

**REPLY BY THE MINISTER OF
THE HEALTH AND SOCIAL SERVICES DEPARTMENT
TO A QUESTION ASKED PURSUANT TO RULE 6 OF THE
RULES OF PROCEDURE BY DEPUTY M. M. LOWE**

Question 1

Have any external or internal post go-live reports been produced for your Department/Board since SAP went live?

Answer 1

An internal project team meets regularly to resolve issues relating to SAP, and status reports are written, in note form, to monitor progress. These reports are working documents, and are shared with the Corporate Management Team and the Board of HSSD for information purposes only.

Question 2

If so, how many?

Answer 2

Internal status reports are produced and circulated regularly.

Question 3

Would you provide a copy of the latest internal report?

Answer 3

The status report dated 9th August 2013 is enclosed.

Although the status report is not, strictly speaking, a report for the Board of HSSD, the Department has endeavoured to be as open as possible, in the spirit of the question. It has, however, been necessary to redact elements of the report which provide a level of operational detail on various accounting and procurement processes which could be detrimental to the Department or the States. This is in line with Exception 2.3 of the Code on Access to Public Information, concerning “information whose disclosure would harm the proper and efficient conduct of the operations of a Department or other public body or authority or of any regulatory body.”

These internal status reports are written as notes for those involved with SAP, to enable the day-to-day management of risks and issues. They have not been written for publication and, as such, are not generally quantified or contextualised. Readers should therefore be aware that some of the statements contained in this report may inadvertently be misleading.

It should be noted that each issue on the status report is assigned a red, amber or green colour code by the project team in order to highlight the most significant issues. Again, this is for day-to-day management only; no scoring system is used to determine the colour assigned.

Question 4

Would you provide a copy of the latest external report?

Answer 4

No external reports on SAP have been produced for HSSD.

A handwritten signature in black ink, appearing to read 'M Storey', with a horizontal line drawn below the name.

Martin Storey
Health and Social Services Deputy Minister

Date of Receipt of the Question: 9th August 2013

Date of Reply: 22nd August 2013