

SAP E-Recruiting

External Publication of Job Posting 50059420

Job Posting Title

Chief Information Officer: 5 year fixed term contract

End Date

08.08.2014

Reference Code

RING-CIO-01884

Additional Information

S09 (£99,390 - £112,055) potentially rising to S010 (£108,747 - £122,610)

Department

Policy Council

Salary will be determined dependent on the level of experience that the post holder will bring to the role.

Contact: Denise Board, Executive Assistant to the Chief Executive, tel. 717110.

We strongly advise that applicants speak to the contact named above before applying for this post.

This post is open to internal and external candidates.

Internal candidates are required to inform their Line Manager before applying for any States of Guernsey position. Internal references will be taken up.

External candidates can apply via www.gov.gg/jobs, where you can also register to receive information about future vacancies. Internal candidates should apply via ESS in SAP. You can also access this at home through the internet at: <https://ess.portal.gov.gg>. The eRecruitment team can be contacted at eRecruitment@gov.gg or tel: 01481 747394.

Please note: Any paper applications received will not be acknowledged until after the closing date.

Project

Reporting to the Chief Executive this highly strategic position assumes responsibility for technology strategy, service and programme/project development

and delivery across all of States of Guernsey functions. To succeed in this role the Chief Information Officer will combine strategic thinking and technical expertise; (s)he will be dynamic and commercially aware, able to design transition and operate information services change programmes from inception to delivery.

It is envisaged that line management of the ICT function will transition to the CIO in time.

The Chief Information Officer (CIO) will be a member of the Chief Executive's Management Team (CEMT.)

Tasks

1. Provide Ministers, the CEMT and Departmental Leads with advice about the direction of technical innovation, products and services that support the States strategic plan.
2. Oversee the development and realisation of the States of Guernsey e-government strategy.
3. Oversee the development, transition into service and then operation of the States of Guernsey internal IT strategy.
4. Develop and implement the States of Guernsey information management system for information retention, dissemination and storage.
5. Advise key leaders, across all departments, on the ICT implications, risks and opportunities for their strategic plans; both internally and externally.
6. Manage the continuous service improvement of the States of Guernsey IT plans and e-government strategy, including but not limited to: inter and intra island and access to global communication networks (fixed and mobile); education and training; virtual working opportunities; maintenance of state-of-the-art storage, application and processing capability; cyber defence and security; and e-commerce applications.
7. Develop the internal and external PR campaign of the States of Guernsey e-government Strategy ensuring user buy-in within the States of Guernsey, Island and Global communities.
8. Lead the development and implementation of clear governance and risk management processes as they relate to the States of Guernsey e-government Strategy.
9. Ensure the States of Guernsey, from an e-government perspective, is innovative and provides competitive products and services with a view to becoming a Global leader in the digital age.
10. Balance the need for innovation with operational stability.
11. Provide relevant management information that enables a clear understanding of performance against strategic KPIs and supports the CEMT risk management and

decision making.

12. Leadership, decisive decision making and line management of personnel assigned to the Guernsey Digital Strategy, maximising efficiency, achieving savings and ensuring value for money by avoiding duplication of effort.

13. Data protection provisions and coordination internally in the States

Requirements

Please ensure that careful consideration is given to the following requirements before submitting your application.

Essential

1. Educated to degree or higher degree level ideally in Business, IT or a related discipline.
2. Relevant professional qualification such as PRINCE 2; IT Service Management - ITIL
3. Extensive senior leadership and management information technology experience within large complex organisations providing services with a strong customer service orientation.
4. Significant experience at both a strategic and operational level of successfully driving, managing and sustaining technology based transformational change.
5. Thorough knowledge and understanding of technology platforms, software and systems.
6. Proven success in providing high level, balanced advice and guidance on strategic information technology / system issues in a highly pressurised environment.
7. In the context of continuous economic and political change, demonstrate significant experience of successfully prioritising and targeting resources and continuous improvement of IT/ IS service provision.
8. Experience of building and enhancing relationships and partnerships with a wide range of organisations and individuals in the pursuit of organisational objectives.
9. Excellent written, verbal and interpersonal skills combined with proven influential skills in order to persuade and embed buy-in from Chief Officers and other senior stake holders both within and outside the States of Guernsey.

In line with the States of Guernsey Competency Framework, candidates must be able to demonstrate the following abilities: -

Leadership – Seeing the Big Picture

- Develop an in-depth insight into the dynamics and issues surrounding the States and Departments, including political, economic, social, environmental and technological impacts.
- Clarify and shape the Department's role and purpose in delivering States priorities for the public and economic good.

Leadership - Changing and improving

- Rethink systems and partnership approaches to simplify their own area / Department and public service

Teamwork - Leading and Communicating

- Be highly articulate and credible at the most senior levels across and outside the public sector, consistently delivering inspiring, engaging and meaningful messages about the future direction.
- Negotiate with and influence external partners, stakeholders and customers successfully at the highest level.

Accountability - Achieving Commercial Outcomes & Managing a Quality Service

- Seek out and facilitate the introduction of innovative business models, systems and approaches to deliver greater commerciality and sustainability
- Determine and drive customer service outcomes at a broad strategic level and work across the States to deliver best quality service to customers
- Define and integrate clear structures, systems and resources required across the organisation and / or Department to promote efficient service delivery

Please Note: Confirmation of employment in this role is also dependent upon the following additional requirements:-

- A Satisfactory Basic Police Check, obtained at the candidates own expense, convictions likely to be considered relevant to this post include crimes involving theft, violence, dishonesty and fraud
- Satisfactory References, which must include one from the candidate's current or most recent employer
- Possession of a valid Right to Work document

Should the successful applicant not meet the requirements sufficiently he/she may be appointed at a lower grade than stated. The successful applicant would then have the opportunity to progress to the grade advertised once the necessary skills and knowledge have been developed and the postholder has demonstrated the ability to undertake the duties at the higher level.

Contract Type

Fixed term contract

Employment Fraction

Full-time