") is required to prepare financial statements for each financial year which give a true and fair view of the state of affairs of The States of Guernsey Recreation Committee - Golf Course ("the Golf Course") as at the end of the financial year and of the surplus or deficit of the Golf Course for that period. In preparing those financial statements, the Committee is required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis, unless it is inappropriate to do so.

STATEMENT OF INTERNAL FINANCIAL CONTROLS

It is the responsibility of the Recreation Committee to identify and install a system of internal controls, including financial control, which is adequate for its own purposes. Thus the Recreation Committee is responsible for safeguarding those assets of the States of Guernsey (including those of the Golf Course) in their care and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Every States Committee is also responsible for the economical, efficient and effective management of the public funds and other resources entrusted to it.

It is acknowledged that the Recreation Committee is subject to financial and manpower restrictions. Nevertheless there is a duty to ensure it fulfils its obligations to install and maintain adequate internal controls and safeguard the States resources for which it is responsible.

The Recreation Committee's internal financial controls and monitoring procedures include:

- An annual budget and planning process to allocate, control and monitor the use of resources.
- Co-ordination and co-operation with the States Audit Commission, whose primary objective is to ensure good management of States Finances.
- Review and appraisal of the adequacy and application of internal controls in conjunction with the States Internal Audit Department.
- The requirement for all audit reports to be tabled at a meeting of the Recreation Committee to ensure that its members are aware of their financial affairs.

Through staff recruitment and training the Recreation Committee strives to ensure that all those with financial responsibilities have the necessary skills and motivation to discharge their duties with the proficiency which the community has the right to expect.

The Committee's internal controls and accounting policies have been and are subject to continuous review and improvement.

In addition the financial statements are subject to independent external audit by auditors appointed by the States.

YEAR 2000 COMPLIANCE

Following their initial review, the Committee continues to be alert to the potential risks and uncertainties surrounding the Year 2000 issue. As at the date of this report, the Committee is not aware of any significant factors which have arisen, or that may arise, which will affect the Golf Course's activities; however, the situation is still being monitored. Any future costs associated with this issue cannot be quantified but are not expected to be significant.

APPENDIX NO. II
STATES OF GUERNSEY RECREATION COMMITTEE —
GOLF COURSE
AUDITORS' REPORT TO THE MEMBERS OF THE STATES OF GUERNSEY RECREATION COMMITTEE —
GOLF COURSE

We have audited the financial statements of The States of Guernsey Recreation Committee - Golf Course ("the Golf Course") on pages 249 to 252 which have been prepared under the accounting policies set out on page 251.

Respective responsibilities of the Committee and auditors

As described on page 247 the Recreation Committee is responsible for the preparation of financial statements. It is our responsibility to form an independent opinion, based on our audit, on those statements and to report our opinion to you.

Basis of opinion

We conducted our audit in accordance with United Kingdom Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the Committee in the preparation of the financial statements, and of whether the accounting policies are appropriate to the Golf Course's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

Opinion

In our opinion the financial statements give a true and fair view of the state of the Golf Course's affairs as at 31 December 1999 and of its surplus for the year then ended.

Deloitte & Touche

Chartered Accountants

St Peter's House
Le Bordage
St Peter Port
Guernsey GY1 3HW
Channel Islands

26 April 2000

APPENDIX NO. II
 STATES OF GUERNSEY RECREATION COMMITTEE —
 GOLF COURSE
 REVENUE ACCOUNT year ended 31 DECEMBER 1999

	Note	£	1999 £	1998 £
INCOME				
Green fees	1		293,416	281,313
EXPENDITURE				
Direct labour		17,031		15,699
Contract labour		191,521		182,410
Administration expenses		10,211		8,161
Non-contract services		17,952		41,845
Rent of quarries for water		10,256		7,423
Rental of course		252		247
Depreciation	1 & 2	15,556		14,671
Electricity		682		2,256
Commission		2,403		2,668
			265,864	275,380
OPERATING SURPLUS			27,552	5,933
Interest received			9,756	16,520
SURPLUS FOR THE FINANCIAL YEAR			37,308	22,453
Retained surplus brought forward			189,228	166,775
Retained surplus carried forward			226,536	189,228

All material activities derive from continuing operations.

There are no recognised gains or losses or other movements in reserves for the current or preceding financial years other than as stated in the revenue account.

APPENDIX NO. II
STATES OF GUERNSEY RECREATION COMMITTEE —
GOLF COURSE
BALANCE SHEET 31 DECEMBER 1999

	Note	1999 £	1998 £
TANGIBLE FIXED ASSETS	2	85,562	95,265
CURRENT ASSETS			
Debtors		3,208	3,675
Balances with States Treasury		168,046	122,118
		171,254	125,793
CREDITORS: amounts falling due within one year			
Other creditors		18,001	21,830
Accruals		12,279	10,000
		30,280	31,830
NET CURRENT ASSETS		140,974	93,963
TOTAL NET ASSETS		226,536	189,228
REVENUE ACCOUNT		226,536	189,228

These financial statements were approved by the Recreation Committee on 19 April 2000.

Signed on behalf of the Recreation Committee

I RIHOY
President

APPENDIX NO. II
STATES OF GUERNSEY RECREATION COMMITTEE —
GOLF COURSE
NOTES TO THE ACCOUNTS year ended 31 DECEMBER 1999

1. ACCOUNTING POLICIES

The financial statements are prepared in accordance with applicable accounting standards except as stated below. The particular accounting policies adopted are described below.

Accounting convention

The financial statements are prepared under the historical cost convention.

Green fees

Green fees are accounted for on an accruals basis.

Golf course

Capital expenditure on improvements to the course are stated at cost and are not depreciated as required by SSAP 12. The effect of this departure is not considered material.

Capital expenditure on the irrigation system is stated at cost less depreciation.

Operating lease

Rentals in respect of the golf course land held under an operating lease are charged to the profit and loss account in equal annual amounts over the term of the lease.

Depreciation

Depreciation is calculated at the following annual rates so as to write off the cost of tangible fixed assets over their anticipated useful lives using the straight line method:

	Estimated life in years	Depreciation % per annum
Irrigation system - old	20	5
- new	10	10

2. TANGIBLE FIXED ASSETS

	1 January 1999 £	Additions £	Written off £	31 December 1999 £
Cost				
Improvements to course	20,709	—	—	20,709
Irrigation system	160,290	8,845	2,992	166,143
	<u>180,999</u>	<u>8,845</u>	<u>2,992</u>	<u>186,852</u>
	1 January 1999 £	Charge for the year £	Written off £	31 December 1999 £
Depreciation				
Irrigation system	85,734	15,556	—	101,290
	<u>95,265</u>			<u>85,562</u>
Net book value				

APPENDIX NO. II
STATES OF GUERNSEY RECREATION COMMITTEE —
GOLF COURSE
NOTES TO THE ACCOUNTS year ended 31 December 1999

3. RELATED PARTY TRANSACTIONS

After making appropriate enquiries in accordance with Guidance Notes issued by the States Treasurer on 27 March 1996, the Committee are of the opinion that there have been no related party transactions in this or the preceding financial year apart from with other States' entities.

During the year £191,521 (1998 : £182,410) was paid to States Works Department relating to contract work. In addition £17,952 (1998 : £41,845) was paid to States Works Department relating to non-contract services carried out. States Works Department is also controlled by the States of Guernsey.

4. STATEMENT OF CONTROL

The Golf Course is wholly owned and ultimately controlled by the States of Guernsey. Responsibility for the operations of the Golf Course has been delegated to the members of the Recreation Committee who have been appointed by the States of Guernsey. It has been agreed by the States of Guernsey that the day to day management of the Course will be transferred to a joint entity.

APPENDIX NO. II
 STATES OF GUERNSEY RECREATION COMMITTEE —
 GOLF COURSE
 ADDITIONAL INFORMATION

The additional information on page 253 has been prepared from the accounting records of the Golf Course. While it does not form part of the financial statements, it should be read in conjunction with them and the auditors' report thereon.

NOTE TO THE REVENUE ACCOUNT year ended 31 December 1999

1. INCOME

	1999 £	1998 £
7 Day Members	142,376	133,910
5 Day Members	118,035	112,426
Junior GC - Over 16	6,780	2,394
Junior GC - Under 16	1,850	5,632
Member's Guest	11,078	11,616
Unaccompanied Visitor	12,639	14,722
7 Day Ticket	—	—
14 Day Ticket	—	—
Other income/refunds	350	275
Juniors	308	338
	<hr/>	<hr/>
	293,416	281,313
	<hr/>	<hr/>

APPENDIX NO. III

ROYAL COURT FUND

STATEMENT OF RESPONSIBILITIES

The States Treasurer is responsible for the preparation of an income and expenditure account for each financial year which fairly summarise the transactions made during the year and for selecting suitable accounting policies. In preparing that account the States Treasurer is expected to:

- apply suitable accounting policies on a consistent basis;
- make judgements and estimates that are reasonable and prudent;
- prepare the income and expenditure account on a going concern basis, unless it is inappropriate to do so.

The States Treasurer acknowledges responsibility for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Royal Court Fund.

It is the responsibility of the Royal Court Fund to identify and install a system of internal controls, including financial control, which is adequate for its own purposes. Thus the Royal Court Fund is responsible for safeguarding the assets in its care and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

YEAR 2000

The Royal Court Fund is aware that many computer systems may have been effected by the Year 2000 problem. However as the Fund does not have its own computer system, it is not expected that the resolution of any remaining Year 2000 problem will result in any significant costs to the Royal Court Fund.

APPENDIX NO. III
ROYAL COURT FUND
AUDITORS' REPORT TO THE BAILIFF AND JURATS OF THE ROYAL COURT —
ROYAL COURT FUND

We have audited the income and expenditure account of the Royal Court Fund on pages 256 and 257, which has been prepared under the accounting policy set out on page 257.

Respective responsibilities of the States Treasurer and auditors

As stated on page 254 the States Treasurer is responsible for the preparation of the income and expenditure account. It is our responsibility to form an independent opinion, based on our audit, on the income and expenditure account and to report our opinion to you.

Basis of opinion

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the income and expenditure account.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the income and expenditure account is free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the income and expenditure account.

Opinion

In our opinion the income and expenditure account fairly summarises the transactions of the Royal Court Fund for the year ended 31 December 1999.

Deloitte & Touche

Chartered Accountants

St Peter's House
Le Bordage
St Peter Port
Guernsey GY1 3HW
Channel Islands

11 May 2000

APPENDIX NO. III
 ROYAL COURT FUND
 INCOME AND EXPENDITURE ACCOUNT year ended 31 DECEMBER 1999

	Note	£	1999 £	1998 £
INCOME	1			
Grant from States General Revenue Account			50,000	50,000
EXPENDITURE				
Garage - Rent		27,000		27,000
Grants - Remembrance Day service		227		251
- Wreaths		75		75
- Other		250		—
Library		9,156		8,248
Office equipment		507		519
Salary - Lieutenant Bailiff		—		8,345
Swearing in of Bailiff		2,284		—
Sundries		349		171
Deputy Bailiff's Robe — renovation		286		—
			40,134	44,609
SURPLUS FOR THE FINANCIAL YEAR, TRANSFERRED TO THE STATES GENERAL REVENUE ACCOUNT			9,866	5,391

This income and expenditure account was approved on 8 May 2000 by:

D P TRESTAIN

States Treasurer

APPENDIX NO. III

ROYAL COURT FUND

NOTES TO THE INCOME AND EXPENDITURE ACCOUNT year ended 31 DECEMBER 1999

1. ACCOUNTING POLICY**Income and expenditure**

Income and expenditure are included on a cash basis.

- 2.** With effect from 1 January 1999, the Lieutenant Bailiff's salary and fees are funded by General Revenue and shown in the accounts of the Advisory and Finance Committee.

APPENDIX NO. IV

STATES OF GUERNSEY — GUERNSEY INSURANCE FUND

Controlled and Managed by the Guernsey Social Security Authority

FINANCIAL STATEMENTS 1999

OFFICERS

Guernsey Social Security Authority

President

Deputy Owen Le Tissier

Vice President

Deputy Andrew Sauvarin
(elected November 1999)

Conseiller Carol Steere
(resigned September 1999)

Authority Members

Conseiller Mary Lowe

Deputy Pat Robilliard

(elected October 1999)

Douzaine Representative Hirzel Dorey

Mr Roy Le Prevost

Mr John Guilbert

Administrator

Mr Malcolm Nutley

APPENDIX NO. IV

STATES OF GUERNSEY — GUERNSEY INSURANCE FUND

Controlled and Managed by the Guernsey Social Security Authority

OPERATING STATEMENT year ended 31 DECEMBER 1999

Financial highlights

The Guernsey Insurance Fund had an operating surplus of £5.8m in 1999, which is an increase of £0.8m on the surplus for 1998.

During the year contribution income grew by 7.1% to £35.3m, due to the continued increase in the number of people working in Guernsey and Alderney, increased earnings from a buoyant economy and a 5.2% increase in the Upper Earnings Limit.

The largest sector was the financial sector, which now accounts for 24% of the employed population and represents 29% of the total income received from employers and employees.

Benefit expenditure increased by 6.0% to £46.8m due mainly to the 5.3% increase in the benefit rates. The number of new claims processed by the staff during the year rose by 3% to 21,586. At the year-end there were 13,307 benefit claims in payment of which 87% were payable to people in receipt of old age pension.

Income from investments totalled £11.0m, which together with the £5.8m operating surplus, was transferred to reserves. The value of investments at 31 December 1999 was £355m, representing seven times the level of annual expenditure. These investments are managed, on the Authority's behalf, by Schroder Investment Management Limited and during 1999 provided a return of 17.9%. These funds have been built up over many years as a contingency for the expected future growth in the number of old age pensioners.

Activities during 1999

The Authority made positive efforts in 1999 towards modernising and simplifying its benefits and administration. Maternity allowance provisions were changed to give much greater flexibility in the period for which the eighteen week benefit can be received. The Authority consolidated widow's allowance into a lump sum survivor's grant which can be claimed by all widows and also by widowers with dependent children. Widowed mother's allowance was restyled widowed parent's allowance, making it also available to widowers with children. Several statutory instruments were amended to repeal outdated or little used provisions that slowed down administration and imposed a training overhead but added negligible value to services. The Authority maintained an active inspectorate, which carried out nearly 1,000 site visits to explain contribution requirements to employers and to detect non-compliance. On the technological side, the Authority made a major investment in financial and staff resources to plan a migration from its mainframe systems to a server based platform. The Authority sees this migration as a prerequisite for future service improvements and for interfaces with external systems.

Future Developments

For the Guernsey Insurance Fund, the Authority's short-term focus will be on its systems, migrating the computer systems safely and successfully to a mainstream server platform. On the policy side, the Authority will be developing proposals to put before the States of Guernsey regarding the individualisation of contribution records and benefit entitlements. Included in this is the removal of the reduced rate married woman's contribution and the woman's pension based on the contribution record of her husband. This is a complex area of social policy involving long-term acquired rights and expectations. Inevitably a phasing in of new provisions and transitional arrangements will be required.

The Authority will be working towards Investors In People accreditation during 2000.

APPENDIX NO. IV
STATES OF GUERNSEY — GUERNSEY INSURANCE FUND
Controlled and Managed by the Guernsey Social Security Authority
OPERATING STATEMENT

Statistics

Benefits	No. of claimants as at:		No. of new cases during the year	
	31/12/99	31/12/98	1999	1998
Old Age Pension	11,537	11,280	895	905
Widows Benefits	542	552	158	135
Invalidity Benefit	572	546	279	301
Sickness Benefit	242	221	10,512	9,956
Unemployment Benefit	86	54	1,288	1,393
Travel Allowance Grant	N/A	N/A	4,580	4,396
Limited Medical Benefit	N/A	N/A	19	190
Industrial Medical Benefit	N/A	N/A	1,990	1,908
Industrial Injury Benefit	27	22	277	259
Industrial Disablement Benefit	245	244	14	23
Maternity Allowance	54	57	560	489
Maternity Grant	N/A	N/A	616	587
Death Grant	N/A	N/A	397	420
Guardian's Allowance	1	2	0	0
Children's Special Allowance	1	0	1	0
TOTAL	13,307	12,978	21,586	20,962

Number of Contributors (as at week 36)

	1999	1998	1997	1996	1995
Employers	2,695	2,688	2,701	2,732	2,749
Employed					
Male	14,688	14,715	14,694	14,475	14,314
Female	13,509	13,361	13,192	12,930	12,659
	28,197	28,076	27,886	27,405	26,973
Self-employed	3,421	3,442	3,430	3,328	2,981
Non-employed	5,026	4,980	4,941	4,915	459
TOTAL	36,644	36,498	36,257	35,648	30,413

Contribution Rates

	1999	1998	1997	1996	1995
Employers	4.1%	4.1%	4.1%	4.1%	4.1%
Employed					
Full rate	3.2%	3.2%	3.2%	3.2%	3.2%
Reduced rate	0.5%	0.5%	0.5%	0.5%	0.5%
Self-employed	6.3%	6.3%	6.3%	6.3%	6.3%
Non-employed	5.7%	5.7%	5.7%	5.7%	Flat rate

Note: These rates are additional to the contribution rates applicable to the Guernsey Health Service Fund and specified in the accounts for that Fund.

APPENDIX NO. IV

STATES OF GUERNSEY — GUERNSEY INSURANCE FUND

Controlled and Managed by the Guernsey Social Security Authority

OPERATING STATEMENT

Five-year performance

	1999 £	1998 £	1997 £	1996 £	1995 £
Income	55,469,821	51,793,501	48,470,368	45,472,337	43,138,983
Expenditure	49,634,653	46,776,846	45,105,194	43,463,779	42,228,636
Operating surplus	5,835,168	5,016,655	3,365,174	2,008,558	910,347
Investment income	11,013,468	10,454,104	9,894,804	9,159,562	7,271,118
Transfer to reserves	16,848,636	15,470,759	13,259,978	11,168,120	8,181,465
Investments					
Property	8,060,000	7,715,537	7,250,000	6,995,000	6,400,000
Cash invested	23,130,836	33,895,889	28,509,658	17,691,503	12,289,197
Listed investments	323,898,482	255,077,140	226,747,462	200,246,708	181,986,912
	355,089,318	296,688,566	262,507,120	224,933,211	200,676,109

APPENDIX NO. IV
STATES OF GUERNSEY — GUERNSEY INSURANCE FUND
Controlled and Managed by the Guernsey Social Security Authority

STATEMENT OF RESPONSIBILITIES FOR THE PREPARATION OF FINANCIAL STATEMENTS

The Guernsey Social Security Authority ("the Authority") is required to prepare financial statements for each financial year which give a true and fair view of the disposition of the net assets of the Guernsey Insurance Fund at the end of the financial year and of the income and expenditure of the Guernsey Insurance Fund for that period. In preparing those financial statements, the Authority is required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis, unless it is inappropriate to do so.

The Authority is responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Guernsey Insurance Fund and enable them to ensure that the financial statements comply with Section 100(3) of The Social Insurance (Guernsey) Law, 1978. It is also responsible for safeguarding the assets of the Authority and the Guernsey Insurance Fund and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

STATEMENT OF INTERNAL FINANCIAL CONTROLS

It is the responsibility of the Authority:

- to identify and install an appropriate system of internal controls, including financial controls;
- to safeguard the assets of the Authority and the Guernsey Insurance Fund and to take reasonable steps for the prevention and detection of fraud and other irregularities;
- to manage the funds and other resources entrusted to the Authority, economically, efficiently and effectively.

The Authority's internal financial controls and monitoring procedures include:

- an annual budget and planning process to allocate, control and monitor the use of resources;
- a requirement to table at a meeting of the Authority:
 - the annual audit report together with the audited financial statements;
 - the annual report of observations and recommendations produced by the external auditors;
 - the annual policy and resource plan;
 - the quarterly management accounts;
- by Law, an actuarial review to determine the adequacy of the contribution rates must be undertaken at least once every five years and submitted to the Authority and the States of Guernsey;
- a regular review of the performance and security of the Guernsey Insurance Fund by the Authority and Combined Actuarial Performance Services Limited;
- a review and appraisal of the soundness, adequacy and application of internal controls by the States Internal Audit Department;
- a requirement for internal audit reports to be tabled at a meeting of the Authority;

Through its staff recruitment and training, the Authority strives to ensure that all those with financial responsibilities have the necessary skills and motivation to discharge their duties.

The Authority's internal controls and accounting policies have been and are subject to continuous review.

In addition the financial statements are subject to an independent external audit by auditors appointed by the States of Guernsey.

YEAR 2000 COMPLIANCE

Following their initial review, the Authority continues to be alert to the potential risks and uncertainties surrounding the Year 2000 issue. As at the date of this report, the Authority is not aware of any significant factors which have arisen, or that may arise, which will affect its activities; however, the situation is still being monitored. Any future costs associated with this issue cannot be quantified but are not expected to be significant.

APPENDIX NO. IV

STATES OF GUERNSEY — GUERNSEY INSURANCE FUND

Controlled and Managed by the Guernsey Social Security Authority

AUDITORS' REPORT TO THE AUTHORITY

We have audited the financial statements on pages 264 to 273 which have been prepared under the historical cost convention as modified by the revaluation of investments and investment property and the accounting policies set out on pages 267 and 268.

Respective responsibilities of the Authority and auditors

As described on page 262 the Authority is responsible for the preparation of financial statements. It is our responsibility to form an independent opinion, based on our audit, on those statements and to report our opinion to you.

Basis of opinion

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the Authority in the preparation of the financial statements, and of whether the accounting policies are appropriate to the Guernsey Insurance Fund's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance as to whether the financial statements are free from material misstatement, whether caused by fraud or by other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

Opinion

In our opinion the financial statements give a true and fair view of the disposition of the net assets of the Guernsey Insurance Fund as at 31 December 1999 and of its surplus for the year then ended, in accordance with its accounting policies, and comply with Section 100(3) of The Social Insurance (Guernsey) Law, 1978.

Deloitte & Touche

Chartered Accountants

St Peter's House
Le Bordage
St Peter Port
Guernsey GY1 3HW
Channel Islands

3 April 2000

APPENDIX NO. IV

STATES OF GUERNSEY — GUERNSEY INSURANCE FUND

Controlled and Managed by the Guernsey Social Security Authority

REVENUE ACCOUNT year ended 31 DECEMBER 1999

	Note	£	1999 £	£	1998 £
INCOME					
Contributions from insured persons and employers	1	35,339,351		32,994,866	
Grant — States of Guernsey	1	20,130,470		18,798,635	
			55,469,821		51,793,501
EXPENDITURE					
Benefits payable	2	46,825,776		44,168,114	
Administration	3	4,261,294		4,123,129	
Recoveries	4	(1,452,417)		(1,514,397)	
		2,808,877		2,608,732	
			49,634,653		46,776,846
OPERATING SURPLUS FOR THE YEAR			5,835,168		5,016,655
INVESTING ACTIVITIES					
Income from invested funds			11,382,928		10,852,077
Expenditure relating to invested funds			(369,460)		(397,973)
	5		11,013,468		10,454,104
SURPLUS FOR THE FINANCIAL YEAR, TRANSFERRED TO RESERVES	11		16,848,636		15,470,759

All activities derive from continuing operations.

In addition to the revenue surplus for the current and preceding financial years as stated above there are capital gains on investments as disclosed in the statement of total recognised gains and losses on page 266. There are no other recognised gains or losses in the current and preceding years.

APPENDIX NO. IV
STATES OF GUERNSEY — GUERNSEY INSURANCE FUND
Controlled and Managed by the Guernsey Social Security Authority
BALANCE SHEET 31 DECEMBER 1999

	Note	£	1999 £	£	1998 £
FIXED ASSETS					
Tangible assets	6	3,893,723		4,051,383	
Investment property	7	8,060,000		7,715,537	
Listed investments	8	323,898,484		255,077,140	
			335,852,207		266,844,060
CURRENT ASSETS					
Debtors	9	11,249,371		10,321,498	
Balances with States Treasury		2,407,336		2,562,231	
Balances with States Treasury held by investment manager		22,137,297		32,856,438	
Cash held by investment managers		993,539		1,039,451	
Cash at bank and in hand		266,194		275,163	
		37,053,737		47,054,781	
CREDITORS: amounts falling due within one year	10	4,249,498		3,612,021	
NET CURRENT ASSETS			32,804,239		43,442,760
TOTAL NET ASSETS			368,656,446		310,286,820
RESERVES	11		368,656,446		310,286,820

These financial statements were approved by the Guernsey Social Security Authority on 22 March 2000.
Signed on behalf of the Authority

O D LE TISSIER
President

M NUTLEY
Administrator

APPENDIX NO. IV

STATES OF GUERNSEY — GUERNSEY INSURANCE FUND

Controlled and Managed by the Guernsey Social Security Authority

STATEMENT OF TOTAL RECOGNISED GAINS AND LOSSES year ended 31 DECEMBER 1999

	Note	1999 £	1998 £
Surplus for the financial year		16,848,636	15,470,759
Movement in unrealised surplus on investments		31,995,793	5,296,014
Realised surplus on sale of investments		9,180,735	11,586,984
Movement in unrealised surplus on revaluation of investment property		344,462	465,537
Total recognised gains relating to the year	11	<u>58,369,626</u>	<u>32,819,294</u>

CASH FLOW STATEMENT year ended 31 DECEMBER 1999

		1999 £	1998 £
Net cash inflow from operating activities	12	5,624,094	4,752,519
Returns on investment and servicing of finance	13	11,344,823	10,321,427
		<u>16,968,917</u>	<u>15,073,946</u>
Capital expenditure			
Acquisition of tangible fixed assets		(253,019)	(659,269)
Management of liquid resources			
Purchase of investments		(85,958,496)	(78,095,503)
Proceeds on sale of investments		58,313,681	66,649,572
Decrease/(increase) in amounts held with States Treasury		10,874,036	(2,969,346)
		<u>(16,770,779)</u>	<u>(14,415,277)</u>
Decrease in cash	14	<u>(54,881)</u>	<u>(600)</u>

APPENDIX NO. IV

STATES OF GUERNSEY — GUERNSEY INSURANCE FUND

Controlled and Managed by the Guernsey Social Security Authority

NOTES TO THE ACCOUNTS year ended 31 DECEMBER 1999

1. ACCOUNTING POLICIES

The financial statements are prepared in accordance with the particular accounting policies described below.

Accounting convention

The financial statements are prepared under the historical cost convention, adjusted by the revaluation of listed investments and investment property.

Contributions

Contributions represent the amount of cash received before 1 February of the following year in respect of the financial year ended 31 December 1999 and amounts received relating to prior financial periods not accounted for in those periods.

Grant - States of Guernsey

The grant received from the States of Guernsey is based on a fixed percentage of contributions, accounted for in the relevant period.

Benefits payable

No provision is made in the accounts in respect of pension and benefit orders which have not been presented for payment at the year end. As in previous years, this represents a departure from the accruals concept of accounting (Statement of Standard Accounting Practice 2). However, this does not have a material impact on the financial statements. Benefits are accounted for on the basis of whole weeks.

Guernsey Insurance Fund

No account is taken of future benefit entitlements.

The adequacy of the Guernsey Insurance Fund is, however, subject to actuarial review at least once every five years to determine the adequacy of contribution rates. The last such review was for the period from 1 January 1994 to 31 December 1998 and will be published in a Billet D'État in 2000.

Tangible fixed assets

Tangible fixed assets are stated at cost less depreciation. The costs of computer development projects are capitalised as and when they are considered to be material on an individual project basis.

Depreciation is provided on cost at the following annual rates so as to write off the assets over their anticipated useful lives:

	Estimated life in years	Depreciation % per annum
Freehold land and buildings	80	1.25 straight line
Furniture and fittings - pre 1999	20+	10 reducing balance
Furniture and fittings - 1999 onwards	10	10 straight line
Office equipment	5	20 straight line
Computer equipment and software - pre 1997	5	20 straight line
Computer equipment and software - 1997 onwards	3	33.33 straight line
Computer development	3	33.33 straight line

APPENDIX NO. IV
STATES OF GUERNSEY — GUERNSEY INSURANCE FUND
Controlled and Managed by the Guernsey Social Security Authority
NOTES TO THE ACCOUNTS year ended 31 DECEMBER 1999

1. ACCOUNTING POLICIES (continued)

Investments

Listed investments are included in the financial statements at mid-market prices ruling at the balance sheet date. Listed investments quoted in foreign currencies and foreign exchange contracts have been translated into sterling at rates of exchange ruling at the balance sheet date. The difference between cost and valuation is shown as an unrealised surplus or deficit on investments and is taken to a separate reserve. Realised surpluses or deficits on sale of investments are taken directly to a separate reserve.

Investment property

The investment property is stated at open market value. The difference between cost and valuation is taken to a separate reserve.

Investment income

Dividends and interest receivable are included in the financial statements on a receivable basis and in the case of overseas investments net of tax suffered at source.

Pension costs

The expected cost of providing pensions to employees of the Authority, as calculated periodically by professionally qualified actuaries, is charged to the revenue account so as to spread the cost over the service lives of existing employees in the scheme in such a way that the pension cost is a substantially level percentage of current and expected future pensionable payroll.

2. BENEFITS PAYABLE

	1999 £	1998 £
Old age pension	38,173,481	35,859,562
Widows	1,900,147	1,875,112
Invalidity	2,957,325	2,846,898
Sickness	1,356,365	1,316,467
Unemployment	232,485	228,435
Travel allowance grant	829,253	759,998
Limited medical	4,158	3,569
Industrial medical	136,019	142,020
Industrial injury	224,163	207,513
Industrial disablement	434,823	392,138
Maternity benefit	457,138	415,233
Death grant	117,561	117,797
Guardians' allowance	1,364	3,372
Childs special allowance	1,494	—
	<u>46,825,776</u>	<u>44,168,114</u>

APPENDIX NO. IV

STATES OF GUERNSEY — GUERNSEY INSURANCE FUND

Controlled and Managed by the Guernsey Social Security Authority

NOTES TO THE ACCOUNTS year ended 31 DECEMBER 1999

3. ADMINISTRATION EXPENSES

	1999	1998
	£	£
Salaries and pension costs	2,568,288	2,428,835
Actuarial fees and expenses	5,785	8,627
Advertising, printing and stationery	68,291	66,608
Audit fee	6,644	6,095
Auditors' fees for other services	11,540	—
Bank charges	65,778	65,455
Computer expenses:		
Projects, enhancements, etc.	472,525	264,825
Lease hire charges - equipment	11,254	269,635
Hire of software/maintenance of equipment	117,088	157,534
Miscellaneous	87,304	111,192
Depreciation	406,328	348,757
Edward T. Wheadon House:		
Heat, light, caretaking and cleaning	104,723	102,709
Repairs, renewals, etc.	98,809	99,487
International social security fees	5,040	5,107
Legal and professional expenses	22,088	14,729
Medical certification and reports	62,302	53,979
Office equipment	16,672	10,574
Sundries	23,488	13,732
Telephone and postage	85,864	80,773
Travelling and motor expenses	17,132	10,374
Fixed assets disposals/write offs	4,351	4,102
	<u>4,261,294</u>	<u>4,123,129</u>

4. RECOVERIES

	1999	1998
	£	£
Amounts received from:		
Non Contributory Services	980,343	985,530
Guernsey Health Service Fund	305,652	348,287
Other States of Guernsey Entities	166,422	180,580
	<u>1,452,417</u>	<u>1,514,397</u>

APPENDIX NO. IV

STATES OF GUERNSEY — GUERNSEY INSURANCE FUND

Controlled and Managed by the Guernsey Social Security Authority

NOTES TO THE ACCOUNTS year ended 31 DECEMBER 1999

5. NET INCOME FROM INVESTED FUNDS

	1999 £	1998 £
Income		
Interest from fixed interest securities	3,523,343	2,253,140
Dividends from equities	5,344,401	5,285,659
Interest on short term deposits	1,992,990	2,821,450
Underwriting commission	200	—
Property rental	521,994	491,828
	<u>11,382,928</u>	<u>10,852,077</u>
Expenditure		
Fund manager's fees	355,772	359,578
Property expenses	13,688	38,395
	<u>369,460</u>	<u>397,973</u>
Net income	<u><u>11,013,468</u></u>	<u><u>10,454,104</u></u>

6. TANGIBLE ASSETS

	1 January 1999 £	Additions/ charge in year £	Written off disposals £	31 December 1999 £
Cost				
Freehold land and buildings	3,618,534	—	—	3,618,534
Furniture, fittings and office equipment	541,707	58,555	—	600,262
Computer equipment and software	1,026,309	194,464	(129,408)	1,091,365
Computer development	2,440,407	—	—	2,440,407
	<u>7,626,957</u>	<u>253,019</u>	<u>(129,408)</u>	<u>7,750,568</u>
Depreciation				
Freehold land and buildings	532,119	45,231	—	577,350
Furniture, fittings and office equipment	254,474	61,974	—	316,448
Computer equipment and software	362,602	285,107	(125,057)	522,652
Computer development	2,426,379	14,016	—	2,440,395
	<u>3,575,574</u>	<u>406,328</u>	<u>(125,057)</u>	<u>3,856,845</u>
Net book value	<u><u>4,051,383</u></u>			<u><u>3,893,723</u></u>

Freehold land and buildings comprises Edward T. Wheadon House, which was valued in August 1999 by Lovell & Partners Limited, a firm of estate agents and valuers, at an open market value of £9,880,000.

APPENDIX NO. IV

STATES OF GUERNSEY — GUERNSEY INSURANCE FUND

Controlled and Managed by the Guernsey Social Security Authority

NOTES TO THE ACCOUNTS year ended 31 DECEMBER 1999

7. INVESTMENT PROPERTY

	1999 £	1998 £
At valuation	8,060,000	7,715,537
At historic cost	3,146,034	3,146,034

The freehold property "Arnold House" was valued by Lovell & Partners Limited, a firm of estate agents and valuers, in January 2000. The property is currently let on a 42 year lease from 14 June 1989, at an annual rental of £521,994. The next rental review is due on 13 June 2001.

8. LISTED INVESTMENTS

	1999 Valuation £	Cost £	1998 Valuation £	Cost £
United Kingdom				
Fixed interest	26,830,343	26,615,781	28,649,215	25,228,331
Equities	192,926,760	95,810,893	151,708,871	79,904,413
	219,757,103	122,426,674	180,358,086	105,132,744
Overseas				
Fixed interest	29,046,527	31,666,047	27,947,549	27,355,947
Equities	75,094,854	49,615,116	46,771,505	34,393,596
	323,898,484	203,707,837	255,077,140	166,882,287
Cost of investments brought forward		166,882,287		143,849,372
Purchase of investments		85,958,496		78,095,503
Proceeds on sale of investments		(58,313,681)		(66,649,572)
Profits on sale of investments		9,180,735		11,586,984
Cost of investments carried forward		203,707,837		166,882,287

9. DEBTORS

	1999 £	1998 £
Contributions receivable	8,389,641	7,565,739
Benefits prepaid	2,197,399	2,072,890
Administration expenses prepaid	222,386	247,967
Recoveries due from Non Contributory Services	144,881	80,800
Recoveries due from Guernsey Health Service Fund	43,699	42,271
Recoveries due from other States of Guernsey entities	82,791	22,845
Investment income	3,104	205,351
States of Guernsey	165,470	83,635
	11,249,371	10,321,498

10. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	1999 £	1998 £
Contributions payable to Guernsey Health Service Fund	3,692,529	3,219,543
Benefits payable	189,516	159,172
Other creditors and accruals	367,453	233,306
	4,249,498	3,612,021

APPENDIX NO. IV

STATES OF GUERNSEY — GUERNSEY INSURANCE FUND

Controlled and Managed by the Guernsey Social Security Authority

NOTES TO THE ACCOUNTS year ended 31 DECEMBER 1999

11. RECONCILIATION OF MOVEMENT IN RESERVES

	Net unrealised surplus on investments £	Net realised surplus on sale of investments £	Revaluation reserve on investment property £	Revenue account £	Total £
Balance at 31 December 1998	88,194,853	85,675,154	4,569,503	131,847,310	310,286,820
Surplus arising in the financial year	31,995,793	9,180,735	344,462	16,848,636	58,369,626
Balance at 31 December 1999	120,190,646	94,855,889	4,913,965	148,695,946	368,656,446

No account is taken of future benefit entitlements in these accounts. The above reserves have been accumulated to assist in meeting these liabilities as they fall due.

12. RECONCILIATION OF OPERATING SURPLUS TO
NET CASH INFLOW FROM OPERATING ACTIVITIES

	1999 £	1998 £
Operating surplus for the year	5,835,168	5,016,655
Depreciation charges	406,328	348,757
Loss on disposal of fixed assets	4,351	4,482
Increase in debtors	(1,112,502)	(507,232)
Increase/(decrease) in creditors	490,749	(110,143)
Net cash inflow from operating activities	5,624,094	4,752,519

13. RECONCILIATION OF NET INCOME FROM INVESTED FUNDS
TO RETURNS ON INVESTMENT AND SERVICING OF FINANCE

	1999 £	1998 £
Net income from invested funds (note 5)	11,013,468	10,454,104
Decrease/(increase) in debtors	184,628	(104,791)
Increase/(decrease) in creditors	146,727	(27,886)
Net cash inflow from invested funds	11,344,823	10,321,427

APPENDIX NO. IV
STATES OF GUERNSEY — GUERNSEY INSURANCE FUND
 Controlled and Managed by the Guernsey Social Security Authority
NOTES TO THE ACCOUNTS year ended 31 DECEMBER 1999

**14. RECONCILIATION OF NET CASH FLOW TO MOVEMENT
IN NET FUNDS**

	£
Decrease in cash in year	(54,881)
Decrease in balances with States Treasury	(10,874,036)
Change in net funds	(10,928,917)
Net funds at 1 January 1999	36,733,283
Net funds at 31 December 1999	25,804,366

15. ANALYSIS OF CHANGES IN NET FUNDS

	1 January 1999 £	Change in year £	31 December 1999 £
Balances with States Treasury	2,562,231	(154,895)	2,407,336
Balances with States Treasury held by investment managers	32,856,438	(10,719,141)	22,137,297
Cash held by investment managers	1,039,451	(45,912)	993,539
Cash at bank and in hand	275,163	(8,969)	266,194
	36,733,283	(10,928,917)	25,804,366

16. PENSION FUND

The employees of the Guernsey Social Security Authority are members of the States of Guernsey Superannuation Scheme. This is a defined benefits pension scheme funded by contributions from both employer and employee at rates which are determined on the basis of actuarial advice, and which are calculated to spread the expected cost of benefits payable to employees over the period of those employees' expected service lives. The report by the actuaries on the valuation of the Superannuation Fund at 31 December 1998 indicated that a surplus existed however the contribution rate to the Fund was increased with effect from 1 January 2000. The surplus is being amortised over the expected service lives of the employees.

The total amount of the Authority's superannuation contributions for the year ended 31 December 1999 was £132,422 (1998: £124,931) of which the Guernsey Insurance Fund contributed £89,621 (1998: £82,092). At 31 December 1999 the amount of contributions due but not paid to the fund was £nil (1998: £nil).

Further details relating to the funding of the Superannuation Scheme are provided in the Superannuation Fund section of the Accounts of the States of Guernsey.

17. RELATED PARTY TRANSACTIONS

After making appropriate enquiries in accordance with Guidance Notes issued by the States Treasurer on 27 March 1996, the Authority is of the opinion that there have been no disclosable related party transactions with members and senior management in this financial year (1998: none).

Of the Authority's annual income and expenditure, less than 20% of their respective value (1998: <20%) is due to transactions with other States entities, except as disclosed in notes 1 and 4.

18. STATEMENT OF CONTROL

The Guernsey Insurance fund is controlled and managed by the Guernsey Social Security Authority, as required by Section 100(1) of the Social Insurance (Guernsey) Law, 1978, as amended. The members of the Guernsey Social Security Authority have been elected by the States of Guernsey.

APPENDIX NO. IV

STATES OF GUERNSEY — NON CONTRIBUTORY SERVICES

Controlled and Managed by the Guernsey Social Security Authority
FINANCIAL STATEMENTS 1999

OFFICERS

Guernsey Social Security Authority

President

Deputy Owen Le Tissier

Vice President

Deputy Andrew Sauvarin
(elected November 1999)

Conseiller Carol Steere
(resigned September 1999)

Authority Members

Conseiller Mary Lowe
Deputy Pat Robilliard
(elected October 1999)
Douzaine Representative Hirzel Dorey
Mr Roy Le Prevost
Mr John Guilbert

Administrator

Mr Malcolm Nutley

APPENDIX NO. IV

STATES OF GUERNSEY — NON CONTRIBUTORY SERVICES

Controlled and Managed by the Guernsey Social Security Authority

OPERATING STATEMENT for the year ended 31 DECEMBER 1999

Financial highlights

Overall expenditure in 1999 increased by 1.4%.

While the number of claimants for Supplementary Benefit, particularly single parents, fell during 1999, expenditure increased by just over 1.4%. The reasons for this increase were as follows:

- Benefit levels were increased from the beginning of the year by 4.1%.
- Part of the extensive research into the funding of long-term care found that the benefit limitation applicable to residents of nursing homes was set at too low a level. The Authority decided that it was not reasonable to expect nursing home operators to await the expiry of the long-stay fees consultation period, the subsequent report to the States and the possible implementation of legislative changes before recommending an increase in the benefit limitation. Accordingly the Authority increased the benefit limitation from the beginning of the year by 13.9% from £359.25 per week to £409.25 per week.

Family Allowance remained at £9.50 per child, per week during 1999, with expenditure increasing by 0.25% because of a small increase in the number of children for whom the benefit was payable.

Expenditure on Attendance Allowance, which is payable to people who are severely disabled and need a lot of care, and Invalid Care Allowance which is payable to their carers, continue to increase. During 1999 the costs increased by 9.9% for Attendance Allowance and by 5.7% for Invalid Care Allowance. Over the last four years expenditure on these benefits has increased by 53% and 43% respectively.

While expenditure on charitable grants increased by £15,482 the Authority is mindful of the important part charities play in Island life and the pressures they face in raising income to provide essential services. The Authority supports the following charities:

Citizens Advice Bureau	Relate
The Salvation Army	The Methodist Church (Wesley)
The Samaritans	Women's Royal Voluntary Service
Guernsey Welfare Service Ltd	Guernsey Women's Refuge Ltd

Activities during 1999

The Authority reported to the States in November 1999 (Billet d'État XIX of 1999) with in-principle proposals for a long-term care insurance scheme. This would pay cash benefits to people in private sector residential and nursing home beds. The scheme would be funded by additional social security contributions, much the same as for the specialist health insurance scheme. Benefits under the proposed new scheme would not be means-tested. The States approved the proposals with only four votes against. The new scheme would replace the unsatisfactory means-tested funding of long-term care which is currently provided under the Supplementary Benefit Law and which appears in these accounts.

The Authority maintained active in benefit fraud detection. It is estimated that during 1999 the investigations section saved fraudulent benefits amounting to £250,000 through investigation of 137 suspected cases and closure of 51 claims.

Future developments

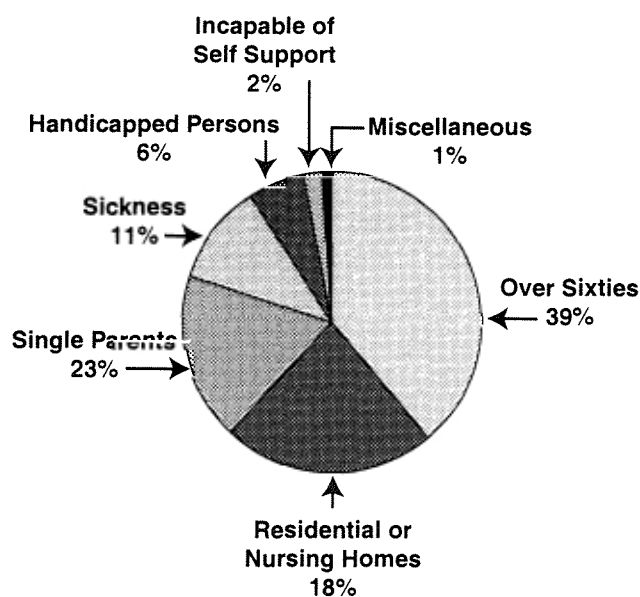
The Authority's top priority is the development of the details of the long-term care insurance scheme. The Authority intends to report to the States on this during 2000.

The Authority will be involved in a number of areas of work consequential to the 1998 Requête on low income earners and households (Billet d'Etat VI of 1998). This will include reviewing the adequacy of supplementary benefit rates and investigating extending the scope of the Medical Expenses Assistance Scheme.

The administration of non-contributory services will be an integral part of the proposed technological migration from the mainframe systems to client server systems, as referred to in the Guernsey Insurance Fund accounts.

APPENDIX NO. IV
STATES OF GUERNSEY — NON CONTRIBUTORY SERVICES
Controlled and Managed by the Guernsey Social Security Authority
OPERATING STATEMENT

Supplementary Benefit Claimants by classification



Statistics

Benefits	No. of claimants as at:		No. of new cases	
	31/12/99	31/12/98	1999	1998
Supplementary Benefit	1,772	1,804	1,646	1,796
Family Allowances	6,834	6,797	518	512
Attendance Allowance	340	308	147	124
Invalid Care Allowance	211	202	82	84

Five-year performance

	1999 £	1998 £	1997 £	1996 £	1995 £
Supplementary benefit	8,197,885	8,083,445	7,518,741	7,216,537	7,508,979
Family Allowances	6,078,813	6,063,790	5,745,327	5,757,518	5,446,304
Attendance Allowance	1,004,331	913,698	853,745	765,213	655,360
Invalid Care Allowance	512,192	484,521	462,709	423,434	356,778
MEAS	29,009	43,085	29,872	107,018	234,785
Charitable Grants	128,237	112,755	107,074	100,193	89,410

APPENDIX NO. IV

STATES OF GUERNSEY — NON CONTRIBUTORY SERVICESControlled and Managed by the Guernsey Social Security Authority

STATEMENT OF RESPONSIBILITIES FOR THE PREPARATION OF FINANCIAL STATEMENTS

The Guernsey Social Security Authority ("The Authority") is required to prepare financial statements for each financial year which give a true and fair view of the disposition of the net assets of Non Contributory Services at the end of the financial year and of the surplus or deficit of Non Contributory Services for that period. In preparing those financial statements, the Authority is required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis, unless it is inappropriate to do so.

The Authority is responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of Non Contributory Services. It is also responsible for safeguarding the assets of the Authority and Non Contributory Services and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

STATEMENT OF INTERNAL FINANCIAL CONTROLS

It is the responsibility of the Authority:

- to identify and install an appropriate system of internal controls, including financial controls;
- to safeguard the assets of the States of Guernsey and to take reasonable steps for the prevention and detection of fraud and other irregularities;
- to manage the funds and other resources entrusted to the Authority, economically, efficiently and effectively.

The Authority's internal financial controls and monitoring procedures include:

- an annual budget and planning process to allocate, control and monitor the use of resources;
- a requirement to table at a meeting of the Authority:
 - the annual audit report together with the audited financial statements;
 - the annual report of observations and recommendations produced by the external auditors;
 - the annual policy and resource plan;
 - the quarterly management accounts;
- a review and appraisal of the soundness, adequacy and application of internal controls by the States Internal Audit Department;
- a requirement for internal audit reports to be tabled at a meeting of the Authority;

Through its staff recruitment and training, the Authority strives to ensure that all those with financial responsibilities have the necessary skills and motivation to discharge their duties.

The Authority's internal controls and accounting policies have been and are subject to continuous review.

In addition the financial statements are subject to an independent external audit by auditors appointed by the States of Guernsey.

YEAR 2000 COMPLIANCE

Following their initial review, the Authority continues to be alert to the potential risks and uncertainties surrounding the year 2000 issue. As at the date of this report, the Authority is not aware of any significant factors which have arisen, or that may arise, which will affect its activities; however, the situation is still being monitored. Any future costs associated with this issue cannot be quantified but are not expected to be significant.

APPENDIX NO. IV
STATES OF GUERNSEY — NON CONTRIBUTORY SERVICES
Controlled and managed by the Guernsey Social Security Authority
AUDITORS' REPORT TO THE AUTHORITY

We have audited the financial statements on pages 279 to 285 which have been prepared under the accounting policies set out on page 282.

Respective responsibilities of the Authority and auditors

As described on page 277 the Authority is responsible for the preparation of financial statements. It is our responsibility to form an independent opinion, based on our audit, on those statements and to report our opinion to you.

Basis of opinion

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the Authority in the preparation of the financial statements, and of whether the accounting policies are appropriate to the Non Contributory Service's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance as to whether the financial statements are free from material misstatement, whether caused by fraud or by other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

Opinion

In our opinion the financial statements give a true and fair view of the disposition of the net assets of the Non Contributory Services as at 31 December 1999 and of its income and expenditure for the year then ended, in accordance with its accounting policies.

Deloitte & Touche

Chartered Accountants

St Peter's House
Le Bordage
St Peter Port
Guernsey GY1 3HW
Channel Islands

3 April 2000

APPENDIX NO. IV

STATES OF GUERNSEY — NON CONTRIBUTORY SERVICES

Controlled and Managed by the Guernsey Social Security Authority

REVENUE ACCOUNT year ended 31 DECEMBER 1999

	Note	£	1999 £	£	1998 £
INCOME					
Grant - States of Guernsey	5	17,025,003		16,798,236	
Bank interest receivable		13,907		9,490	
TOTAL INCOME			17,038,910		16,807,726
EXPENDITURE					
Supplementary benefit	6	8,197,885		8,083,445	
Family allowances		6,078,813		6,063,790	
Attendance and invalid care allowances		1,516,523		1,398,219	
Medical expenses assistance scheme		29,009		43,085	
Special Christmas payment		125		225	
		15,822,355		15,588,764	
Charitable grants	8	128,237		112,755	
Administration	9	1,174,773		1,192,662	
Recoveries	10	(86,455)		(86,455)	
		1,216,555		1,218,962	
TOTAL EXPENDITURE			17,038,910		16,807,726
OPERATING RESULT FOR THE FINANCIAL YEAR					

All activities derive from continuing operations.

There are no recognised gains and losses or movements in reserves in the current or preceding financial years other than as stated in the revenue account.

APPENDIX NO. IV

STATES OF GUERNSEY — NON CONTRIBUTORY SERVICES

Controlled and Managed by the Guernsey Social Security Authority

BALANCE SHEET year ended 31 DECEMBER 1999

	Note	£	1999 £	£	1998 £
CURRENT ASSETS					
Debtors	2	484,991		423,418	
Cash at bank	3	480,000		220,000	
			964,991		643,418
CREDITORS: amounts falling due within one year					
	4		964,991		643,418
NET CURRENT ASSETS					
			—		—
REVENUE ACCOUNT					
			—		—

These financial statements were approved by the Guernsey Social Security Authority on 22 March 2000.

Signed on behalf of the Authority

O D LE TISSIER

President

M NUTLEY

Administrator

APPENDIX NO. IV

STATES OF GUERNSEY — NON CONTRIBUTORY SERVICES

Controlled and Managed by the Guernsey Social Security Authority

CASH FLOW STATEMENT year ended 31 DECEMBER 1999

	Note	1999 £	1998 £
Net cash inflow/(outflow) from operating activities	11	310,991	(36,162)
		<hr/>	<hr/>
Increase/(decrease) in cash	12	310,991	(36,162)
		<hr/>	<hr/>

APPENDIX NO. IV
STATES OF GUERNSEY — NON CONTRIBUTORY SERVICES
Controlled and Managed by the Guernsey Social Security Authority
NOTES TO THE ACCOUNTS year ended 31 DECEMBER 1999

1. ACCOUNTING POLICIES

The financial statements are prepared in accordance with the accounting policies described below.

Accounting convention

The financial statements are prepared under the historical cost convention.

Revenue account

The grants received from the States of Guernsey are set at a level equal to expenditure accounted for in the relevant period.

Benefits payable

No provision is made in the financial statements in respect of benefit and allowance orders which have not been presented for payment at the year end. As in previous years this represents a departure from the accruals concept of accounting (Statement of Standard Accounting Practice 2). However this does not have a material impact on the financial statements.

Pension costs

The expected cost of providing pensions to employees of the Authority, as calculated periodically by professionally qualified actuaries, is charged to the revenue account so as to spread the cost over the service lives of existing employees in the scheme in such a way that the pension cost is a substantially level percentage of current and expected future pensionable payroll.

Assets held in a fiduciary capacity

Assets held in a fiduciary capacity for charitable settlements are not included in the balance sheet. These assets amounted to £7,893 at 31 December 1999 (1998: £7,838).

2. DEBTORS

	1999 £	1998 £
Allowances paid in advance	416,972	421,408
Other debtors and prepayments	68,019	2,010
	<u>484,991</u>	<u>423,418</u>

3. CASH AT BANK

	1999 £	1998 £
Call account	480,000	220,000
	<u>480,000</u>	<u>220,000</u>

4. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	1999 £	1998 £
Bank overdraft	131,232	182,223
Benefits and allowances payable	278,216	274,856
Other creditors and accruals	56,265	42,972
States of Guernsey grants paid in advance	354,397	62,567
Guernsey Insurance Fund recharges payable	144,881	80,800
	<u>964,991</u>	<u>643,418</u>

APPENDIX NO. IV

STATES OF GUERNSEY — NON CONTRIBUTORY SERVICES

Controlled and Managed by the Guernsey Social Security Authority

NOTES TO THE ACCOUNTS year ended 31 DECEMBER 1999

5. INCOME FROM THE STATES OF GUERNSEY

It is the practice of the States to match the expenditure of Non Contributory Services with grants. The income received from the States in the financial year may therefore be analysed in the same manner, and under the same headings as the expenditure. It is expected that this practice will continue for the foreseeable future.

6. SUPPLEMENTARY BENEFIT

	1999 £	1998 £
Benefit and fuel allowance	5,279,528	5,273,375
UK rehabilitation centres	394,812	434,697
Residential and nursing homes	1,683,181	1,576,136
Special grants (note 7)	944,595	915,564
Travel expenses assistance scheme	34,730	37,365
Maintenance recoveries	(138,961)	(153,692)
	<u>8,197,885</u>	<u>8,083,445</u>

7. SPECIAL GRANTS

	1999 £	1998 £
Exceptional needs	4,289	5,752
Funeral	33,216	32,570
Handicapped persons	143,416	125,263
Medical - Chiropody	53,750	53,578
- Dental	126,072	130,509
- Hearing aids	7,318	5,290
- Medical treatment	399,599	378,835
- Medical sundries	15,217	19,991
- Ophthalmic	52,570	53,405
- Physiotherapy	59,571	58,976
Surgical and medical requisites	43,252	36,651
Sundries (not medical)	3,935	8,034
Travelling expenses	2,390	6,710
	<u>944,595</u>	<u>915,564</u>

8. CHARITABLE GRANTS

	1999 £	1998 £
Guernsey Citizens Advice Bureau	12,325	12,325
Relate	18,147	15,950
The Salvation Army (Clifton Community Centre)	14,000	14,000
The Samaritans	3,805	3,805
Guernsey Welfare Service Limited	31,365	27,125
The Methodist Church (Wesley)	11,845	10,300
Women's Royal Voluntary Service	21,750	21,750
Guernsey Women's Refuge Limited	15,000	7,500
	<u>128,237</u>	<u>112,755</u>

APPENDIX NO. IV
STATES OF GUERNSEY — NON CONTRIBUTORY SERVICES
Controlled and Managed by the Guernsey Social Security Authority
NOTES TO THE ACCOUNTS year ended 31 DECEMBER 1999

9. ADMINISTRATION

	1999 £	1998 £
Guernsey Insurance Fund recharges:		
Salaries and employer's insurance	599,230	608,496
Pension Fund	34,356	34,342
Common services	33,942	37,621
Computer expenses	209,704	216,305
Alterations to underfloor systems	16,656	2,311
Rent	86,455	86,455
	980,343	985,530
Audit fee	2,216	2,004
Actuarial fees	—	3,163
Bank charges	66,735	75,096
Legal and professional fees	66,434	63,745
Printing and stationery	7,821	9,277
Travelling expenses	7,779	6,556
Medical reports	20,819	17,673
British war pensions	5,212	4,200
Sundries	2,585	2,903
Long stay fees expenses	922	13,025
Bank interest payable	13,907	9,490
	1,174,773	1,192,662

10. RECOVERIES

	1999 £	1998 £
Rent received from Board of Administration	86,455	86,455

11. RECONCILIATION OF OPERATING RESULT TO
NET CASH INFLOW/(OUTFLOW) FROM OPERATING ACTIVITIES

	1999 £	1998 £
Operating result	—	—
Increase in debtors	(61,573)	(2,175)
Increase/(decrease) in creditors	372,564	(33,987)
Net cash inflow/(outflow) from operating activities	310,991	(36,162)

APPENDIX NO. IV

STATES OF GUERNSEY — NON CONTRIBUTORY SERVICES

Controlled and Managed by the Guernsey Social Security Authority

NOTES TO THE ACCOUNTS year ended 31 DECEMBER 1999

12. ANALYSIS OF CHANGES IN CASH DURING THE YEAR

	£
Balance at 1 January 1999	37,777
Net cash inflow	310,991
	<hr/>
Balance at 31 December 1999	348,768
	<hr/>

13. ANALYSIS OF CHANGES IN NET FUNDS

	1 January 1999 £	Change in year £	31 December 1999 £
Cash at bank	220,000	260,000	480,000
Bank overdraft	(182,223)	50,991	(131,232)
	<hr/>	<hr/>	<hr/>
	37,777	310,991	348,768
	<hr/>	<hr/>	<hr/>

14. PENSION FUND

The employees of the Guernsey Social Security Authority are members of the States of Guernsey Superannuation Scheme. This is a defined benefits pension scheme funded by contributions from both employer and employee at rates which are determined on the basis of actuarial advice, and which are calculated to spread the expected cost of benefits payable to employees over the period of those employees' expected service lives. The report by the actuaries on the valuation of the Superannuation Fund at 31 December 1998 indicated that a surplus existed however the contribution rate to the Fund was increased with effect from 1 January 2000. The surplus is being amortised over the expected service lives of the employees.

The total amount of the Authority's superannuation contributions for the year ended 31 December 1999 was £132,422 (1998: £124,931) of which Non Contributory Services contributed £34,356 (1998: £34,342).

Further details relating to the funding of the Superannuation Scheme are provided in the Superannuation Fund section of the Accounts of the States of Guernsey.

15. RELATED PARTY TRANSACTIONS

After making appropriate enquiries in accordance with Guidance Notes issued by the States Treasurer on 27 March 1996, the Authority is of the opinion that there have been no related party transactions with members or senior management in this financial year (1998: none).

Of the Authority's annual income and expenditure, less than 20% of their respective value (1998: <20%) is due to transactions with other States entities, except as disclosed in notes 5 and 8.

16. STATEMENT OF CONTROL

The Non Contributory Services is wholly owned and ultimately controlled by the States of Guernsey. Responsibility for the administration of Non Contributory Services rests with the Guernsey Social Security Authority, the members of which have been elected by the States of Guernsey.

APPENDIX NO. IV

STATES OF GUERNSEY — HEALTH SERVICE FUND

Controlled and Managed by the Guernsey Social Security Authority

FINANCIAL STATEMENTS 1999

OFFICERS**Guernsey Social Security Authority****President**

Deputy Owen Le Tissier

Vice President

Deputy Andrew Sauvarin

(elected November 1999)

Conseiller Carol Steere

(resigned September 1999)

Authority Members

Conseiller Mary Lowe

Deputy Pat Robilliard

(elected October 1999)

Douzaine Representative Hirzel Dorey

Mr Roy Le Prevost

Mr John Guilbert

Administrator

Mr Malcolm Nutley

APPENDIX NO. IV

STATES OF GUERNSEY — HEALTH SERVICE FUND

Controlled and Managed by the Guernsey Social Security Authority

OPERATING STATEMENT for the year ended 31 DECEMBER 1999

Financial highlights

The Health Service Fund had an operating surplus of £0.63m in 1999, which was slightly less than the 1998 operating surplus of £0.66m.

During the year contribution income grew by 7.3% to £14.3m, due to the continued increase in the number of people working in Guernsey and Alderney, increased earnings from a buoyant economy and a 5.2% increase in the Upper Earnings Limit.

Contributions totalling £0.7m came from Guernsey and Alderney residents aged 65 and over.

While there are increases in expenditure for the specialist health insurance scheme and the grants for consultations with primary care doctors, the Authority's main concern is the continued increase in the cost of drugs and medicines. The prices of generic medicines showed extraordinary increases in 1999, in some cases by as much as 800%. Overall expenditure in 1999 grew by 12.3% and by 42.2% over the last four years.

Income from investments totalled £0.61m which, together with the £0.63m operating surplus, was transferred to reserves. The value of the investments of the Health Service Fund at 31 December 1999 was £9.1m, which is about half of the annual expenditure.

During the year it was decided that part of the Fund should be focused on providing long term growth, with up to a third of the Fund earmarked for investment in UK equities through the Legal and General UK Index Trust. A further third was allocated for investment in the Schroder Gilt and Fixed Interest Fund with the final third remaining in money market instruments. At the year end £1.5m was invested in the Legal and General UK Index Trust and £1.46m in the Schroder Gilt and Fixed Interest Fund, with Schroder's waiting for the opportunity to invest the balance of the monies available for investment in these two funds.

Activities during 1999

The establishment of a Prescribing Support Unit and appointment of a full time pharmaceutical adviser were key recommendations of the 1997 King's Fund review into Guernsey pharmaceutical expenditure. The PSU was established in 1998 and a pharmaceutical adviser was appointed and commenced duties from January 1999. His role is to promote rational and cost effective prescribing through dissemination of accurate and objective information to doctors and other health professionals in Guernsey and Alderney. This is an active role and includes meeting doctors singly and collectively to discuss their prescribing. It also includes promotion of generic prescribing which, despite the recent price increase, still gives substantial overall savings compared with branded drugs. The pharmaceutical adviser also publishes monthly bulletins to guide doctors in their prescribing. This is proving effective. A recent survey showed that 80% of respondents had changed their prescribing habits as a result of at least one bulletin.

Future developments

The Prescribing Support Unit will build on its good start to promote rational and cost effective prescribing. The contract for supply of domiciliary oxygen is due for renewal in 2000 and the Authority anticipates substantial savings in the new contract on cylinder oxygen through the provision of nebulisers.

Throughout 2000 the Authority will work with the Board of Health and the Medical Specialist Group on defining the scope of specialist medical services to be covered under the States contract following the termination of the current contract at the end of 2002.

APPENDIX NO. IV

STATES OF GUERNSEY — HEALTH SERVICE FUND

Controlled and Managed by the Guernsey Social Security Authority

OPERATING STATEMENT

Statistics

	Ordinary Prescriptions	Exempt Prescriptions	Total Prescriptions	Average basic cost
Drugs and medicines				
1998	453,330	402,953	856,283	£9.47
1999*	466,595	428,205	894,800	£10.16
Appliances				
1998	444	1,612	2,056	£67.60
1999*	403	1,686	2,089	£69.19
* The 1999 figures include estimates for December as the actual numbers were not available				

Specialist Health Insurance Scheme

	MSG		OPHTHALMOLOGY		PHYSIOTHERAPY	
	Inpatient	Outpatient	Inpatient	Outpatient	Inpatient	Outpatient
	No. of patients	No. of consultations	No. of patients	No. of consultations	Hours	Hours
1998	10,769	35,482	569	6,370	5,194	1,809
1999	11,259	35,335	730	6,086	6,301	2,458

Consultation Grants

	L'Aumone	Queens Road	Healthcare	Alderney
1998				
Doctor	70,114	68,737	74,032	10,165
Nurse	16,725	13,366	21,916	—
1999				
Doctor	71,664	68,430	74,049	12,365
Nurse	18,230	13,791	22,954	359

Contribution Rates

	1999	1998	1997	1996	1995
Employers	1.3%	1.3%	1.3%	1.3%	0.8%
Employed					
Full rate	1.3%	1.3%	1.3%	1.3%	0.8%
Reduced rate	1.3%	1.3%	1.3%	1.3%	N/A
Self-employed	2.6%	2.6%	2.6%	2.6%	1.6%
Non-employed					
Full rate	2.6%	2.6%	2.6%	2.6%	N/A
Over 65s	1.0%	1.0%	1.0%	1.0%	N/A

APPENDIX NO. IV
STATES OF GUERNSEY — HEALTH SERVICE FUND
Controlled and Managed by the Guernsey Social Security Authority
OPERATING STATEMENT

Five-year performance

	1999 £	1998 £	1997 £	1996 £	1995 £
Drugs and medicines % annual increase	9,864,909 12.3%	8,786,281 6.7%	8,232,085 8.8%	7,565,084 9.0%	6,938,289 8.0%
Income	19,440,559	18,119,729	17,193,828	15,775,712	9,617,803
Expenditure	18,808,314	17,460,929	16,537,446	15,654,750	9,621,421
Operating surplus/(deficit)	632,245	658,800	656,382	120,962	(3,618)
Investment income	611,772	807,766	643,533	562,741	690,806
Transfer to reserves	1,244,017	1,466,566	1,299,915	683,703	687,188
Investments					
Cash invested	4,940,944	5,114	12,102	11,062	23,567
Listed investments	4,125,419	8,428,572	7,870,896	7,505,003	8,429,263
	9,066,363	8,433,686	7,882,998	7,516,065	8,452,830

APPENDIX NO. IV

STATES OF GUERNSEY — HEALTH SERVICE FUND

Controlled and Managed by the Guernsey Social Security Authority**STATEMENT OF RESPONSIBILITIES FOR THE PREPARATION OF FINANCIAL STATEMENTS**

The Guernsey Social Security Authority ("The Authority") is required to prepare financial statements for each financial year which give a true and fair view of the disposition of net assets of the Guernsey Health Service Fund at the end of the financial year and of the income and expenditure of the Guernsey Health Service Fund for that period. In preparing those financial statements, the Authority is required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis, unless it is inappropriate to do so.

The Authority is responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Guernsey Health Service Fund and enable them to ensure that the financial statements comply with Section 100(3) of The Social Insurance (Guernsey) Law, 1978 and Section 1(4) of The Health Service (Benefit) (Guernsey) Law, 1990. It is also responsible for safeguarding the assets of the Authority and the Guernsey Health Service Fund and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

STATEMENT OF INTERNAL FINANCIAL CONTROLS

It is the responsibility of the Authority:

- to identify and install an appropriate system of internal controls, including financial controls;
- to safeguard the assets of the Authority and the Guernsey Health Service Fund and to take reasonable steps for the prevention and detection of fraud and other irregularities;
- to manage the funds and other resources entrusted to the Authority, economically, efficiently and effectively.

The Authority's internal financial controls and monitoring procedures include:

- an annual budget and planning process to allocate, control and monitor the use of resources;
- a requirement to table at a meeting of the Authority:
 - the annual audit report together with the audited financial statements;
 - the annual report of observations and recommendations produced by the external auditors;
 - the annual policy and resource plan;
 - the quarterly management accounts;
- by Law, an actuarial review to determine the adequacy of the contribution rates must be undertaken at least once every five years and submitted to the Authority and the States of Guernsey;
- a regular review of the performance and security of the Guernsey Health Service Fund by the Authority;
- a review and appraisal of the soundness, adequacy and application of internal controls by the States Internal Audit Department;
- a requirement for internal audit reports to be tabled at a meeting of the Authority;

Through its staff recruitment and training, the Authority strives to ensure that all those with financial responsibilities have the necessary skills and motivation to discharge their duties.

The Authority's internal controls and accounting policies have been and are subject to continuous review.

In addition the financial statements are subject to an independent external audit by auditors appointed by the States of Guernsey.

YEAR 2000 COMPLIANCE

Following their initial review, the Authority continues to be alert to the potential risks and uncertainties surrounding the Year 2000 issue. As at the date of this report, the Authority is not aware of any significant factors which have arisen, or that may arise, which will affect its activities; however, the situation is still being monitored. Any future costs associated with this issue cannot be quantified but are not expected to be significant.

APPENDIX NO. IV

STATES OF GUERNSEY — HEALTH SERVICE FUND

Controlled and Managed by the Guernsey Social Security Authority

AUDITORS' REPORT TO THE AUTHORITY

We have audited the financial statements on pages 292 to 299 which have been prepared under the historical cost convention as modified by the revaluation of investments and the accounting policies set out on page 295.

Respective responsibilities of the Authority and auditors

As described on page 290 the Authority is responsible for the preparation of financial statements. It is our responsibility to form an independent opinion, based on our audit, on those statements and to report our opinion to you.

Basis of opinion

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the Authority in the preparation of the financial statements, and of whether the accounting policies are appropriate to the Guernsey Health Service Fund's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance as to whether the financial statements are free from material misstatement, whether caused by fraud or by other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

Opinion

In our opinion the financial statements give a true and fair view of the disposition of the net assets of the Guernsey Health Service Fund as at 31 December 1999 and of its surplus for the year then ended, in accordance with its accounting policies, and comply with Section 100(3) of The Social Insurance (Guernsey) Law, 1978 and Section 1(4) of The Health Service (Benefit) (Guernsey) Law, 1990.

Deloitte & Touche

Chartered Accountants

St Peter's House
Le Bordage
St Peter Port
Guernsey GY1 3HW
Channel Islands

3 April, 2000

APPENDIX NO. IV
STATES OF GUERNSEY — HEALTH SERVICE FUND
 Controlled and Managed by the Guernsey Social Security Authority
REVENUE ACCOUNT year ended 31 DECEMBER 1999

	Note	£	1999 £	£	1998 £
INCOME					
Health Service Fund allocation	1	14,294,529		13,323,330	
Grant - States of Guernsey		5,146,030		4,796,399	
			19,440,559		18,119,729
BENEFITS					
Drugs and medicines		10,648,494		9,551,196	
Less: Prescription charges receivable		(783,585)		(764,915)	
		9,864,909		8,786,281	
Specialist Health Insurance scheme	13	6,305,646		6,067,359	
Consultation grants		2,044,708		2,019,440	
Administration	2	593,051		587,849	
			18,808,314		17,460,929
OPERATING SURPLUS FOR THE YEAR					
			632,245		658,800
Interest receivable		621,201		820,195	
Fund manager's fee		(9,429)		(12,429)	
			611,772		807,766
SURPLUS FOR THE FINANCIAL YEAR, TRANSFERRED TO RESERVES					
	11		1,244,017		1,466,566

All activities derive from continuing operations.

In addition to the revenue surplus for the current and preceding financial years as stated above, there are capital gains/(losses) on investments as disclosed in the statement of total recognised gains and losses on page 4. There are no other recognised gains/(losses) in the current and preceding years.

APPENDIX NO. IV

STATES OF GUERNSEY — HEALTH SERVICE FUND

Controlled and Managed by the Guernsey Social Security Authority

BALANCE SHEET 31 DECEMBER 1999

	Note	£	1999 £	£	1998 £
FIXED ASSETS					
Listed investments	3		4,125,419		8,428,572
CURRENT ASSETS					
Debtors	4	3,787,039		3,287,305	
Balances with States Treasury		2,348,661		1,841,609	
Balances with States Treasury held by investment managers		4,890,707		—	
Cash held by investment managers		50,237		5,114	
Cash at bank	5	483,512		528,651	
		<u>11,560,156</u>		<u>5,662,679</u>	
CREDITORS: amounts falling due within one year	6	<u>1,015,508</u>		<u>917,795</u>	
NET CURRENT ASSETS			<u>10,544,648</u>		<u>4,744,884</u>
TOTAL NET ASSETS			<u>14,670,067</u>		<u>13,173,456</u>
RESERVES	11		<u>14,670,067</u>		<u>13,173,456</u>

These financial statements were approved by the Guernsey Social Security Authority on 22 March 2000.

Signed on behalf of the Authority

O D LE TISSIER

President

M NUTLEY

Administrator

APPENDIX NO. IV
STATES OF GUERNSEY — HEALTH SERVICE FUND
Controlled and Managed by the Guernsey Social Security Authority

STATEMENT OF TOTAL RECOGNISED GAINS AND LOSSES year ended 31 DECEMBER 1999

	Notes	1999 £	1998 £
Surplus for the year		1,244,017	1,466,566
Movement in unrealised surplus on investments		257,583	718
(Deficit)/profit on sale of investments		(4,989)	13,474
Total recognised gains relating to the year	11	<u>1,496,611</u>	<u>1,480,758</u>

CASH FLOW STATEMENT year ended 31 December 1999

		1999 £	1998 £
Net cash inflow from operating activities	7	199,236	714,927
Returns on investments and servicing of finance			
Interest received	8	642,761	861,337
		<u>841,997</u>	<u>1,576,264</u>
Management of liquid resources			
Proceeds from sale of investments		38,593,240	48,153,106
Purchase of investments		(34,037,494)	(48,696,590)
Increase in amounts held with States Treasury		(5,397,759)	(803,359)
Net cash outflow from investing activities		<u>(842,013)</u>	<u>(1,346,843)</u>
(Decrease)/increase in cash	9	<u>(16)</u>	<u>229,421</u>

APPENDIX NO. IV

STATES OF GUERNSEY — HEALTH SERVICE FUND

Controlled and Managed by the Guernsey Social Security Authority

NOTES TO THE ACCOUNTS year ended 31 DECEMBER 1999

1. ACCOUNTING POLICIES

The financial statements are prepared in accordance with the particular accounting policies described below.

Accounting convention

The financial statements are prepared under the historical cost convention, adjusted by the revaluation of listed investments.

Health Service Fund allocation

Income to the Guernsey Health Service Fund represents an allocation to that Fund of specific proportions of contribution income. The contribution income represents the amount of cash received before 1 February in the following year in respect of the financial year ended 31 December 1999 and amounts received relating to prior financial periods not accounted for in those periods. The rate of contributions for the Guernsey Health Service Fund was increased from 1 January 1996. These changes were ratified by Ordinances XXI, 1995 and VII, 1996.

Grant - States of Guernsey

The grant received from the States of Guernsey is based on a fixed percentage of contributions, accounted for in the relevant period.

Guernsey Health Service Fund

No account is taken of future benefit entitlements.

The adequacy of the Guernsey Health Service Fund is, however, subject to actuarial review at least once every five years to determine the adequacy of the contribution rates. The last review was made as at 31 December 1996 and was published in the Billet D'État XXII 1998.

Investments

Listed investments are included in the balance sheet at mid-market prices ruling at the year end. The difference between cost and valuation is shown as an unrealised surplus or deficit on investments and is taken to a separate reserve. Realised profits or losses on sale of investments are taken directly to a separate reserve.

Investment income

Bond interest receivable is included in the financial statements on an accruals basis. Accrued interest purchased and sold is dealt with through the investment income account and the cost of investments adjusted accordingly.

Other investment income is accounted for on a receivable basis.

Interest receivable

Interest on investments and bank deposits is recognised on an accruals basis.

Benefits payable

Benefits payable are included on an accruals basis, based on returns submitted by doctors and pharmacists in respect of the year.

Pension costs

The expected cost of providing pensions to employees of the Authority, as calculated periodically by professionally qualified actuaries, is charged to the revenue account so as to spread the cost over the service lives of existing employees in the scheme in such a way that the pension cost is a substantially level percentage of current and expected future pensionable payroll.

APPENDIX NO. IV

STATES OF GUERNSEY — HEALTH SERVICE FUND

Controlled and Managed by the Guernsey Social Security Authority

NOTES TO THE ACCOUNTS year ended 31 DECEMBER 1999

2. ADMINISTRATION

	1999 £	1998 £
Recharged from Guernsey Insurance Fund:		
Salaries and employers' insurance	148,708	154,835
Pension Fund	8,445	8,497
Common services	10,372	10,986
Computer expenses	121,219	156,397
Rent	16,908	17,572
	<u>305,652</u>	<u>348,287</u>
Board of Health:		
Specialist Health Insurance Scheme	105,888	104,934
Drugs and medicines	31,779	—
Pricing and analysis of prescription forms	118,371	109,917
Actuarial fees	—	1,949
Advertising, postage, printing and stationery	19,901	13,916
Audit fee	2,216	2,004
Bank charges	691	587
Rota expenses	4,223	4,061
Sundries	3,624	1,658
Travelling expenses	706	536
	<u>593,051</u>	<u>587,849</u>

3. LISTED INVESTMENTS

	1999 Valuation £	Cost £	1998 Valuation £	Cost £
Fixed Interest and Equity Securities	4,125,419	3,866,562	8,428,572	8,427,297
Cost of investments brought forward		8,427,297		7,870,339
Purchase of investments		34,037,494		48,696,590
Proceeds on sale of investments		(38,593,240)		(48,153,106)
(Losses)/profits on sale of investments		(4,989)		13,474
		<u>3,866,562</u>		<u>8,427,297</u>

4. DEBTORS

	1999 £	1998 £
Share of contributions due from Guernsey Insurance Fund	3,692,529	3,219,543
States of Guernsey grant	57,031	11,399
Investment income	17,271	48,260
Benefits prepaid	20,208	8,103
	<u>3,787,039</u>	<u>3,287,305</u>

5. CASH AT BANK

	1999 £	1998 £
Current account	13,512	28,651
Call account	470,000	500,000
	<u>483,512</u>	<u>528,651</u>

APPENDIX NO. IV

STATES OF GUERNSEY — HEALTH SERVICE FUND

Controlled and Managed by the Guernsey Social Security Authority

NOTES TO THE ACCOUNTS year ended 31 DECEMBER 1999

6. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	1999 £	1998 £
Benefits payable	914,366	841,589
Other creditors and accruals	57,443	33,935
Guernsey Insurance Funds recharges payable	43,699	42,271
	<u>1,015,508</u>	<u>917,795</u>

7. RECONCILIATION OF OPERATING SURPLUS TO NET CASH INFLOW FROM OPERATING ACTIVITIES

	1999 £	1998 £
Operating surplus for the year	632,245	658,800
(Increase)/decrease in debtors	(530,722)	76,646
Increase/(decrease) in creditors	97,713	(20,519)
Net cash inflow from operating activities	<u>199,236</u>	<u>714,927</u>

8. RECONCILIATION OF INTEREST RECEIVABLE TO RETURNS ON INVESTMENT AND SERVICING OF FINANCE

	1999 £	1998 £
Interest receivable	611,772	807,766
Decrease in debtors	30,989	53,571
Interest received	<u>642,761</u>	<u>861,337</u>

9. RECONCILIATION OF NET CASH FLOWS TO MOVEMENT IN NET FUNDS

	£
Decrease in cash in the year	(16)
Increase in balances with States Treasury	<u>5,397,759</u>
Change in net funds	5,397,743
Net funds at 31 December 1998	<u>2,375,374</u>
Net funds at 31 December 1999	<u>7,773,117</u>

10. ANALYSIS OF CHANGES IN NET FUNDS

	1 January 1999 £	Change in year £	31 December 1999 £
Balances with States Treasury	1,841,609	507,052	2,348,661
Balances with States Treasury held by investment managers	—	4,890,707	4,890,707
Cash at bank	528,651	(45,139)	483,512
Cash held by investment managers	5,114	45,123	50,237
	<u>2,375,374</u>	<u>5,397,743</u>	<u>7,773,117</u>

APPENDIX NO. IV

STATES OF GUERNSEY — HEALTH SERVICE FUND

Controlled and Managed by the Guernsey Social Security Authority

NOTES TO THE ACCOUNTS year ended 31 DECEMBER 1999

11. RESERVES

	Net unrealised surplus on investments £	Net realised surplus/ (deficit) on sale of investments £	Revenue account £	Total £
Balance at 31 December 1998	1,275	811,216	12,360,965	13,173,456
Surplus arising in the financial year	257,583	(4,989)	1,244,017	1,496,611
Balance at 31 December 1999	258,858	806,227	13,604,982	14,670,067

No account is taken of future benefit entitlements in these accounts.

The above reserves have been accumulated partly to assist in meeting these liabilities when they fall due.

12. PENSION FUND

The employees of the Guernsey Social Security Authority are members of the States of Guernsey Superannuation Scheme. This is a defined benefits pension scheme funded by contributions from both employer and employee at rates which are determined on the basis of actuarial advice, and which are calculated to spread the expected cost of benefits payable to employees over the period of those employees' expected service lives. The report by the actuaries on the valuation of the Superannuation Fund at 31 December 1998 indicated that a surplus existed however the contribution rate to the Fund was increased with effect from 1 January 2000. The surplus is being amortised over the expected service lives of the employees.

The total amount of the Authority's superannuation contributions for the year ended 31 December 1999 was £132,422 (1998: £124,931) of which the Guernsey Health Service Fund contributed £8,445 (1998: £8,497).

Further details relating to the funding of the Superannuation Scheme are provided in the Superannuation Fund section of the Accounts of the States of Guernsey.

13. SPECIALIST HEALTH INSURANCE SCHEME

	1999 £	1998 £
Specialist medical benefit	5,559,628	5,350,648
Ophthalmic benefit	505,168	485,739
Physiotherapy benefit	300,187	289,171
Alderney hospital benefit	21,083	19,913
Board of Health recoveries	(80,420)	(78,112)
	6,305,646	6,067,359

During the year ended 31 December 1995 the Fund signed the following contracts:

A seven year contract, commencing on 1 January 1996, with the Medical Specialist Group Clinic at a 1994 base cost of £4,730,000 p.a., rising with RPI and other possible contingencies. The contract is for the supply of various medical services to the Bailiwick, excluding Sark.

A seven year contract, commencing on 1 January 1996, with the Eye Clinic at a 1994 base cost of £430,000 p.a., rising with RPI and other possible contingencies. The contract is for supply of various ophthalmic services to the Bailiwick, excluding Sark.

During the year ended 31 December 1997 the Fund signed the following contracts:

A five year contract, commencing on 1 January 1998, with the Guernsey Physiotherapy Group at a base cost of £289,000 p.a., rising with RPI and other possible contingencies. The contract is for supply of various physiotherapy services to the Bailiwick, excluding Sark.

A seven year contract back dated to 1 January 1996, with the Partners of The Island Medical Centre and The Eagle Medical Practice at a base cost of £18,700 p.a., rising with RPI and other possible contingencies. The contract is for the supply of acute medical treatment in the Mignot Memorial Hospital, Alderney.

The level of contributions the Fund receives has been raised on actuarial advice from 1 January 1996 to allow the Fund to meet these increased obligations.

APPENDIX NO. IV

STATES OF GUERNSEY — HEALTH SERVICE FUND

Controlled and Managed by the Guernsey Social Security Authority

NOTES TO THE ACCOUNTS year ended 31 DECEMBER 1999

14. RELATED PARTY TRANSACTIONS

After making appropriate enquiries in accordance with Guidance Notes issued by the States Treasurer on 27 March 1996, the Authority are of the opinion that there have been no disclosable related party transactions with members and senior management in this financial year (1998: none).

Of the Authority's annual income and expenditure, less than 20% of their respective value (1998: <20%) is due to transactions with other States entities, except as disclosed in notes 1 and 2.

15. STATEMENT OF CONTROL

The Guernsey Health Service Fund is controlled and managed by the Guernsey Social Security Authority, as required by Section 7 of the Health Service (Benefit) (Guernsey) Law, 1990. The members of the Guernsey Social Security Authority have been elected by the States of Guernsey.

APPENDIX NO. V

ELIZABETH COLLEGE — GUERNSEY**AUDITORS' REPORT TO THE BOARD**

We have audited the financial statements on pages 301 to 307 which have been prepared in accordance with the accounting policies set out on page 304.

Respective responsibilities of the Board of Directors and Auditors

The Board of Directors are responsible for preparing financial statements for each financial year which give a true and fair view of the state of affairs of the College and of the revenue surplus or deficit of the College for that period and are in accordance with applicable laws. In preparing those financial statements the Board of Directors are required to :

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the College will continue its operations.

The Board of Directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the College. They are also responsible for safeguarding the assets of the College and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

It is our responsibility to form an independent opinion, based on our audit, on the financial statements and to report our opinion to you.

Basis of opinion

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the Board of Directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the College's circumstances, consistently applied and adequately disclosed. In this matter we draw attention to note 1(b) to the financial statements. This note states that the original main College building and playing fields are not included in fixed assets, that the cost of furniture and equipment and improvements and maintenance to all buildings and grounds are written off through the revenue account when incurred, and that no depreciation is provided for on other freehold properties as it is the College's policy to maintain the properties in such a condition that the estimated residual values are at least equal to their book values. We concur with these accounting policies.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

Opinion

In our opinion the financial statements give a true and fair view of the state of the College's affairs as at 31 August 1999 and of its revenue surplus for the year then ended.

BDO GUERNSEY LIMITED

CHARTERED ACCOUNTANTS

Commerce House
Guernsey

8 November 1999

APPENDIX NO. V
ELIZABETH COLLEGE — GUERNSEY
REVENUE ACCOUNT for the year ended 31 AUGUST 1999

	Note	1999	1998
INCOME	2		
States Block Grant		1,419,018	1,378,760
States contribution to staff superannuation		192,180	179,246
Fees receivable		1,419,125	1,390,955
Sundry income		74,802	62,801
		<u>3,105,125</u>	<u>3,011,762</u>
EXPENDITURE			
School and departmental expenses	2,179,547	2,107,356	
Youth training expenses	14,510	10,407	
Administrative expenses	523,966	524,208	
Maintenance of buildings and grounds	255,360	227,466	
		<u>(2,973,383)</u>	<u>(2,869,437)</u>
OPERATING SURPLUS	2	131,742	142,325
Interest receivable		45,470	61,218
Interest payable		(15,199)	(24,447)
REVENUE SURPLUS FOR THE FINANCIAL YEAR		<u>162,013</u>	<u>179,096</u>
Transfer to maintenance reserve		(50,000)	(75,000)
BALANCE TRANSFERRED TO CAPITAL ACCOUNT	6	<u>£ 112,013</u>	<u>£ 104,096</u>

STATEMENT OF TOTAL RECOGNISED GAINS AND LOSSES

There were no recognised gains or losses other than the revenue surplus for the financial year.

A statement of movements on reserves is included in note 6 to the financial statements.

The notes on pages 304 to 306 form an integral part of these financial statements.

APPENDIX NO. V
ELIZABETH COLLEGE — GUERNSEY
 BALANCE SHEET as at 31 AUGUST 1999

	Note	1999	1998
FIXED ASSETS			
Tangible assets		3,848,728	3,844,486
CURRENT ASSETS			
Stock		4,401	5,676
Debtors	3	91,621	53,385
Bank fixed deposit	5	373,800	373,800
Cash at bank and in hand		582,847	500,502
		<u>1,052,669</u>	<u>933,363</u>
CREDITORS - AMOUNTS FALLING DUE WITHIN ONE YEAR			
Bank overdraft		-	1,394
Sundry creditors	4	861,875	795,265
		<u>861,875</u>	<u>796,659</u>
NET CURRENT ASSETS		<u>190,794</u>	<u>136,704</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>4,039,522</u>	<u>3,981,190</u>
CREDITOR - AMOUNT FALLING DUE AFTER MORE THAN ONE YEAR	5	-	(103,681)
		<u>£ 4,039,522</u>	<u>£ 3,877,509</u>
REPRESENTED BY:-			
RESERVES	6		
Capital account		3,568,395	3,456,382
Building reserve		196,127	196,127
Maintenance reserve		275,000	225,000
		<u>£ 4,039,522</u>	<u>£ 3,877,509</u>

APPROVED BY THE BOARD OF DIRECTORS

The Very Reverend F. M. Trickey
 Chairman

8 November 1999

The notes on pages 304 to 306 form an integral part of these financial statements.

APPENDIX NO. V
ELIZABETH COLLEGE — GUERNSEY
CASH FLOW STATEMENT for the year ended 31 AUGUST 1999

	Note	1999	1998
NET CASH INFLOW FROM OPERATING ACTIVITIES	8	172,502	156,518
RETURNS ON INVESTMENTS AND SERVICING OF FINANCE			
Interest received		40,095	58,386
Interest paid		(17,510)	(26,489)
NET CASH INFLOW FROM RETURNS ON INVESTMENTS AND SERVICING OF FINANCE		22,585	31,897
CAPITAL EXPENDITURE AND FINANCIAL INVESTMENT			
Purchase of tangible fixed assets		(4,242)	(56,935)
NET CASH INFLOW BEFORE MANAGEMENT OF LIQUID RESOURCES AND FINANCING		190,845	(131,480)
MANAGEMENT OF LIQUID RESOURCES			
Cash invested in bank fixed deposit		-	(23,800)
FINANCING			
Bank loan repaid		(107,106)	(98,128)
Appeal fund repaid		-	(833)
NET CASH OUTFLOW FROM FINANCING		(107,106)	(98,961)
INCREASE IN CASH FOR THE YEAR		£ 83,739	£ 8,719
RECONCILIATION OF NET CASH FLOW TO MOVEMENT IN NET FUNDS	9		
Increase in cash for the year		83,739	8,719
Cash outflow from increase in liquid resources		-	23,800
Movement in net funds for the year		83,739	32,519
Net funds at 1 September 1998		872,908	840,389
Net funds at 31 August 1999		£ 956,647	£ 872,908

The notes on pages 304 to 306 form an integral part of these financial statements.

APPENDIX NO. V

ELIZABETH COLLEGE — GUERNSEY

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 AUGUST 1999

1. ACCOUNTING POLICIES**(a) CONVENTION**

These financial statements have been prepared in accordance with the historical cost convention. The principal accounting policies which the Board of Directors have adopted within that convention are set out below.

(b) TANGIBLE FIXED ASSETS AND DEPRECIATION

The original main College building and playing fields are not included in fixed assets. No depreciation is provided on other freehold properties as it is the College's policy to maintain the properties in such a condition that the estimated residual values are at least equal to their book values. Maintenance and improvements to all buildings and grounds are written off through the revenue account when incurred. Furniture and equipment is written off as an expense in the year of acquisition.

(c) PRIZE FUNDS AND BEQUESTS

Prize funds and bequests are not included in these financial statements as they do not constitute part of the day-to-day College activities.

2. INCOME AND OPERATING SURPLUS

The College's income and operating surplus derive wholly from continuing activities.

3. DEBTORS

	1999	1998
Fee debtors	14,589	4,511
Accrued income	15,281	9,906
Other debtors	61,751	38,968
	<hr/>	<hr/>
	£ 91,621	£ 53,385

4. SUNDRY CREDITORS

Bank loan (Note 5)	106,424	109,849
Trade creditors	136,531	161,224
Deferred income - States Block Grant	529,250	464,300
Accruals	2,994	5,305
Other creditors	86,676	54,587
	<hr/>	<hr/>
	£ 861,875	£ 795,265

APPENDIX NO. V

ELIZABETH COLLEGE — GUERNSEY

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 AUGUST 1999

5. CREDITOR - AMOUNT FALLING DUE AFTER MORE THAN ONE YEAR

	1999	1998
Bank loan	-	£ 103,681
Bank loan - wholly repayable within five years:		
Repayable by instalments		
Within one year (Note 4)	106,424	109,849
Between one and two years	-	101,506
Between two and five years	-	2,175
	-	103,681
	£ 106,424	£ 213,530

The bank loan is secured by an assignment of deposit over the £373,800 bank fixed deposit of the College, and bears interest at a fixed rate of 9 1/4% per annum. This loan was put in place to finance capital projects.

6. RESERVES

	Capital Account	Building Reserve	Maintenance Reserve	Total
Balance at 1 September 1998	3,456,382	196,127	225,000	3,877,509
Transfers from Revenue Account	112,013	-	50,000	162,013
Balance at 31 August 1999	£ 3,568,395	£ 196,127	£ 275,000	£ 4,039,522

In accordance with the Directors' policy to transfer appropriate sums to the Maintenance Reserve to meet future maintenance commitments, £50,000 has been transferred in the year.

7. PENSION COSTS

The employees of Elizabeth College are members of the States of Guernsey Superannuation Scheme. This is a defined benefit pension scheme, funded by contributions from both employer and employee, at rates which are determined on the basis of actuarial advice and which are calculated to spread the expected costs of benefits to employees over the period of those employees' expected working lives.

The total amount of superannuation contributions payable for the year ended 31 August 1999 was £307,345 (1998: £327,864).

Further details relating to the funding of the superannuation scheme are provided in the Superannuation Fund section of the accounts of the States of Guernsey.

APPENDIX NO. V

ELIZABETH COLLEGE — GUERNSEY

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 AUGUST 1999

8. RECONCILIATION OF OPERATING SURPLUS TO NET CASH INFLOW FROM OPERATING ACTIVITIES

	1999	1998
Operating surplus	131,742	142,325
Decrease/(increase) in stock	1,275	(992)
Increase in operating debtors	(32,861)	(13,995)
Increase in operating creditors	72,346	29,180
NET CASH INFLOW FROM OPERATING ACTIVITIES	£ 172,502	£ 156,518

9. ANALYSIS OF CHANGES IN NET FUNDS

	At 1 September 1998	Cash Flows	At 31 August 1999
Bank fixed deposit	373,800	-	373,800
Cash at bank and in hand	500,502	82,345	582,847
Bank overdraft	(1,394)	1,394	-
TOTAL	£ 872,908	£ 83,739	£ 956,647

10. CONTROLLING PARTY

Throughout the year the College was under the control of the Board of Directors acting in concert. In the opinion of the Board of Directors there is no controlling party as defined by Financial Reporting Standard No. 8 - Related Party Disclosures as no party has the ability to direct the financial and operating policies of the College with a view to gaining economic benefits from their direction.

APPENDIX NO. V

ELIZABETH COLLEGE — GUERNSEY

DETAILED REVENUE ACCOUNT for the year ended 31 AUGUST 1999

	Upper School	1999 Lower School	Total	1998 Total
INCOME				
States Block Grant	1,419,018	-	1,419,018	1,378,760
States contribution to staff superannuation	161,586	30,594	192,180	179,246
Fees receivable	1,048,385	370,740	1,419,125	1,390,955
Hire of facilities	47,486	4,080	51,566	45,100
Other income	21,781	1,455	23,236	17,701
	<u>2,698,256</u>	<u>406,869</u>	<u>3,105,125</u>	<u>3,011,762</u>
EXPENDITURE				
SCHOOL AND DEPARTMENTAL EXPENSES				
Teachers' salaries	1,341,777	267,735	1,609,512	1,517,825
Teachers' superannuation	163,234	30,594	193,828	218,726
Teaching ancillary salaries and superannuation	82,458	-	82,458	78,614
Departmental expenses	218,672	12,996	231,668	220,620
Other school expenses	29,427	5,932	35,359	45,174
Examination fees	26,722	-	26,722	26,397
	<u>1,862,290</u>	<u>317,257</u>	<u>2,179,547</u>	<u>2,107,356</u>
YOUTH TRAINING EXPENSES	<u>14,510</u>	<u>-</u>	<u>14,510</u>	<u>10,407</u>
ADMINISTRATIVE EXPENSES				
Services	133,812	25,115	158,927	163,753
School administration	43,112	8,492	51,604	63,552
General expenses	69,824	-	69,824	54,636
Audit and accountancy fees	5,250	950	6,200	5,400
Rates, insurance and taxes	41,214	3,717	44,931	35,847
Administration salaries and superannuation	136,584	6,368	142,952	143,946
Discounts given	36,719	9,403	46,122	52,037
Bad debts	3,406	-	3,406	5,037
	<u>469,921</u>	<u>54,045</u>	<u>523,966</u>	<u>524,208</u>
MAINTENANCE OF BUILDINGS AND GROUNDS				
Maintenance of playing fields	74,323	-	74,323	56,366
Maintenance of other areas	169,783	11,254	181,037	171,100
	<u>244,106</u>	<u>11,254</u>	<u>255,360</u>	<u>227,466</u>
OPERATING SURPLUS	<u>£ 107,429</u>	<u>£ 24,313</u>	<u>£ 131,742</u>	<u>£ 142,325</u>

APPENDIX NO. VI

THE LADIES' COLLEGE – GUERNSEY

AUDITORS' REPORT TO THE BOARD OF GOVERNORS OF LADIES' COLLEGE — GUERNSEY

We have audited the financial statements on pages 309 to 312 which have been prepared in accordance with the accounting policies set out on page 311.

Respective responsibilities of the Board and auditors

The Board are responsible for preparing financial statements for each financial year which give a true and fair view of the state of affairs of the College and of the results of the College for that year. In preparing those financial statements the Board are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the College will continue its operations.

The Board are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the College. They are also responsible for safeguarding the assets of the College and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

It is our responsibility to form an independent opinion, based on our audit, on those statements and to report our opinion to you.

Basis of opinion

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the Board in the preparation of the financial statements, and of whether the accounting policies are appropriate to the College's circumstances, consistently applied and adequately disclosed. In this matter we draw attention to note 1(b) to the financial statements. This note states that all capital expenditure is written off through the profit and loss account when incurred. We concur with this accounting policy.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

Opinion

In our opinion the financial statements give a true and fair view of the state of the College's affairs as at 31 August 1999, and of its results for the year then ended.

BDO GUERNSEY LIMITED

CHARTERED ACCOUNTANTS
Commerce House
Guernsey

5 May 2000

APPENDIX NO. VI
THE LADIES' COLLEGE – GUERNSEY
PROFIT AND LOSS ACCOUNT for the year ended 31 AUGUST 1999

	Note		1998
INCOME	2		
States grant		577,566	549,734
States contribution to staff superannuation		142,447	131,924
Fees receivable :			
– special place holders	365,990		343,980
– fee payers	849,800		840,704
		<hr/>	<hr/>
Catering		1,215,790	1,184,684
Bank interest received		2,822	3,318
Student registration fees		14,343	17,767
		4,550	3,494
		<hr/>	<hr/>
		1,957,518	1,890,921
EXPENDITURE			
School expenditure		(1,897,823)	(1,942,706)
		<hr/>	<hr/>
OPERATING SURPLUS/(DEFICIT)			
FOR THE YEAR	2	£59,695	£(51,785)
		<hr/>	<hr/>

STATEMENT OF TOTAL RECOGNISED GAINS AND LOSSES

There were no recognised gains or losses other than the operating surplus for the year.

The notes on page 311 form an integral part of these financial statements.

APPENDIX NO. VI
THE LADIES' COLLEGE – GUERNSEY
BALANCE SHEET 31 AUGUST 1999

	Note		1998
CURRENT ASSETS			
Debtors	3	26,048	13,082
Bank balances		172,120	129,604
Cash in hand		555	420
		<hr/>	<hr/>
		198,723	143,106
 CURRENT LIABILITIES			
Creditors	4	(4,298)	(8,376)
		<hr/>	<hr/>
 NET CURRENT ASSETS		 £194,425	 £134,730
		<hr/>	<hr/>
 REPRESENTED BY:-			
 CAPITAL ACCOUNT			
At 1 September 1998		134,730	186,515
Operating surplus/(deficit) for the year		59,695	(51,785)
		<hr/>	<hr/>
		£194,425	£134,730
		<hr/>	<hr/>

W M BELL
Chairman of the Board of Governors
5 May 2000

The notes on page 311 form an integral part of these financial statements.

APPENDIX NO. VI
THE LADIES' COLLEGE – GUERNSEY
NOTES TO THE FINANCIAL STATEMENTS 31 AUGUST 1999

1. ACCOUNTING POLICIES

(a) CONVENTION

These financial statements are prepared in accordance with the historical cost convention. The principal accounting policies which the Board have adopted within that convention are set out below.

(b) CAPITAL EXPENDITURE

All capital expenditure is written off in the year in which it is incurred, thus the balance sheet of the College does not disclose fixed assets.

(c) BANK INTEREST AND INVESTMENT INCOME

Bank interest and investment income is accounted for on a received basis.

2. INCOME AND OPERATING SURPLUS FOR THE YEAR

Income and operating surplus for the year derive wholly from continuing activities.

3. DEBTORS

1998

Fees receivable and other debtors	£26,048	£13,082
	_____	_____

4. CREDITORS

School and administrative expenses	£4,298	£8,376
	_____	_____

5. CONTROLLING PARTIES

Throughout the year the College was under the control of the Board of Governors acting in concert. In the opinion of the Board of Governors there is no controlling party as defined by Financial Reporting Standard No. 8 - Related Party Disclosures as no party has the ability to direct the financial and operating policies of the College with a view to gaining economic benefit from their direction.

6. RELATED PARTY TRANSACTIONS

There were no material related party transactions.

APPENDIX NO. VI

THE LADIES' COLLEGE – GUERNSEY

DETAILED PROFIT AND LOSS ACCOUNT FOR THE YEAR ENDED 31 AUGUST 1999

	Upper School	Lower School	Total	1998 Total
INCOME				
States grant	577,566	—	577,566	549,734
States contribution to staff superannuation	117,226	25,221	142,447	131,924
Fees receivable	869,132	346,658	1,215,790	1,184,684
Catering	—	2,822	2,822	3,318
Student registration fees	4,550	—	4,550	3,494
Bank interest received	9,427	4,916	14,343	17,767
	<hr/> 1,577,901	<hr/> 379,617	<hr/> 1,957,518	<hr/> 1,890,921
EXPENDITURE				
Teachers' salaries	980,671	222,284	1,202,955	1,161,401
Maintenance wages	81,859	26,964	108,823	104,061
Office and administration salaries	55,195	29,358	84,553	72,431
Staff Superannuation	117,226	25,221	142,447	131,924
Books, stationery and materials	55,836	13,673	69,509	76,743
Examination fees	18,584	—	18,584	15,129
Sports, conference, expedition and laboratory expenditure	43,209	2,000	45,209	38,605
Electricity, oil, gas, water and telephone	16,562	9,433	25,995	25,519
Rates, taxes and insurance	10,717	5,359	16,076	13,333
Routine maintenance of buildings and grounds	38,437	12,584	51,021	73,272
Routine maintenance of equipment	21,254	3,669	24,923	24,001
Major repairs	38,250	—	38,250	103,779
Fixed asset acquisition costs	40,712	481	41,193	48,443
General administrative expenses	17,232	9,428	26,660	51,997
Bad debt	—	—	—	418
Audit fee	1,625	—	1,625	1,650
	<hr/> 1,537,369	<hr/> 360,454	<hr/> 1,897,823	<hr/> 1,942,706
	<hr/> £ 40,532	<hr/> £ 19,163	<hr/> £ 59,695	<hr/> £(51,785)

APPENDIX NO. VII

STATES OF ALDERNEYSTATEMENT OF RESPONSIBILITIES OF THE POLICY AND FINANCE COMMITTEE
AND THE STATES TREASURER

The States Treasurer is responsible for preparing accounts for each financial year which present fairly, in all material respects, the transactions of the States of Alderney for that period and are in accordance with the applicable law. In preparing those accounts he is required to :

- select suitable accounting policies and apply them consistently;
- make judgements and estimates that are reasonable and prudent.

The Policy and Finance Committee acknowledges that it is responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the States of Alderney and to enable them to ensure that the accounts comply with The Government of Alderney Law 1987. It is also responsible for safeguarding the assets of the States of Alderney and for taking reasonable steps for the prevention and detection of fraud and other irregularities.

APPENDIX NO. VII

STATES OF ALDERNEYAUDITORS' REPORT TO THE POLICY & FINANCE COMMITTEE OF THE STATES OF ALDERNEY

We have audited the accounts on pages 316 to 329 which have been prepared under the accounting policies set out on page 315.

Respective duties of the States Treasurer and the auditors

As described on page 313, the States Treasurer is responsible for the preparation of accounts for each financial year which fairly summarise the transactions made during that year and for selecting suitable accounting policies.

It is our responsibility to form an independent opinion based on our audit on the accounts and to report our opinion to you.

Basis of Opinion

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the accounts. It also includes an assessment of the significant estimates and judgements made in the preparation of the accounts, and whether the accounting policies are appropriate to the States of Alderney's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance as to whether the accounts are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the accounts.

Opinion

In our opinion the accounts fairly summarise the transactions made during the year ended 31 December 1999 and have been properly prepared in accordance with the accounting policies set out on page 315.

BLACK, GEOGHEGAN & TILL

Chartered Accountants

Guernsey,

7 April 2000

APPENDIX NO. VII
STATES OF ALDERNEY
NOTES TO THE ACCOUNTS

1 PRINCIPAL ACCOUNTING POLICIES

- a) General revenue account receipts and payments arising in the month following the year end are brought into account in the accounting year to which they relate.
- b) Capital expenditure from general revenue account votes is written off in the year in which it is incurred. Depreciation is therefore not provided.

2 PENSION COSTS

The States provide pension arrangements to the majority of full time employees through a defined benefit scheme and the related costs are assessed in accordance with the advice of actuaries. The assets of this scheme are held separately from those of the States in an independently administered fund.

Details of the most recent actuarial valuation of the scheme which was conducted on 10 February 1997, using the projected unit credit method, are as follows:

Main assumptions:

Rate of increase in salaries	- 8%
Pension increase	- 4%
Investment return	- 7%

The surplus on the scheme of £83,000 is to be eliminated through an agreed contribution rate of 8.7%. The pension cost charge for the year was £133,440 (1998 : £128,420).

3 RELATED PARTY TRANSACTIONS

The States has a majority share-holding in Alderney Electricity Ltd and purchases electricity, oil and specialist electrical services from the Company. In 1999 the value of these purchases was £61,262.

SUMMARY OF GENERAL REVENUE INCOME AND EXPENDITURE

INCOME

Committees	Accounts, 1999	Probable Outturn, 1999	Budget Estimate, 1999	Accounts, 1998
	£ £	£ £	£ £	£ £
INCOME ON REVENUE ACCOUNT —				
General Services Committee	514,703	474,000	484,800	493,789
Policy and Finance Committee	949,042	874,150	853,650	913,816
TOTAL INCOME ON REVENUE ACCOUNT	1,463,745	1,348,150	1,338,450	1,407,605
Net Revenue Cash Allocation from States of Guernsey	658,196	881,650	934,310	538,974
	2,121,941	2,229,800	2,272,760	1,946,579

EXPENDITURE

Committees	Accounts, 1999	Probable Outturn, 1999	Budget Estimate, 1999	Accounts, 1998
	£ £	£ £	£ £	£ £
EXPENDITURE ON REVENUE ACCOUNT —				
General Services Committee	1,576,306	1,625,900	1,618,960	1,459,218
Policy and Finance Committee	545,635	603,900	653,800	487,361
TOTAL EXPENDITURE ON REVENUE ACCOUNT	2,121,941	2,229,800	2,272,760	1,946,579
LESS USE OF ACCUMULATED UNSPENT BALANCES	-	-	-	-
	2,121,941	2,229,800	2,272,760	1,946,579

GENERAL SERVICES COMMITTEE

INCOME

Heads of Credit	Accounts, 1999		Probable Outturn, 1999		Budget Estimate, 1999		Accounts, 1998	
	£	£	£	£	£	£	£	£
INCOME ON REVENUE ACCOUNT —								
Agriculture								
Rents	4,303		3,500		3,200		3,566	
Fees and Charges	954		1,500		1,500		1,364	
Slaughterhouse Fees	1,296		1,000		1,000		916	
		6,553		6,000		5,700		5,846
Gardens, Cemetery and Church								
Burial Plots		422		700		800		491
Health and Welfare								
Jubilee Home								
Residents Fees, etc		86,217		90,000		108,000		88,803
Public Services								
Administration								
Hire Vehicle Fees	2,537		1,400		1,400		1,344	
Properties – General								
Rent	12,315		11,000		10,000		11,356	
Properties – Housing								
Rent	170,220		159,500		159,500		160,661	
Sewage, Sanitation and Refuse								
Cesspit Emptying Fees	9,000		7,000		5,000		7,325	
		194,072		178,900		175,900		180,686
Tourism and Recreation								
Administration								
Accommodation Permits	1,328		2,300		2,300		2,436	
Rent of Showers	100		100		100		100	
	1,428		2,400		2,400		2,536	
Sales and Marketing								
Sale of Advertising Space	12,940		17,000		15,000		14,916	
Island Hall								
Island Hall Rents	8,121		8,000		7,000		8,191	
Campsite								
Campsite Fees (net)	5,420		3,200		3,200		3,053	
		27,909		30,600		27,600		28,696

GENERAL SERVICES COMMITTEE

INCOME

Heads of Credit	Accounts, 1999		Probable Outturn, 1999		Budget Estimate, 1999		Accounts, 1998	
	£	£	£	£	£	£	£	£
INCOME ON REVENUE ACCOUNT — (continued)								
Harbour								
Administration								
Facilities Charges	39,756		30,000		28,000		35,363	
Sundries	8,593		3,000		4,000		2,863	
	48,349		33,000		32,000		38,226	
Cranes								
Dues	40,276		37,000		37,000		47,129	
Moorings and Navigation								
Fees	86,305		76,000		76,000		77,553	
Pilotage Fees	20,976		16,000		16,000		20,082	
	107,281		92,000		92,000		97,635	
Less pilots remuneration	(6,745)		(4,900)		(4,900)		(4,338)	
	100,536		87,100		87,100		93,297	
Quays and Buildings								
Rent	10,369		10,700		10,700		10,615	
	199,530		167,800		166,800		189,267	
TOTAL REVENUE INCOME CARRIED TO SUMMARY ACCOUNT	514,703		474,000		484,800		493,789	

GENERAL SERVICES COMMITTEE

EXPENDITURE

Heads of Charge	Accounts, 1999		Probable Outturn, 1999		Budget Estimate, 1999		Accounts, 1998	
	£	£	£	£	£	£	£	£
EXPENDITURE ON REVENUE ACCOUNT —								
Agriculture								
Staff	52,982		51,500		48,300		42,478	
Supplies and Services	18,406		17,500		17,500		15,408	
Bovine Spongiform Encephalopathy —								
Compensation	4,800		4,200		4,850		3,657	
Disposal Costs	4,784		4,500		5,250		4,038	
Dairy Costs	—		500		500		—	
Foot and Mouth Insurance	731		750		800		1,019	
Slaughterhouse	2,282		3,000		3,000		2,509	
Veterinary Services	1,435		3,250		3,250		1,513	
		85,420		85,200		83,450		70,622
Gardens, Cemetery and Church								
Staff	30,559		30,150		36,000		38,828	
Supplies and Services	3,266		4,000		4,000		1,147	
	33,825		34,150		40,000		39,975	
Less recoveries	(887)		(1,200)		(1,500)		(1,077)	
		32,938		32,950		38,500		38,898
Fieldwork Scheme								
Staff	18,336		10,500		10,500		6,440	
Supplies and Services	354		1,500		1,500		1,500	
		18,690		12,000		12,000		7,940
Sea Fisheries								
Staff	6,200		6,200		6,200		5,900	
Supplies and Services	2,213		3,000		2,500		4,062	
		8,413		9,200		8,700		9,962
Civil Emergency								
Premises	3,880		2,500		2,500		1,858	
Supplies and Services	4,016		3,000		4,500		1,467	
Environmental Monitoring	5,272		10,000		8,200		10,090	
		13,168		15,500		15,200		13,415
Health & Welfare								
Administration								
Supplies and Services	1,605		1,500		1,500		1,237	
Welfare Services								
Out-relief and welfare support	24,138		26,600		26,660		22,532	
	24,138		26,600		26,660		22,532	
Less recoveries	(1,743)		(4,000)		(4,000)		(5,527)	
	22,395		22,600		22,660		17,005	
Home Carers Service								
Staff	1,993		5,500		5,500		4,666	
	1,993		5,500		5,500		4,666	
Less recoveries	(1,167)		(2,500)		(2,500)		(3,974)	
	826		3,000		3,000		692	

GENERAL SERVICES COMMITTEE

EXPENDITURE

Heads of Charge	Accounts, 1999		Probable Outturn, 1999		Budget Estimate, 1999		Accounts, 1998	
	£	£	£	£	£	£	£	£
EXPENDITURE ON REVENUE ACCOUNT — (continued)								
Health and Welfare (continued)								
Jubilee Home								
Premises	33,931		17,500		17,500		20,929	
Staff	165,613		163,500		175,000		166,613	
Supplies and Services	22,983		32,000		32,000		25,788	
	222,527		213,000		224,500		213,330	
<i>Less recoveries</i>	(3,562)		(4,000)		(6,000)		(3,905)	
	218,965		209,000		218,500		209,425	
Education and Health								
Grant to Alderney Playschool	350		500		500		350	
Mignot Memorial Hospital – Insure Buildings	1,121		1,250		1,250		1,186	
School Bus Subsidy	7,400		7,800		7,800		7,480	
Youth Employment Scheme	14		3,200		3,200		914	
	8,885		12,750		12,750		9,930	
		252,676		248,850		258,410		238,289
Public Services								
Administration								
Staff	61,199		64,500		81,500		90,112	
Supplies and Services	7,878		7,500		7,500		5,352	
	69,077		72,000		89,000		95,464	
Properties General								
Staff	112,115		119,000		98,700		96,401	
Supplies and Services	52,174		50,000		52,000		44,671	
	164,289		169,000		150,700		141,072	
<i>Less recoveries</i>	(60,448)		(25,000)		(16,000)		(19,589)	
	103,841		144,000		134,700		121,483	
Properties – Housing								
Staff	67,541		82,000		64,500		60,548	
Supplies and Services	23,050		35,000		40,500		30,868	
	90,591		117,000		105,000		91,416	
Roads, Coast and Beaches								
Staff	77,863		108,000		75,700		66,251	
Supplies and Services	139,838		129,650		129,650		123,777	
	217,701		237,650		205,350		190,028	
<i>Less recoveries</i>	(16,337)		(6,000)		(5,000)		(15,463)	
	201,364		231,650		200,350		174,565	

GENERAL SERVICES COMMITTEE

EXPENDITURE

Heads of Charge	Accounts, 1999		Probable Outturn, 1999		Budget Estimate, 1999		Accounts, 1998	
	£	£	£	£	£	£	£	£
EXPENDITURE ON REVENUE ACCOUNT — (continued)								
Public Services (continued)								
Sewage, Sanitation and Refuse								
Staff	129,280		120,000		123,300		128,817	
Supplies and Services	17,544		20,000		20,000		30,556	
Refuse Separation	—		15,000		15,000		—	
	146,824		155,000		158,300		159,373	
<i>Less recoveries</i>	(403)		(7,500)		(3,500)		(32,325)	
	146,421		147,500		154,800		127,048	
Vehicle Fleet								
Staff	15,164		8,800		6,700		9,157	
Supplies and Services	24,866		29,500		29,500		23,973	
	40,030		38,300		36,200		33,130	
<i>Less recoveries</i>	(4,971)		(1,500)		(1,100)		(1,938)	
	35,059		36,800		35,100		31,192	
Fire Brigade and Cliff Rescue								
Staff	20,207		17,000		17,300		14,373	
Supplies and Services	15,748		17,000		17,000		18,670	
Emergency Call Co-ordination	—		—		500		—	
	35,955		34,000		34,800		33,043	
		682,308		782,950		753,750		674,211
Tourism & Recreation								
Administration								
Premises	6,267		5,000		4,500		4,898	
Staff	26,501		25,750		31,500		31,046	
Supplies and Services	16,506		15,000		12,000		13,223	
Official Entertainments and Presentations	5,841		5,500		5,000		5,476	
	55,115		51,250		53,000		54,643	
Sales and Marketing								
Supplies and Services	107,765		94,000		94,000		84,447	
Millennium Celebrations	1,739		10,000		10,000		—	
Eclipse Expenses	38,595		—		—		—	
	148,099		104,000		104,000		84,447	
<i>Less Eclipse Income</i>	(7,595)		—		—		—	
	140,504		104,000		104,000		84,447	

GENERAL SERVICES COMMITTEE

EXPENDITURE

Heads of Charge	Accounts, 1999		Probable Outturn, 1999		Budget Estimate, 1999		Accounts, 1998	
	£	£	£	£	£	£	£	£
EXPENDITURE ON REVENUE ACCOUNT — (continued)								
Tourism and Recreation (continued)								
Island Hall								
Premises	5,817		7,500		7,500		6,159	
Staff	15,917		16,500		17,000		16,496	
Supplies and Services	5,870		4,000		3,200		4,993	
	27,604		28,000		27,700		27,648	
Campsite								
Campsite Expenses	2,464		5,000		5,000		3,464	
Grants								
Alderney Week	2,000		2,000		2,000		2,000	
Sporting and Cultural Activities	2,825		3,000		3,000		2,221	
	4,825		5,000		5,000		4,221	
		230,512		193,250		194,700		174,423
Harbour								
Administration								
Staff	149,315		150,500		144,000		147,361	
Supplies and Services	18,730		21,500		21,500		24,636	
Insurance	4,648		5,000		5,250		4,916	
	172,693		177,000		170,750		176,913	
Less recoveries	(29,992)		(32,000)		(26,000)		(30,841)	
	142,701		145,000		144,750		146,072	
Cranes								
Staff	39,298		40,000		49,000		40,870	
Supplies and Services	14,752		14,000		14,000		9,230	
	54,050		54,000		63,000		50,100	
Less recoveries	(1,981)		(3,000)		(3,500)		(2,768)	
	52,069		51,000		59,500		47,332	
Moorings and Navigation								
Supplies and Services	22,910		20,000		20,000		15,461	
Wrecks and Salvage	—		1,500		1,500		50	
	22,910		21,500		21,500		15,511	
Quays and Buildings								
Premises	34,501		28,500		28,500		22,543	
		252,181		246,000		254,250		231,458
TOTAL REVENUE EXPENDITURE CARRIED TO SUMMARY ACCOUNT		1,576,306		1,625,900		1,618,960		1,459,218

POLICY AND FINANCE COMMITTEE

INCOME

Heads of Credit	Accounts, 1999		Probable Outturn, 1999		Budget Estimate 1999		Accounts, 1998	
	£	£	£	£	£	£	£	£
INCOME ON REVENUE ACCOUNT —								
Administration								
Betting Licences	155,650		150,650		150,650		150,650	
Company Registrations	12,122		6,000		6,000		8,456	
Conge	430,648		340,000		340,000		418,843	
Court Receipts	25,225		27,000		27,000		20,700	
Duty Free Concession	31,062		15,000		15,000		20,431	
Housing Loan Interest	12,337		12,500		12,500		14,772	
Interest Receivable	22,384		17,100		17,100		11,377	
Leasehold Duty	42,806		35,000		15,000		30,524	
Permits and Licences	7,124		8,000		8,000		7,744	
Philatelic Contribution	52,500		45,000		45,000		42,000	
Numismatic Revenues	68,596		35,000		35,000		9,955	
Less: Transfer to Currency Reserve	(99,864)		—		—		—	
Occupiers Rates	141,648		142,000		136,000		137,421	
Rents	24,444		24,400		24,400		24,444	
Royalties and Fees	3,305		4,300		4,300		2,612	
Sundry Sales and Charges	3,895		4,000		4,500		3,444	
Television Tender Payments	1,244		2,200		2,200		2,309	
Transfer Duty	—		1,000		1,000		—	
		935,126		869,150		843,650		905,682
Building and Development Control								
Planning Fees		5,103		—		—		—
Grants								
Lottery Profits		8,813		5,000		10,000		8,134
TOTAL REVENUE INCOME CARRIED TO SUMMARY ACCOUNT		949,042		874,150		853,650		913,816

POLICY AND FINANCE COMMITTEE

EXPENDITURE

Heads of Charge	Accounts, 1999		Probable Outturn, 1999		Budget Estimate, 1999		Accounts, 1998	
	£	£	£	£	£	£	£	£
EXPENDITURE ON REVENUE ACCOUNT —								
Administration								
Premises	10,013		10,200		10,200		10,030	
Staff	343,301		340,000		350,500		312,867	
Supplies and Services	76,765		72,300		72,300		66,466	
Administrative Decisions Review Tribunal			5,000		5,000		—	
Audit Fees and Expenses	6,424		8,000		8,000		6,513	
Betting Regulation	45,152		35,000		35,000		17,366	
Breakwater Investigations	461		—		—		5,370	

POLICY AND FINANCE COMMITTEE

EXPENDITURE

Heads of Charge	Accounts, 1999		Probable Outturn, 1999		Budget Estimate, 1999		Accounts, 1998	
	£	£	£	£	£	£	£	£
EXPENDITURE ON REVENUE ACCOUNT —								
Breakwater Maintenance Contribution	15,000		15,000		15,000		15,000	
Conseillers Election Expenses	—		—		—		1,546	
Harbour review	—		—		—		5,738	
Health and Safety Regulation	—		5,500		11,000		—	
Insurance	9,004		10,000		10,000		9,185	
Marketing Costs – Forts	350		—		—		3,920	
Meteorological Station	—		—		—		962	
Promotion of Local Trade and Industry	12,164		5,000		5,000		2,500	
States Members Expenses (vote 2.10.96)	3,136		5,000		10,000		2,405	
Supplementary Pensions	1,197		1,400		3,300		1,391	
Swimming Pool Investigations / Operation	—		20,000		50,000		—	
Unforeseen Expenditure	—		30,000		30,000		—	
	522,967		562,400		615,300		461,259	
Less recoveries	(11,358)		(6,000)		(6,000)		(7,663)	
		511,609		556,400		609,300		453,596
Administration of Justice								
Supplies and Services		15,938		10,500		7,500		6,930
Building & Development								
Administration								
Supplies and Services	4,488		5,000		5,000		2,047	
Planning inquiry	—		10,000		10,000		—	
	4,488		15,000		15,000		2,047	
		4,488		15,000		15,000		2,047
Grants								
Alderney Library (vote 4.3.81)	1,000		1,000		1,000		1,000	
Butes Centre Trust	1,000		1,000		1,000		12,500	
Minor Grants	1,600		10,000		10,000		1,288	
St. John Ambulance Brigade (vote 13.11.91)	10,000		10,000		10,000		10,000	
	13,600		22,000		22,000		24,788	
		13,600		22,000		22,000		24,788
TOTAL REVENUE EXPENDITURE CARRIED TO SUMMARY ACCOUNT		545,635		603,900		653,800		487,361

STATES OF ALDERNEY CAPITAL SUMMARY

INCOME

Committees	Accounts, 1999	Probable Outturn, 1999	Budget Estimate, 1999	Accounts, 1998
	£	£	£	£
INCOME ON CAPITAL ACCOUNT				
General Services Committee	3,825	4,500	17,500	227,551
Policy and Finance Committee	1,416	300,915	1,200	650
Total Income on Capital Account	5,241	305,415	18,700	228,201
Excess of Expenditure over Income on Capital Account recovered from the States of Guernsey	950,208	876,415	317,325	7,217
	955,449	1,181,830	336,025	235,418

STATES OF ALDERNEY CAPITAL SUMMARY

EXPENDITURE

Committees	Accounts, 1999	Probable Outturn, 1999	Budget Estimate, 1999	Accounts, 1998
	£	£	£	£
EXPENDITURE ON CAPITAL ACCOUNT				
General Services Committee	917,006	923,440	336,025	201,219
Policy and Finance Committee	38,443	258,390	—	34,199
Total Income on Capital Account	955,449	1,181,830	336,025	235,418
	955,449	1,181,830	336,025	235,418

GENERAL SERVICES COMMITTEE

INCOME

Heads of Credit	Accounts, 1999	Probable Outturn, 1999	Budget Estimate, 1999	Accounts, 1998
	£	£	£	£
INCOME ON CAPITAL ACCOUNT —				
Sale of States Properties	—	—	—	224,687
Sale of Vehicles	—	—	13,000	—
Sewerage Law Contributions	3,825	4,500	4,500	2,864
TOTAL CAPITAL INCOME CARRIED TO SUMMARY ACCOUNT	3,825	4,500	17,500	227,551

GENERAL SERVICES COMMITTEE

EXPENDITURE

Heads of Charge	Accounts, 1999	Probable Outturn, 1999	Budget Estimate, 1999	Accounts, 1998
	£	£	£	£
EXPENDITURE ON CAPITAL ACCOUNT —				
Per Published Accounts 1998	—	—	—	145,143
Civil Emergency				
Radio Equipment	—	10,000	6,000	—
Harbour				
Autostart Generator (S of A 11.2.97, S of G 11.4.97)	5,000	5,500	—	—
Commercial Quay Area —				
Extension and Development (S of A 3.3.99, S of G 27.4.99)	350,000	350,000	—	—
Fender replacements	—	10,500	3,500	—
Corbet Rock Navigation Beacon (S of A 19.8.98)	—	1,500	—	—
Marine Radio Transceiver — Upgrade	—	10,000	—	—
Mooring Buoy Replacements	—	10,500	3,500	—
Passenger Terminal Upgrade (S of A 8.4.99, S of G 27.4.99)	3,791	4,000	—	—
Pilot Boat Replacement (S of A 7.7.99, S of G 13.7.99)	46,508	47,000	—	—
Polution Containment Equipment	—	9,000	—	—
Health and Welfare				
Jubilee Home —				
Bathe-easy Unit (S of A 26.5.99, S of G 16.6.99)	2,415	3,505	—	—
Convert to Sheltered Accommodation	—	21,000	—	—

GENERAL SERVICES COMMITTEE

EXPENDITURE

Heads of Charge	Accounts, 1999		Probable Outturn, 1998		Budget Estimate, 1998		Accounts, 1998	
	£	£	£	£	£	£	£	£
EXPENDITURE ON CAPITAL ACCOUNT — (continued)								
Health and Welfare (continued)								
Purchase of Royal Connaught Residential Home (S of G 19.10.99, S of A 10.11.99)		371,704		—		—		—
Public Services								
Management Information System (S of A 11.2.97, S of G 11.4.97)		13,478		16,745		—		3,242
Land and Property —								
Airport —								
Purchase of Land in Airport Area (S of A 19.8.98, S of G 16.9.99)		1,500		925		—		1,075
Albert Memorial Gateway Restoration (S of A 22.6.99, S of G 13.8.99)		1,828		6,450		—		—
Childrens Playground — Upgrade (S of A 20.5.98 and 23.3.99), S of G 11.11.98)		8,267		8,255		—		13,443
Less donations		—		—		—		(11,200)
Court Office — Extension (S of A 2.6.99, S of G 16.6.99)		25,543		24,480		—		—
Le Banquage — Extension to Site Phase I (S of A 15.7.92)		5,700		5,700		—		—
Le Banquage — Extension to Site Phase II		—		19,000		8,000		—
States Housing —								
Central Heating Conversions (S of A 19.1.00, S of G 3.11.99)		—		15,000		—		—
Coastguards Upgrading (S of A 5.5.99, S of G 27.4.99)		—		60,000		—		—
Hauteville New Properties		—		—		150,000		—
High Street Flat Conversion (S of A 9.6.98, S of G 19.8.98 and 25.1.00)		15,773		19,900		—		—
No. 1 Whitegates Renovations (S of A 6.5.99, S of G 21.7.99)		1,180		27,200		—		—
Whitegates Upgrading (S of A 6.5.98, S of G 22.7.98)		18,396		18,965		10,000		31,036
States Offices								
Customer Facility Improvements		—		12,000		—		—
Fire Alarm System (S of A 17.6.98, S of G 23.9.98)		3,000		7,280		—		—
Roads, Coasts and Beaches								
Coastal Erosion Repairs (S of A 7.11.90)		—		10,485		5,000		—

GENERAL SERVICES COMMITTEE

EXPENDITURE

Heads of Charge	Accounts, 1999		Probable Outturn, 1999		Budget Estimate, 1999		Accounts, 1998	
	£	£	£	£	£	£	£	£
EXPENDITURE ON CAPITAL ACCOUNT — (continued)								
Roads Coasts and Beaches (continued)								
Crash Barrier — Lower Road (S of A 15.7.98, S of G 23.9.98)		4,078		4,080		—		4,421
Sewage, Sanitation and Refuse								
Bottle Bank Replacements (S of A 22.6.99, S of G 13.8.99)		3,000		3,000		—		—
Refuse Disposal Land / Equipment		—		75,000		40,000		—
Sewer Cleaner / Jetter		—		—		8,000		—
Sewer Disposal Flow Monitor (S of A 15.7.98, S of G 23.9.98)		—		3,180		—		4,000
Sewer Pump Replacements — Banquage / Braye (S of A 5.11.97, S of G 7.10.97)		—		24,940		16,525		10,059
Valongis Sewer — Phase II (S of A 13.10.97, S of G 5.11.97)		—		6,530		—		—
Tourism and Recreation								
Purchase of Marquee (S of A 19.10.99, S of G 22.12.99)		6,976		—		—		—
Vehicles and Plant								
Compressor — Replacement (S of A 27.4.99, S of G 2.6.99)		7,372		—		—		—
Daihatsu Van Replacement (S of A 15.11.99, S of G 21.10.99)		12,053		10,000		10,000		—
Dust Cart — Replacement		—		—		54,000		—
Mobile Compressor and Breaker Replacement (S of A 27.4.99, S of G 2.6.99)		—		7,375		—		—
Nissan 30cwt Truck — Replacements		—		—		13,500		—
Pick up Truck — Replacements (S of A 17.6.98, S of G 23.9.98 and 3.2.99)		9,444		9,445		8,000		—
Sewerage Cart — Replacement		—		45,000		—		—
TOTAL CAPITAL EXPENDITURE CARRIED TO SUMMARY ACCOUNT		917,006		923,440		336,025		201,219

POLICY AND FINANCE COMMITTEE

INCOME

Heads of Credit	Accounts, 1999	Probable Outturn, 1999	Budget Estimate, 1999	Accounts, 1998
	£	£	£	£
INCOME ON CAPITAL ACCOUNT —				
Loan Repayments —				
Alderney Football Association	416	415	700	150
St Annes School PTA	1,000	500	500	500
Premium on Grant of Lease — Fort Tourgis	—	300,000	—	—
TOTAL CAPITAL INCOME CARRIED TO SUMMARY ACCOUNT	1,416	300,915	1,200	650

POLICY AND FINANCE COMMITTEE

EXPENDITURE

Heads of Charge	Accounts, 1999	Probable Outturn, 1999	Budget Estimate, 1999	Accounts, 1998
	£	£	£	£
EXPENDITURE ON CAPITAL ACCOUNT —				
Computerisation of Land Registry (S of A 11.2.98, S of G 4.3.98)	37,666	38,035	—	27,963
Computers — Network Upgrade (S of A 26.1.98, S of G 23.9.98)	777	3,355	—	4,236
Loan to St Annes School PTA (S of A 24.4.98, S of G 19.9.98)	—	—	—	2,000
Swimming Pool (Part Funding)	—	217,000	—	—
TOTAL CAPITAL EXPENDITURE CARRIED TO SUMMARY ACCOUNT	38,443	258,390	—	34,199

APPENDIX NO. VII
STATES OF ALDERNEY
SUMMARY OF BALANCES AT 31 DECEMBER 1999

LOANS MADE AND NOT REPAID

	Balance of loans 01.01.99 £	Repayments 1999 £	Balance 31.12.99 £
Alderney Football Association (vote 05.06.91)	3,350	416	2,934
	<u>3,350</u>	<u>416</u>	<u>2,934</u>

LE BANQUAGE HOUSING LOANS SCHEME

1999

CAPITAL ACCOUNT

Balance of funds at 01.01.99 and at 31.12.99	299,099
	<u>299,099</u>

BORROWERS ACCOUNT

Balance with borrowers at 01.01.99	211,163
Additional loans during 1999	8,825
	<u>219,988</u>
Instalment of loans repaid during 1999	19,288
	<u>200,700</u>
Balance with borrowers at 31.12.99	98,399
Balance not lent at 31.12.99	<u>299,099</u>

COINS IN CIRCULATION ACCOUNT

Value of coins in circulation at 01.01.99	533,806
Value of coins issued in 1999	126,492
	<u>660,298</u>

CURRENCY RESERVE FUND

Balance at 01.01.99	255,920
Transfer from General Revenue of face value of base metal coins issued in 1999	99,864
	<u>355,784</u>

INVESTMENTS

SHARES	1998	£		SHARES	1999	£
			Alderney Electricity Ltd			
			Ordinary Shares at £1 each fully paid at cost			
34,730		39,860	Balance at 01.01.99 and 31.12.99	34,730		39,860
<u>34,730</u>		<u>39,860</u>		<u>34,730</u>		<u>39,860</u>
			Alderney Electricity Ltd.			
			7% Cumulative Preference Shares			
			at £1 each fully paid at cost			
10,950		5,499	Balance at 01.01.99	10,950		5,499
<u>10,950</u>		<u>5,499</u>	Balance at 31.12.99	<u>10,950</u>		<u>5,499</u>
			Alderney Golf Club			
			Shares at £1 each fully paid at cost			
650		650	Balance at 01.01.99 and 31.12.99	650		650
<u>650</u>		<u>650</u>		<u>650</u>		<u>650</u>

APPENDIX NO. VII
STATES OF ALDERNEY
SUMMARY OF BALANCES AT 31 DECEMBER 1999

1998		1999
£		£
879	Daisy Hansen St Anne's School Trust	919
40	Balance at 01.01.99	32
	Interest received	
919	Balance at 31.12.99	951
559	States of Alderney Queens Silver Jubilee Fund	585
26	Balance at 01.01.99	20
	Interest received	
585	Balance at 31.12.99	605
9019	The Anne French Hospital Annexe Fund	9430
411	Balance at 01.01.99	332
	Interest received	
9430	Balance at 31.12.99	9762
1914	The Anne French Room Fund	993
79	Balance at 01.01.99	35
	Interest received	
1993		1028
1000	Purchase of new chairs	—
993	Balance at 31.12.99	1028
12154	States of Alderney Education Committee	12742
558	(ex-Tostevin Trust)	448
175	Balance at 01.01.99	—
	Interest received	
12887	Recoveries	13190
145		—
	Education grants	
12742	Balance at 31.12.99	13190
7692	Alderney Education Committee CAYOC Account	10198
6000	Balance at 01.01.99	6000
486	Grant from Guernsey Education Council	281
	Interest received	
14178		16479
3980	Grants to Youth Organisations	11875
10198	Balance at 31.12.99	4604
10557	States of Alderney Interest on Investments Account	11038
481	(Educational Bequests)	389
	Balance at 01.01.99	
11038	Interest received	
	Balance at 31.12.99	11427

APPENDIX NO. VII
STATES OF ALDERNEY
SUMMARY OF BALANCES AT 31 DECEMBER 1999

1998		1999
£		£
1424	The Packe History Trust	1464
65	Balance at 01.01.99	52
	Interest received	
1489		1516
25	Trophy and prizes	25
1464	Balance at 31.12.99	1491
232	Alderney Pilotage Board	239
7	Balance at 01.01.99	7
	Interest received	
239	Balance at 31.12.99	246
8829	Mignot Memorial Hospital Equipment Fund	7565
503	Balance at 01.01.99	330
	Interest received	
9332		7895
-1767	Purchase of hoist	—
7565	Balance at 31.12.99	7895
12679	The Mary Roylance Jubilee Home Fund	13218
853	Balance at 01.01.99	706
	Interest received	
13532		13924
314	Residents amenities	201
13218	Balance at 31.12.99	13723
21	Historic Wreck Account	21
—	Balance at 01.01.99	—
	Interest received	
21	Balance at 31.12.99	21
—	St Anne's Trust	27966
26523	Balance at 01.01.99	—
1449	Proceeds from sale of property	1221
	Interest received	
27972		29187
6	Payment of rates	—
27966	Balance at 31.12.99	29187

APPENDIX NO. VII

STATES OF ALDERNEY WATER BOARD

STATEMENT OF RESPONSIBILITIES

The Water Board ("the Board") acknowledges that it is responsible for preparing financial statements for each financial year which give a true and fair view of the state of affairs of the Board and of the profit or loss of the Board for that period. In preparing those financial statements the Board is required to:

- select suitable accounting policies and apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed subject to any material departures disclosed and explained in the financial statements
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Board will continue in business.

The Board is responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Board. They are also responsible for safeguarding the assets of the Board and hence for taking reasonable steps for the prevention and the detection of fraud and other irregularities.

AUDITORS' REPORT TO THE BOARD

We have audited the financial statements on pages 334 to 337.

Responsibilities of the Water Board

As described above the Board is responsible for the preparation of financial statements.

Responsibilities of the Auditors

It is our responsibility to form an independent opinion, based on our audit, on those statements and to report our opinion to you.

Basis of opinion

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the Board in the preparation of the financial statements, and of whether the accounting policies are appropriate to the Board's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

Opinion

In our opinion the financial statements give a true and fair view of the state of the States of Alderney Water Board's affairs at 31 December 1999 and of its surplus for the year then ended.

BLACK GEOGHEGAN & TILL
Chartered Accountants

Guernsey.

21 March 2000

APPENDIX NO. VII
 STATES OF ALDERNEY WATER BOARD
 REVENUE ACCOUNT year ended 31 DECEMBER 1999

	Notes	1999		1998	
		£	£	£	£
REVENUE					
Unmetered Supplies		182,134		187,481	
Metered Supplies		32,781		29,364	
Service Charges		1,761	216,676	938	217,782
EXPENSES					
OPERATING & MAINTENANCE					
Salaries & Wages		94,095		84,993	
Water Treatment Charges		7,651		7,560	
Fuel and Electricity		23,112		21,751	
Maintenance		7,055		6,286	
Superannuation	2	6,384		5,566	
Depreciation	1 & 5	12,514		12,689	
		150,811		138,845	
ADMINISTRATION AND GENERAL EXPENSES					
Wages and Administration Charge		9,856		8,954	
Rents, Rates and taxes		1,830		2,174	
Insurance		1,323		1,399	
Motor Vehicle Expenses		1,507		2,078	
Postage and Telephone		1,181		1,413	
Printing and Stationery		1,012		100	
Accountancy and Audit		1,700		1,727	
Bank Charges		27		335	
Travelling and General Expenses		50		258	
Bad Debts Written Off/(Recovered)		—		(484)	
Consultancy Fees and Expenses		500		2,494	
		18,986		20,448	
			169,797		159,293
OPERATING SURPLUS			46,879		58,490
OTHER INCOME					
Interest Receivable			13,443		13,940
Sale of Vehicle			—		4,000
SURPLUS FOR THE YEAR			60,322		76,430
BALANCE BROUGHT FORWARD			438,353		361,923
BALANCE CARRIED FORWARD			£ 498,675		£ 438,353

The Water Board has no recognised gains or losses other than the surplus for the year

APPENDIX NO. VII
STATES OF ALDERNEY WATER BOARD
BALANCE SHEET as at 31 DECEMBER 1999

	Notes	1999 £	1998 £
ASSETS EMPLOYED			
FIXED ASSETS	1 & 5	199,903	204,939
CURRENT ASSETS			
Stock	1	12,910	14,080
Debtors		63,980	25,909
Bank balances - deposit		294,823	234,379
Bank balances - current		30,810	47,853
		<u>402,523</u>	<u>322,221</u>
LIABILITIES FALLING DUE WITHIN ONE YEAR			
Creditors		<u>17,465</u>	<u>2,522</u>
		385,058	319,699
		<u>£ 584,961</u>	<u>£ 524,638</u>
FINANCED BY			
RESERVES			
General		86,286	86,286
Revenue Account		498,675	438,352
		<u>£ 584,961</u>	<u>£ 524,638</u>

The financial statements on pages 000 to 000 were approved by the States of Alderney Water Board on 7 March 2000 and are signed on its behalf by:

J. A. P. Russell
CHAIRMAN

APPENDIX NO. VII
STATES OF ALDERNEY WATER BOARD
NOTES TO THE FINANCIAL STATEMENTS

1 PRINCIPAL ACCOUNTING POLICIES

The following accounting policies have been applied consistently in dealing with items which are considered material in relation to the States of Alderney's financial statements:

Basis of Preparation

The financial statements have been prepared under the historical cost convention.

Fixed Assets

Fixed assets are stated at cost less depreciation.

Depreciation

Depreciation is calculated at the following annual rates so as to write off the cost of fixed assets over their anticipated useful lives using the straight line method

	%
Mains and services	2.50
Buildings	2.50
Machinery	6.66
Tools and equipment	10.00
Motor vehicle	33.33
Consumers' meters	10.00

Calculation of depreciation is based on capital expenditure incurred at the commencement of the accounting period.

Stock

Stock is valued at the lower of cost and net realisable value.

Cash Flow Statement

Under Financial Reporting Standard No 1 the States of Alderney Water Board is exempt from the requirement to prepare a cash flow statement on the grounds of its size.

2 PENSION COSTS

The employees of the States of Alderney Water Board are members of the States of Alderney pension scheme. The States provide pension arrangements to the majority of full time employees through a defined benefit scheme and the related costs are assessed in accordance with the advice of actuaries. The assets of this scheme are held separately from those of the States in an independently administered fund.

Details of the most recent actuarial valuation of the scheme which was carried out on 10 February 1997, using the projected unit credit method, are as follows:

Main assumptions:

Rate of increase in salaries	8%
Pension increase	4%
Investment return	7%

The surplus on the scheme of £83,000 is to be eliminated through an agreed contribution rate of 8.7%. The pension cost charge to the Water Board for the year was £10,770. (1999 £9,405)

3 GENERAL RESERVE

The General Reserve is an historic record of States of Alderney investment into the Water Board in the early years of operation.

APPENDIX NO. VII
STATES OF ALDERNEY WATER BOARD
NOTES TO THE FINANCIAL STATEMENTS

4 RELATED PARTY TRANSACTIONS

Mr J. Russell is Chairman of the General Services Committee and the Water Board. The States has a majority share-holding in Alderney Electricity Ltd and appoints annually a director to the Board and this position was also held by Mr Russell. The Water Board purchases electricity, oil and specialist electrical services from Alderney Electricity Ltd. In 1999 the value of these purchases was £24,234.

5 FIXED ASSETS

	At 1st January 1999 £	Additions £	Disposals and amounts written off £	At 31st December 1999 £
COST				
Land	10			10
Mains & Services	228,690	5,375	(786)	233,279
Buildings	10,363	-	-	10,363
Machinery	19,746	856	(8,388)	12,214
Tools & Equipment	1,326	729	-	2,055
Motor Vehicle	12,542	-	-	12,542
Consumer Meters	9,076	517	-	9,593
	<u>281,753</u>	<u>7,477</u>	<u>(9,174)</u>	<u>280,056</u>
DEPRECIATION				
Mains & Services	52,271	5,716	(786)	57,201
Buildings	6,294	259	-	6,553
Machinery	14,239	1,317	(8,388)	7,168
Tools & Equipment	764	133	-	897
Motor Vehicle	-	4,180	-	4,180
Consumer Meters	3,246	908	-	4,154
	<u>76,814</u>	<u>12,513</u>	<u>(9,174)</u>	<u>80,153</u>
NET BOOK AMOUNT	<u>£ 204,939</u>			<u>£ 199,903</u>

